



## **IMPORTANT NOTICE**

The Local Board of Appeal and Equalization (LBA&E) meeting is scheduled for **May 4, 2020 at 7:00 PM** at City Hall.

If you wish to appeal your property valuation notice that you received from the Anoka County Assessor's Office, this meeting is the only time that property valuations or tax classifications can be considered for adjustment.

Please contact the City Assessor (651-605-5125 or 612-865-2194) as soon as possible if you have questions or wish to appeal your tax valuation/property classification. The Assessor will work with you to settle this matter *prior to the meeting*. If the matter is settled prior to the meeting, your concerns will be adjusted by the Assessor and there will be no need for you to attend.

If you cannot settle the matter prior to the meeting, you may personally present your case for adjustment at the May 4, 2020 meeting at 7 PM at City Hall. If you plan on attending the meeting, please observe the following:

- **DO NOT** attend the meeting unless you are a presenter. If you wish to observe the meeting, it can be viewed live on Cable Channel 10 or on the City of East Bethel's YouTube channel.
- **DO NOT** bring family or friends to the meeting. If you need someone to represent or assist your appeal, only have that person attend the meeting with you.
- **DO** contact City Hall prior to the meeting for an appointment to present your appeal. Appeals will be generally limited to 20 minute time slots.
  - If you do not preregister for an appointment, you will be required to sign in to present your appeal. Depending on the number of persons pre-registered, you may have to wait (in a location to be designated) before your presentation is heard.
- In an effort to reduce the number of those waiting to address their concerns, City Council, sitting as the Local Board of Appeal and Equalization, will make a decision upon the conclusion of *each* presentation to accept the value of the appealed assessments, or to adjust valuations based on materials presented by residents and the City Assessor.
- Social distancing guidelines will be strictly enforced.

If you have any questions, please call City Administrator Jack Davis at 763-367-7850.