

**City of East Bethel**  
**Housing and Redevelopment Authority Meeting**  
January 16, 2019

The Housing and Redevelopment Authority (HRA) met on January 16, 2019, for a regular meeting at City Hall at 6:30 p.m.

MEMBERS PRESENT:      Steve Voss                      Tim Harrington              Suzanne Erkel  
                                 Tom Ronning                      Randy Plaisance

ALSO PRESENT:              Jack Davis, City Administrator  
                                 Mark Vierling, City Attorney

**1.0**                      Plaisance called the regular meeting to order at 6:30 p.m.  
**Call to Order**

**2.0**                      **Voss stated I'll move to adopt tonight's agenda. Harrington stated I'll second.**  
**Adopt**                      Plaisance asked any discussion? All in favor say aye? **All in favor.** Plaisance asked  
**Agenda**                      against? Motion carries. **Motion passes unanimously.**

**3.0**                      Davis stated it was necessary to appoint HRA officers at this meeting. He recommended  
**Appointment**                      the HRA appoint a Chairperson, Vice-Chairperson, and Secretary and adopt Resolution  
**of Officers,**                      2019-01.  
**Resolution**  
**2019-01**

**Voss stated I'll move to appoint Commissioner Plaisance Chairperson and Commissioner Harrington as Vice-Chairperson. Harrington stated I'll second.** Plaisance asked any discussion? All in favor say aye? **All in favor.** Plaisance asked against? Motion carries. **Motion passes unanimously.**

**Harrington stated I'll move to appoint Commissioner Erkel as Secretary. Voss stated I'll second.** Plaisance asked any discussion? All in favor say aye? **All in favor.** Plaisance asked against? Motion carries. **Motion passes unanimously.**

**Ronning stated I'll move to adopt Resolution 2019-01, Designating the Officers for the 2019 HRA term. Voss stated I'll second.** Plaisance asked any discussion? All in favor say aye? **All in favor.** Plaisance asked against? Motion carries. **Motion passes unanimously.**

**4.0**                      **Harrington stated I'll move to approve the October 4, 2018 HRA Minutes as**  
**Oct. 4, 2018**                      **presented. Ronning stated I'll second.** Plaisance asked discussion? All in favor? **All**  
**Minutes**                      **in favor.** Plaisance asked against? Motion carries. **Motion passes unanimously.**

**5.0 HRA**                      Davis presented the staff report and recommended approval of Resolution 2019-02 Setting  
**Resolution**                      RA Meeting Dates for 2019.  
**2018-02,**

**Setting**                      **Harrington stated I'll make a motion to adopt Resolution 2019-02, Setting HRA**  
**Meeting**                      **Meeting Dates for 2019. Voss stated I'll second.** Plaisance asked any discussion? All in  
**Dates**                      **favor? All in favor.** Plaisance asked opposed? Motion carries. Meeting is adjourned.  
**Motion passes unanimously.**

**6.0**                      Davis presented the staff report and recommended adoption of Resolution 2019-03  
**Resolution**                      Designating the Official Newspaper for the HRA for 2019.  
**2018-03,**

**Designating**                      **Harrington stated I'll make a motion to adopt Resolution 2019-02, Designating the**  
**Official**                      **Official Newspaper. Erkel stated I'll second.** Plaisance asked any discussion? All in  
**Newspaper**

favor? **All in favor.** Plaisance asked opposed? Motion carries. Meeting is adjourned. **Motion passes unanimously.**

#### 7.0

##### **Resolution 2018-04, Designating Official Depositories**

Davis presented the staff report and recommended adoption of Resolution 2019-04 Designating the Official Depository.

**Voss stated I'll make a motion to adopt Resolution 2019-04, Designating Official Depository. Harrington stated I'll second.** Plaisance asked any discussion? All in favor? **All in favor.** Plaisance asked opposed? Motion carries. Meeting is adjourned. **Motion passes unanimously.**

#### 8.0

##### **Senior Housing Project Update**

Davis presented he staff report and giving updates on the Viking Preserve PUD, East Bethel Village Apartments, Cedar Creek Senior Living, and Cambia Hills of East Bethel. He noted the update was for informational purposes only.

#### 9.0

##### **2019 HRA Budget Update**

Davis presented an update on the HRA budget and indicated no action was required.

#### 10.0 Adjourn

**Ronning stated I'll make a motion to adjourn. Voss stated I'll second.** Plaisance asked any discussion? All in favor? **All in favor.** Plaisance asked opposed? Motion carries. Meeting is adjourned. **Motion passes unanimously.**

Meeting adjourned at 6:42 p.m.

Submitted by:

Kathy Altman

*TimeSaver Off Site Secretarial, Inc.*