



2241 221st Ave. NE • East Bethel, MN 55011
Phone: (763) 367-7844 • Fax: (763) 434-9578

RESIDENTIAL DECK AND PORCH PERMIT APPLICATION

JOB ADDRESS: _____

Owner's Name: _____ Phone: _____

Email: _____

General Contractor (if being used): _____ Phone: _____

E-mail: _____ Contractors Lic. #: _____

Contractor's lead certification number for pre 1978 structures: _____

Valuation of Work* \$ _____

*Based on cost of material and labor as if you were to hire a contractor

Total Sq. Ft.: _____

Zoning: _____ Acres: _____ Shoreland Overlay District: YES NO

PLEASE CIRCLE AREA OF WORK: **Deck** **Covered Deck** **Screened Porch**
Three Season Porch **Four Season Porch**

DECK WORKSHEET IS REQUIRED TO BE COMPLETELY FILLED OUT (SEE ATTACHED).

SEPARATE PERMITS ARE REQUIRED FOR ELECTRICAL, PLUMBING, HEATING AND A/C, FIREPLACE, AND FIRE SPRINKLERS. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HERIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION.

TOTAL PERMIT FEE \$152

Permit fees for covered decks, porches and additions are based off the valuation of the work, and the fee will be different.

SIGNATURE OF CONTRACTOR _____ DATE _____

SIGNATURE OF OWNER (IF OWNER BUILDER) _____ DATE _____

BUILDING INSPECTOR _____ DATE _____

INFORMATION NECESSARY WHEN APPLYING FOR A DECK OR PORCH PERMIT

1. Permit application completed and signed.
2. Two sets of detailed building plans or blueprints. Plans must show all footing, post, beam, header and joist sizes and spans. Other information may be required.
3. Please complete the Deck Worksheet provided by the City.
4. Two copies of the residential survey or site plan indicating the following: distances from the property lines, buildings on the same property, driveway location, septic system and well locations, lot size and any wetlands, rivers, lakes or easements. Site plan must be approved by the Building Official. If the property lines cannot be determined, a survey may be required.
5. The septic system location must be fenced off before a permit will be issued.
6. Builder's license (unless homeowner is doing the project).

NOTE:

1. Permit fees for covered decks, porches and additions are based off the valuation of the work, and the fee will be different.
2. Septic systems may need to be upgraded before a permit is issued. If you have any questions, please contact the Building Department.



East Bethel Community Development

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Deck Worksheet

Required with all deck/porch applications

Job Address: _____

Type of lumber (example: treated)	
Size of footings	
Depth of footings	
Size and type of floor joists (example: 2x10 treated)	
Size of post(s) and spacing	
Size and type of beams (example: 2x10 treated) (Note: Do not splice beams above posts)	
Type and size of floor boards (Example: plastic decking)	
Type and size of screws supporting ledger board (joist less than 6 feet – minimum 3/8 inch. Joist over 6 feet in length require minimum of 1/2" screws and shall penetrate 1 1/2" into rim or wall stud)	
Height of power lines above proposed deck	
Height of deck from the ground	
Design and height of guardrail (example: 2x6 balusters, less than 4" apart)	
Stair design and connection to deck (example: stair stringers are required at 12" intervals. Note: plastic decking MAY require stringer to be installed closer together)	
Size of deck	
Are deck tension ties required?	
Deck ledger on canted area of home	
Are egress windows installed beneath deck?	