

## BMP Summary Sheet

**MS4 Name:** City of East Bethel

**Minimum Control Measure:** 2-PUBLIC PARTICIPATION/INVOLVEMENT

**Unique BMP Identification Number:** 2a-1

**\*BMP Title:** Comply with Public Notice Requirements

**\*BMP Description:**

When implementing the provisions of the Storm Water Pollution Prevention Program (SWPPP), the City of East Bethel will comply with applicable public notice requirements. The process will comply with all state and local requirements to determine appropriate public notice guidelines. The public notice occurrences will allow for public input, advice, acceptance, and assistance to the City's SWPPP. The BMP regarding the actual meeting is further discussed and addressed in BMP Solicit Public Input and Opinion on the Adequacy of the SWPPP (Unique BMP Identification Number 2b-1).

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this BMP Summary Sheet is intended to meet all SWPPP requirements for this BMP.

**\*Measurable Goals:**

Review applicable, local and state, public notice requirements.

Prepare and publish public notice which encourages input, advice, and comments to the City's SWPPP from the public.

Post public notice on the City web site.

**\*Timeline/Implementation Schedule:**

Year 1-Review applicable, local and state, public notice requirements.

Year 1 through 5-Publish the public notice in the official City newspaper and post on the City web site. Keep a copy of the public notice with the City records and a copy in the SWPPP.

**Specific Components and Notes:**

Public hearing notices will be published in the official City newspaper a minimum of 30 days prior to the meeting. The notice will contain a reference to the SWPPP, the date, time, and location of the public meeting; a concise description of the manner in which the public meeting will be conducted; and will indicate the location where a copy of the SWPPP is available for public review.

**\*Responsible Party for this BMP:**

Name: Jack Davis

Department: Public Works Department

Phone: 763-434-9569

E-mail: jack.davis@ci.east-bethel.mn.us

*\*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

# BMP Summary Sheet

**MS4 Name:** City of East Bethel

**Minimum Control Measure:** 2-PUBLIC PARTICIPATION/INVOLVEMENT

**Unique BMP Identification Number:** 2b-1

<p><b>*BMP Title:</b> Solicit Public Input and opinion on the Adequacy of the SWPPP</p>
<p><b>*BMP Description:</b></p> <p>The City of East Bethel will solicit public input and opinion on the adequacy of the Storm Water Pollution Prevention Program (SWPPP). This will include input from the public meeting, which will be conducted each year prior to submittal of the annual report to the Commissioner. The City will afford interested persons a reasonable opportunity to make oral statements, and to submit timely, relevant written materials concerning the SWPPP. The process will be as follows: 1) Introduction of the City SWPPP, 2) Presentation on City storm water concerns and challenges, 3) Description of current year SWPPP challenges, 4) Description of upcoming year SWPPP expectations, 5) Open forum for public comment, and 6) Conclusion and notification of the annual report submission, including modifications or amendments to the SWPPP. Regarding the open forum for public comment, the City will establish procedures and processes for each speaker's presentation, require speakers with similar views to select a spokesperson, specify the timing and format of written materials, or make similar rules to help ensure an opportunity for full and fair consideration of all views. The City of East Bethel will encourage citizens to provide input and comment on the SWPPP.</p> <p>Location(s) in SWPPP of detailed information relating to this BMP:</p> <p>The information included or referenced on this BMP Summary Sheet is intended to meet all SWPPP requirements for this BMP.</p>
<p><b>*Measurable Goals:</b></p> <p>Increase the public's understanding of the impacts of storm water runoff and public awareness of the SWPPP. Prepare and provide a presentation on the SWPPP at the annual public meeting. Record the number of oral and written comments received on the SWPPP. Record the number of questions addressed at the annual public meeting regarding storm water runoff and the SWPPP.</p>
<p><b>*Timeline/Implementation Schedule:</b></p> <p>Year 1-Increase the public's understanding of the impacts of storm water runoff and public awareness of the SWPPP as outlined in BMP Education Program: Public Participation (Unique BMP Identification Number 1a-1). Year 1 through 5-Hold annual public meeting, and prepare and provide a presentation on the SWPPP. Year 1 through 5-Record the number of oral and written comments received, and the number of questions addressed at the annual public meeting regarding storm water runoff and the SWPPP. Include the information in the MS4 annual report.</p>
<p><b>Specific Components and Notes:</b></p> <p>The City will use the education program outlined in BMP Education Program: Public Participation (Unique BMP Identification Number 1a-1) for providing information to the general public about how the City manages storm water runoff through it's SWPPP, to encourage the public to learn about the SWPPP, and to facilitate public input and comment on the SWPPP.</p>
<p><b>*Responsible Party for this BMP:</b></p> <p>Name: Jack Davis Department: Public Works Department Phone: 763-434-9569 E-mail: jack.davis@ci.east-bethel.mn.us</p>

*\*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

## BMP Summary Sheet

MS4 Name: City of East Bethel

Minimum Control Measure: 2-PUBLIC PARTICIPATION/INVOLVEMENT

Unique BMP Identification Number: 2c-1

**\*BMP Title:** Consider Public Input

**\*BMP Description:**

The City of East Bethel will consider the public input and opinions, oral and written, on their storm water management and Storm Water Pollution Prevention Program (SWPPP) and shall make adjustments the City finds appropriate. After accepting written and oral comments, the City of East Bethel will provide written responses to all comments indicating their incorporation level in the SWPPP, and the reasoning behind the decision. The written responses will be posted on the City web site 45 days after the close date for public oral and written comments. This BMP is further discussed and addressed in BMP Solicit Public Input and Opinion on the Adequacy of the SWPPP (Unique BMP Identification Number 2b-1).

Location(s) in SWPPP of detailed information relating to this BMP:

The information included or referenced on this BMP Summary Sheet is intended to meet all SWPPP requirements for this BMP.

**\*Measurable Goals:**

Increase the public's understanding of the impacts of storm water runoff and public awareness of the SWPPP.  
Record the number of oral and written comments received on the SWPPP.  
Record the number of questions addressed at the annual public meeting regarding storm water runoff and the SWPPP.  
Provide written responses to all comments and the reasoning behind the decision.  
Post the written responses on the City web site.

**\*Timeline/Implementation Schedule:**

Year 1-Increase the public's understanding of the impacts of storm water runoff and public awareness of the SWPPP.  
Year 1 through 5-Record the number of oral and written comments received, and the number of questions addressed as the annual public meeting regarding storm water runoff and the SWPPP.  
Year 1 through 5-Provide written responses to all comments and the reasoning behind the decision. Post the written responses on the City web site. Include the information in the MS4 annual report.

**Specific Components and Notes:**

The City will use the education program outlined in BMP Education Program: Public Participation (Unique BMP Identification Number 1a-1) for providing information to the general public about how the City manages storm water runoff through it's SWPPP, to encourage the public to learn about the SWPPP, and to facilitate public input and comment on the SWPPP. After accepting written and oral comments, the City shall provide written responses to all comments indicating their incorporation level in the SWPPP, and the reasoning behind the decision.

**\*Responsible Party for this BMP:**

Name: Jack Davis  
Department: Public Works Department  
Phone: 763-434-9569  
E-mail: jack.davis@ci.east-bethel.mn.us

*\*Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*