



2241 221<sup>st</sup> Ave. NE • East Bethel, MN 55011  
Phone: (763) 367-7844 • Fax: (763) 434-9578

### PERMIT APPLICATION FOR DRIVEWAYS ON CITY ROADS

Job Address: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

General Contractor (if being used): \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Contractor's Lic. #: \_\_\_\_\_

Is the driveway accessing a city road:  YES  NO

County road driveways must be applied for through Anoka County.

Is the city road paved:  YES  NO

Driveways located on an improved street require a bituminous or concrete driveway extending from the street a minimum of 75 feet or to the garage apron, whichever is less.

In all residential districts, driveways created on an unimproved street after the adoption of [ordinance 28, second series, adopted Dec. 21, 2010] are required to meet the paving requirements of this section NO LATER THAN ONE YEAR AFTER subsequent improvements of the street are completed, with either a bituminous and/or concrete surface.

What is the speed limit on the city road the driveway will be accessing: \_\_\_\_\_ mph

A turn-around, located entirely on a residential lot, will be required for driveways that directly access a street with a posted speed limit greater than 45 miles per hour.

What material will the driveway be: \_\_\_\_\_

Total Length: \_\_\_\_\_

Total Width: \_\_\_\_\_

Driveway width shall be a minimum of 12 feet wide and cannot exceed 24 feet in width at the right-of-way.

Zoning: \_\_\_\_\_

**You must not allow sediment to get into the ditch or public right-of-way.**

**A 15" culvert may be needed as determined by building plan review.**

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HERIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

**TOTAL AMOUNT DUE \$ 52**

Signature of Owner or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Community Dev. Director: \_\_\_\_\_ Date: \_\_\_\_\_

Is a "15 culvert needed:  YES  NO

## **INFORMATION NECESSARY WHEN APPLYING FOR A DRIVEWAY PERMIT ON A CITY ROAD**

1. Permit application completed and signed.
2. Two sets of detailed plans or blueprints which include lot lines. The two copies of the residential survey or site plan should indicate the following: Distances from the property lines, buildings on the same property, previous and future driveway location, septic system and well locations, lot size and any wetlands, rivers, lakes or easements. Site plan must be approved by the Building Inspector. If the property lines cannot be determined, a survey will be required.
3. The septic system location must be fenced off before a permit will be issued.
4. You must not allow sediment to get into the ditch or public right-of-way.
5. A 15" culvert may be needed as determined by building plan review.

**SEPTIC SYSTEMS:** Septic systems may need to be upgraded before a permit is issued. If you have any questions, please contact the Building Department.



## *East Bethel Community Development*

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# DRIVEWAY ACCESS AND STANDARDS

## APPENDIX A (ZONING), SECTION 10, NUMBER 15

### **A. Access requirements.**

- 1) Properties in the R1 and R2 districts are allowed one access point from a public street.
- 2) Properties in the RR and A districts are allowed two access points from a public street; however, properties located on municipal state aid streets, major thoroughfares, and major streets are allowed one access point from a public street.

### **B. Surface and drainage.**

- 1) Off-street parking areas and driveways in the R-1, R-2, B-1, B-2, B-3, I, and conditional uses in the RR districts shall be constructed of a **bituminous or concrete surface**.
- 2) In all residential zoning districts, driveways located on an improved street require a **bituminous or concrete driveway** extending from the street a minimum of 75 feet or to the garage apron, whichever is less. Driveway width shall be a minimum of 12 feet wide and cannot exceed 24 feet in width at the right-of-way. A turn-around, located entirely on a residential lot, will be required for driveways that directly access a street with a posted speed limit greater than 45 miles per hour.
- 3) Parking spaces for heavy equipment that would damage bituminous or concrete surfaces are exempt from the paving requirement.
- 4) In all residential districts, driveways created on an unimproved street after the adoption of [ordinance 28, second series, adopted Dec. 21, 2010] are required to meet the paving requirements of this section no later than one year after subsequent improvements of the street are completed, with either a **bituminous and/or concrete surface**.

# WHAT IS A BITUMINOUS SURFACE?

**Bitumen** is a type of paving that cannot be loose, normally some type of asphalt. It is a black viscous mixture of hydrocarbons obtained naturally or as a residue from petroleum distillation. We will accept:

## Concrete



## Asphalt



## Paving



## Recycled Blacktop



We do not accept crushed rock or anything that is loose. The material must stick together.