



NEW CONSTRUCTION CHECKLIST

The following must be submitted at the time of application for the application to be accepted as complete. The general contractor must sign this prior to submission of the application with all relevant material as follows:

If landscaping and driveway are not completed at the time of final inspection escrow is required as established by the City Fee Schedule for the issuance of a temporary Certificate of Occupancy.

- Permit application must be completed and signed
- List of Sub Contractors
- New Construction Energy Code Compliance certificate
- Lot combination form (if applicable)
- Copy of the builder's license, unless the homeowner is acting as the general contractor
- Demolition permit if a house or other structure will be taken down prior to building the new home
- Evidence of variance approval (if applicable)
- If constructing on fill soils, than separate soil testing is required
- Building Escrow Application

For lots on private septic and well:

- A completed and signed septic permit application
- A septic design
- A signed Maintenance Log

For lots on City Sewer and Water:

- Sewer and Water Connection permit application
- Water Meter Order Form and Pricing for Neptune Water Meters completed
- Water Meter permit application
- Utility Billing application

Two sets of detailed plans. Size shall be larger than 11x17. The plans shall include the following:

- Footing size and thickness
- Detailed wall construction
- Braced wall method. Location of braced wall panels, height and length. Interior framing stud corners details for braced wall panel areas.
- Detailed floor construction
- All plans shall be to scale

Two copies of a survey from a Minnesota registered land surveyor indicating the following:

- Proposed house location
- Minimum lowest Floor Elevation
- Shoreland Overlay Districts impervious surface calculations
- Floodplain locations
- Distance to all property lines
- Proposed location of the septic drainfield and the alternative septic site
- Driveway elevation, location, and turnaround if required
- Road and streets
- Soil boring near the home
- Ground elevation of the soil boring
- Mottled soil elevation
- Elevation of ponds, wetlands, rivers, easements and cache basins
- Well location
- Elevation bench marks
- Grading and Drainage Plan

For lots in the Shoreland Overlay District:

- Evidence of watershed's permit application to apply. Note: actual permit required for approval. Sunrise Watershed (www.srwmo.org) and Rum River Watershed (www.urrwmo.org)
- Only land above the ordinary high water level of public waters can be used to meet lot area standards, and lot width standards must be met at both the ordinary high water level and at the building line.
- Roads, driveways, and parking areas must meet structure setbacks and shall not be placed within bluff and shore impact zones when other reasonable and feasible placement alternatives exist. Public and private roads and parking areas shall be designed to take advantage of natural vegetation and topography to achieve maximum screening from view from public waters. Documentation shall be provided by a qualified professional that all roads and parking areas are designed and constructed to minimize and control erosion to public waters consistent with the requirements of the Anoka Conservation District.
- Impervious surface coverage of lots within the Shoreland Overlay District shall not exceed 25 percent of the lot area.
- Grading or filling in any type 2-8 wetland must be evaluated to determine how extensively the proposed activity would affect the functional qualities of the wetland. This evaluation must also include a determination of whether the wetland alteration being proposed requires permits, reviews, or approvals by other local, state, or federal agencies, such as a watershed district, the Minnesota DNR, or the U.S. Army Corps of Engineers.

The construction on this site will follow normal industry and City accepted construction methods for new construction. Specific items of concern will be addressed separately during the building and zoning review process.

Job site address: _____
(The address will be assigned during zoning review. Please put XXXX Street Name NE or Lot and Block or PIN)

Signature of contractor or authorized agent: _____ Date: _____

Signature of owner (if owner builder): _____ Date: _____



2241 221st Ave. NE • East Bethel, MN 55011
 Phone: (763) 367-7844 • Fax: (763) 434-9578

PERMIT APPLICATION FOR NEW SINGLE FAMILY HOME

JOB ADDRESS: _____ (The address will be assigned during zoning review. Please put XXXX Street Name NE unless an address has already been assigned.)	
PIN: _____ *Both the Address and PIN are required	
Owner's Name: _____ Telephone: _____	
Owner's Email: _____	
General Contractor: _____ Telephone: _____	
E-mail: _____ Contractors Lic. #: _____	
Architect: _____ Telephone: _____ Reg. #: _____	
Structural Engineer: _____ Telephone: _____ Reg. #: _____	
Repetitive Plans	Is this a New Master Plan: No <input type="checkbox"/> Yes <input type="checkbox"/> (If yes, a third set of plans must be submitted) Will other plans be based off this one in the future?: No <input type="checkbox"/> Yes <input type="checkbox"/> Name of Master Plan: _____ Give a name to the new Master Plan or if Repetitive Plan is submitted, what is the name of the Master Plan it is based on? Is this a Repetitive Plan based on an already submitted Master Plan: Yes <input type="checkbox"/> No <input type="checkbox"/> The plan review fee for Repetitive Plans shall not exceed 25% of the normal plan review fee. Approval is needed from the Plan Reviewer for the reduced fees. Per MSBC 1300.0160, Subp 5.

House Square Feet: _____ Number of Stories: _____ Total Bldg Height: _____
 Garage Square Feet (minimum 24'x24'): _____ Garage Wall Height: _____
 Basement: Finished Unfinished Partial No Basement
 Zoning: _____ Acres: _____ Shoreland Overlay District: Yes No
 Will the homeowner be occupying the house after construction: Yes No

Valuation of Work: \$ _____

Continue on reverse side >>>

Revision: 1/28/2021

If home is being built in a city district that is connected to public sewer and water services, SAC and WAC connection fees are to be paid with this new construction permit. This is for connection only.

PLEASE SELECT DISTRICT	
<input type="checkbox"/> WHISPERING ASPEN	SEWER CONNECTION INSPECTION = \$80 WATER CONNECTION INSPECTION = \$80 SAC MET COUNCIL = \$3,185 SAC WHISPERING ASPEN = \$3,350 WAC WHISPERING ASPEN = \$500 TOTAL = \$7,195
<input type="checkbox"/> VIKING PRESERVE (PHASE 1)	SEWER CONNECTION INSPECTION = \$80 WATER CONNECTION INSPECTION = \$80 SAC MET COUNCIL = \$3,185 SAC PHASE 1 = \$2,000 WAC PHASE 1 = \$3,600 TOTAL = \$8,945
<input type="checkbox"/> This home is not in a district with city sewer and water.	Septic design is to be submitted with application. A separate permit will be required.

TOTAL AMOUNT DUE \$ _____

Total amount due will be given after building review and will now include SAC/WAC fee (if applicable).
 You can receive an estimate prior.

HVAC, fireplace, plumbing, electrical, septic and water meter permits are all applied for separately by the subcontractors.

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Signature of Sewer/Water Contractor w/Pipelayers Bond: _____ Date: _____

Signature of contractor or authorized agent: _____ Date: _____

Signature of owner (if owner builder): _____ Date: _____

Building Approval: _____ Date: _____

Zoning Approval: _____ Date: _____

City Use Only: Is a lot survey as-built required at final inspection: Yes No



East Bethel City Hall

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Sub-Contractor List

Job Address: _____

Owner: _____ Phone: _____

General Contractor: _____ Phone: _____

****Any lines left blank below will leave the general contractor liable for that work.**

The following contractors will be covered under the new construction building permit.

Excavating Contractor _____ Phone # _____

Masonry Contractor _____ Phone # _____

Insulation Contractor _____ Phone # _____

Driveway Contractor _____ Phone # _____

Roofing Contractor _____ Phone # _____

Siding/Stucco Contractor _____ Phone # _____

The contractors below are required to apply for a separate permit.

Plumbing Contractor _____ License # _____ Phone # _____

HVAC Contractor _____ License # _____ Phone # _____

***HVAC permits do not cover fireplaces. A separate permit is required.*

Fireplace Contractor _____ License # _____ Phone # _____

Septic Contractor _____ License # _____ Phone # _____

Electrical Contractor _____ License # _____ Phone # _____

Swimming Pool Contractor _____ License # _____ Phone # _____

Sewer/Water Contractor _____ License # _____ Phone # _____

Fire Sprinkler Contractor _____ License # _____ Phone # _____

Building Escrow Application

Property Address: _____

Owner's Name: _____ Phone: _____

Person/Company <u>paying</u> the escrow	Person/Company <u>receiving</u> returned escrow
<p>Name: _____</p> <p>Company: _____</p> <p>Phone: _____</p> <p>Mailing address: _____</p> <p>_____</p> <p>Email: _____</p>	<p style="text-align: center;">Same as person/company who paid the escrow</p> <p>Name: _____</p> <p>Company: _____</p> <p>Phone: _____</p> <p>Mailing Address: _____</p> <p>_____</p> <p>Email: _____</p>

Escrow Requirement

The City recognizes that during winter months and early spring it is sometimes difficult to meet the requirements for driveways, landscaping, and installation of septic systems and retaining walls. The City will issue a Certificate of Occupancy even if the driveway or landscaping is not finished; however, the property owner is required to complete this application and pay for the escrow amounts as outlined below.

Escrow Type	Escrow Amount	What is required
Driveway Escrow	\$5,200	Refer to Appendix A, Section 10, Number 15 in the City Code.
Landscaping Escrow	\$6,600	Refer to Appendix A, Section 27 in the City Code.
Septic Escrow	125% of estimated septic installation costs. Property owner is required to provide the City with a design and 2 estimates for the installation	Septic system that is up-to-code and capable of handling the amount of bedrooms of the home
Sidewalk Escrow	Escrow cost is based on a recommendation from the City Engineer	No cracked or damaged sidewalks

Required Info				
Who will be doing the work:	Contractor	Homeowner	Other: _____	
Circle any that apply:	driveway \$5,200	landscaping \$6,600	septic \$ _____	sidewalk \$ _____
Total amount put in escrow: \$ _____				
The deadline for completed work is set for (East Bethel staff only): _____				
Work must be completed by this date or you are authorizing the City to have the right to use the money set aside for escrow to complete the work themselves. Escrow will be returned once the work has been completed and is inspected by the City Official.				

Escrow Payee Signature: _____ Date: _____

Community Development Staff: _____ Date: _____

New Construction Energy Code Compliance Certificate

Per N1101.8 Building Certificate. A building certificate shall be posted in a permanently visible location inside the building. The certificate shall be completed by the builder and shall list information and values of components listed in Table N1101.8.

Date Certificate Posted



Mailing Address of the Dwelling or Dwelling Unit	City
Name of Residential Contractor	MN License Number

THERMAL ENVELOPE										RADON SYSTEM	
Insulation Location	Total R-Value of all Types of Insulation	Type: Check All That Apply								Passive (No Fan)	
		Non or Not Applicable	Fiberglass, Blown	Fiberglass, Batts	Foam, Closed Cell	Foam Open Cell	Mineral Fiberboard	Rigid, Extruded Polystyrene	Rigid, Isocynurate	Active (With fan and monometer or other system monitoring device)	
Below Entire Slab											
Foundation Wall											Type in location: interior exterior or integral
Perimeter of Slab on Grade											
Rim Joist (Foundation)											Type in location: interior exterior or integral
Rim Joist (1 st Floor+)											Type in location: interior exterior or integral
Wall											
Ceiling, flat											
Ceiling, vaulted											
Bay Windows or cantilevered areas											
Bonus room over garage											
Describe other insulated areas											Other Please Describe Here

Windows & Doors	Heating or Cooling Ducts Outside Conditioned Spaces
Average U-Factor (excludes skylights and one door) U:	Not applicable, all ducts located in conditioned space
Solar Heat Gain Coefficient (SHGC):	R-value

MECHANICAL SYSTEMS						Make-up Air <i>Select a Type</i>	
Appliances	Heating System		Domestic Water Heater		Cooling System		Not required per mech. code
Fuel Type							Passive
Manufacturer							Powered
Model							Interlocked with exhaust device. Describe:
Rating or Size	Input in BTUS:		Capacity in Gallons:		Output in Tons:		Other, describe:
Structure's Calculated	Heat Loss:		X		Heat Gain:		Location of duct or system:
Efficiency	AFUE or HSPF%		X		SEER:		Cfm's
					Calculated cooling load:		" round duct OR
							" metal duct

Mechanical Ventilation System						Combustion Air <i>Select a Type</i>	
Describe any additional or combined heating or cooling systems if installed: (e.g. two furnaces or air source heat pump with gas back-up furnace):							
<i>Select Type</i>							
	Heat Recover Ventilator (HRV) Capacity in cfms:	Low:		High:		Not required per mech. code	
	Energy Recover Ventilator (ERV) Capacity in cfms:	Low:		High:		Passive	
	Continuous exhausting fan(s) rated capacity in cfms:					Other, describe:	
Location of fan(s), describe:						Location of duct or system:	
Capacity continuous ventilation rate in cfms:						Cfm's	
Total ventilation (intermittent + continuous) rate in cfms:						" round duct OR	
						" metal duct	



East Bethel Community Development

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Phone: (763) 367-7844 | Fax: (763) 434-9578

DRIVEWAY ACCESS AND STANDARDS

APPENDIX A (ZONING), SECTION 10, NUMBER 15

A. Access requirements.

- 1) Properties in the R1 and R2 districts are allowed one access point from a public street.
- 2) Properties in the RR and A districts are allowed two access points from a public street; however, properties located on municipal state aid streets, major thoroughfares, and major streets are allowed one access point from a public street.

B. Surface and drainage.

- 1) Off-street parking areas and driveways in the R-1, R-2, B-1, B-2, B-3, I, and conditional uses in the RR districts shall be constructed of a **bituminous or concrete surface**.
- 2) In all residential zoning districts, driveways located on an improved street require a **bituminous or concrete driveway** extending from the street a minimum of 75 feet or to the garage apron, whichever is less. Driveway width shall be a minimum of 12 feet wide and cannot exceed 24 feet in width at the right-of-way. A turn-around, located entirely on a residential lot, will be required for driveways that directly access a street with a posted speed limit greater than 45 miles per hour.
- 3) Parking spaces for heavy equipment that would damage bituminous or concrete surfaces are exempt from the paving requirement.
- 4) In all residential districts, driveways created on an unimproved street after the adoption of [ordinance 28, second series, adopted Dec. 21, 2010] are required to meet the paving requirements of this section no later than one year after subsequent improvements of the street are completed, with either a **bituminous and/or concrete surface**.

WHAT IS A BITUMINOUS SURFACE?

Bitumen is a type of paving that cannot be loose, normally some type of asphalt. It is a black viscous mixture of hydrocarbons obtained naturally or as a residue from petroleum distillation. We will accept:

Concrete



Asphalt



Paving



Recycled Blacktop



We do not accept crushed rock or anything that is loose. The material must stick together.



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SOIL EROSION POLICIES:

Silt Fence Requirements:

The required areas of silt fencing will be indicated on the Certificate of Survey that is returned to the general contractor with the New Home Permit packet.

Silt fencing must be maintained throughout construction and any sagging or tears must be repaired.

Silt fencing is required around

- dirt driveways
- disturbed earth (20 ft from a newly dug foundation)
- front lot lines
- Side and rear lot lines if there is a house or property owned by a different property owner
- between lower elevations on a lot such as drainage ditches
- culverts
- sidewalks



Soil taken out of the ground and placed on the lot (or adjacent lots) must be trucked off site.

Wetlands or wet areas:

Silt fencing is required 20 feet from wet areas.

Driveways:

Aggregate ½ inch to 3 inches in diameter must be placed between a dirt driveway and an improved road before construction begins. This area should be maintained until a bituminous surfaced driveway is installed. If dirt is brought onto the improved road than it must be cleaned off that same day.



The driveway must be bituminous if it connects to an improved road, but if that work will be completed after the Certificate of Occupancy (CO) is issued than escrow can be placed in order to gain a Temp CO. In order to issue Temp CO with driveway escrow than aggregate ½ inch to 3 inches in diameter is required around culverts and the driveway entry.



Storm Drains Located in Curbs / Culverts:

Silt fence should be placed over storm drains located in the curbs. If culverts are required additional erosion techniques are needed so the stones in the driveway do not wash over the culvert.

Silt fence vs. logs:

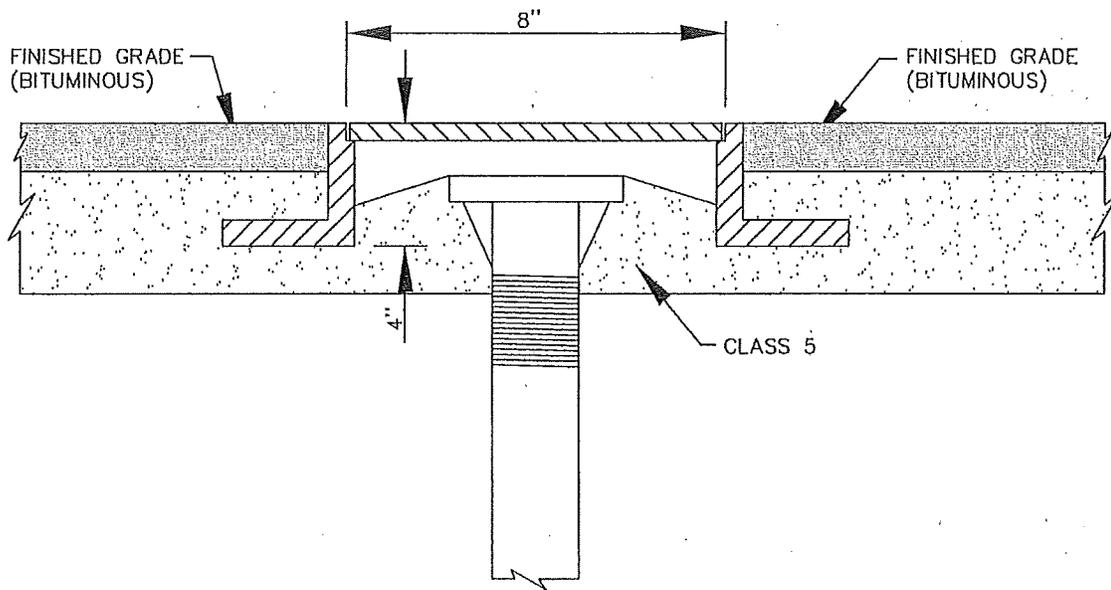
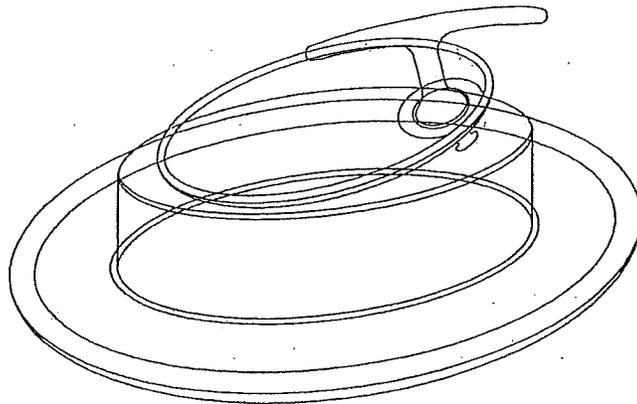
Traditional silt fencing is what is generally approved.

If you wish to use logs, than you must get prior approval from the Community Development Department first.

Sidewalks:

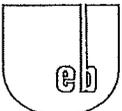
Silt fence is required between the lot line and all sidewalks. If the sidewalk around the property is damaged, the contractor is to take pictures and discuss this with the building inspector before work begins. Otherwise, the contractor will be required to repair the damaged sidewalk before a CO will be issued. If any dirt goes onto the sidewalk, it must be cleaned up that same day.





**CURB STOP COVER FOR
DRIVEWAY INSTALLATION**

NO. SCALE

APPROVED 3-02-05	 <p>CITY OF EAST BETHEL</p>	<p>STANDARD PLATE No. 207</p>
REVISED		



2241 221st Avenue NE
 East Bethel, Minnesota 55011
 (763) 367-7844 • Fax (763) 434-9578
www.ci.east-bethel.mn.us

APPLICATION FOR WATER METERS

JOB ADDRESS: _____

Owner's Name: _____ Phone: _____

General Contractor: _____ Phone: _____

Plumbing Contractor: _____ Phone: _____

E-mail: _____ Plumber's Lic. #: _____

Water Meter Size: 5/8" X 3/4" Other (specify): _____

NOTE: OTHER SIZED WATER METERS NEED TO BE ORDERED. PLEASE ALLOW TIME FOR DELIVERY. YOU MUST REQUEST THAT THE COUPLINGS ALSO BE ORDERED, OTHERWISE THEY ARE NOT INCLUDED.
 Billing will begin 30 days following pick up/payment of the meter.

No. of Plumbing Fixtures _____ Estimated Value _____
 (Labor & Materials)

Will you need couplings: Yes No

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 90 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 90 DAYS AT ANY TIME AFTER WORK IS COMMENCED. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION. PLUMBING PLANS FOR COMMERCIAL BUILDINGS MUST BE APPROVED BY THE STATE OF MINNESOTA AND BY THE BUILDING OFFICIAL BEFORE A PERMIT WILL BE ISSUED.

Print Applicant Name: _____

Plumbing Contractor Signature: _____ Date: _____

<i>CITY USE ONLY</i>	
Permit Fee	\$ 40
Water Meter Cost (See meter cost page)	\$ _____
Service Fee (\$10 for 5/8" and 3/4") or (\$25 for other size)	\$ _____
Other (<i>Couplings must be requested, \$26 for two couplings</i>)	\$ _____
State Surcharge	\$ 1
TOTAL \$ _____	
WATER METER SERIAL NUMBER: _____ TRACKING NUMBER: _____	



**CITY OF EAST BETHEL APPLICATION FOR
WATER UTILITY SERVICE**

Return to: City of East Bethel, 2241 221ST Avenue NE,
East Bethel, MN 55011 Attn: Utility Billing
Fax: 763-434-9578 Phone: 763-367-7840

Property Information

Address				
Address 2				
Development				
Block#	Lot#		Closing Date	
PIN Number			Occupancy Date	

Property Type Commercial Residential Meter Reading

Owner Information

Name				Meter Numbers (New Constr.)	
Address				S/N	
City/State/Zip				ID#	
Phone	Cell Phone		Email		

Occupant Information (if different) **OR** **Billing Information (if different)**

Name					
Address					
City/State/Zip					
Phone	Cell Phone		Email		

Notes/Other

Commercial Properties, please complete the following fields

Office Telephone		A/P Contact	
Hours		A/P Phone	

Tax Exempt? No Yes

***NOTE** - Commercial customers will be deemed 100% taxable unless MN Dept of Revenue form ST3 is submitted.

I, THE UNDERSIGNED, HEREBY APPLY FOR UTILITY SERVICES FROM THE CITY OF EAST BETHEL, AND AGREE TO PAY FOR ALL UTILITIES CONSUMED ON THIS PROPERTY WHETHER I BE OWNER, TENANT OR OTHER PERSON. IF AMOUNTS NINETY (90) DAYS PAST DUE ARE NOT PAID BY OCTOBER 1ST OF ANY YEAR, THEY WILL BE CERTIFIED TO THE COUNTY AUDITOR FOR COLLECTION WITH PROPERTY TAXES THE FOLLOWING YEAR PER MN STATUTE 444.075. ADDITIONAL CERTIFICATION CHARGES WILL BE ASSESSED FOR THIS PROCESS.

Signature _____ Date _____

Print Name: _____



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CONSTRUCTION AS-BUILT SURVEY

As-builts are required for all new commercial construction and all new residential construction in subdivisions - no matter the size of the lot.

Urban lot, elevations are required for the entire lot (all grading activity).

Rural lots, elevations are required for all area that was graded. The grading cannot affect the drainage.

AS-BUILT SURVEY REQUIREMENTS

The following items must be clearly marked on the final as-built survey:

1. Comparable measurements to proposed elevations at time of building applications
2. Proposed and Final elevations
3. Lowest Floor Elevations.
4. Show drainage arrows on the as-built.
5. Critical landscaping features that could impact drainage (i.e. retaining walls, patios, driveways, basement floor, garage floor)
6. Drainage and Utility Easements and Vehicle Access Easements.
7. Wetland and Lake boundaries
8. Emergency overflow elevations

CITY OF EAST BETHEL GRADING INSPECTION CHECKLIST

	Yes	No	NA
<p>Do as-built lot elevations conform with the approved Grading/Development Plan within a tolerance of one-tenth of the proposed elevations and/or contours and are enough shots taken, especially around critical areas such as easements and 100-yr flood contours and areas with limited drainage to convince the inspector that it's graded accordingly?</p> <p>Comments:</p>			
<p>Are grading hubs (blue tops) set at finished grade for proposed elevation(s) per the Grading/Development Plan for areas with less than 2% slope?</p> <p>Comments:</p>			
<p>Does the as-built survey contain the following information: -arrows to indicate storm water direction?</p> <p>Comments:</p>			
<p>Does the as-built survey contain the following information: -existing and proposed contour lines and adequate elevations to verify conformity?</p> <p>Comments:</p>			
<p>Does the as-built survey contain the following information: -the location of drainage and utility easements, vehicle access easements, swales, stormwater ponds, wetlands, lakes and streams (where applicable)?</p> <p>Comments:</p>			
<p>Is the lot graded such that no slope is greater than 4:1? If no, are retaining walls in place? Note: If retaining walls are in place make sure they are not located in the drainage and utility easements.</p> <p>Comments:</p>			
<p>Does the lot drain away from the house?</p> <p>Comments:</p>			
<p>Is the lot free of isolated low areas which may pond during a rain storm?</p> <p>Comments:</p>			
<p>Is the lot graded to accommodate a 6" separations between final sod level and the bottom of the siding?</p> <p>Comments:</p>			
<p>Where there are fire hydrants, is the lot graded such that the bottom flange of the hydrant and all attached nuts are at least 1" above final sod level?</p> <p>Comments:</p>			
<p>Is the required silt fence and other necessary devices in place to control erosion near wetlands, ponds, streams, lakes, or un-vegetated slopes?</p> <p>Comments:</p>			

	Yes	No	NA
<p>Is the graded property in such a condition that immediate top soiling and sodding is possible (i.e. free of rubbish, stumps and finely graded)?</p> <p>Comments:</p>			
<p>Is the curb and gutter free from sand, soil and debris?</p> <p>Comments:</p>			
<p>Are the sewer and water curb stops at ground level?</p> <p>Comments:</p>			
<p>Does the lot pass the Engineer's Grading Inspection?</p> <p>Comments:</p>			



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CERTIFICATION OF GRADING AND PLACEMENT OF CORNER IRONS

THIS DOCUMENT MUST BE SUBMITTED TO THE CITY BUILDING DEPARTMENT
AND BE APPROVED BY THE CITY ENGINEER OR CITY STAFF PRIOR TO
ISSUANCE OF A CERTIFICATE OF OCCUPANCY.

Date: _____

Address: _____

Lot: _____ Block: _____

Subdivision Name: _____

Long legal description

I hereby certify, the on the _____ day of _____, 202____, I conducted an on-site inspection at the above referenced location. I further verify, that the as-built grades and elevations of the site and building are in accordance with the Development/Grading Plan or amendments approved by the City Engineer *and are within one-tenth of the proposed elevations and/or contours for this lot.* In addition, all corner irons are in place as of this date.

Signature of Registered Land Surveyor: _____

Printed/Typed Names of Registered Land Surveyor: _____

Minnesota Registration Number: _____

**NOTE: ATTACH A COPY OF THE CERTIFICATE OF SURVEY
SHOWING ALL APPROVED ELEVATIONS AND AS-BUILTS.**

For City Use Only:

- Approved
 Denied

Signed: _____

Printed Name: _____

Title: _____

Date: _____

Remarks: _____
