***REMINDER ***

THE DEADLINE TO HOOK UP TO THE MUNICIPAL
SEWER AND WATER SYSTEM IS NOVEMBER 9, 2019

What is SAC: SAC is an easier way to say Sewer Availability Charge or Sewer Access Charge. MetCouncil and the City of East Bethel charges this SAC fee when a residence or business connects to the city sewer system for the first time or when a business grows or changes its use and creates more demand on the system. Wastewater pipes and treatment plants are built large enough to serve current *and* future customers. SAC helps pay off the debt from the construction of these items.

How does MetCouncil determine how much SAC is due: Non-residential properties require a "determination" (calculation) of the amount of maximum potential wastewater capacity needed. SAC is charged in units, where 1 SAC unit equals the equivalent wastewater capacity of a single-family home. For non-residential properties, SAC is determined based on the maximum potential wastewater flow created by the activities at the location (food preparation, dishwashing, floor cleaning, manufacturing, restroom use, etc.) Depending on your business, you could pay more than 1 SAC unit.

Getting a MetCouncil SAC Determination: The first step to hooking up to city sewer and water is to apply for a SAC Determination with MetCouncil. You will complete the application, obtain or create a copy of your floor plan, obtain or create a copy of your site map, and get city staff signatures on the 2019 Affidavit of Property Use (which is in the MetCouncil application packet). You can go into City Hall M-F 8-4pm to get city staff signatures. City staff *may* even have a copy of your floor plan and will be able to help with your site plan. Once the application is completed, a floor plan is obtained, and you have received city staff signatures, than you will submit your application to MetCouncil either by their online submittal process, by email or mail. You will work with MetCouncil until they approve your SAC Determination and provide you with a document that states the number of SAC units you have been assigned. Please allow plenty of time for them to review your plans as it takes them roughly 2-3 weeks for approval. If you have received a SAC determination dated July 1, 2018 or after, then no new determination will be required.

Hiring licensed contractors: Once you have received your SAC Determination, than you will hire a licensed pipelayer to complete the sewer work. You will also need a licensed plumber to complete the water meter work.

Obtaining an East Bethel Sewer and Water Connection Permit: Complete the Sewer and Water Connection Permit Application for the City of East Bethel and have the pipelayer sign on the appropriate line. Then submit the completed application along with the SAC Determination letter to the City of East Bethel. Once the permit application has been signed by the Building Official, than the permit can be paid for and issued. Once the permit is issued, than work may begin.

All SAC fees (including MetCouncil SAC fees) are paid to the City of East Bethel when you get your Sewer and Water Connection Permit.	MetCouncil SAC fees = $2,485 x # of SAC units
	City of East Bethel SAC fees = $5,856.50 x # of SAC units and $160 sewer and water connection inspection fee per property

Obtaining an East Bethel Water Meter Permit: Have the plumbing contractor complete the Water Meter Permit Application for the City of East Bethel. They will need to order the water meter ahead of time from the City of East Bethel. The property owner will need to complete and submit the Water Utility Service Application, which is included in the Water Meter Permit Application, prior to water being turned on for the property. Once the water meter permit is issued and the plumber receives the water meter from the City of East Bethel, than work may begin.