2015 Final Budget

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CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA

RESOLUTION NO. 2014-47

RESOLUTION SETTING THE FINAL PROPERTY TAX LEVY AND BUDGET FOR 2015

WHEREAS, The City Council of the City of East Bethel is the governing body of the City of East Bethel; and

WHEREAS, the City Council has considered the operating needs and debt service needs for fiscal year 2015.

WHEREAS, MN Statues require that a final levy amount be provided to the Anoka County Auditor on or before December 31, 2014.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the City of East Bethel, MN hereby proposes that a tax is to be levied on all taxable real and personal property within the City of East Bethel for the purpose and sums as follows:

General Levy:	$4,050,500
Debt Service Levies:	
2008 Sewer Revenue Bonds	$ 180,000
2013A Public Safety Bonds – Referendum Market Value Levy	$ 127,000
2010A	$ 487,000
2014A	$ 330,000
	$5,174,500

**The above levy includes the amount necessary to cover debt service requirements in 2015 and cancels any previous scheduled amounts.*

Budgets:	General Fund	$4,848,700
	Debt Service	$1,369,356

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: a certified copy of this Resolution be provided to the Anoka County Auditor.

Adopted this 3rd day of December, 2014 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Robert DeRoche, Jr., Mayor

ATTEST:

Jack Davis, City Administrator

CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA

RESOLUTION NO. 2014-48

RESOLUTION APPROVING THE FINAL ECONOMIC DEVELOPMENT AUTHORITY PROPERTY TAX LEVY AND BUDGET FOR 2015

WHEREAS, Minnesota Statutes Chapter 275.065 requires that the City Council adopt a preliminary property tax levy and budget on or before December 31, 2014; and

WHEREAS, the City Council has considered the operating needs of the Economic Development Authority for fiscal year 2015.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the property tax levy and budgets for the Economic Development Authority for 2015 are as follows:

Economic Development Authority General Levy	$123,022
Economic Development Authority Budget	$123,022

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: a certified copy of this Resolution be provided to the Anoka County Auditor.

Adopted this 3rd day of December, 2014 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Robert DeRoche, Jr., Mayor

ATTEST:

Jack Davis, City Administrator

City of East Bethel
2015 Levy (Summary)

Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget	% Change
Tax Levies - City						
General Fund Tax Levy	4,191,470.00	4,123,317.00		4,050,450.00	4,050,500.00	0.0%
2005 A / 2013 A	147,328.00	149,638.00		126,500.00	127,000.00	0.4%
2008 A	158,000.00	180,000.00		180,000.00	180,000.00	0.0%
2010 A	-	-		470,000.00	487,000.00	3.6%
2010 B / 2014 A	-	-		300,000.00	330,000.00	10.0%
2010 C	-	-		-	-	N/A
Total Levy - City	**4,496,798.00**	**4,452,955.00**	**-**	**5,126,950.00**	**5,174,500.00**	**0.9%**
Tax Levies - Special Levies						
City HRA	-			-	-	
County HRA	-			-	-	
City EDA	163,428.00	144,670.00		123,022.00	123,022.00	
Total Levy - Special	**163,428.00**			**123,022.00**	**123,022.00**	**0.0%**

Organizational Staff Summary					
General Fund		**2012**	**2013**	**2014**	**2015**
City Council	**Part Time**	5.00	5.00	5.00	5.00
City Administration	**Full Time**	1.00	2.00	2.00	3.00
	Part Time	0.06	0.06	0.06	0.06
Elections	**Part Time**	Contract		Contract	
City Clerk	**Full Time**	1.00	1.00	1.00	-
Finance	**Full Time**	2.00	2.00	2.00	2.00
Assessing	**Full Time**	Contract	Contract	Contract	Contract
Legal	**Full Time**	Contract	Contract	Contract	Contract
Planning and Zoning	**Full Time**	2.00	1.50	1.50	1.50
Police	**Full Time**	Contract	Contract	Contract	Contract
Fire	**Full Time**	1.00	1.00	1.00	1.00
	Part Time	Paid On-Call	Paid On-Call	Paid On-Call	Paid On-Call
Bldg Inspection	**Full Time**	3.00	2.50	2.50	2.50
Engineering	**Full Time**	Contract	Contract	Contract	Contract
Street Maintenance	**Full Time**	4.50	4.50	4.50	4.50
	Part Time		0.30	0.30	0.30
Park Maintenance	**Full Time**	4.00	4.00	4.00	4.00
	Part Time	0.60	0.30	0.30	0.30
Subtotal General Fund	**Full Time**	**18.50**	**18.50**	**18.50**	**18.50**
	Part Time	**5.66**	**5.66**	**5.66**	**5.66**
Enterprise Funds					
Ice Arena	**Full Time**	Contract	Contract	Contract	Contract
Water Utility	**Full Time**	0.25	0.25	0.25	0.25
Sewer Utility	**Full Time**	0.25	0.25	0.25	0.25
Subtotal Enterprise Funds	**Full Time**	**0.50**	**0.50**	**0.50**	**0.50**
Total	**Full Time**	**19.00**	**19.00**	**19.00**	**19.00**
Total	**Part Time**	**5.66**	**5.66**	**5.66**	**5.66**

City of East Bethel
2015 General Fund (Summary)

Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget	% Change
General Fund						
Revenues						
Property Tax	4,225,662.00	4,138,427.89	2,119,859.66	4,050,450.00	4,050,500.00	0%
Franchise Taxes	40,227.00	49,490.39	41,734.66	41,000.00	43,000.00	5%
Licenses and Fees	38,325.00	34,190.10	33,631.71	35,900.00	36,500.00	2%
Building Inspection Permits	152,980.00	147,799.90	136,738.45	116,000.00	128,000.00	10%
Building Inspection Permits (Bethel / Oak Grove)	-	194,840.27	100,395.12	100,000.00	110,000.00	10%
State Aid	222,965.00	244,110.10	263,504.10	254,000.00	244,600.00	-4%
Fines and Forfeits	52,470.00	52,624.07	37,923.39	55,000.00	55,000.00	0%
Intergovernmental Charges	97,809.00	89,469.94	72,287.58	73,000.00	87,000.00	19%
Other Fees	11,419.00	4,936.76	3,052.60	6,450.00	4,600.00	-29%
Cemetery Revenue	6,200.00	5,950.00	4,800.00	6,000.00	6,000.00	0%
Tower Lease Revenue					40,000.00	N/A
Other / Gambling Proceeds	49,384.00	54,041.95	50,398.83	41,500.00	41,500.00	0%
Interest Earnings	2,100.00	1,170.48	957.88	2,000.00	2,000.00	0%
Total Revenues - General Fund	**4,899,541.00**	**5,017,051.85**	**2,865,283.98**	**4,781,300.00**	**4,848,700.00**	**1.4%**
Expenditures						
General Government						
Council	76,008.00	69,798.93	67,649.54	83,800.00	79,300.00	-5%
City Administration	206,887.00	228,722.74	169,607.23	212,900.00	308,900.00	45%
Elections	8,709.00	1,687.26	5,628.02	13,400.00	2,000.00	-85%
City Clerk	102,918.00	99,516.77	51,227.55	101,400.00	-	-100%
Finance	225,500.00	226,764.80	183,788.09	226,550.00	234,200.00	3%
Assessing	45,804.00	51,281.52	39,088.89	51,700.00	53,000.00	3%
Legal	157,727.00	147,051.79	99,059.40	150,500.00	150,500.00	0%
Human Resources	-	3,164.00	-	3,250.00	-	-100%
Government Buildings	47,106.00	38,080.87	23,192.98	43,800.00	43,000.00	-2%
Risk Management	96,210.00	103,367.18	110,807.00	105,150.00	111,000.00	6%
Central Services	77,758.00	83,644.73	58,040.21	97,950.00	93,500.00	-5%
Total General Government	**1,044,627.00**	**1,053,080.59**	**808,088.91**	**1,090,400.00**	**1,075,400.00**	**-1%**
Community Development						
Planning and Zoning	169,260.00	191,740.51	125,659.61	166,400.00	169,000.00	2%
Building Inspection	139,412.00	174,941.16	180,287.81	231,000.00	238,900.00	3%
Total Community Development	**308,672.00**	**366,681.67**	**305,947.42**	**397,400.00**	**407,900.00**	**3%**
Public Safety						
Police Protection	959,924.00	959,255.06	775,136.30	990,000.00	1,024,000.00	3%
Fire Protection	511,145.00	543,995.03	460,910.23	554,300.00	566,000.00	2%
Total Public Safety	**1,471,069.00**	**1,503,250.09**	**1,236,046.53**	**1,544,300.00**	**1,590,000.00**	**3%**
Engineering						
Engineering	29,196.00	28,871.26	15,474.80	40,000.00	35,000.00	-13%
Total Engineering	**29,196.00**	**28,871.26**	**15,474.80**	**40,000.00**	**35,000.00**	**-13%**
Public Works						
Public Works - Parks Maintenance	376,067.00	367,896.15	302,852.88	393,700.00	399,600.00	1%
Public Works - Streets	719,920.00	762,350.45	604,972.31	788,000.00	813,300.00	3%
Total Public Works	**1,095,987.00**	**1,130,246.60**	**907,825.19**	**1,181,700.00**	**1,212,900.00**	**3%**
Civic Events						
Civic Events	2,501.00	2,500.00	2,501.00	2,500.00	2,500.00	0%
Total Culture and Recreation	**2,501.00**	**2,500.00**	**2,501.00**	**2,500.00**	**2,500.00**	**0%**
Transfers						
Transfer to Building Capital	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0%
Transfer to Street Capital	425,000.00	425,000.00	425,000.00	425,000.00	425,000.00	0%
Transfer to Parks Capital	100,000.00	75,000.00	50,000.00	50,000.00	50,000.00	0%
Transfer to Trail Capital	5,000.00	-	-	-	-	N/A
Transfer to Debt Service			605,000.00	20,000.00	-	N/A
Contingency	-	21,600.00	-	-	-	N/A
Total Other	**580,000.00**	**571,600.00**	**1,130,000.00**	**545,000.00**	**525,000.00**	**-4%**
Total Expenditures - General Fund	**4,532,052.00**	**4,656,230.21**	**4,405,883.85**	**4,801,300.00**	**4,848,700.00**	**1.0%**
Excess of Revenues over Expenditures - General Fund	**367,489.00**	**360,821.64**	**(1,540,599.87)**	**(20,000.00)**	**-**	

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **41110 - Mayor and City Council**

DEPARTMENTAL PROFILE

The City Council is comprised of the Mayor and four City Council Members. All are elected at-large. Council Members serve four-year terms with two members up for election every two years. The Mayor serves a two-year term.

DEPARTMENTAL GOALS

To provide leadership and vision for the City while planning for growth and development activity and to adopt policies that are in the best interest of the City and its residents

EXPENDITURE DETAILS

STAFFING

1- Mayor
4- City Council Members

103-Mayor and City Council Salary
$29,100
Provides for a monthly salary of $525 for the Mayor and $475 for each Council Member

107-Commissions and Boards
$18,000
City's participation in the Upper Rum River Watershed Management Organization - $2,800, and the Sunrise Watershed Management Organization - $15,000.

307-Professional Services
$10,000
Quarterly updates of ordinances - $10,000. Professional service requirements throughout the year including assistance with grant and direct appropriation identification and pursuit.

433-Dues and Subscriptions
$15,000
Membership dues for the League of Minnesota Cities-$9,000; Mediation Services for Anoka County-$1,300; North TH 65 Corridor Coalition-$250 and Alexandra House-$4,500

434-Conferences/Meetings
$2,000
Costs associated with Mayor and City Council members' attendance at League of Minnesota Cities Annual Conference, Local Government meetings, etc.

City of East Bethel
2015 Budget

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Council						
	E 101-41110-103 Part-Time Employees	29,100.00	29,100.00	23,592.22	29,100.00	29,100.00
	E 101-41110-107 Commissions and Boards	20,171.00	18,001.47	18,385.34	18,700.00	18,000.00
	E 101-41110-122 PERA-Coordinated Plan	285.00	285.00	237.50	2,100.00	2,200.00
	E 101-41110-125 FICA/Medicare	2,226.00	2,226.29	1,804.89	2,200.00	2,200.00
	E 101-41110-151 Worker s Comp Insurance Prem	90.00	48.27	99.62	100.00	100.00
	E 101-41110-201 Office Supplies	-	-	102.91	200.00	200.00
	E 101-41110-219 General Operating Supplies	-	-	-	100.00	-
	E 101-41110-231 Small Tools and Minor Equip	70.00	3,628.63	-	100.00	100.00
	E 101-41110-307 Professional Services Fees	7,271.00	3,167.96	1,155.00	12,000.00	10,000.00
	E 101-41110-331 Travel Expenses	304.00	360.26	457.66	200.00	300.00
	E 101-41110-343 Other Advertising	85.00	110.00	164.40	100.00	100.00
	E 101-41110-351 Printing and Duplicating	-	-	-	500.00	-
	E 101-41110-433 Dues and Subscriptions	15,546.00	11,446.00	20,636.00	16,400.00	15,000.00
	E 101-41110-434 Conferences/Meetings	860.00	1,425.05	1,014.00	2,000.00	2,000.00
		76,008.00	69,798.93	67,649.54	83,800.00	79,300.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **41320 – City Administration**

DEPARTMENTAL PROFILE

Pursuant to City Code, Chapter 2-261, the City Administrator is the chief administrative officer of the City responsible to the City Council. The Administrator facilitates and directs implementation of the City Council's policies and directives relating to City operations and activities. Specific activities include recommendations to the Council regarding policies, operations and procedures and providing liaison between the Council, commissions, employees, residents and other governmental entities.

DEPARTMENTAL GOALS

Provide leadership and direction to employees of the City of East Bethel and work to achieve the goals established by the City Council; provide assistance to all stakeholders; provide accurate information and courteous service to City residents/visitors

EXPENDITURE DETAILS

STAFFING

1 City Administrator
1 Administrative Coordinator
1 Receptionist
1-Part Time Cable Technician

101-Full-Time Employees Regular
$220,000
Provides for a 2% COLA salary increase and a STEP salary increase for two eligible employees.

103 – Part-Time Employees
$1,700
Cable Technician for recording evening meetings

307 – Professional Service Fees
$9,000
Contractual minute-taking services with Time Savers. $29.00 per hour and $13.50 per page.

331-Travel Expenses
$2,200 Mileage reimbursement for the City Administrator

City of East Bethel
2015 Budget

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Administration						
	E 101-41320-101 Full-Time Employees Regular	156,671.00	179,370.82	125,576.91	158,800.00	220,000.00
	E 101-41320-102 Full-Time Employees Overtime		52.02	292.52		
	E 101-41320-103 Part-Time Employees					1,700.00
	E 101-41320-122 PERA-Coordinated Plan	11,073.00	11,206.45	9,125.38	11,500.00	16,200.00
	E 101-41320-125 FICA/Medicare	10,967.00	11,539.53	11,169.69	14,100.00	19,800.00
	E 101-41320-126 Deferred Compensation	2,000.00	2,085.32	2,459.84	3,100.00	4,700.00
	E 101-41320-131 Cafeteria Contribution	22,800.00	21,031.65	18,350.91	22,000.00	33,000.00
	E 101-41320-141 Unemployment Benefit Payments	-	-	-	-	-
	E 101-41320-151 Worker s Comp Insurance Prem	1,521.00	773.24	1,115.24	1,150.00	1,700.00
	E 101-41320-201 Office Supplies	170.00	155.09	-	150.00	400.00
	E 101-41320-203 Books/Ref. Materials/Software		-	-		
	E 101-41320-231 Small Tools and Minor Equip	-	-	29.13	-	-
	E 101-41320-307 Professional Services Fees					9,000.00
	E 101-41320-321 Telephone	105.00	110.19	63.31	-	-
	E 101-41320-331 Travel Expenses	1,580.00	1,826.73	1,419.30	2,100.00	2,200.00
	E 101-41320-341 Personnel Advertising	-	559.04	-	-	-
	E 101-41320-433 Dues and Subscriptions	-	-	-	-	200.00
	E 101-41320-434 Conferences/Meetings	-	12.66	5.00	-	-
		206,887.00	228,722.74	169,607.23	212,900.00	308,900.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **41410 – Elections**

DEPARTMENTAL PROFILE

This department is responsible for providing access to the election process to the citizens of the City of East Bethel. The department is responsible for determining polling locations, acquiring and maintaining election equipment, contracting election judges, registering municipal candidates and conducting absentee and the primary and general elections.

EXPENDITURE DETAILS

402 Equipment Maintenance
$2,000
The City and Anoka County have a joint powers agreement that includes payment of a system support fee for equipment and software. The City will store and use the equipment.

City of East Bethel
2015 Budget

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Elections						
	E 101-41410-201 Office Supplies	73.00	-	-	100.00	-
	E 101-41410-219 General Operating Supplies	105.00	-	58.70	100.00	-
	E 101-41410-231 Small Tools and Minor Equip	98.00	-	-	50.00	-
	E 101-41410-307 Professional Services Fees	7,855.00	-	3,710.92	10,100.00	-
	E 101-41410-331 Travel Expenses	138.00	-	-	50.00	-
	E 101-41410-342 Legal Notices	412.00	-	51.26	350.00	-
	E 101-41410-402 Repairs/Maint Machinery/Equip	28.00	1,687.26	1,807.14	2,600.00	2,000.00
	E 101-41410-434 Conferences/Meetings	-	-	-	50.00	-
		8,709.00	1,687.26	5,628.02	13,400.00	2,000.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **41520 – Finance**

DEPARTMENTAL PROFILE

Finance is responsible for all treasury operations of the City including: accounting management (accounts payable and receivable, reconciliations, and reporting to stakeholders), investment management, risk management (property liability and workers compensation), utility billing management, human resource management (payroll, benefits, employee recruitment/retention), budget management, audit management, debt service management (new issues, refinances and rating calls). This department is also responsible for information technology management (Computer - hardware / software), Media Center Management (Channel 10 / Video) and Website Administration.

DEPARTMENTAL GOALS

Departmental goals for 2015 include preparation of financial statements that garner a clean audit opinion; continuous analysis of the City's financial condition and continued establishment and implementation of financial policies.

EXPENDITURE DETAILS

STAFFING

1 Finance Director
1 Finance Coordinator

101-Full-Time Employees Regular Salary
$158,500
Provides for a 2% COLA salary increase and a STEP salary increase for one eligible employee

301-Auditing and Accounting Services
$20,000
Annual audit of the City's financial statements

421-Software License
$1,600
Financial software support necessary if problems arise with Banyon financial and payroll software; includes upgrades and enhancements of software.

433-Dues and Subscriptions
$300
American Payroll Association membership which provides education & training, compliance updates and access to a library of resource texts and newsletters.

434-Conferences/Meetings
$500
Training for the Finance Coordinator and Finance Director

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Finance						
	E 101-41520-101 Full-Time Employees Regular	153,170.00	153,007.47	120,698.19	152,700.00	158,500.00
	E 101-41520-122 PERA-Coordinated Plan	10,733.00	10,899.05	8,750.55	11,100.00	11,900.00
	E 101-41520-125 FICA/Medicare	12,474.00	13,152.88	10,404.31	13,700.00	14,100.00
	E 101-41520-126 Deferred Compensation	3,756.00	3,690.77	3,085.98	3,900.00	3,900.00
	E 101-41520-131 Cafeteria Contribution	22,800.00	21,737.22	18,353.82	22,000.00	22,000.00
	E 101-41520-151 Worker s Comp Insurance Prem	1,474.00	731.18	1,115.24	1,200.00	1,200.00
	E 101-41520-201 Office Supplies	156.00	134.35	39.99	150.00	100.00
	E 101-41520-301 Auditing and Acct g Services	19,066.00	20,066.00	19,633.00	19,600.00	20,000.00
	E 101-41520-331 Travel Expenses	-	-	72.01	100.00	100.00
	E 101-41520-341 Personnel Advertising		1,589.00	-	-	-
	E 101-41520-421 Software Licensing	1,561.00	1,611.88	1,590.00	1,650.00	1,600.00
	E 101-41520-433 Dues and Subscriptions	310.00	120.00	-	300.00	300.00
	E 101-41520-434 Conferences/Meetings	-	-	45.00	100.00	500.00
	E 101-41520-437 Bank Fees	-	25.00	-	50.00	-
		225,500.00	226,764.80	183,788.09	226,550.00	234,200.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **41550 – Assessing**

DEPARTMENTAL PROFILE

The primary function of this department is the accurate classification and valuation of all real property listed for taxation. Existing properties need to be physically inspected every five years, all newly constructed structures need to be inspected the year of construction.

DEPARTMENTAL GOALS

Ensure full and accurate valuations for all properties within the City to provide an equitable basis for assessing taxes; provide detailed explanations to citizens with concerns about their properties' valuations; analyze and assimilate data acquired in the appraisal process into a format that will be useful and meaningful to the City and its stakeholders.

EXPENDITURE DETAILS

307-Professional Services
$53,000
Contractual cost of assessing services

STAFFING

None

City of East Bethel
2015 Budget

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Assessing						
	E 101-41550-307 Professional Services Fees	45,804.00	51,281.52	39,088.89	51,700.00	53,000.00
		45,804.00	51,281.52	39,088.89	51,700.00	53,000.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **41610 – Legal**

DEPARTMENTAL PROFILE

Legal provides counsel and support to the City Council and other City staff. In addition, the department prosecutes criminal offenses.

DEPARTMENTAL GOALS

Ensure that the City of East Bethel's interests are proactively, efficiently and thoroughly represented and protected. Closure of many longstanding issues will be aggressively pursued. The City will continue to monitor the current provision of legal services to the City to determine if the aforementioned goals are being met. When it is deemed necessary, legal specialists in various disciplines may be retained to best serve the City's interests. A portion of the cost for prosecution services is recovered through fines and penalties assessed by the court system.

EXPENDITURE DETAILS

303-Legal Services
$150,500
Contracted legal services

STAFFING

None

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Law and Legal						
	E 101-41610-303 Legal Fees	157,727.00	147,051.79	99,059.40	150,500.00	150,500.00
		157,727.00	147,051.79	99,059.40	150,500.00	150,500.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **41940 – General Government Buildings**

DEPARTMENTAL PROFILE

The General Government Buildings department provides for the ongoing cleaning, maintenance and utility costs for City Hall and other general City facilities. Costs for other buildings are charged to the functional department using the respective building.

DEPARTMENTAL GOALS

Maximize the efficiency and usability of City Hall to accommodate employees and equipment necessary to best serve customers of the City of East Bethel; ensure a healthy environment for employees and residents using City facilities

EXPENDITURE DETAILS

223-Bldg/Facility Repair Supplies
$2,000
Miscellaneous supplies such as light bulbs, power strips, etc.

381-Electric Utilities
$15,000
Electrical utility services for City Hall and the City billboard

382-Gas Utilities
$6,000
Gas utilities for City Hall

403-Buildings & Facilities Repair/Maintenance
$17,000
City Hall janitorial service, rug service, septic system pumping, annual carpet cleaning, water softener rental and building repairs

STAFFING

None

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Government Buildings						
	E 101-41940-216 Chemicals and Chem Products	-	-		-	-
	E 101-41940-219 General Operating Supplies	19.00	130.75	39.45	1,000.00	500.00
	E 101-41940-223 Bldg/Facility Repair Supplies	2,158.00	1,716.58	1,861.95	2,000.00	2,000.00
	E 101-41940-225 Park/Landscaping Materials	-	27.79	-	400.00	500.00
	E 101-41940-231 Small Tools and Minor Equip	-	-	183.59	800.00	500.00
	E 101-41940-307 Professional Services Fees	694.00	115.80	-	500.00	500.00
	E 101-41940-321 Telephone			230.04		
	E 101-41940-381 Electric Utilities	11,822.00	14,794.58	8,937.13	13,800.00	15,000.00
	E 101-41940-382 Gas Utilities	3,696.00	5,539.91	4,435.88	6,000.00	6,000.00
	E 101-41940-385 Refuse Removal	572.00	372.01	504.25	400.00	500.00
	E 101-41940-402 Repairs/Maint Machinery/Equip	4,182.00	-	411.78	500.00	500.00
	E 101-41940-403 Bldgs/Facilities Repair/Maint	18,633.00	15,298.45	6,588.91	18,200.00	17,000.00
	E 101-41940-405 Park & Landscape Services	163.00	85.00	-	200.00	-
	E 101-41940-530 Improvements Other Than Bldgs	5,167.00	-	-	-	-
		47,106.00	38,080.87	23,192.98	43,800.00	43,000.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **48150 – Central Services and Supplies**

DEPARTMENTAL PROFILE

This department accounts for central office supplies, equipment, HR compliance, County Administration costs, postage and general printing.

DEPARTMENTAL GOALS

Continued emphasis on efficiency through group purchasing, use of technology and waste reduction activities

EXPENDITURE DETAILS

201-Office Supplies
$8,000
Miscellaneous office supplies including paper, toner, envelopes, folders, etc. and computer replacement.

231-Small Tools and Minor Equipment
$2,000
Common use items such as computers, printers, shredders, etc.

307-Professional Services
$5,000
SafeAssure Safety Consultant - $3,200
SafeAssure provides annual OSHA required training (A.W.A.I.R.; Employee Right to Know; Lock Out/Tag Out (Control of Hazardous Energy), Bloodborne Pathogens, etc.) for all City employees and paid-on-call firefighters.
Anoka County - $2,000
Cost associated with tax levy and special assessment maintenance and administration

309-Information Systems
$46,500
Maintenance of the City's data network and e-mail services - $28,664 and internet access charges, fiber optic intranet and intranet support services - $15,350. Anoka County Connectivity Agreement to provide high speed broadband capacity services - $225 a month totaling $2,700.

321-Telephone
$5,000
VOIP services to include all telephone services

322-Postage
$7,000
All postage costs including 4 newsletter mailings throughout the year

342-Legal Notices
$3,000
Advertising costs for legal notices regarding ordinances, TNT Hearings and other legally required notices

343-Other Advertising
$1,000
Discretionary advertising costs for public notices such as town hall meeting, work sessions, etc. Reimburse Anoka County for preparation and distribution of parcel specific property tax notices.

351-Printing and Duplicating
$5,000
City newsletter production and mailing of 4 publications to each resident

402 – Repairs/Maint Machinery/Equip
$2,000
Repairs/maintenance/upgrades to equipment

413-Office Equipment
$6,000
Postage machine lease, copier/printer lease

421-Software License
$2,000
Network software licensing/upgrades for common file servers.

City of East Bethel
2015 Budget

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Central Services						
	E 101-48150-201 Office Supplies	8,741.00	8,640.97	2,779.71	8,000.00	8,000.00
	E 101-48150-211 Cleaning Supplies	303.00	259.40	239.12	-	-
	E 101-48150-231 Small Tools and Minor Equip	-	727.70	844.64	2,400.00	2,000.00
	E 101-48150-307 Professional Services Fees		1,782.28	60.00		5,000.00
	E 101-48150-309 Information Systems	42,383.00	45,408.96	37,827.50	46,500.00	46,500.00
	E 101-48150-321 Telephone	5,275.00	5,944.84	3,862.06	5,000.00	5,000.00
	E 101-48150-322 Postage/Delivery	7,170.00	4,569.13	4,242.46	8,000.00	7,000.00
	E 101-48150-341 Personnel Advertising	169.00	-	71.20	-	-
	E 101-48150-342 Legal Notices	2,091.00	2,063.89	2,109.27	5,200.00	3,000.00
	E 101-48150-343 Other Advertising	1,509.00	-	-	1,350.00	1,000.00
	E 101-48150-351 Printing and Duplicating	3,157.00	2,586.95	1,145.84	9,000.00	5,000.00
	E 101-48150-402 Repairs/Maint Machinery/Equip	360.00	4,240.30	296.00	2,000.00	2,000.00
	E 101-48150-413 Office Equipment Rental	5,805.00	5,680.65	4,562.41	7,200.00	6,000.00
	E 101-48150-421 Software Licensing	565.00	1,478.67	-	2,500.00	2,000.00
	E 101-48150-423 Filing Fees	230.00	-	-	800.00	1,000.00
	E 101-48150-580 Info Systems Equip	-	260.99	-	-	-
		77,758.00	83,644.73	58,040.21	97,950.00	93,500.00

2015 Budget

FUND: **101 – General Fund**
DEPT/ACTIVITY/PROJECT: **41910 – Planning and Zoning**

DEPARTMENTAL PROFILE

This activity formulates, administrates and interprets ordinances enacted by the City of East Bethel. It is responsible for preparing reports and making presentations to the City Council, Planning Commission (PC) and Economic Development Authority (EDA) to facilitate their decision making. It also includes review of all building permit applications, assists with code enforcement, oversee GIS functions, economic development, environmental planning, customer service, and related activities.

DEPARTMENTAL GOALS

Improve the assimilating and data processing function for presentations to PC and City Council and EDA; provide timely and thorough review of all PC, City Council and EDA issues; provide accurate information regarding City ordinances and zoning to the public; update GIS functions, provide assistance to residents, developers, real estate agents, appraisers, insurance companies, mortgage companies, etc. regarding City ordinances and procedures. Provide support to EDA.

EXPENDITURE DETAILS

STAFFING

1 Community Development Director/City Planner
1 Administrative Assistant (.50)
1-Part Time Cable Technician

101-Full-Time Employees Regular
$113,600
Provides for a 2% COLA salary increase and a STEP salary increase for two eligible employees

103 – Part-Time Employees
Cable Technician for recording evening meetings
$500

107 – Commission Member compensation
$1,700

201 – General Office Supplies
$100

307 – Professional Service Fees
$11,000
Professional Services Fees – PZ minute taking and preparation-$1,200, GIS – one year management contract and staff training - (144 hours at 65.00/hr) - $9,360, Anoka Conservation District Professional Services (map production, data collection, land use reviews, etc) - $500

321 – Telephone
$360
Cell phone reimbursement at $30 per month.

342 – Legal Notices
$1,300
Publications of notices for land use proposals, Comprehensive Plan Amendments, and Zoning Ordinance Amendments

421 – Software Licensing
$600
Annual fee for ArcView software upgrades and technical support for GIS - $500

423 – Filing Fees
$340
Filing of agreements (Conditional Use Permits and Variances) at Anoka County

433 – Dues and Subscriptions
$200
Minnesota Chapter APA-$80; other publications

434 – Conferences/Meetings
$500
MNAPA conference; League of MN Cities workshops

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Planning and Zoning						
	E 101-41910-101 Full-Time Employees Regular	112,238.00	137,959.19	87,006.08	110,400.00	113,600.00
	E 101-41910-102 Full-Time Employees Overtime		119.09	214.51	-	-
	E 101-41910-103 Part-Time Employees	-	-	-	500.00	500.00
	E 101-41910-107 Commissions and Boards	1,140.00	1,410.00	-	1,700.00	1,700.00
	E 101-41910-122 PERA-Coordinated Plan	8,235.00	9,720.34	6,323.50	8,000.00	8,500.00
	E 101-41910-125 FICA/Medicare	8,250.00	9,610.47	6,148.13	10,000.00	10,200.00
	E 101-41910-126 Deferred Compensation	1,305.00	234.36	1,615.53	2,700.00	2,700.00
	E 101-41910-131 Cafeteria Contribution	19,628.00	21,039.89	13,751.52	16,500.00	16,500.00
	E 101-41910-151 Worker s Comp Insurance Prem	1,106.00	661.18	929.37	800.00	900.00
	E 101-41910-201 Office Supplies	434.00	146.04	44.47	150.00	100.00
	E 101-41910-231 Small Tools and Minor Equip	324.00	19.00	287.72	-	-
	E 101-41910-307 Professional Services Fees	10,858.00	9,235.91	7,617.50	12,000.00	11,000.00
	E 101-41910-321 Telephone	266.00	442.49	90.00	-	360.00
	E 101-41910-331 Travel Expenses	-	-	-	500.00	
	E 101-41910-341 Personnel Advertising	1,551.00	-	-	-	-
	E 101-41910-342 Legal Notices	538.00	655.80	1,035.28	1,250.00	1,300.00
	E 101-41910-351 Printing and Duplicating	-	51.25	-	200.00	
	E 101-41910-402 Repairs/Maint Machinery/Equip	-	-	-	200.00	
	E 101-41910-421 Software Licensing	405.00	405.50	576.00	500.00	600.00
	E 101-41910-423 Filing Fees	102.00	(165.00)	-	500.00	340.00
	E 101-41910-431 Equipment Replacement Chgs	2,500.00	-	-	-	-
	E 101-41910-433 Dues and Subscriptions	300.00	195.00	20.00	100.00	200.00
	E 101-41910-434 Conferences/Meetings	80.00	-	-	400.00	500.00
		169,260.00	191,740.51	125,659.61	166,400.00	169,000.00

2015 Budget

FUND: **101 – General Fund**
DEPT/ACTIVITY/PROJECT: **42410 – Building Inspection**

DEPARTMENTAL PROFILE

This department is responsible for conducting plan reviews and on-site inspections of all building activity and septic systems installed within the City as required by State Building Code. The Building Official is also the Code Compliance Officer.

DEPARTMENTAL GOALS

Provide plan reviews and permit issuances in a timely manner, i.e., residential reviews and permits issued within 3-14 working days of receipt of complete application; commercial and institutional plan reviews and permits issued within 30 days of receipt of completed application (commercial plan review time frame does not include State or County reviews); conduct on-site inspections as scheduled in a professional manner; provide information to the public regarding building codes, septic codes, and city ordinances; conduct city ordinance violation inspections.

EXPENDITURE DETAILS

STAFFING

1 Building Official
1 Building Inspector
1 Administrative Assistant (.50)

101-Full-Time Employees Regular
$164,400
Provides for a 2% COLA salary increase and a STEP salary increase for three eligible employees

212- Motor Fuels
$5,000
Reflects the increase in fuel costs and more accurately reflects fuel needed for two vehicles

214- Clothing and Personal Equipment
$200
Safety Vests, Hardhats

219-General Operating Supplies
$100
Includes replacement stamps for plan reviews, scale rulers, plan hangers, plan drawer divides, picture paper, etc.

221 – Motor Vehicle Parts
$1,000
Replacement of tires on both Building Dept. vehicles

231-Small Tools and Minor Equipment
$100
Flashlights, tape measures

321 – Telephone
$300
Cell Phone charges for Building Official and Building Inspector

351-Printing and Duplicating
$150
Inspection cards, permit applications, and other forms related to building inspection, code enforcement and dangerous dog enforcement

421-Software Licensing
$1,550
Annual support for PermitWorks software

431-Vehicle Replacement Charges
$3,000
Future truck replacement

433- Dues and Subscriptions
$200
Membership in the International Code Council (ICC) and Minnesota 10,000 Lakes Chapter of the ICC

434-Conferences/Meetings
$2,400
Building Official/Inspector continuing education to maintain State certifications by attending classes sponsored by the State Building Codes and Standards Department, local colleges, the Minnesota Pollution Control Agency and sewage treatment systems education expenses.

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Building Inspection						
	E 101-42410-101 Full-Time Employees Regular	58,624.00	120,445.59	123,463.60	158,600.00	164,400.00
	E 101-42410-102 Full-Time Employees Overtime			214.51		
	E 101-42410-111 Severance Payments	20,695.00	-	-	-	-
	E 101-42410-122 PERA-Coordinated Plan	4,393.00	8,388.58	8,966.57	11,500.00	12,300.00
	E 101-42410-125 FICA/Medicare	5,717.00	9,501.48	10,042.63	14,600.00	15,000.00
	E 101-42410-126 Deferred Compensation	1,304.00	2,570.00	2,939.58	4,400.00	4,500.00
	E 101-42410-131 Cafeteria Contribution	16,195.00	18,406.34	22,538.58	27,500.00	27,500.00
	E 101-42410-141 Unemploy Benefit Payments	5,252.00	-	-	-	-
	E 101-42410-151 Worker s Comp Insurance Prem	440.00	360.27	943.46	900.00	1,000.00
	E 101-42410-201 Office Supplies	3.00	72.54	43.01	100.00	100.00
	E 101-42410-212 Motor Fuels	4,555.00	5,098.81	4,205.61	4,500.00	5,000.00
	E 101-42410-214 Clothing & Personal Equipment	-	-	-	300.00	200.00
	E 101-42410-219 General Operating Supplies	168.00	181.87	-	100.00	100.00
	E 101-42410-221 Motor Vehicles Parts	-	148.84	178.94	1,000.00	1,000.00
	E 101-42410-222 Tires		1,023.56	-		
	E 101-42410-231 Small Tools and Minor Equip	276.00	285.52	179.99	100.00	100.00
	E 101-42410-259 Other For Resale	181.00	-	-	-	-
	E 101-42410-307 Professional Services Fees	12,789.00	1,508.15	-	-	-
	E 101-42410-321 Telephone	239.00	260.39	167.69	500.00	300.00
	E 101-42410-331 Travel Expenses		99.44	136.64		
	E 101-42410-341 Personnel Advertising	1,146.00	283.50	-	-	-
	E 101-42410-351 Printing and Duplicating	158.00	349.72	-	150.00	150.00
	E 101-42410-421 Software Licensing	1,515.00	1,515.56	1,495.00	1,550.00	1,550.00
	E 101-42410-422 Auto/Misc Licensing Fees/Taxes	32.00	-	32.00	100.00	100.00
	E 101-42410-431 Equipment Replacement Chgs	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	E 101-42410-433 Dues and Subscriptions	-	-	200.00	100.00	200.00
	E 101-42410-434 Conferences/Meetings	730.00	1,441.00	1,540.00	2,000.00	2,400.00
	E 101-42410-438 Reimbursement-3rd Party	2,000.00	-	-	-	-
		139,412.00	174,941.16	180,287.81	231,000.00	238,900.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **42110 – Police**

DEPARTMENTAL PROFILE

This department accounts for police protection and animal control services within the City of East Bethel. The level of Anoka County Sheriff - provides patrol service for 36 hours daily coverage and 20 hours of weekly coverage by Anoka County Community Service Officers (CSO'S).

DEPARTMENTAL GOALS

Increase the presence of officers in the City's neighborhoods; support City staff with code enforcement and monitoring; provide regular, timely progress reports to the City Council regarding the aforementioned goals; strive to align the perceived priorities of the County Sheriff with the priorities of the City Council; increase the effectiveness, efficiency and accountability of animal control services

EXPENDITURE DETAILS

307-Professional Services
$1,024,000
Contractual cost of animal control ($8,000) and police services, including patrol and CSO's ($1,016,071).

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Police Protection						
	E 101-42110-219 General Operating Supplies	211.00	85.50	104.50	-	-
	E 101-42110-307 Professional Services Fees	959,713.00	959,169.56	775,031.80	990,000.00	1,024,000.00
		959,924.00	959,255.06	775,136.30	990,000.00	1,024,000.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **42210 – Fire Department**

DEPARTMENTAL PROFILE

The primary mission of the East Bethel Fire Department is to provide a range of programs designed to protect the lives and property of the residents and visitors of the City of East Bethel from the adverse effects of fires, motor vehicle accidents, industrial accidents, hazardous materials incidents, or exposure to dangerous conditions.

DEPARTMENTAL GOALS

It is our vision to be known as an innovative and progressive fire department. We are dedicated to the delivery of effective fire suppression, rescue services and quality fire/safety education to the public. We strive to offer the best available education and training to our members. We desire to have an atmosphere of open communication which promotes the health and welfare of individual members.

EXPENDITURE DETAILS

STAFFING

1 FT Fire Chief
1 Deputy Fire Chief
2 District Fire Chiefs
2 Captains
3 Lieutenants
1 Duty Officer
1 Training Officer
1 Part-Time Inspector
35 Paid On-call Firefighters

101-Full-Time Employees Regular
$91,000
Full-time Fire Chief Position - Provides for a 2% COLA salary increase

103-PT Wages and Salaries
$116,100
Fire Fighters will be paid according to the compensation schedule; Probationary Fire Fighters $8.57 per hour, Post Probationary and Fire Fighter I level Fire Fighters $9.66 per hour and Fire Fighter II level with all educational elements met $10.72 and Fire fighter III level $11.80 per hour.

Position	Number of Officers	2015 Monthly	Annual Salary
Deputy Chief	1	$499.49	$5,994
District Chief	2	$268.23	$6,438
Captain	2	$134.12	$3,219
Lieutenant	3	$107.71	$3,878
Training Officer	1	$107.71	$1,293
Duty Officer	1 per week	$580.62	$6,967
			$27,789

- 2015 will continue with single station call out protocol. It is anticipated that the total number of calls will approximate 510 (2013 there were 530 calls). The station break down and day calls are projected to be:

Type of Call	Number of Calls	Projected Fire Fighters per Call	Pay per Call	Total Amount
All Station Call	64	12	11.80	$9,062
Station 2 Calls	130	6	11.80	$9,204
Station 1 Calls	187	6	11.80	$13,240
Day Calls	129	8	11.80	$12,178
Total Firefighter Call Cost				$43,684

Type of Meeting/Drill	Number of Meeting/Drill	Projected Fire Fighters per Meeting/Drill	Pay per Meeting/Drill	Hours/ Position	Total Amount
Monthly Staff Meeting	4	35	11.80	2/35	$3,304
Fire Fighting Training Drills	20	35	11.80	2/35	$16,520
Medical Training Drills	6	35	11.80	2/35	$4,956
Station Maintenance Drills	12	35	11.80	2/35	$9,912
Officer Outside Required Training	1	10	11.80	12/10	$1,416
Total Fire Fighter Meeting/Drill Cost					$36,108

Fire inspector is budgeted for 34 hours per month, combined, at $18.23 per hour; $7,438

New Firefighter Recruits will be trained and educated in house (Firefighter I and II) by approved and certified Fire Department Staff members. The total curriculum is 140 hours with two Fire Department instructors at each session; 140 hours x 2 x $ 11.80 per hour = $3,304. (This is in lieu of paying over $ 1,000 per recruit firefighter to an outside school.)

125-FICA/Medicare
$17,000
The City contribution on wages paid.

126-Deferred Compensation
$2,000
3% match for the full-time Fire Chief

127- Fire Pensions Contributions-City
$14,000
Contribution funded directly by City taxpayers. This amount is the estimated amount of a voluntary contribution required by the City. The amount is figured on 35 firefighters at $ 400 each.

128-Fire Pensions Contributions
$43,500
The City receives funds from the State in the form of Fire Aid. This amount is provided directly to the Fire Relief Association to fund pension obligations. The 2015 amount is estimated from the actual amount received in 2013. The actual amount is not known until October of the year it is payable to the City.

131-Cafeteria Contribution
$13,000
City share of benefits for the full-time Fire Chief

135-Disability Insurance
$1,000
This is the amount paid by the City to fund the disability/life insurance policy purchased on behalf of the Firefighters.

151-Workers Comp Insurance Premium
$23,000
In addition to the full time Fire Chief, the City purchases worker's compensation insurance for volunteer firefighters. The cost is predicated on population and number of volunteers. The cost estimate is provided by the League of Minnesota Cities Insurance Trust.

201-Offices Supplies
$1,200
Provides for consumable supplies for the Fire Department including tablets, pencils, pens, etc. and replacement of computers/printers.

203-Books/Reference Materials
$1,600
Provides for training materials, current map books and new up to date code books

212-Motors Fuels
$15,000
The Department's share of fuel costs for 2015

213- Lubricants and Additives
$200
Provides for oil, pump lubricants, etc. for firefighting equipment

214-Clothing & Personal Equipment
$12,000
Personal Protective Equipment for six Fighters; turnout gear $1,575 per set, helmets $200, boots $ 175, Hood and Gloves $ 125. This is replacement of very old and worn turn out gear. Most gear needed replacement is dated to 1998.

215-Shop Supplies
$800
Materials needed to maintain the shop such as rags, non-vehicle lubricants, miscellaneous nuts/bolts, etc.

217-Safety Supplies
$4,000
This covers gloves, glasses, coveralls, and medical supplies. It also covers a $2,400 per year medical directorship for EMS (Emergency Medical Services) or medical response protocols.

219-General Operating Supplies
$2,500
This is for all items used to run the three stations. This increase is based on recent historical expenditures.

221-Motor Vehicles/Equipment Parts
$2,000
Provides for repair and maintenance items such as filters, hoses, hydraulics, etc on firefighting equipment

222-Tires
$1,800
This is for replacement of tires on large trucks.

223-Bldg/Facility Repair Supplies
$800
Provides for repairs to any of the three facilities as necessary including plumbing, electrical, mechanical etc

229-Equipment Parts
$800
Provides for replacement parts for equipment items such as pumps, jaws-of-life, etc.

231-Small Tools and Minor Equipment
$6,500
Provides for purchase of minor equipment such as axes, hose, couplings and fittings for fire hoses $1,575 and the purchase of 7 pagers totaling $4,200, 3 1 ¾" nozzles (3 @ $ 350 or $ 1,150) Annual update of older AED (Automatic Electronic Defibrillator) to meet new CPR protocols $350.

306-Personnel/Labor Relations
$1,400
Drug testing services

307-Professional Services Fees
$6,500
Provides initial physicals (5 @ $ 500), continuing health surveillance of firefighters (35@ $ 85), behavior management assistance, respiratory screening (35 @ $30), and hep-b shots as required by NFPA and OSHA

321-Telephones
$8,000
Provides for telephone service for three stations $1,800, an analog line at each station plus one fax line $5,400 and five cellular phone services $1,500.

331-Travel Expenses
$ 1,000

351-Printing and Duplicating
$500
Copying of maps, run, ticket, and medical forms and publishing the SOG manual

381-Electrical Utilities
$9,000
Electric utility service for three stations

382-Gas Utilities
$10,000
Gas utility service for three stations

385-Refuse Removal
$800
Refuse removal for three stations

401-Motor Vehicle Services (Lic'd)
$4,000
Provides for repair and maintenance services on fire vehicles that are outside City shop's/repair capabilities

402-Repairs/Maint Machinery/Equip
$19,000
Repairs to radios, pagers, fire ext., detectors, etc. - $1,000; warning sirens maintenance and contract – (15 sirens x $1,250) $18,750. (2013 Actual Expense was $ 19,044)

403-Bldgs/Facilities Repair/Maint.
$4,000
Provides for maintenance of air compressor, frozen utility lines, etc.; the cleaning and care of six door mats twice a month, and a cleaning service twice a month for the office area

421-Software Licensing
$1,000
Installation of Dispatch Software to advise responding units and personnel.

422-Auto/Misc Licensing Fees/Taxes
$4,500
Radio user fees have increased to $135 per radio (25 radios). Anoka County solid waste management charges of $975 are assessed to fire stations annually.

431-Vehicle Replacement Charges
$115,000
Replacement trucks from the Equipment Acquisition Fund

433-Dues and Subscriptions
$1,000
Professional firefighter associations for officers and fire inspectors

434-Training (Conferences/Meetings)
$10,500
Outside training for Fire Fighters and Officers to meet basic requirements and EMT Refresher for 8 firefighters.

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Fire Protection						
	E 101-42210-101 Full-Time Employees Regular	85,696.00	90,178.79	71,019.52	89,300.00	91,000.00
	E 101-42210-103 Part-Time Employees	103,271.00	111,341.20	76,510.05	116,300.00	116,100.00
	E 101-42210-122 PERA-Coordinated Plan	-	-	-	-	-
	E 101-42210-125 FICA/Medicare	13,912.00	14,909.74	11,461.04	16,900.00	17,000.00
	E 101-42210-126 Deferred Compensation	2,000.00	2,000.00	1,615.53	2,000.00	2,000.00
	E 101-42210-127 Fire Pension Contribution-City	17,500.00	17,500.00	14,000.00	14,000.00	14,000.00
	E 101-42210-128 Fire Pension Contrib.-State	40,896.00	56,223.10	55,354.49	43,400.00	43,500.00
	E 101-42210-131 Cafeteria Contribution	13,400.00	12,630.46	10,869.15	13,000.00	13,000.00
	E 101-42210-135 Disability Insurance	890.00	890.43	396.24	1,000.00	1,000.00
	E 101-42210-141 Unemploy Benefit Payments	-	-	-	-	-
	E 101-42210-151 Worker s Comp Insurance Prem	20,002.00	10,146.45	22,960.22	22,950.00	23,000.00
	E 101-42210-201 Office Supplies	591.00	537.24	502.97	1,250.00	1,200.00
	E 101-42210-203 Books/Ref. Materials/Software	-	-	497.75	1,650.00	1,600.00
	E 101-42210-211 Cleaning Supplies			223.43		
	E 101-42210-212 Motor Fuels	12,995.00	15,393.25	12,085.86	12,000.00	15,000.00
	E 101-42210-213 Lubricants and Additives	442.00	171.70	439.20	250.00	200.00
	E 101-42210-214 Clothing & Personal Equipment	4,038.00	5,729.56	3,428.20	12,450.00	12,000.00
	E 101-42210-215 Shop Supplies	581.00	389.95	-	800.00	800.00
	E 101-42210-217 Safety Supplies	3,456.00	7,918.21	2,627.79	4,050.00	4,000.00
	E 101-42210-219 General Operating Supplies	3,514.00	1,439.75	942.61	2,500.00	2,500.00
	E 101-42210-221 Motor Vehicles Parts	2,064.00	1,405.13	283.36	2,000.00	2,000.00
	E 101-42210-222 Tires	407.00	948.39	-	1,800.00	1,800.00
	E 101-42210-223 Bldg/Facility Repair Supplies	296.00	284.10	498.84	800.00	800.00
	E 101-42210-229 Equipment Parts	304.00	176.05	55.08	800.00	800.00
	E 101-42210-231 Small Tools and Minor Equip	4,231.00	8,809.59	8,599.19	6,525.00	6,500.00
	E 101-42210-306 Personnel/Labor Relations	1,359.00	1,269.10	937.20	1,400.00	1,400.00
	E 101-42210-307 Professional Services Fees	5,310.00	3,952.10	1,658.53	6,525.00	6,500.00
	E 101-42210-309 Information Systems	2,142.00	-	-	-	-
	E 101-42210-321 Telephone	7,739.00	7,919.08	4,985.69	8,000.00	8,000.00
	E 101-42210-331 Travel Expenses	-	-	-	1,000.00	1,000.00
	E 101-42210-341 Personnel Advertising	-	-	-	-	-
	E 101-42210-342 Legal Notices	-	-	-	-	-
	E 101-42210-351 Printing and Duplicating	205.00	290.30	-	500.00	500.00
	E 101-42210-381 Electric Utilities	8,508.00	9,459.90	6,650.54	9,000.00	9,000.00
	E 101-42210-382 Gas Utilities	8,068.00	11,351.38	8,864.51	10,000.00	10,000.00
	E 101-42210-385 Refuse Removal	474.00	495.12	601.33	800.00	800.00
	E 101-42210-401 Motor Vehicle Services (Lic d)	5,653.00	1,658.61	2,932.18	4,000.00	4,000.00
	E 101-42210-402 Repairs/Maint Machinery/Equip	9,924.00	19,044.08	8,950.41	14,000.00	19,000.00
	E 101-42210-403 Bldgs/Facilities Repair/Maint	1,468.00	991.51	5,783.55	4,000.00	4,000.00
	E 101-42210-415 Other Equipment Rentals			580.00	-	-
	E 101-42210-421 Software Licensing	-	-	-	1,000.00	1,000.00
	E 101-42210-422 Auto/Misc Licensing Fees/Taxes	1,316.00	618.39	630.39	4,350.00	4,500.00
	E 101-42210-431 Equipment Replacement Chgs	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00
	E 101-42210-433 Dues and Subscriptions	964.00	945.00	951.00	1,000.00	1,000.00
	E 101-42210-434 Conferences/Meetings	765.00	10,981.32	8,014.38	8,000.00	10,500.00
	E 101-42210-438 Reimbursement-3rd Party Exp.		996.05	-		
	E 101-42210-540 Heavy Machinery	11,764.00	-	-	-	-
		511,145.00	543,995.03	460,910.23	554,300.00	566,000.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **43110 – Engineering**

DEPARTMENTAL PROFILE

Engineering encompasses surveys, design support, mapping, planning assistance and other general engineering activities necessary for municipal operations. Services are provided for by a consulting engineer. This department will account for costs that cannot be charged directly to developers or do not directly relate to another functional department.

DEPARTMENTAL GOALS

Provide continued assistance in further updates to the transportation plan; provide review and update services on public work standards for public works facilities and infrastructure; maintain the City's storm water management plan and continue to provide support to City staff and City customers as necessary.

EXPENDITURE DETAILS

302-Engineering Services
$35,000
Project services and support

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Engineering						
	E 101-43110-302 Architect/Engineering Fees	29,196.00	28,871.26	15,474.80	40,000.00	35,000.00
		29,196.00	28,871.26	15,474.80	40,000.00	35,000.00

2015 Budget

FUND: **101 – General Fund**
DEPT/ACTIVITY/PROJECT: **43201 – Park Maintenance**

DEPARTMENTAL PROFILE

Park Maintenance is responsible for the design, construction and maintenance of city parks, trails, pavilions, docks, picnic tables, restrooms, cemeteries etc., including: 17 ball fields, 3 soccer fields, 7 pavilions, 2 skateboard parks, 1 orienteering course, 3 cemeteries, walking trails, bridges, 6 tennis courts, 14 playgrounds, 6 basketball courts, cross-country ski trails, and walking trails.

DEPARTMENTAL GOALS

Continue weekly summertime safety and maintenance inspections of playgrounds and shelter buildings to ensure high quality facilities; repair/upgrade park signage as necessary; maintain 250 acres of manicured turf areas with a normal mowing cycle of every five days; upgrade and re-chip trails and 14 playgrounds; maintain park amenities; maintain trees, shrubs, and plants.

EXPENDITURE DETAILS

STAFFING

4 - Maintenance Worker II
1 - Seasonal Maintenance Worker (summer)

101-Full-Time Employees Regular Salaries
$203,400
Provides for a 2% COLA salary increase and a STEP salary increase for one eligible employee

102-FT- Overtime
$1,000
25 hours of overtime to staff special events such as Booster Days, National Night Out and other emergency maintenance situations

103-PT-Wages and Salaries
$6,000
1 seasonal employee for part time help during the summer months

201-Office Supplies
$100
Pens, paper, pencils and other consumable office supplies

211-Cleaning Supplies
$500
Cleaning agents, paper products, brooms, brushes, etc. to maintain park facilities

212-Motor Fuels
$18,000
Diesel and gasoline for mowers, trucks and other maintenance equipment

213-Lubricants and Additives
$500
Oil, grease and hydraulic fluid for park maintenance equipment

214-Clothing and Personal Equipment
$2,000
12 months of uniform rental for maintenance employees and $150 @ for safety boots

215-Shop Materials
$400
Materials necessary to fabricate and/or repair park equipment

216 Chemicals/Chemical products
$3,000
Includes fertilizer, weed control, seed, sod, etc.; the charges represent a savings of 50% versus contracting for the service

217-Safety Supplies
$700
Safety vests, gloves, hearing protection, safety goggles and other safety equipment

218-Welding Supplies
$100
Welding rods, gasses and other supplies incidental to welding

219-General Operating Supplies
$1,200
Fencing, paint, building repair materials, playground equipment, picnic tables, waste cans and computer/printer replacement used by maintenance personnel

221-Motor Vehicles Parts
$2,100
Repair parts and maintenance items for tractors, mowers, trucks, pumps, weed whips, etc.

222-Tires
$1,000
Replacement tires for mowers, plows and ball field grooming equipment

223-Repair Maintenance Buildings and Facilities
$2,500
Paint, lumber, vandalism repair supplies, and maintenance parts for irrigation systems

225-Park and Landscape Supplies
$7,000
Black dirt, sod, Ag lime, mulch, lumber for bridges, walkways, class five for parking lots, and asphalt for trails and lots

226-Signs and stripping
$1,500
New park signs and striping of lots and handicap zones

229-Equipment Parts
$2,000
Parts installed in-house. Includes alternators, belts, batteries, blades and small engine appurtenances

231-Small tools and minor equipment
$1,500
Saws, shovels, hand tools, bobcat attachments, etc. for trails and parks maintenance.

306-Personnel/Labor Relations
$300
Drug compliance testing for all CDL license holders

307-Professional Services Fees
$600
Fee for taking Park Commission meeting minutes

321-Telephone
$2,000
Cell phones for Park Maintenance workers

341-Advertising-Personnel
$200
Advertising costs for vacancies created through attrition, resignation and staffing addition

342-Advertising-Legal Notices
$100
Notices for public hearings for park grants or designations

381-Electric
$5,000
Electric service for various parks throughout the City at pavilions and park shelters including the warming building at John Anderson Park

384-Sewer
$300
Pumping of septic systems at Booster East and Booster West Parks and John Anderson Park

385-Refuse Removal
$1,200
Contracted refuse removal services at all City parks and tree removal in City Parks

387-Heating Fuels/Propane
$300
Propane for thawing graves for winter opening

401-Motor Vehicles (Licensed)
$2,200
Repair and maintenance service from outside vendors when in-house technicians/mechanics are unable to make the repairs

402-Equipment Services (Non-licensed)
$2,500
Repair and maintenance service from outside vendors when in-house technicians/mechanics are unable to make the repairs

403-Buldings and Facilities
$3,500
Repair and maintenance services for park buildings and facilities, e.g., significant electrical work, well and septic systems, etc., when City staff are unable to make the necessary repairs

405-Park and Landscape Services
$2,000
Landscape services that are more efficiently done by outside vendors; cemetery items, head stone maintenance, replacement, surveys and upkeep

415-Other Equipment Rentals
$8,000
Rental of portable toilets in parks including special events such as Booster Day and National Night Out and special equipment items as needed - 7 months rental at $1,005/month + $965 for special events.

422-Auto/Misc Licensing Fees/Taxes
$1,000
Tax exempt licensure for City owned vehicles. Annual assessment from Coon Lake Improvement District of City owned property adjacent to the lake.

431-Vehicle Replacement Charges
$16,700
Park contribution to Equipment Replacement Fund for future acquisition of equipment and rolling stock

434-Conferences/Meetings
$400
Conferences to keep staff up to date on requirements and training

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Public Works - Park Maintenance						
	E 101-43201-101 Full-Time Employees Regular	192,558.00	191,141.03	156,752.49	197,900.00	203,400.00
	E 101-43201-102 Full-Time Employees Overtime	4,010.00	2,530.22	2,365.79	1,000.00	1,000.00
	E 101-43201-103 Part-Time Employees	11,077.00	9,465.00	5,999.00	5,900.00	6,000.00
	E 101-43201-105 Employee On Call/Standby Pay	-	-	-	3,100.00	3,100.00
	E 101-43201-107 Commissions and Boards	340.00	860.00	-	1,700.00	1,700.00
	E 101-43201-122 PERA-Coordinated Plan	14,353.00	13,994.28	11,534.23	14,300.00	15,300.00
	E 101-43201-125 FICA/Medicare	19,425.00	18,955.44	15,540.17	19,700.00	20,200.00
	E 101-43201-126 Deferred Compensation	4,641.00	5,343.16	4,772.75	5,900.00	6,100.00
	E 101-43201-131 Cafeteria Contribution	45,600.00	42,007.90	36,707.64	44,000.00	44,000.00
	E 101-43201-136 Employer Paid Expenses	-	-	-	-	-
	E 101-43201-151 Worker s Comp Insurance Prem	9,463.00	2,095.42	8,365.78	8,450.00	8,400.00
	E 101-43201-201 Office Supplies	91.00	-	-	100.00	100.00
	E 101-43201-211 Cleaning Supplies	371.00	573.79	365.06	500.00	500.00
	E 101-43201-212 Motor Fuels	17,265.00	20,956.40	16,110.54	16,000.00	18,000.00
	E 101-43201-213 Lubricants and Additives	176.00	134.27	88.26	500.00	500.00
	E 101-43201-214 Clothing & Personal Equipment	3,199.00	1,528.13	946.09	3,000.00	2,000.00
	E 101-43201-215 Shop Supplies	2.00	84.95	9.66	400.00	400.00
	E 101-43201-216 Chemicals and Chem Products	3,759.00	607.28	812.50	3,000.00	3,000.00
	E 101-43201-217 Safety Supplies	286.00	746.10	132.42	700.00	700.00
	E 101-43201-218 Welding Supplies	-	-	-	100.00	100.00
	E 101-43201-219 General Operating Supplies	1,094.00	1,117.21	1,591.61	2,200.00	1,200.00
	E 101-43201-221 Motor Vehicles Parts	53.00	79.40	2,822.24	2,100.00	2,100.00
	E 101-43201-222 Tires	1,059.00	146.73	282.66	1,000.00	1,000.00
	E 101-43201-223 Bldg/Facility Repair Supplies	1,961.00	3,720.33	1,901.61	2,500.00	2,500.00
	E 101-43201-225 Park/Landscaping Materials	1,973.00	8,494.07	2,084.73	7,000.00	7,000.00
	E 101-43201-226 Sign/Striping Repair Materials	844.00	700.72	-	1,500.00	1,500.00
	E 101-43201-229 Equipment Parts	3,046.00	3,874.65	1,622.12	2,000.00	2,000.00
	E 101-43201-231 Small Tools and Minor Equip	1,536.00	902.72	444.05	2,000.00	1,500.00
	E 101-43201-306 Personnel/Labor Relations	77.00	315.00	149.33	300.00	300.00
	E 101-43201-307 Professional Services Fees	350.00	624.25	465.00	600.00	600.00
	E 101-43201-321 Telephone	1,406.00	1,494.39	1,066.88	2,500.00	2,000.00
	E 101-43201-331 Travel Expenses	-	-	-	-	-
	E 101-43201-341 Personnel Advertising	162.00	230.00	108.00	200.00	200.00
	E 101-43201-342 Legal Notices	-	-	-	100.00	100.00
	E 101-43201-381 Electric Utilities	3,982.00	4,520.63	3,039.94	6,000.00	5,000.00
	E 101-43201-384 Sewer Utilities	-	-	-	300.00	300.00
	E 101-43201-385 Refuse Removal	-	281.75	76.59	1,200.00	1,200.00
	E 101-43201-387 Heating Fuels/Propane	201.00	-	180.32	250.00	300.00
	E 101-43201-401 Motor Vehicle Services (Lic d)	-	-	190.50	2,200.00	2,200.00
	E 101-43201-402 Repairs/Maint Machinery/Equip	2,024.00	2,464.66	-	3,000.00	2,500.00
	E 101-43201-403 Bldgs/Facilities Repair/Maint	3,887.00	4,580.14	575.00	3,000.00	3,500.00
	E 101-43201-405 Park & Landscape Services	510.00	476.00	-	2,200.00	2,000.00
	E 101-43201-415 Other Equipment Rentals	7,661.00	5,389.60	8,161.21	7,000.00	8,000.00
	E 101-43201-422 Auto/Misc Licensing Fees/Taxes	543.00	205.53	543.71	1,200.00	1,000.00
	E 101-43201-431 Equipment Replacement Chgs	16,700.00	16,700.00	16,700.00	16,700.00	16,700.00
	E 101-43201-434 Conferences/Meetings	332.00	555.00	345.00	400.00	400.00
	E 101-43201-438 Reimbursement-3rd Party	50.00	-	-	-	-
		376,067.00	367,896.15	302,852.88	393,700.00	399,600.00

2015 Budget

FUND: **101 – General Fund**
DEPT/ACTIVITY/PROJECT: **43220 – Street Maintenance**

DEPARTMENTAL PROFILE

The department is responsible for maintenance of the City's streets, roadways, storm sewer system, and right-of-ways.

DEPARTMENTAL GOALS

Snow removal from City streets within 24 hours of a 2" snow event; brush cutting and road side ditch mowing such that clear site distances of 100 feet are maintained; annual review of all streets to assess condition; sweep all streets annually; patch and crack seal streets in accordance with road maintenance plan; maintain gravel roads for proper drainage and drivability; maintain storm sewer system in accordance with NPDES plan

EXPENDITURE DETAILS

STAFFING

1 - Public Works Manager
3.5 - Maintenance Workers II
1 - Seasonal Maintenance Worker (summer)

101-Full-Time Employees Regular Salaries
$270,600
Provides for a 2% COLA salary increase and a STEP salary increase for one eligible employee

102 FT-Overtime
$10,200
Thirty five hours per person for snow plowing

103-PT-Wages and Salaries
$6,000
1 seasonal employee for part time help during the summer months

201 Office Supplies
$100
Paper, pens, ink for copier and printer

211-Cleaning Supplies
$400
Maintenance facility bathroom and break room supplies

212-Motor Fuels
$36,000
Gasoline and diesel fuel for maintenance equipment

213-Lubricants
$3,200
Oil, grease and hydraulic fluid for maintenance equipment

214-Clothing and Personal Equipment
$3,000
Uniforms for maintenance employees, $150 safety boot allowance per employee

215-Shop Supplies
$1,500
Tape, grinding wheels, mechanic wire, paints, polishes, zip ties, nuts and bolts, electrical wire and connectors

216-Chemicals and Chemical Products
$200
Solvents, degreasers, floor dry, oil spill absorbers, etc.

217-Safety Supplies
$1,800
Safety vests/shirts, ear protection devices, safety glasses and goggles, gloves, chaps, caution tape, warning cones and barricades

218-Welding Supplies
$1,200
Gases, rods, flat steel and cold rolled stock needed to make repairs and fabricate replacement items on maintenance equipment

219-General Operating Supplies
$500
Lumber, plastic tarps, erosion control devices, lath for staking, string line, straps

221-Motor Vehicle Parts
$7,200
Repair parts and service items installed by maintenance employees, including alternators, belts, hoses, starters, lights, mufflers, filters, etc.

222-Tires
$4,500
Replacement tires for maintenance equipment; on average, an F-550 requires 6 tires replaced on a three year basis with an average cost of $225 per tire and total cost of $1,350. A single axle dump truck requires 6 truck tires @ $300 each to be replaced on each truck every 4 years or an

annual cost of $1,800. Replace two tractor tires @ $600 ea. and 4 tires on a F-150 for a total cost of $600.

223-Bldg/Facility Repair Supplies
$500
Materials for repair to shop building and property

224-Street Maintenance Supplies
$73,500
650 tons of salt -- $47,100; asphalt patching material at $8,500; culverts at $2,500; black dirt for shoulder restoration at $1,000 and boulevard maintenance materials at $600; 600 tons of sand-- $7,200; 120 tons of Class V—$1,500

226-Signs and Striping Supplies
$7,000
Replacement/upgrade of street signs and lane striping on MSA routes

229- Equipment Parts
$9,600
Equipment parts purchased and installed by maintenance employees on non-licensed equipment, including alternators, belts, hoses, starters, lights, mufflers, etc.

230-Snowplow Cutting Edges
$10,000
Replacement cutting edges for five snowplows. Includes front plow, wing, and underbody at a cost of $2,000 per truck. An average winter will require one replacement per truck

231-Small Tools and Minor Equipment
$2,600
Hand tools (wrenches, pliers, screwdrivers, etc.), saws, drills, grinders, shovels, lutes, and compressors

306-Personnel and Labor Relations
$400
Drug testing for CDL enforcement

307- Professional Service Fees
$600
Roads minutes, animal control trappers and GIS development

321- Telephone
$2,900
Cellular phones, land lines to the maintenance facility, radio and radio repair services

341-Personnel Advertising
$100
General advertising for positions that may open due to attrition or resignation

342- Legal Notices
$100
Publishing overlay and Class-5 bid requests

381-Utility Services-Electric
$20,000
Electric service for maintenance facilities, street lights and signals; projected budgeted amount is in line with historical electrical utility bills

382-Utility Service-Gas
$7,000
Gas service for maintenance facilities

385-Utility Services-Refuse Removal
$3,200
Refuse removal at maintenance facility and tree removal in R.OW.

388-Utility Services-Hazardous Waste Disposal
$500
Cleanup and disposal of hazardous waste such as meth lab debris, tires and batteries

389-Utility Services-Street Lights
$0
No installation of street lights for 2015

401-Motor Vehicle Services (Licensed)
$8,200
Contractual repairs on City owned equipment that cannot be performed in-house

402-Equipment Services (Non-licensed)
$6,400
Contractual repairs on City owned equipment that cannot be performed in-house

403-Buldings and Facilities
$4,000
Air filters, door sweeps, lights, rugs, hand towels, doors, HVAC, etc

404-Street Maintenance Services
$52,000
Provides $17,000 for crack filling and $35,000 for Class V material

422-Auto License Fees
$100
Tax exempt licensure required for City owned maintenance vehicles

431- Vehicle Replacement Charges
$125,000
Funding for Street Maintenance major equipment purchases through the Equipment Replacement Fund

433-Dues and Subscriptions
$100
Membership dues for the State contract service; permits the City to more economically purchase off of State contracts that are specified and bid by the State

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Public Works - Streets						
	E 101-43220-101 Full-Time Employees Regular	255,365.00	264,847.61	200,895.82	261,600.00	270,600.00
	E 101-43220-102 Full-Time Employees Overtime	7,758.00	7,848.05	11,981.60	10,000.00	10,200.00
	E 101-43220-103 Part-Time Employees	-	-	3,961.00	5,900.00	6,000.00
	E 101-43220-105 Employee On Call/Standby Pay	-	-	-	3,100.00	3,100.00
	E 101-43220-107 Commissions and Boards	310.00	900.00	-	1,700.00	1,700.00
	E 101-43220-122 PERA-Coordinated Plan	18,227.00	19,048.49	15,433.31	19,000.00	20,300.00
	E 101-43220-125 FICA/Medicare	20,528.00	21,545.10	18,075.76	25,800.00	26,500.00
	E 101-43220-126 Deferred Compensation	7,286.00	7,559.38	6,047.37	7,400.00	7,500.00
	E 101-43220-131 Cafeteria Contribution	51,300.00	47,971.94	41,190.84	49,500.00	49,500.00
	E 101-43220-151 Worker s Comp Insurance Prem	19,627.00	10,096.77	17,989.66	24,500.00	24,500.00
	E 101-43220-201 Office Supplies	140.00	213.34	191.16	150.00	100.00
	E 101-43220-203 Books/Ref. Materials/Software		-	-	-	-
	E 101-43220-211 Cleaning Supplies	447.00	853.37	519.86	400.00	400.00
	E 101-43220-212 Motor Fuels	30,103.00	37,742.54	28,347.29	33,000.00	36,000.00
	E 101-43220-213 Lubricants and Additives	3,424.00	3,420.68	2,246.85	3,200.00	3,200.00
	E 101-43220-214 Clothing & Personal Equipment	3,383.00	1,150.85	1,338.18	3,000.00	3,000.00
	E 101-43220-215 Shop Supplies	1,592.00	899.95	783.02	1,500.00	1,500.00
	E 101-43220-216 Chemicals and Chem Products	85.00	53.87	624.02	200.00	200.00
	E 101-43220-217 Safety Supplies	1,895.00	880.39	762.55	1,800.00	1,800.00
	E 101-43220-218 Welding Supplies	833.00	1,001.37	593.21	1,200.00	1,200.00
	E 101-43220-219 General Operating Supplies	415.00	860.77	370.62	500.00	500.00
	E 101-43220-221 Motor Vehicles Parts	6,814.00	9,830.04	7,254.75	7,200.00	7,200.00
	E 101-43220-222 Tires	4,367.00	6,166.49	2,828.65	4,500.00	4,500.00
	E 101-43220-223 Bldg/Facility Repair Supplies	857.00	1,106.51	885.36	500.00	500.00
	E 101-43220-224 Street Maint Materials	60,144.00	72,719.69	38,014.86	68,400.00	73,500.00
	E 101-43220-226 Sign/Striping Repair Materials	5,259.00	6,029.56	4,036.12	8,000.00	7,000.00
	E 101-43220-229 Equipment Parts	7,807.00	19,176.50	9,818.44	9,600.00	9,600.00
	E 101-43220-230 Snowplow Cutting Edges			-		10,000.00
	E 101-43220-231 Small Tools and Minor Equip	2,528.00	3,282.29	2,138.21	2,600.00	2,600.00
	E 101-43220-306 Personnel/Labor Relations	144.00	96.00	138.67	400.00	400.00
	E 101-43220-307 Professional Services Fees	1,030.00	3,447.09	365.00	600.00	600.00
	E 101-43220-321 Telephone	3,157.00	3,652.14	2,553.63	2,900.00	2,900.00
	E 101-43220-331 Travel Expenses	-	-	-	-	-
	E 101-43220-341 Personnel Advertising	-	329.00	-	100.00	100.00
	E 101-43220-342 Legal Notices	-	61.50	61.50	150.00	100.00
	E 101-43220-381 Electric Utilities	19,639.00	21,351.86	12,718.11	19,000.00	20,000.00
	E 101-43220-382 Gas Utilities	4,316.00	5,957.73	5,884.99	10,000.00	7,000.00
	E 101-43220-385 Refuse Removal	4,150.00	4,604.46	2,145.22	3,200.00	3,200.00
	E 101-43220-388 Hazardous Waste Disposal	-	-	-	500.00	500.00
	E 101-43220-389 Street Light Utility	-	-	-	-	-
	E 101-43220-401 Motor Vehicle Services (Lic d)	4,353.00	7,445.09	9,996.07	8,200.00	8,200.00
	E 101-43220-402 Repairs/Maint Machinery/Equip	5,868.00	359.63	21,375.52	6,400.00	6,400.00
	E 101-43220-403 Bldgs/Facilities Repair/Maint	3,904.00	3,292.34	6,805.59	4,500.00	4,000.00
	E 101-43220-404 Street Maint Services	36,878.00	41,100.00	1,087.50	52,000.00	52,000.00
	E 101-43220-408 Information System Services	129.00	-	-	600.00	-
	E 101-43220-415 Other Equipment Rentals	203.00	34.63	-	-	-
	E 101-43220-422 Auto/Misc Licensing Fees/Taxes	248.00	83.43	327.00	100.00	100.00
	E 101-43220-431 Equipment Replacement Chgs	125,000.00	125,000.00	125,000.00	125,000.00	125,000.00
	E 101-43220-433 Dues and Subscriptions	50.00	-	-	100.00	100.00
	E 101-43220-434 Conferences/Meetings	357.00	330.00	185.00	-	-
		719,920.00	762,350.45	604,972.31	788,000.00	813,300.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **45311 – Civic Events**

DEPARTMENTAL PROFILE

This department accounts for funding of community events and activities.

DEPARTMENTAL GOALS

Provide funding for events that foster or promote community and pride in the City of East Bethel

EXPENDITURE DETAILS

307-Professional Services
$2,500 for Saturday night Fireworks Display

STAFFING

None

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Civic Events						
	E 101-45311-307 Professional Services Fees	2,501.00	2,500.00	2,501.00	2,500.00	2,500.00
		2,501.00	2,500.00	2,501.00	2,500.00	2,500.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **48140 – Risk Management**

DEPARTMENTAL PROFILE

Risk Management provides for the City's insurance needs, excluding workers compensation which is charged to the respective departments.

DEPARTMENTAL GOALS

Continually reassess the City's insurance needs; promptly report and follow through on all claims; regularly solicit insurance providers to ensure that the City has the most cost effective coverage in place; complete a comprehensive analysis of all of the City's coverage.

EXPENDITURE DETAILS

307-Professional Services
$6,500
Insurance agent fees

361-General Liability Insurance
$48,600
Includes excess liability insurance of $1 million in addition to $1.5 million of general liability insurance coverage.

362-Property Insurance
$38,800
Insurance covering all property owned by the City

363-Automotive Insurance
$13,400
Insurance for City vehicles

366-Machinery Breakdown Insurance
$2,200

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Risk Management						
	E 101-48140-307 Professional Services Fees	8,000.00	6,500.00	6,500.00	6,500.00	6,500.00
	E 101-48140-361 General Liability Ins	37,360.00	45,918.00	48,617.00	47,300.00	48,600.00
	E 101-48140-362 Property Ins	35,791.00	35,697.18	38,796.00	36,500.00	38,800.00
	E 101-48140-363 Automotive Ins	11,844.00	10,963.00	13,353.00	11,300.00	13,400.00
	E 101-48140-366 Machinery Breakdown	1,725.00	1,771.00	2,156.00	1,900.00	2,200.00
	E 101-48140-368 Bonding Insurance	394.00	422.00	458.00	550.00	500.00
	E 101-48140-369 Other Insurance	1,096.00	2,096.00	927.00	1,100.00	1,000.00
		96,210.00	103,367.18	110,807.00	105,150.00	111,000.00

2015 Budget

FUND: **101 - General Fund**
DEPT/ACTIVITY/PROJECT: **49360 – Transfers Out & Contingency**

DEPARTMENTAL PROFILE

All transfers from the General Fund are identified and accounted for in this department. Transfers include amounts identified for Road Capital for street projects such as mill and overlay and paving projects and General Capital for general capital projects such as buildings, parking lots, etc. By creating this department, the results of operating departments will not affected by capital spending that tends to fluctuate from year to year. Operating departments' expenditures will reflect only operating costs which should remain fairly consistent from year to year.

DEPARTMENTAL GOALS

Continued accurate tracking and oversight of all inter-fund transfers

EXPENDITURE DETAILS

932-Transfer to Building Capital Fund
$50,000
Set aside funds for future building needs.

935-Transfer to Roads Capital Fund
$425,000
Allocate funding for roads projects to include mill and overlay and construction.

936-Transfer to Parks Capital Fund
$50,000
Funding for park projects such as playground equipment replacement

939-Transfer to Trails Capital Fund
$0
Funding for trail projects for all City trails

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Transfers						
	E 101-49360-932 Bldg Capital Transfers	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
	E 101-49360-935 Street Capital Transfers	425,000.00	425,000.00	425,000.00	425,000.00	425,000.00
	E 101-49360-936 Parks Capital Transfers	100,000.00	75,000.00	50,000.00	50,000.00	50,000.00
	E 101-49360-939 Trails Capital Transfers	5,000.00	-	-	-	-
	E 101-49360-934 Debt Fund Transfer		-	605,000.00	20,000.00	-
	E 101-49360-999 Contingency	-	21,600.00	-	-	-
		580,000.00	571,600.00	1,130,000.00	545,000.00	525,000.00

City of East Bethel
2015 Special Revenue Fund Budget (Summary)

Fund Description	Recycling	HRA	EDA	Total
Fund Number	**226**	**230**	**232**	
Revenue				
Levy			123,022	**123,022**
County Grants	31,000			**31,000**
Fees	2,500			**2,500**
Total Revenue	**33,500**	**-**	**123,022**	**156,522**
Expenditures				
Salaries and Wages	550	-		**550**
Supplies	750	-	200	**950**
Fees for Service	32,200	1,600	19,460	**53,260**
Future Projects			43,362	**43,362**
Transfer to General		25,000	60,000	**85,000**
Total Expenditures	**33,500**	**26,600**	**123,022**	**183,122**
Revenue over Expenditures	**-**	**(26,600)**	**-**	**(26,600)**

2015 Budget

FUND: **226 - Recycling Fund**
DEPT/ACTIVITY/PROJECT: **43235 – Recycling Operations**

DEPARTMENTAL PROFILE

Recycling Operations provide for the collection and disposal of recyclable waste. A grant from Anoka County provides partial funding for this service.

DEPARTMENTAL GOALS

Determine the appropriate role of the City in regard to the operation and funding of the recycling center.

REVENUE DETAILS

33600-County Grants
$31,000
Anoka County reimbursement grant for recycling activities

34403-Recyclables Redeemed
$2,500
The City receives revenue for receipts on its "recycling days" and users of the recycled oil receptacle are asked to donate for the service. All other revenues for aluminum, glass, newspaper, tin and glass are retained by various community groups.

EXPENDITURE DETAILS

307-Professional Services
$12,000
Management fees for operating the recycling center

322-Postage/Delivery
$1,700
Share of newsletter costs; delivery of recycled cardboard to the redemption center (all other recyclables' transport costs are paid by the benefiting entity)

343-Other Advertising
$1,500
Educational efforts to encourage participation in recycling efforts

381-Electric Utilities
$1,600
Electrical service for the recycle building

382-Gas Utilities
$2,500
Gas service for the recycle building

385-Refuse Removal
$6,500
Disposal costs of non-recyclable waste left at the recycling center and from Coon Lake clean up day

388-Hazardous Waste Disposal
$4,000
Disposal costs of non-recyclable, hazardous waste left at the recycling center

402-Repairs/Maint Machinery/Equip
$700
Repair/maintenance/replacement of equipment

403-Bldgs/Facilities Repair/Maint
$600
Repair and maintenance service from outside vendors when city staff is unable to make repairs

415-Other Equipment Rentals
$900
Rental of porta-potties at the recycling center

422-Auto/Misc Licensing Fees/Taxes
$50

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Recycling						
	E 226-43235-102 Full-Time Employees Overtime	-	-	-	400.00	400.00
	E 226-43235-122 PERA-Coordinated Plan	-	-	-	50.00	50.00
	E 226-43235-125 FICA/Medicare	-	-	-	50.00	50.00
	E 226-43235-126 Deferred Compensation	-	-	-	-	-
	E 226-43235-151 Worker's Comp Insurance Prem	-	-	-	50.00	50.00
	E 226-43235-201 Office Supplies	9.00	-	36.95	100.00	100.00
	E 226-43235-219 General Operating Supplies	864.00	344.60	810.44	200.00	200.00
	E 226-43235-223 Bldg/Facility Repair Supplies	17.00	381.94	1,289.35	400.00	400.00
	E 226-43235-231 Small Tools and Minor Equip	3,765.00	-	37.99	50.00	50.00
	E 226-43235-307 Professional Services Fees	12,006.00	15,846.53	13,915.64	12,000.00	12,000.00
	E 226-43235-322 Postage/Delivery	1,617.00	200.00	659.24	1,700.00	1,700.00
	E 226-43235-331 Travel Expenses	-	-	27.89	150.00	150.00
	E 226-43235-343 Other Advertising	829.00	445.44	272.50	1,500.00	1,500.00
	E 226-43235-351 Printing and Duplicating			104.16		
	E 226-43235-381 Electric Utilities	1,558.00	1,574.59	1,151.80	1,600.00	1,600.00
	E 226-43235-382 Gas Utilities	1,157.00	1,282.35	1,412.16	2,500.00	2,500.00
	E 226-43235-385 Refuse Removal	4,128.00	4,278.12	3,366.80	6,500.00	6,500.00
	E 226-43235-388 Hazardous Waste Disposal	-	-	-	4,000.00	4,000.00
	E 226-43235-402 Repairs/Maint Machinery/Equip	48.00	202.90	245.83	700.00	700.00
	E 226-43235-403 Bldgs/Facilities Repair/Maint	2,855.00	220.00	17,841.12	600.00	600.00
	E 226-43235-415 Other Equipment Rentals	673.00	1,576.24	604.70	900.00	900.00
	E 226-43235-422 Auto/Misc Licensing Fees/Taxes	21.00	21.29	21.29	50.00	50.00
	E 226-43235-540 Heavy Machinery	18,247.00	-	-	-	-
	E 226-43235-550 Motor Vehicles	4,389.00	-	-	-	-
		52,183.00	26,374.00	41,797.86	33,500.00	33,500.00

2015 Budget

FUND: **230 – Housing & Redevelopment Authority**
DEPT/ACTIVITY/PROJECT: **23000 – Housing & Redevelopment**

DEPARTMENTAL PROFILE

The City is authorized by Minnesota Statutes, Chapter 469.001 to 469.047(the ACT) to establish a Housing and Redevelopment Authority (HRA) to address;

a) the shortage of decent, safe and sanitary dwelling accommodations available to persons of low and moderate income and their families at prices and amounts they can afford within the City of East Bethel;

b) substandard, slum or blighted areas existing with the City of East Bethel which cannot be redeveloped without government assistance.

DEPARTMENTAL GOALS

The East Bethel Housing and Redevelopment Authority's purpose, pursuant to Minnesota law, is to provide a sufficient supply of adequate, safe and sanitary dwellings to persons of low and moderate income and their families at prices and amounts they can afford within the City of East Bethel; to address substandard, slum or blighted areas existing with the City of East Bethel which cannot be redeveloped without government assistance.

EXPENDITURE DETAILS

303-Legal Fees
$1,000
Contracted legal services

322-Postage
$100
Postage costs for mailings

331-Travel Expenses
$100
Personal auto mileage or meal reimbursement while conducting HRA business

342-Legal Notices
$100
Publications of legal notices

434-Conferences/Training
$300
Staff and Board members continued education

933-Transfer to City General Fund
$25,000
Support Executive Director, Community Development Director, Finance Director, and Support Staff

City of East Bethel
2015 Budget

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
HRA						
	E 230-23000-201 Office Supplies	-	-	-	100.00	-
	E 230-23000-303 Legal Fees	-	143.00	-	1,000.00	1,000.00
	E 230-23000-307 Professional Services Fees	-	-	-	5,000.00	-
	E 230-23000-322 Postage	-	-	-	100.00	100.00
	E 230-23000-331 Travel Expenses	-	-	-	100.00	100.00
	E 230-23000-342 Legal Notices	-	-	-	100.00	100.00
	E 230-23000-361 Insurance	-	-	-	1,300.00	-
	E 230-23000-434 Conferences/Meetings	-	-	270.00	200.00	300.00
	E 230-23000-933 Gen l Fund Reimb Transfers	15,000.00	15,000.00	15,000.00	15,000.00	25,000.00
		15,000.00	15,143.00	15,270.00	22,900.00	26,600.00

2015 Budget

FUND: **232 – Economic Development Authority**
DEPT/ACTIVITY/PROJECT: **23200 – Economic Development Authority**

DEPARTMENTAL PROFILE: The EDA addresses the City's need to proactively deal with economic development, housing, and redevelopment issues within the city. It is responsible for making presentations to the EDA and City Council to facilitate their decision making. It also includes direct interaction with the business community.

DEPARTMENTAL GOALS: The East Bethel EDA goals are to assist in increasing the amounts and types of services offered within the city, help restore blighted properties by encouraging redevelopment activities, achieve commercial development, encourage development of housing with the city that is safe, diverse, and gives residents affordable options to own a home.

EXPENDITURE DETAILS

107-Commission and Boards
$1,600

201-Office Supplies
$200
Misc. office supplies

303-Legal Services
$10,000
Contracted legal services

307-Professional Services Fees
$5,000
Contract consulting services as required $4,454 for Civic Plus Webhosting

322-Postage
$500
Postage cost for mailings

331-Travel Expenses
$400
Personal auto mileage and/or meal reimbursement while conducting EDA business

342-Legal Notices
$200
Publication of legal notices

433-Dues and Subscriptions
$700
Economic Development Association of Minnesota (EDAM)

434-Conferences/Training
$700
EDAM workshops and other economic development training

xxx-Potential Costs involved with 2015 Development
$43,362
Potential Costs involved with 2015 Development

933-Transfer to City General Fund
$60,000
Support Executive Director, Community Development Director, and Support Staff

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
EDA						
	E 232-23200-107 Commissions and Boards	700.00	520.00	-	1,600.00	1,600.00
	E 232-23200-201 Office Supplies	37.00	60.36	-	200.00	200.00
	E 232-23200-303 Legal Fees	7,981.00	2,574.00	-	10,000.00	10,000.00
	E 232-23200-307 Professional Services Fees	57,611.00	35,265.50	39,306.70	34,454.00	5,000.00
	E 232-23200-321 Telephone	-	-	-	360.00	360.00
	E 232-23200-322 Postage/Delivery	-	500.00	-	500.00	500.00
	E 232-23200-331 Travel Expenses	-	-	-	400.00	400.00
	E 232-23200-342 Legal Notices	174.00	-	-	200.00	200.00
	E 232-23200-361 Insurance	-	-	-	-	-
	E 232-23200-433 Dues and Subscriptions	396.00	407.00	415.00	700.00	700.00
	E 232-23200-434 Conferences/Meetings	69.00	560.00	-	700.00	700.00
	E 232-23200-530 Improvements other than Bldgs	-	1,336.70	-	-	-
	E 232-23200-933 Gen l Fund Reimb Transfers	56,000.00	56,000.00	56,000.00	56,000.00	60,000.00
	E 232-23200-937 Equipment Repl Fund Transfers		81,539.99	-		
	E 232-23200-999 Future Projects	-	-	-	17,908.00	43,362.00
		122,968.00	178,763.55	95,721.70	123,022.00	123,022.00

City of East Bethel
2015 Debt Service Budget (Summary)

Fund Description Fund Number	2013 A 301	2005 B 303	2008 A 308	2010 309	2010A 310	2014A 311	2010 C 312	Total
Revenue								
Levy	127,000		180,000		487,000	330,000	-	**1,124,000**
Special Assessments		28,000	17,000		13,500			**58,500**
Hook Up Fees								**-**
Federal Government Credit					320,300			**320,300**
Transfer from Other Fund				5,000				**5,000**
Total Revenue	**127,000**	**28,000**	**197,000**	**5,000**	**820,800**	**330,000**	**-**	**1,507,800**
Expenditures								
Debt Service - Principal	75,000	55,000	155,000	3,000				**288,000**
Interest	36,375	3,298	41,604	600	767,073	187,675	41,733	**1,078,356**
Fiscal Agent Fees	500	500	500	-	500	500	500	**3,000**
Total Expenditures	**111,875**	**58,798**	**197,104**	**3,600**	**767,573**	**188,175**	**42,233**	**1,369,356**
Revenue over Expenditures	**15,125**	**(30,798)**	**(104)**	**1,400**	**53,228**	**141,825**	**(42,233)**	**138,444**

*2013A is the former 2005A bond--refinanced in 2013. These bonds were originally issued to fund a replacement fire station and warning sirens

*2005B were issued to fund construction of a service road west of Highway 65 between 207th and 211th Ave NE

*2008A were issued to fund the cost of the Castle Towers Wastewater Treatment Plant

*2010 were issued to partially fund the construction of a new well to deliver water services to residents in Whispering Aspen

*2010A were issued to fund construction of water/sewer infrastructure improvements

*2014A is the former 2010B--refinanced in 2014. These were issued to fund construction of water/sewer infrastructure improvements

*2010C were issued to fund construction of water/sewer infrastructure improvements

Debt Service Schedule

	Bond Trust Callable 2/1/21	US Bank Not Callable	US Bank Callable 2/1/18	MN PFA Not Callable	US Bank Callable	Bond Trust Callable 2/1/23	US Bank Not Callable	
	2013A	2005B	2008A	2010	2010A	2014A	2010C	Total
	Feb/Aug	Feb/Aug	Feb/Aug	Feb/Aug	Feb/Aug	Feb/Aug	Feb/Aug	
	$ 1,250,000	$ 495,000	$ 1,715,000	$ 74,601	$ 11,465,000	$ 5,485,000	$ 1,260,000	
	301	303	308	309	310	311	312	
Principal	75,000.00	55,000.00	155,000.00	3,000.00	-		-	288,000.00
Interest	36,375.00	3,297.50	41,603.75	600.00	767,072.50	187,675.00	41,732.50	1,078,356.25
Total 2015	**111,375.00**	**58,297.50**	**196,603.75**	**3,600.00**	**767,072.50**	**187,675.00**	**41,732.50**	**1,366,356.25**
Principal	90,000.00	60,000.00	135,000.00	3,000.00	-		695,000.00	983,000.00
Interest	33,900.00	1,140.00	36,722.50	535.90	767,072.50	187,675.00	30,612.50	1,057,658.40
Total 2016	**123,900.00**	**61,140.00**	**171,722.50**	**3,535.90**	**767,072.50**	**187,675.00**	**725,612.50**	**2,040,658.40**
Principal	90,000.00		140,000.00	3,000.00	-		565,000.00	798,000.00
Interest	31,200.00		31,560.00	505.90	767,072.50	187,675.00	9,746.25	1,027,759.65
Total 2017	**121,200.00**	**-**	**171,560.00**	**3,505.90**	**767,072.50**	**187,675.00**	**574,746.25**	**1,825,759.65**
Principal	95,000.00		155,000.00	4,000.00	-		-	254,000.00
Interest	28,425.00		25,660.00	475.90	767,072.50	187,675.00	-	1,009,308.40
Total 2018	**123,425.00**	**-**	**180,660.00**	**4,475.90**	**767,072.50**	**187,675.00**	**-**	**1,263,308.40**
Principal	100,000.00		170,000.00	4,000.00		230,000.00	-	504,000.00
Interest	25,500.00		19,160.00	435.90	767,072.50	184,225.00	-	996,393.40
Total 2019	**125,500.00**	**-**	**189,160.00**	**4,435.90**	**767,072.50**	**414,225.00**	**-**	**1,500,393.40**
Principal	100,000.00		175,000.00	4,000.00	115,000.00	230,000.00	-	624,000.00
Interest	22,500.00		12,260.00	395.90	764,485.00	177,325.00	-	976,965.90
Total 2020	**122,500.00**	**-**	**187,260.00**	**4,395.90**	**879,485.00**	**407,325.00**	**-**	**1,600,965.90**
Principal	110,000.00		125,000.00	4,000.00	120,000.00	180,000.00	-	539,000.00
Interest	19,350.00		6,260.00	355.90	759,077.50	171,175.00	-	956,218.40
Total 2021	**129,350.00**	**-**	**131,260.00**	**4,355.90**	**879,077.50**	**351,175.00**	**-**	**1,495,218.40**
Principal	110,000.00		10,000.00	4,000.00	170,000.00	185,000.00	-	479,000.00
Interest	16,050.00		3,525.00	315.90	751,497.50	165,700.00	-	937,088.40
Total 2022	**126,050.00**	**-**	**13,525.00**	**4,315.90**	**921,497.50**	**350,700.00**	**-**	**1,416,088.40**
Principal	115,000.00	-	10,000.00	4,000.00	140,000.00	200,000.00	-	469,000.00
Interest	12,675.00		3,055.00	275.90	742,817.50	159,925.00	-	918,748.40
Total 2023	**127,675.00**	**-**	**13,055.00**	**4,275.90**	**882,817.50**	**359,925.00**	**-**	**1,387,748.40**
Principal	120,000.00		10,000.00	4,000.00	190,000.00	200,000.00	-	524,000.00
Interest	9,150.00		2,585.00	235.90	733,577.50	154,575.00	-	900,123.40
Total 2024	**129,150.00**	**-**	**12,585.00**	**4,235.90**	**923,577.50**	**354,575.00**	**-**	**1,424,123.40**
Principal	120,000.00		10,000.00	4,000.00	220,000.00	210,000.00	-	564,000.00
Interest	5,550.00		2,115.00	195.90	722,097.50	149,337.50	-	879,295.90
Total 2025	**125,550.00**	**-**	**12,115.00**	**4,195.90**	**942,097.50**	**359,337.50**	**-**	**1,443,295.90**
Principal	125,000.00		10,000.00	4,000.00	275,000.00	220,000.00	-	634,000.00
Interest	1,875.00		1,645.00	155.90	707,000.00	143,425.00	-	854,100.90
Total 2026	**126,875.00**	**-**	**11,645.00**	**4,155.90**	**982,000.00**	**363,425.00**	**-**	**1,488,100.90**
Principal			10,000.00	4,000.00	335,000.00	225,000.00	-	574,000.00
Interest			1,175.00	115.90	687,175.00	137,025.00	-	825,490.90
Total 2027	**-**	**-**	**11,175.00**	**4,115.90**	**1,022,175.00**	**362,025.00**	**-**	**1,399,490.90**
Principal			10,000.00	4,000.00	405,000.00	230,000.00	-	649,000.00
Interest			705.00	75.90	663,125.00	130,200.00	-	794,105.90
Total 2028	**-**	**-**	**10,705.00**	**4,075.90**	**1,068,125.00**	**360,200.00**	**-**	**1,443,105.90**
Principal			10,000.00	3,589.20	470,000.00	245,000.00	-	728,589.20
Interest			235.00	35.90	634,687.50	122,462.50	-	757,420.90
Total 2029	**-**	**-**	**10,235.00**	**3,625.10**	**1,104,687.50**	**367,462.50**	**-**	**1,486,010.10**
Principal			-	-	550,000.00	255,000.00	-	805,000.00
Interest			-	-	601,537.50	113,712.50	-	715,250.00
Total 2030	**-**	**-**	**-**	**-**	**1,151,537.50**	**368,712.50**	**-**	**1,520,250.00**
Principal			-	-	660,000.00	265,000.00	-	925,000.00
Interest			-	-	561,387.50	104,612.50	-	666,000.00
Total 2031	**-**	**-**	**-**	**-**	**1,221,387.50**	**369,612.50**	**-**	**1,591,000.00**
Principal			-	-	755,000.00	280,000.00	-	1,035,000.00
Interest			-	-	513,631.25	95,075.00	-	608,706.25
Total 2032	-	-	-	-	**1,268,631.25**	**375,075.00**	**-**	**1,643,706.25**
Principal			-	-	780,000.00	295,000.00	-	1,075,000.00
Interest			-	-	461,825.00	85,012.50	-	546,837.50
Total 2033	-	-	-	-	**1,241,825.00**	**380,012.50**	-	**1,621,837.50**
Principal			-	-	805,000.00	310,000.00	-	1,115,000.00
Interest			-	-	408,331.25	74,425.00	-	482,756.25
Total 2034	-	-	-	-	**1,213,331.25**	**384,425.00**	-	**1,597,756.25**
Principal			-	-	835,000.00	320,000.00	-	1,155,000.00
Interest			-	-	352,981.25	62,600.00	-	415,581.25
Total 2035	-	-	-	-	**1,187,981.25**	**382,600.00**	-	**1,570,581.25**
Principal			-	-	865,000.00	255,000.00	-	1,120,000.00
Interest			-	-	294,525.00	51,100.00	-	345,625.00
Total 2036	-	-	-	-	**1,159,525.00**	**306,100.00**	-	**1,465,625.00**
Principal			-	-	895,000.00	265,000.00	-	1,160,000.00
Interest			-	-	232,925.00	40,700.00	-	273,625.00
Total 2037	-	-	-	-	**1,127,925.00**	**305,700.00**	-	**1,433,625.00**
Principal			-	-	925,000.00	280,000.00	-	1,205,000.00
Interest			-	-	169,225.00	29,800.00	-	199,025.00
Total 2038	-	-	-	-	**1,094,225.00**	**309,800.00**	-	**1,404,025.00**
Principal			-	-	960,000.00	295,000.00	-	1,255,000.00
Interest			-	-	103,250.00	18,300.00	-	121,550.00
Total 2039	-	-	-	-	**1,063,250.00**	**313,300.00**	-	**1,376,550.00**
Principal			-	-	995,000.00	310,000.00	-	1,305,000.00
Interest			-	-	34,825.00	6,200.00	-	41,025.00
Total 2040	-	-	-	-	**1,029,825.00**	**316,200.00**	-	**1,346,025.00**
Principal due in 2015	**75,000.00**	**55,000.00**	**155,000.00**	**3,000.00**	**-**	**-**	**-**	**288,000.00**
Principal due 2016 to 2040	**1,175,000.00**	**60,000.00**	**980,000.00**	**53,589.20**	**11,465,000.00**	**5,485,000.00**	**1,260,000.00**	**20,478,589.20**
Interest due 2015 to 2040	**242,550.00**	**4,437.50**	**188,266.25**	**4,712.60**	**14,735,346.25**	**3,127,612.50**	**82,091.25**	**18,385,016.35**
Rates	**3%**	**2.95 - 3.8%**	**3.0 - 4.7%**	**1%**	**4.5 - 7.0%**	**3.0 - 4.0%**	**3.2 - 3.45%**	

City of East Bethel
2015 Enterprise Fund Budget (Summary)

Fund Description Fund Number	Water 601	Sewer 602	Arena 615	Total
Revenue				
Sales	61,500	98,300	234,000	**393,800**
Connect Fees	100	100		**200**
Penalties	1,500	1,500		**3,000**
Total Revenue	**63,100**	**99,900**	**234,000**	**397,000**
Expenditures				
Salaries and Wages	20,000	19,900		**39,900**
Supplies	7,250	5,400	7,500	**20,150**
Fees for Service	12,600	34,600	154,500	**201,700**
Depreciation	22,200	23,100	72,000	**117,300**
Total Expenditures	**62,050**	**83,000**	**234,000**	**379,050**
Revenue over Expenditures	**1,050**	**16,900**	**-**	**17,950**

2015 Budget

FUND: **601 - Water Fund**
DEPT/ACTIVITY/PROJECT: **49401 – Water Utility Operations**

DEPARTMENTAL PROFILE

Water Utility Operations provide for the distribution of water to customers, the provision of proper metering equipment to measure usage and the timely reading of meters to ensure accurate billing of customers. Currently, the City owns and operates two separate water systems from four municipal wells. Wells #3 and #4, along with the water treatment facility and water tower, service the southern portion of the city. Wells #1 and #2, along with the two pressure tanks, service the Whispering Aspen development. For the water facilities servicing the Whispering Aspen Development, the number of customers is not adequate to profitably service them; the majority of expenses incurred in providing water service will not increase proportionately with an increase in customers. Additionally, in accordance with the sales agreement, the City is obligated to provide office space to the purchaser/developer of this property in the Community Center that houses the water system's control center. All utilities and maintenance costs for this building are charged to the Water Department; the developer pays none of the utility costs but has contributed to the capital improvements to the facility.

DEPARTMENTAL GOALS

Provide adequate capacity; perform required maintenance and work to facilitate the orderly implementation of service to new residents; minimize the City's losses until the number of customers is sufficient to support the costs of a water utility system. The construction of Well #2 was completed in the fall of 2010; water from both wells will be blended in order to remediate the radium content of the water supply

EXPENDITURE DETAILS

STAFFING

.25 Maintenance Worker II
101-Full-Time Employees Regular Salary
$13,600
Provides for a 2% COLA salary increase

201-Office Supplies
$100
Pens, Paper, etc.

211-Cleaning Supplies
$100
Cleaning agents for cleaning the lab and treatment room at the water plant

216-Chemicals and Chemical Products
$2,000
Chemicals added to the water supply for health and safety purposes

217-Safety Supplies
$150
Safety glasses and goggles, gloves, cones and barricades

223-Bldg/Facility Repair Supplies
$400
Miscellaneous materials for repair and maintenance of the water building

227- Utility System Supplies
$4,000
Water supply and distribution system; valve boxes, covers, extensions and castings; install 1 new fire hydrant

231-Small Tools & Minor Equip
$500
Tools and equipment required for the daily operation of the water treatment and distribution facilities

307-Professional Services
$1,200
Required periodic water testing; develop plans for a water filtration system

321-Telephone
$1,400
Communications via a land line and cell phone

381-Electric Utilities
$5,000
Utilities for the Water Plant/Whispering Aspen Community Center

382-Gas Utilities
$1,400
Utilities for the Water Plant/Whispering Aspen Community Center

402-Repairs/Maintenance on Machinery/Equipment
$1,800
Repair/maintenance/replacement of fire hydrants and other equipment

403-Buildings/Facilities Repair and Maintenance
$800
Doors, windows, exterior lighting fixtures and bathroom fixtures

407-Utility System Services
$300

Outside repair expense for leak locates and repair or other system integrity testing that cannot be performed in-house

481-Depreciation Expense
$22,200

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Water Fund						
Revenues						
	R 601-37100 Water Sales (Residential)	33,049.00	54,274.54	25,652.13	41,300.00	34,500.00
	R 601-37101 Water Sales (Commercial)			13,286.99		26,500.00
	R 601-37150 Water Connect/Reconnect Fee	75.00	-	-	100.00	100.00
	R 601-37155 Water Connection Inspection		230.00	390.00		
	R 601-37160 Water Penalty	1,321.00	513.46	274.03	1,500.00	1,500.00
	R 601-37170 Water Meter Sales	-	739.97	3,442.12	500.00	500.00
	R 601-39203 Transfer from non-Genl Fund			22,140.40		
Total Revenues - Water Fund		**34,445.00**	**55,757.97**	**65,185.67**	**43,400.00**	**63,100.00**
Expenditures						
	E 601-49401-101 Full-Time Employees Regular	12,697.00	12,819.48	10,412.41	12,800.00	13,600.00
	E 601-49401-102 Full-Time Employees Overtime	44.00	115.62	36.50	250.00	250.00
	E 601-49401-122 PERA-Coordinated Plan	924.00	937.89	757.62	900.00	1,000.00
	E 601-49401-125 FICA/Medicare	1,113.00	1,091.82	888.10	1,200.00	1,300.00
	E 601-49401-126 Deferred Compensation	379.00	386.54	316.00	400.00	400.00
	E 601-49401-131 Cafeteria Contribution	2,850.00	2,706.40	2,346.86	2,800.00	2,800.00
	E 601-49401-151 Worker s Comp Insurance Prem	494.00	144.70	569.44	650.00	650.00
	E 601-49401-201 Office Supplies	35.00	-	-	100.00	100.00
	E 601-49401-211 Cleaning Supplies	-	186.41	131.93	100.00	100.00
	E 601-49401-216 Chemicals and Chem Products	946.00	1,369.72	959.39	2,000.00	2,000.00
	E 601-49401-217 Safety Supplies	-	-	-	150.00	150.00
	E 601-49401-223 Bldg/Facility Repair Supplies	81.00	1,912.18	630.00	400.00	400.00
	E 601-49401-227 Utility Maint Supplies	-	911.71	2,309.17	4,000.00	4,000.00
	E 601-49401-231 Small Tools and Minor Equip	328.00	174.31	635.90	500.00	500.00
	E 601-49401-307 Professional Services Fees	154.00	111.64	651.94	1,200.00	1,200.00
	E 601-49401-321 Telephone	1,317.00	1,457.69	2,174.97	1,400.00	1,400.00
	E 601-49401-342 Legal Notices	-	218.38	-	200.00	200.00
	E 601-49401-381 Electric Utilities	4,547.00	5,127.44	6,891.84	5,000.00	5,000.00
	E 601-49401-382 Gas Utilities	726.00	1,228.73	959.78	1,400.00	1,400.00
	E 601-49401-402 Repairs/Maint Machinery/Equip	358.00	-	-	1,800.00	1,800.00
	E 601-49401-403 Bldgs/Facilities Repair/Maint	604.00	639.21	277.36	800.00	800.00
	E 601-49401-407 Utility System Services	-	-	-	300.00	300.00
	E 601-49401-422 Auto/Misc Licensing Fees/Taxes	76.00	53.23	53.23	-	-
	E 601-49401-434 Conferences/Meetings	339.00	150.00	-	500.00	500.00
	E 601-49401-610 Interest	183.00	-	-	200.00	-
	E 601-49401-481 Depreciation Expense	22,195.00	22,194.89	-	22,200.00	22,200.00
Total Expenditures - Water Fund		**50,390.00**	**53,937.99**	**31,002.44**	**61,250.00**	**62,050.00**
Net Income - Water Fund		**(15,945.00)**	**1,819.98**	**34,183.23**	**(17,850.00)**	**1,050.00**

2015 Budget

FUND: **602 - Sewer Fund**
DEPT/ACTIVITY/PROJECT: **49451 – Sewer Utility Operations**

DEPARTMENTAL PROFILE

Sewer Utility Operations provide for the collection of sanitary sewage through a system of gravity sewer lines, force mains, and lift stations with delivery to the Met Council Environmental Service Wastewater Treatment Facility. In 2014 the City plans to decommission the wastewater treatment plant servicing the Whispering Aspen Development and the Castle Towers Manufactured Home Park.

DEPARTMENTAL GOALS

Provide adequate capacity to service customers and provide efficient collection of sanitary sewage.

EXPENDITURE DETAILS

STAFFING

.25 Maintenance Worker II
101-Full-Time Employees Regular Salary
$13,600
Provides for a 2% COLA salary increase

211-Cleaning Supplies
$100
Supplies used for cleaning chlorine and alum rooms

215-Shop Supplies
$100
Supplies for daily maintenance use

216-Chemicals/Chemical Products
$1,000
Chemicals used for the processing of waste

217-Safety Supplies
$500
Goggles, glasses, gloves, waders, vests, ear plugs and face shields

218-Welding Supplies
$200
Welding rods and steel for repairs and fabrication of replacement parts

223-Buildings and Facilities Supplies
$2,000
Repair materials to keep the acquired plant operational

227-Utility Maintenance Supplies
$800
Sewer system and lift station degreasers and deodorizers and refrigerated sample supply storage unit required by the PCA

231-Small Tools and Minor Equipment
$700
Various small tools; replacement of chemical feed pumps and regulators

307-Professional Services
$17,000
The City anticipates Flow charges from MCES to begin in 2015 with the amount yet to be determined, but is estimated above.

381-Electric Utilities
$10,000
Utilities for the wastewater plant and lift stations

383-Water Utilities
$500
Water for the wastewater plant and lift stations

387-Heating Fuels/Propane
$100
Operating portable heating devices

403-Buildings/Facilities Repair and Maintenance
$6,500
Repair services that cannot be performed in-house

481-Depreciation Expense
$23,100

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Sewer Fund						
Revenues						
	R 602-37200 Sewer Sales (Residential)	62,655.00	69,143.03	32,599.35	76,400.00	17,700.00
	R 602-37201 Sewer Sales (Commercial)			3,721.66		30,900.00
	R 602-37202 Sewer Sales (Mobile)			18,365.05		49,700.00
	R 602-37255 Sewer Connection Inspection		230.00	390.00	100.00	100.00
	R 602-37260 Swr Penalty	1,130.00	513.42	271.37	1,500.00	1,500.00
	R 602-39203 Transfer from non-Genl Fund			5,581.05		
Total Revenues - Sewer Fund		**63,785.00**	**69,886.45**	**60,928.48**	**78,000.00**	**99,900.00**
Expenditures						
	E 602-49451-101 Full-Time Employees Regular	12,697.00	12,819.48	10,412.41	12,800.00	13,600.00
	E 602-49451-102 Full-Time Employees Overtime	220.00	470.22	255.47	300.00	300.00
	E 602-49451-122 PERA-Coordinated Plan	937.00	963.50	773.49	900.00	1,000.00
	E 602-49451-125 FICA/Medicare	1,126.00	1,115.97	904.54	1,200.00	1,300.00
	E 602-49451-126 Deferred Compensation	382.00	397.20	322.57	400.00	400.00
	E 602-49451-131 Cafeteria Contribution	2,850.00	2,706.24	2,346.71	2,800.00	2,800.00
	E 602-49451-151 Worker s Comp Insurance Prem	428.00	138.10	615.35	500.00	500.00
	E 602-49451-211 Cleaning Supplies	-	24.75	-	100.00	100.00
	E 602-49451-215 Shop Supplies	-	-	-	100.00	100.00
	E 602-49451-216 Chemicals and Chem Products	16,636.00	15,187.10	5,512.29	16,000.00	1,000.00
	E 602-49451-217 Safety Supplies	-	1,084.49	905.51	500.00	500.00
	E 602-49451-218 Welding Supplies	223.00	-	-	150.00	200.00
	E 602-49451-223 Bldg/Facility Repair Supplies	5,453.00	1,710.98	907.93	7,000.00	2,000.00
	E 602-49451-227 Utility Maint Supplies	-	-	-	800.00	800.00
	E 602-49451-231 Small Tools and Minor Equip	633.00	31.89	-	700.00	700.00
	E 602-49451-302 Architect/Engineering Fees	1,071.00	333.50	-	-	-
	E 602-49451-303 Legal Fees	-	-	-	-	-
	E 602-49451-307 Professional Services Fees	6,332.00	6,336.61	4,365.99	7,000.00	17,000.00
	E 602-49451-381 Electric Utilities	11,708.00	13,541.58	9,003.29	10,000.00	10,000.00
	E 602-49451-383 Water Utilities	683.00	-	-	3,600.00	500.00
	E 602-49451-387 Heating Fuels/Propane	-	-	-	100.00	100.00
	E 602-49451-403 Bldgs/Facilities Repair/Maint	11,258.00	7,452.16	719.85	6,500.00	6,500.00
	E 602-49451-415 Other Equipment Rentals	-	-	-	-	-
	E 602-49451-422 Auto/Misc Licensing Fees/Taxes	1,450.00	1,450.00	1,450.00	1,800.00	-
	E 602-49451-434 Conferences/Meetings	600.00	-	-	500.00	500.00
	E 602-49451-610 Interest	295.00	-	-	350.00	-
	E 602-49451-481 Depreciation Expense	23,050.00	23,050.37	-	23,050.00	23,100.00
Total Expenditures - Sewer Fund		**98,032.00**	**88,814.14**	**38,495.40**	**97,150.00**	**83,000.00**
Net Income - Sewer Fund		**(34,247.00)**	**(18,927.69)**	**22,433.08**	**(19,150.00)**	**16,900.00**

2015 Budget

FUND: **615 - Arena Fund**
DEPT/ACTIVITY/PROJECT: **49851 – Arena Operations**

DEPARTMENTAL PROFILE

Arena Operations provides for the operation of the City's ice arena.

DEPARTMENTAL GOALS

Maintain the exterior of the Arena; oversee and coordinate arena management activities; address deferred maintenance items at the facility; improve the financial performance of the Arena

EXPENDITURE DETAILS

223-Buildings & Facilities Repair and Maintenance Supplies
$4,000
Repair and maintain Arena sign, boards, bleachers, HVAC, etc.

307-Professional Services
$79,000
Reimburse management labor expenses for contracted Arena personnel

381-Electric Utilities
$33,000
Electricity needs of the Arena

382-Gas Utilities
$20,000
Natural gas heating needs of the Arena

403-Building & Facilities Repair and Maintenance Services
$15,000
Outsourced facilities repair expense for repairs that cannot be performed by City/Arena employees

481-Depreciation
$72,000
Depreciation on Arena and equipment

	Account Description	2012 Actual	2013 Actual	1/1/14 to 10/31/14 Actual	FY 2014 Budget	FY 2015 Budget
Arena Operations						**Based on 1148*
						Prime hours sold at
Revenues						*$192 per hour*
	R 615-36210 Interest Earnings		2.23	45.27		-
	R 615-36240 Refunds/reimbursements	819.00	-	-	500.00	-
	R 615-37910 Concession Sales	10,644.00	-	-	-	-
	R 615-37920 Vending Machine Sales	138.00	499.85	266.99	500.00	500.00
	R 615-38060 Ice Rental Revenues	195,025.00	191,300.28	108,248.28	196,000.00	220,500.00
	R 615-38062 Dry Floor Events	1,500.00	1,350.00	1,397.00	1,500.00	1,500.00
	R 615-38064 Concession Rental	1,500.00	2,000.00	1,000.00	1,500.00	2,000.00
	R 615-38065 Locker Room Rental	7,500.00	7,500.00	-	7,500.00	7,500.00
	R 615-38066 Advertising Revenue	2,900.00	1,450.00	2,500.00	2,000.00	2,000.00
	R 615-38067 Tower Lease Payments	36,313.00	68,062.68	32,554.60	39,000.00	-
Total Revenues - Arena		**256,339.00**	**272,165.04**	**146,012.14**	**248,500.00**	**234,000.00**
Expenditures						
	E 615-49851-201 Office Supplies	-	-	-	-	-
	E 615-49851-211 Cleaning Supplies	-	-	124.10	-	-
	E 615-49851-212 Motor Fuels	1,742.00	1,799.89	618.30	2,500.00	2,000.00
	E 615-49851-219 General Operating Supplies	-	443.74	-	500.00	500.00
	E 615-49851-223 Bldg/Facility Repair Supplies	2,899.00	2,048.56	2,150.06	5,000.00	4,000.00
	E 615-49851-231 Small Tools and Minor Equip	106.00	105.81	101.97	1,000.00	1,000.00
	E 615-49851-257 Concession for Resale	9,602.00	-	-	-	-
	E 615-49851-307 Professional Services Fees	80,556.00	86,072.20	62,739.83	84,000.00	79,000.00
	E 615-49851-321 Telephone	1,349.00	1,503.83	922.80	1,500.00	1,500.00
	E 615-49851-342 Legal Notices			15.38		
	E 615-49851-381 Electric Utilities	31,103.00	33,163.18	10,911.86	33,000.00	33,000.00
	E 615-49851-382 Gas Utilities	14,652.00	16,537.40	12,706.21	21,000.00	20,000.00
	E 615-49851-385 Refuse Removal	1,509.00	1,076.74	1,616.89	2,000.00	2,000.00
	E 615-49851-402 Repairs/Maint Machinery/Equip	1,055.00	2,318.93	1,311.00	4,000.00	3,000.00
	E 615-49851-403 Bldgs/Facilities Repair/Maint	18,164.00	6,291.52	10,337.66	20,000.00	15,000.00
	E 615-49851-422 Auto/Misc Licensing Fees/Taxes	990.00	230.16	570.53	1,500.00	1,000.00
	E 615-49851-433 Dues and Subscriptions	145.00	145.00	-	500.00	-
	E 615-49851-540 Heavy Machinery		-	-		
	E 615-49851-610 Interest	180.00	-	-	-	-
	E 615-49851-481 Depreciation Expense	131,271.00	71,894.94	-	72,000.00	72,000.00
Total Expenditures - Arena		**295,323.00**	**223,631.90**	**104,126.59**	**248,500.00**	**234,000.00**
Net Income - Arena		**(38,984.00)**	**48,533.14**	**41,885.55**	**-**	**-**

FUND: **701 – Equipment Replacement Fund**
DEPT/ACTIVITY/PROJECT: **Multiple**

DEPARTMENTAL PROFILE

Equipment Replacement Operations provide for the systematic funding and acquisition of major pieces of equipment necessary for City operations. Accordingly, individual department budgets will not fluctuate based on equipment acquisition activities allowing for better long-term financial analyses, benchmarking and comparisons.

DEPARTMENTAL GOALS

Compare the current and future equipment needs of the City with the current equipment inventory; set up a funding plan to ensure that these equipment needs can be met without borrowing by establishing annual departmental funding requirements that ensure funds availability when equipment is no longer economically viable

CAPITAL OUTLAY

Streets – 550 1.5T Truck $55,000

Parks – 4 x 4 Pickup $30,000

Fire – F 250 4X4 CREW CAB - DUTY OFFICER $45,000

Fire – BOAT $15,000

Equipment Replacement					
Equipment Purchase Schedule					
	Inspection	**Parks**	**Streets**	**Fire**	**Total**
2015 Purchases					
FORD 150 4X4 (scheduled for 2014)		30,000.00			
FORD 550 1.5T CHASSIS TRUCK			55,000.00		
FORD 250 4X4 CREW CAB - DUTY OFFICER				45,000.00	
BOAT (scheduled for 2014)				15,000.00	
2015 Total					145,000.00
2016 Purchases					
FORD F150 4x4 (scheduled for 2012)	30,000.00				
Z TRACK MOWER (scheduled for 2015)		17,500.00			
Z TRACK MOWER		12,000.00			
FORD 550 1.5T CHASSIS TRUCK			58,000.00		
FORD L8000 REG CAB - 3000 GAL TANKER				250,000.00	
2016 Total					367,500.00
2017 Purchases					
KUBOTA (scheduled for 2015)		17,000.00			
KUBOTA W/ GROOMER		19,000.00			
J DEERE 770 BH GRADER (scheduled for 2015)			205,000.00		
CC-10 ROLLER (scheduled for 2012)			25,000.00		
FELLING 18 FT TRAILER			12,000.00		
2017 Total					278,000.00
2018 Purchases					
FORD F-150 2WD PICKUP			25,000.00		
FORD F-150 2WD PICKUP			25,000.00		
FELLING 18 FT TRAILER			12,000.00		
STERLING L8500 W/ CRYSTEEL BOX			188,000.00		
2018 Total					250,000.00
2019 - 2023 Purchases					
FORD ESCAPE 4X4	20,000.00				
FREIGHTLINER, DUMP BODY, HOIST, PLOW, WING SANDER			190,000.00		
FREIGHTLINER, DUMP BODY, HOIST, PLOW, WING SANDER			194,000.00		
FREIGHTLINER, DUMP BODY, HOIST, PLOW, WING SANDER			196,000.00		
T190 BOBCAT WITH LOADER, AUGER FOR SKID STEER LOADER			52,000.00		
DUMP TRUCK, FALLS SNOW/WING PLOWS, SANDER			194,000.00		
SPARTAN 6 MAN CAB - 1250 PUMPER **REFURBISH**				50,000.00	
CHIEF'S AUTO				25,000.00	
FIRE TANKER APPARATUS **REFURBISH**				30,000.00	
FORD F-550 - MINI PUMPER **REFURBISH**				40,000.00	
2019- 2023 Total					991,000.00
2024 - 2028 Purchases					
FINISHING MOWER		17,000.00			
FELLING 18 FT TRAILER			12,000.00		
FREIGHTLINER, DUMP BODY, HOIST, PLOW, WING SANDER			194,000.00		
LOADER/BUCKET SNOW PLOW/WING			200,000.00		
SWEEPER/VAC TRUCK			180,000.00		
PICK UP			26,000.00		
FORD 550 QUICK ATTACK WITH PUMPER **REFURBISH**				45,000.00	
FORD 4X4 1T PU - GRASS RIG				75,000.00	
2024 - 2028 Total					749,000.00
2028 & Beyond Purchases					
VACTOR TRUCK			300,000.00		
TANDEM AXLE DUMP TRUCK, PLOW, HOIST, SANDER			250,000.00		
FIRE TANKER APPARATUS				160,000.00	
SPARTAN 6 MAN CAB - 1250 PUMPER				375,000.00	
FORD F-550 - MINI PUMPER				375,000.00	
FORD 550 QUICK ATTACK WITH PUMPER				380,000.00	
FOUR DOOR UTILITY PICK UP TRUCK				65,000.00	
SPARTAN 6 MAN CAB - 1250 PUMPER				475,000.00	
2028 & Beyond Total					2,380,000.00
Total Scheduled Purchases	50,000.00	112,500.00	2,593,000.00	2,405,000.00	5,160,500.00

2015 Budget

FUND: **401 – Building Capital Project Fund**
DEPT/ACTIVITY/PROJECT: **40100 – Building Capital Projects**

DEPARTMENTAL PROFILE

The Building Capital Projects Fund accounts for general capital projects involving City facilities.

DEPARTMENTAL GOALS

Identify and prioritize projects that would benefit the City; ensure that improvements are done to City specifications and within budget.

REVENUE DETAILS

39201-General Fund Transfer
$50,000
2015 budgeted transfer amount.

EXPENDITURE DETAILS

Specific projects will be considered and approved by the City Council.

CAPITAL OUTLAY

To be determined

2015 Budget

FUND: **404 – Park Acquisition & Development Fund**
DEPT/ACTIVITY/PROJECT: **40400 – Park Acquisition & Development**

DEPARTMENTAL PROFILE

The Park Acquisition & Development Fund accounts for funds received from developers that are to be used for the acquisition/development of major park facilities.

DEPARTMENTAL GOALS

Identify and prioritize recreational opportunities that would benefit the residents of the City. The Fund is currently depleted due to the lack of development activity in the City.

REVENUE DETAILS

34791-Developer Park Dedication Fee
$0
Estimated 2015 revenue; actual revenue is dependent on 2015 development activity

EXPENDITURE DETAILS

Skate board equipment for Booster West Park
$25,000

Parks CIP
2015-2019
Funding Analysis

PARK ACQUISITION AND DEVELOPMENT FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2015 Beginning Balance	$26,028			$26,028
Park Dedication Fees		$0		$26,028
Skate board equipment for Booster West Park			$25,000	$1,028
2015 Ending Balance				$1,028
2016 Beginning Balance	$1,028			$1,028
Park Dedication Fees		$50,000		$51,028
Install fence baseball field Anderson Lake Park			$12,000	$39,028
Install fence baseball field Norseland Park			$12,000	$27,028
2016 Ending Balance				$27,028
2017 Beginning Balance	$27,028			$27,028
Park Dedication Fees		$75,000		$102,028
Irrigation system at Whispering Aspen			$25,000	$77,028
Pavilion at Norseland Manor Park			$40,000	$37,028
Irrigation system at Norseland Park			$35,000	$2,028
2017 Ending Balance				$2,028
2018 Beginning Balance	$2,028			$2,028
Park Dedication Fees		$70,000		$72,028
Pavilion at Eveleth Park			$40,000	$32,028
Cedar Creek Park Additions			$30,000	$2,028
2018 Ending Balance				$2,028
2019 Beginning Balance	$2,028			$2,028
Park Dedication Fees		$80,000		$82,028
New Park Development			$50,000	$32,028
2019 Ending Balance				$32,028
TOTAL PARK ACQUISITION AND DEVELOPMENT				
FUND SOURCES AND USES		$195,000	$219,000	

Park Dedication Fees- **Residential** = up to 6 units/acre: 10% of land or cash equal to market value of land; 6 or more units/acre: 10% of land +1 % for each unit above 6 units/acre or cash equal to market value of land.
Commercial = 5% of land or cash equal to market value of land

2015 Budget

FUND: **407 – Park Capital Fund**
DEPT/ACTIVITY/PROJECT: **40700 – Park Capital Projects**

DEPARTMENTAL PROFILE

The Park Capital Fund accounts for improvements to parks as part of the five-year plan Capital Improvement Plan.

DEPARTMENTAL GOALS

Implement improvements identified in the five-year plan within the authorized budget; complete improvements identified by the Parks Commission and approved by the Council

REVENUE DETAILS

39201-General Fund Transfer
$50,000
Budgeted transfer amount is provided for park capital projects for all City parks.

EXPENDITURE DETAILS

Outdoor ice arena repairs
$35,000
Bonde Park Irrigation
$65,000

Parks CIP
2015-2019
Funding Analysis

PARK CAPITAL FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2015 Beginning Balance	$86,934			$86,938
Transfer From General Fund		$50,000		$136,938
Outdoor Ice Rink Repairs			$35,000	$101,938
Bonde Park Irrigation			$65,000	$36,938
2015 Ending Balance				$11,938
2016 Beginning Balance	$11,938			$11,938
Transfer From General Fund		$50,000		$61,938
Playground Equipment- Rod and Norma Smith Park			$45,000	$16,938
2016 Ending Balance				$16,938
2017 Beginning Balance	$16,938			$16,938
Transfer From General Fund		$50,000		$66,938
Baseball field @Booster West Park			$50,000	$16,938
2017 Ending Balance				$16,938
2018 Begnning Balance	$16,938			$16,938
Transfer From General Fund		$50,000		$66,938
Playground Equipment Booster East			$45,000	$21,938
2018 Ending Balance				$21,938
2019 Beginning Balance	$21,938			$21,938
Transfer From General Fund		$50,000		$71,938
Playground Equipment Anderson Lakes			$45,000	$26,938
2019 Ending Balance				$26,938
TOTAL PARK CAPITAL FUND SOURCES AND USES		$250,000	$285,000	

2015 Budget

FUND: **410 – Trails Capital Fund**
DEPT/ACTIVITY/PROJECT: **41000 – Trails Capital Projects**

DEPARTMENTAL PROFILE

The Trails Capital Fund accounts for improvements to trails as part of the five-year plan.

DEPARTMENTAL GOALS

Implement improvements identified in the five-year plan within the authorized budget.

REVENUE DETAILS

34791-Developer Park Dedication Fee
$0
Revenue is dependent on 2015 development activity

39209-General Fund Transfer
$0
Budgeted transfer amount is provided for trail capital projects for all City trails.

EXPENDITURE DETAILS

Specific projects will be considered and approved by the City Council.

Parks CIP
2015-2019
Funding Analysis

TRAILS CAPITAL FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2015 Beginning Balance	$144,118			$144,118
Transfer From General Fund		$0		$144,118
Trail Dedication fees		$0		$144,118
Trail Segment TBD			$0	$144,118
2015 Ending Balance				$144,118
2016 Beginning Balance	$144,118			$144,118
Transfer From General Fund		$0		$144,118
Trail Dedication fees		$0		$144,118
Trail Segments TBD			$0	$144,118
2016 Ending Balance				$144,118
2017 Beginning Balance	$144,118			$144,118
Transfer From General Fund		$0		$144,118
Trail Dedication fees		$0		$144,118
Trail Segments TBD			$0	$144,118
2017 Ending Balance				$144,118
2018 Beginning Balance	$144,118			$144,118
Transfer From General Fund		$0		$144,118
Trail Dedication fees		$0		$144,118
Trail Segments TBD			$0	$144,118
2018 Ending Balance				$144,118
2019 Beginning Balance	$144,118			$144,118
Transfer From General Fund		$0		$144,118
Trail Dedication fees		$0		$144,118
Trail Segments TBD			$0	$144,118
2019 Ending Balance				$144,118
TOTAL TRAILS FUND SOURCES AND USES		$0	$0	

2015 Budget

FUND: **408 – Water System Access Fund**
DEPT/ACTIVITY/PROJECT: **40800 – Water System Access Projects**

DEPARTMENTAL PROFILE

The Water System Access Fund accounts for charges and improvements to construct water delivery facilities in the City. The Minnesota Department of Health (MDH) issued a Notice of Violation on January 31, 2006 to the City of East Bethel for exceeding the Gross Alpha and Combined Radium 226+228 Maximum Contaminant Levels (MCL) for public water supply well 1020042. During 2010 a new well was constructed to comply with the MDH/City agreement to remediate this problem financed by a grant and a low interest loan from MN Public Facilities Authority.

DEPARTMENTAL GOALS

Ensure that charges are sufficient to cover the debt issued to finance the cost of constructing a water delivery system with appropriate capacity to meet the needs of the City's customers

REVENUE DETAILS

34410-WAC Charges
$5,000
WAC charges collected from customers in the Whispering Aspen development to pay the debt incurred to finance the construction of a new well.

EXPENDITURE DETAILS

934-Debt Fund Transfer
$5,000
Transfer to debt service fund for repayment of MN Public Facilities Authority loan. Any repairs/expenditures related to the existing water infrastructure will be financed by the Water Fund.

2015 Budget

FUND: **406 – Street Capital Project Fund**
DEPT/ACTIVITY/PROJECT: **40600 – Street Capital Projects**

DEPARTMENTAL PROFILE

The Street Capital Projects Fund accounts for amounts used for street improvement projects including reconditioning and overlays.

DEPARTMENTAL GOALS

Identify and prioritize street project needs of the City; ensure that improvements are done to City specifications and within budget; complete improvements identified by the Roads Commission and approved by the Council

REVENUE DETAILS

39201-General Fund Transfer
$425,000
2015 budgeted transfer amount

EXPENDITURE DETAILS

Attached

Street Capital Projects
2015-2019
Funding Analysis

STREET CAPITAL FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2015 Beginning Balance	$814,981			
Transfer from General Fund		$425,000		$1,239,981
225th Ave-Sealcoat			$23,000	$1,216,981
222nd Ave-Sealcoat			$7,000	$1,209,981
226th LN-Sealcoat			$20,000	$1,189,981
London St- Sealcoat			$25,000	$1,151,481
221st Ave-Sealcoat			$35,000	$1,116,481
Wake St- Sealcoat			$15,000	$1,101,481
Waconia Circle and Staples St-Sealcoat			$110,000	$991,481
Isanti St-Overlay			$56,400	$935,081
Rochester St-Overlay			$140,000	$795,081
7th St Overlay			$140,000	$655,081
Leyte St-Overlay			$85,000	$570,081
2015 Ending Balance				$570,081
2016 Beginning Balance	$570,081			
Transfer from General Fund		$425,000		$995,081
Rendova St- Overlay			$140,000	$855,081
Okinawa and Tippecanoe-Overlay			$225,000	$630,081
209th, Austin, and 204th-Overlay			$505,900	$124,181
2016 Ending Balance				$124,181
2017 Beginning Balance	$124,181			
Transfer from General Fund		$425,000		$549,181
Sunny View Addition- Sealcoat			$53,000	$496,181
DeGardners Addition- Sealcoat			$75,500	$420,681
2017 Ending Balance				$420,681
2018 Beginning Balance	$420,681			
Transfer from General Fund		$425,000		$845,681
Hidden Haven West-sealcoat			$180,000	$665,681
Hidden Haven East-sealcoat			$70,000	$595,681
Cedar Brook Addition-sealcoat			$90,000	$505,681
2018 Ending Balance				$505,681
2019 Beginning Balance	$505,681			
Transfer from General Fund		$425,000		$930,681
Projects TBD			$0	$930,681
2019 Ending Balance				$930,681
Total Street Capital Fund Sources and Uses		$2,125,000	$2,009,300	