



*East Bethel Community Development*  
2241 221st Ave. NE • East Bethel, MN 55011  
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## **Minor Mining (1,000-5,000 Cubic Yards) Checklist**

An application for a minor mining or excavation permit (1,000 to 5,000 cubic yards) shall be processed in accordance with the same procedures and requirements specified in the City zoning ordinance, set forth in Appendix A to the City Code, relating to conditional use permits.

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### **Required Materials Checklist**

- Land Use Application
- Application fees and escrow
  - \$500 Application Fee
  - \$1,000 Escrow
- 3 large-scale copies and 13\* reduced-scale (not less than 11 inches by 17 inches) copies of detailed written and graphic materials fully explaining the proposed land excavation operation. These materials should include:
  - The purpose of the excavation or grading
  - A description of the type and amount of material to be excavated or graded from the premises.
  - The highways, streets, or other public ways in the City upon and along which any material is to be hauled or carried.
  - An estimate of the time required to complete the excavation or grading.
  - A site plan showing present topography at two-foot intervals and also including boundary lines for all properties, watercourses, wetlands and other significant features within 300 feet.
  - A site plan showing the proposed finished grade and landscape plan. Erosion control measures shall be provided on such plan. Final grade shall not adversely affect the surrounding land or the development of the site on which the excavation is being conducted. Topsoil shall be of a quality capable of establishing normal vegetative growth.
  - A security statement demonstrating the proposed activity will in no way jeopardize the public health, safety and welfare or is appropriately fenced to provide adequate protection.
  - A statement that the application will comply with all conditions prescribed by the City or its officers or agents.
  - A written right-of-entry given to the City and/or its officers to enter the land for the purpose of determining compliance with all applicable conditions imposed on the operation.

\*Fewer copies may be allowed – contact City Hall with questions.

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### **Permit Timeline**

All minor excavation/grading operations shall be completed within 90 days of the issuance of the permit. Upon completion, the permit holder shall notify the City in writing of the date of completion. The City engineer shall inspect the project following completion to determine if the applicant has complied with the conditions imposed as part of the permit. If additional time is needed for completion, the permit holder may apply to the City, and upon a satisfactory showing of need, the City may grant an extension of time. Such extension shall be

for a definite period. Extensions shall not be granted in cases where the permit holder fails to show that good faith efforts were made to complete the excavation/grading operation within 90 days. If a request for an extension is denied, the permit holder shall be allowed a reasonable time to comply with the other provisions of this article relating to rehabilitation of the site. What constitutes such reasonable time shall be determined by the City Engineer after inspecting the premises.

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### **Permit Standards**

As a minimum prerequisite to the granting of a permit, or after a permit has been granted, the City Council may require the applicant to whom such permit is issued, or to the owner or user of the property on which the excavation/grading is located, to:

- Properly fence the excavation.
- Slope the banks and otherwise properly guard to keep the excavation in such condition as not to be dangerous from caving or sliding banks.
- Properly drain, fill in, or level the excavation after it has been created to make the same safe and healthful.
- Keep the excavation/grading within the limits for which the permit is granted.
- Remove excavated/graded materials from the excavation, away from the premises upon and along such highways, streets or other public ways as the city shall order and direct.
- Retain and store topsoil from the site in question and to utilize such materials in the restoration of the site.
- Restore the site to a leveled finish grade that is seeded or sodded with grass so as not to be a source of, or aggravation to, stormwater drainage conditions in the area.
- Abide by any additional conditions the City deems necessary to protect the health, safety, and welfare of its residents.