



East Bethel Community Development

2241 221st Ave. NE • East Bethel, MN 55011

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Temporary/Seasonal Sales Application Checklist

Temporary/seasonal sales shall require approval of a certificate of compliance and a license from the city (if applicable) to operate. No license shall be required for any person to sell or take orders for any product grown, produced, cultivated, or raised on any farm. The certificate of compliance for license-exempt operations shall not exceed 75 days.

The City shall approve or deny a completed application within 60 days, with an additional 60 days allowed with written notice to the applicant before the end of the initial review period.

Applications are approved administratively by the City. Additional information may be found in Section 10-38 of the City Zoning Ordinance.

Required Materials Checklist

- Land Use Application
 - Fees
 - \$40 if approved prior to placement
 - \$80 if approved after placement
 - Written or graphic material depicting the following:
 - A site plan illustrating that the location of the temporary-seasonal sales facility meets all required parking lot setbacks, waste collection, signage, etc. requirements found in Section 10-38 of the City Zoning Ordinance unless otherwise determine by the City
 - Other information as requested by Community Development staff
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Temporary/Seasonal Sales Regulations

- Sales area may operate between the hours of 7:00 a.m. and 9:00 p.m.
- Approval of the local fire marshal is required.
- A temporary/seasonal sales area must be located in a commercial district. It may not be placed in the public right-of-way, nor shall it impair traffic visibility.
- Structures for temporary/seasonal sales must be removed at the expiration of the certificate of compliance.
- Must be placed on a bituminous or concrete surface.
- Parking shall be available to those purchasing goods.
- Temporary/seasonal sales facilities may not be permanently connected to permanent facilities including electric, gas, sewer, water, and telephone.
- One temporary banner not exceeding 75 square feet may be used in conjunction with the temporary/seasonal sales operation and will be considered special event signage for the principal use and/or property owner hosting the temporary/seasonal sales area.
- Trash containers shall be provided on site for debris.
- All waste from the operation shall be properly disposed of.
- Temporary/seasonal sales may occur 150 days during a calendar year on an established business property.
- Copies of all applicable permits from the state and county shall be provided to the city.

- The owner of the property on which the sales facility is placed shall not be in violation of any code or ordinance or have unpaid taxes or utility bills.
- The city reserves the right under this chapter to shut down an operation after granting of approval if the operation is posing safety concerns, has become a nuisance, or has violated any requirement.
- Area shall occupy no more than ten percent of parking spaces. Parking lot must be a minimum of 1,000 square feet in which the temporary sales stand is located.