

**CITY OF EAST BETHEL**  
 2241 221<sup>ST</sup> Ave NE. East Bethel, MN 55011  
 Building Div. (763) 367-7856 Fax (763) 434-9578

Permit # \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Paid by: \_\_\_\_\_  
 Check #: \_\_\_\_\_

**Electrical Inspector, Brian Nelson (763) 434-4853**  
**Calls taken 7-8:30 a.m. Monday - Friday or go to [www.briannelsoninspections.com](http://www.briannelsoninspections.com)**

# COMMERCIAL

## REQUEST FOR ELECTRICAL INSPECTION (REI)

### Non-Dwellings and Multi-Family Dwellings

<b>Fields marked with an asterisk*are required (as applicable). Incomplete, inaccurate, or illegible forms may be returned to the submitter.</b>			*TODAY'S DATE
*Check One Box: <input type="checkbox"/> Contractor or <input type="checkbox"/> Homeowner		*Check One Box: <input type="checkbox"/> New Bldg. or <input type="checkbox"/> Existing Bldg.	
*Project Location (number & street name)			
*Project City: EAST BETHEL		*Project County ANOKA	Project Zip:
*Owner Name		*Owner Phone	
*Company Type (check one box): <input type="checkbox"/> Electrical Contractor <input type="checkbox"/> Technology System Contractor			
*Company License Number		*Company Name	
*Company Address		*City	*State
			*Zip Code
Email (if applying by mail than permit will be emailed to you):			
*Company Phone		*Contact Person & Phone Number	
*Project Description (Scope of work, service size, quantity of feeders and circuits, job numbers, or other vital information to help the electrical inspector make timely inspection service)	*Single Inspection Other than Rough-in? <input type="checkbox"/> Ready Now or <input type="checkbox"/> Will Schedule		Rough-in inspection Required? <input type="checkbox"/> Yes or <input type="checkbox"/> No
	Project Site (Contact Person and Phone Number)		
	Electrical Utility		
<b>TOTAL INSPECTION FEE from REI fee worksheet, or \$35 multiplied by the number of required inspection trips, whichever is greater.</b>		Enter Inspection Fee Here >>	\$
A surcharge of \$1 is imposed on every permit effective 7/1/15 as per M.S. § 326B.148, in addition to the inspection fee.		Surcharge Fee >>	\$ 1.00
<b>Total (Inspection Fee plus Surcharge Fee)</b>			\$

Requests for Electrical Inspection (REI) with a fee of \$250 or less expire 12 months from the filing date. The installer must have the work completed within the 12 month period or submit another REI that includes the inspection fee for the uncompleted work. Inspection fees do not carry over from an expired REI to a new REI. A service charge of \$30 will be added for all dishonored checks.

**Please submit REI forms together with applicable fees (payable in cash or check) to:**  
 City of East Bethel, 2241 221<sup>ST</sup> Ave NE, East Bethel, MN 55011

## Fee Calculation Guide: East Bethel

**Instructions:**

- A. Review the electrical project and associated fee structure below that applies to your situation.
- B. Calculate the total cost of your electrical project and add the entire column together for the total permit cost.
- C. Transfer costs to **Request for Electrical Inspection (permit) Form**.

**Please Note:** All fees below do not include the \$1 State Surcharge. Please add this to the permit total cost.

*Minimum or Additional Trip fees are \$35 per trip unless otherwise identified.*

Electrical Panel change out, Repair or Service Upgrade in Same Location			
Description of Work		Fee	Permit Cost
Electrical Panel change out, Repair or Service Upgrade	Up to 300 Amps	\$50.00	
	400 Amps	\$58.00	
	For each additional 100 Amps, add:	\$14.00	
Reconnected circuits	charge for each	\$3.00	
New Circuits or Reconnected Circuits Spliced Outside of Electric Panel are at Full Fee	charge for each up to 30 Amps	\$8.00	
	charge for each up to 100 amps	\$10.00	
	For each additional 100 Amps, add:	\$5.00	
<b>The total of these expenses = the cost of one trip and the total cost of the permit.</b>			

Detached - Garage or Building			
Description of Work		Fee	Permit Cost
Electrical Service to Building	up to 300 amps	\$50.00	
	400 amps	\$58.00	
	For each additional 100 amps, add:	\$14.00	
New Circuits	each - up to 30 amps	\$8.00	
	each - up to 100 amps	\$10.00	
	each - up to 200 amps	\$15.00	
	For each additional 100 amps, add:	\$5.00	
<b>The total of these expenses = the total cost of the permit.</b>			

New Single Family Residence			
Description of Work		Fee	Permit Cost
New House	up to 200 amps and 30 circuits used or less - includes a Maximum of 3 inspection trips.	\$150.00	
	above 200 amps or 30 circuits. See above fee schedule and add additional fees needed.		
<b>The total of these expenses = the total cost of the permit.</b>			

Single-Family Residence or Building Remodel			
All Remodel Projects		Fee	Permit Cost
The total cost = required number of inspection trips multiplied by \$35 each, or			
The total cost of the circuits being used, whichever is greater, but not both. See the examples below.			
A	1 rough-in inspection trip + 1 final inspection trip using 8 (20 amp) circuits or less	\$70.00	
B	1 rough-in inspection trip + 1 final inspection trip using 9 (20 amp) circuits	\$72.00	

Multi-Family Dwelling with 3 or More Units			
Description of Work		Fee	Permit Cost
Each housing unit - up to 200 amps with a meter bank application and 20 circuits or less.		\$70.00	
House wiring and service is separate. Above fees apply.			

**Miscellaneous Fees:** Swimming pool fees are \$35 per trip, plus circuit cost. See fees on permit for: transformers, lighting retrofit, fire alarm, energy management and remote control, and signaling, street & signal lights.