



2241 221<sup>st</sup> Ave. NE • East Bethel, MN 55011  
Phone: (763) 367-7844 • Fax: (763) 434-9578

### PERMIT APPLICATION FOR RESIDENTIAL RE-ROOFING

JOB ADDRESS: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

General Contractor (if being used): \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Contractors Lic. #: \_\_\_\_\_

(Applications and payments that are mailed to City Hall, will be emailed to this email address.)

Type of roofing to be used:     Asphalt     Residential Steel     Other \_\_\_\_\_

Structures to be re-roofed:     Primary     Detached garage(s)     Other \_\_\_\_\_

- Pictures of the Ice and Water Shield will be required at the final inspection.

#### We do NOT accept emailed pictures.

- Photos can be printed and made available onsite, or shown in person from a phone or camera.
- Shingles must be wind rated for at least 90 mph.
- If using **steel** roofing, than you must have the Manufacturer's Installation Instructions on site for the final inspection. The Manufacturer's Installation Instructions must say that the steel product is approved for residential use. Pictures of the installation process are required in lieu of ice and water shield pictures.
- If using **photovoltaic** shingles, than Manufacture's Installation Instructions must be submitted with this application. Shingles must be wind rated for at least 90 mph.
- Best practice is to have a dumpster on site for when you are tearing off shingles.

**TOTAL AMOUNT DUE: \$101.00**

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE OF OWNER (IF OWNER IS BUILDING) \_\_\_\_\_ DATE \_\_\_\_\_

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING AND A/C, FIREPLACE, AND FIRE SPRINKLERS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HERIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

Revision Date: 2/7/2022