



East Bethel Community Development
 2241 221st Ave. NE • East Bethel, MN 55011
 Phone: (763) 367-7844 • Fax: (763) 434-9578

Administrative Home Occupation Questionnaire

Home occupations meeting the criteria established in Section 10-19(A) of the City Zoning Ordinance may be approved administratively by Community Development staff.

Applicant: _____

Address of Home Occupation: _____

1. What is your business name? What type of business is it? (i.e. sole proprietor, corporate, limited liability company, partnership) Please be as detailed as possible.

2. Including yourself, how many persons will report for work at the home business site?

3. How many of those persons will reside on the property?

4. What additional traffic will be generated in the neighborhood as a result of this business?

5. What signage do you propose to have on the property related to the business?

6. Does this home occupation generate any hazardous waste? If so, **please submit your plan for hazardous waste off-site disposal that has been approved by Anoka County.**

7. **You must submit a letter from a septic designer or inspector, which states that the on-site septic system is capable of handling the extra waste for your type of business.** The letter must state the address of the home occupation and be dated and signed. I agree that I must submit this letter prior to receiving approval for this permit.

16. I agree to pay the \$50 Administrative Home Occupation Permit Application fee.

17. I understand that an Administrative Home Occupation Permit shall remain in effect until such a time as there has been a change in the conditions associated with the home occupation or until such a time as the provisions of this section have been breached by the permit holder. At any such time, the City has reason to believe that either event has taken place, a public hearing shall be held before the Planning Commission. The City Council shall make the final decision as to whether the permit holder is in violation of the provisions of their permit. Administrative home occupation permits are non-transferable and shall not run with the land. Permits are not transferable from person to person, nor from address to address.

Signature of Applicant(s): _____ **Date:** _____
_____ **Date:** _____