

City of East Bethel
City Council Agenda
City Council Regular Meeting
Date: March 9, 2026 at 7:00 p.m.



The regular City Council meeting may be monitored live via the following means:
Cable Channel 10, MidcoTV Channel 77, or the City of East Bethel YouTube channel
(www.youtube.com/channel/UC8_7ShcME-XG14pN5JrmBGg/live)

7:00 PM

- 1.0 Call to Order
- 2.0 Pledge of Allegiance
- 3.0 Adopt Agenda
- 4.0 Presentations and Public Hearings
 - A. Legal Service Provider Proposal Review and Presentation (p. 2-57)
- 5.0 Public Forum
- 6.0 Consent Agenda (p. 58-59)
Any item on the consent agenda may be removed for consideration by request of any Council Member and put on the regular agenda for discussion and consideration
 - A. Approve Bill List (p. 60-73)
 - B. Minutes: February 23, 2026 City Council work meeting (p. 74-78)
 - C. Approve 2027 SRWMO Proposed Budget (p. 79-84)
 - D. Res. 2026-12, Commemorating Jeff Borstner's Years of Service (p. 85)
 - E. Accept Resignation of East Bethel Firefighter Wilson Supuk
 - F. Maynard Peterson Field Use Agreement (p. 86-92)
 - G. Purchase of Equipment – 3-Point Mower (p. 93-95)
 - H. Res. 2026-13, Declaring Surplus Property (p. 96)
- 7.0 New Business - Commission, Association and Task Force Reports
 - A. Planning Commission
 - B. Economic Development Authority
 - C. Park Commission
- 8.0 Department Reports
 - A. Community Development
 - B. Engineer
 - C. City Attorney
 - D. Finance
 - E. Public Works
 - F. Fire Department
 - G. City Administrator
- 9.0 Other
 - A. Staff Report
 - B. Council Reports
 - C. Other
- 10.0 Adjourn

**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: March 9, 2026

Agenda Item Number: Item 4.0 A

Requested Item: Legal Service Provider Proposal Summary

Background Information:

The City of East Bethel’s contract with Eckberg Lammers for Legal Services is set to expire on May 31, 2026. At the January 26, 2026 City Council meeting the Council authorized staff to solicit requests for proposals for this service. The City received two proposals—Eckberg Lammers Attorneys at Law and Berglund, Baumgartner and Glaser, LLC.

A cost summary of the proposals is below:

| Provider | Eckberg Lammers | Berglund, Baumgartner and Glaser |
|--------------------------------------|-----------------|----------------------------------|
| Prosecution Services: | | |
| Cost per month | \$10,718 | \$9,500 |
| Civil Services: | | |
| Attorney Rate per hour | \$250 | \$225 |
| Paralegal Rate per hour | \$150 | \$100 |
| Reimbursable Developer Rate per hour | N/A | \$325 |
| Internal Expenses | | No Cost |
| Expenses Charged by third parties | | Billed at cost |

Attachments:

1. Attachment 1 – Eckberg Lammers Legal Service Proposal
2. Attachment 2 – BBG Legal Service Proposal

Recommendation(s): Council is requested to review each of the attached proposals and direct staff to include a contract proposal on the March 23, 2026 Council agenda for consideration of approval.

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

Writer's Direct Dial:
(651) 439-2878

Writer's E-mail:
jsaufley@eckbergammers.com

Reply to Stillwater

Via Email Only

February 26, 2026

City of East Bethel
Mike Jeziorski, Deputy City Administrator
Mike.Jeziorski@ci.east-bethel.mn.us

Re: *Response to Request for Proposals for Civil Legal Services*

Dear Mr. Jeziorski:

It is my pleasure to submit this proposal for Civil Legal Services to the City of East Bethel. For the past fifteen years, Eckberg Lammers has served as the City's Civil Attorneys, providing smart, effective, and practical guidance, responsive service, and steady continuity to the City. We value this longstanding partnership and welcome the opportunity to continue supporting East Bethel.

During this time, the firm has guided the City through many of the projects, initiatives, and transitions that shaped East Bethel to where it stands today. As the City works to balance recent growth with thoughtful long-term planning while preserving the character and history that define the community Eckberg Lammers will provide invaluable continuity and historical perspective into the future.

In just the last 18 months, our work includes public infrastructure development agreements in Viking Meadows, Elevage, and other real estate developments, drafting site improvement agreements, maintenance agreements, assessment deferrals, appeal waivers, and easements for major development projects, drafting and implementing the City's broadband contract, the acquisition of the Sims property for development, navigating new regulations and zoning controls for cannabis businesses, training and support for planning staff transitions, high-level personnel matters and transitions, conducting analysis and guidance in CUP, IUP, and dangerous dog hearings, advising on zoning and comprehensive plan matters, comprehensive ordinance updates and revisions, and providing legal advice to staff. This is substantive work and in each instance we have worked alongside City leadership and staff to protect both the City's short and long-term interests while managing legal risks, supporting responsible growth, and preserving the current community character.

Stillwater
1809 Northwestern Ave
Stillwater, MN 55082

Hudson
430 Second Street
Hudson, WI 54016

Bloomington
7760 France Ave S, #830
Bloomington, MN 55435

Oakdale
7815 3rd Street, #203
Oakdale, MN 55128

February 26, 2026

We understand that achieving municipal goals requires proactive legal guidance and practical problem solving. Eckberg Lammers is well-positioned to continue delivering the comprehensive civil legal services the City requires. Our long-standing relationships, familiarity with City operations, and proven record of service will continue to provide stability and confidence as East Bethel plans for the future.

We appreciate the opportunity to submit this proposal and welcome the chance to discuss it further with the City and the selection committee. Please do not hesitate to contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jacob Saufley".

Jacob Saufley
Eckberg Lammers, P.C.

Attachments

FEBRUARY 26, 2026
EAST BETHEL



RESPONSE TO REQUEST FOR PROPOSAL FOR CIVIL LEGAL SERVICES

CONTACT:

Eckberg Lammers

Jacob Saufley

jsaufley@eckberglammers.com

(651) 288-9081

1809 Northwestern Ave, Stillwater, MN 55082

City Council Packet, page 5
www.eckberglammers.com

TABLE OF CONTENTS

| | |
|---|----|
| TABLE OF CONTENTS | 1 |
| PROPOSAL SUMMARY | 2 |
| FIRM HISTORY AND EXPERIENCE | 3 |
| INTRODUCTION | 3 |
| BRIEF HISTORY..... | 3 |
| OFFICE LOCATIONS..... | 3 |
| ATTORNEYS AND AREAS OF PRACTICE | 3 |
| MUNICIPAL EXPERIENCE..... | 4 |
| QUALIFICATIONS | 4 |
| SERVICE PHILOSOPHY..... | 4 |
| OFFICE ORGANIZATION, TECHNOLOGY, RESEARCH & SUPPORT CAPABILITIES..... | 5 |
| PROPOSED LEAD ATTORNEY | 5 |
| PROPOSED ASSISTANT ATTORNEY..... | 5 |
| LITIGATION ATTORNEYS | 6 |
| LABOR & EMPLOYMENT ATTORNEYS | 6 |
| REFERENCES | 6 |
| CONFLICTS OF INTEREST | 7 |
| COMPENSATION..... | 7 |
| CONCLUSION..... | 7 |
| APPENDIX A | 8 |
| REFERENCE LIST | 8 |
| APPENDIX B | 9 |
| COMPENSATION..... | 9 |
| TABLE OF NON-BILLABLE AND BILLABLE CHARGES: | 10 |
| BILLING & INVOICING: | 10 |

Attorney Statement of Qualifications Attached

Proposal Summary

| | |
|------------------------------------|--|
| Firm | Eckberg Lammers, P.C. |
| Attorneys | 26 |
| Experience | Founded in 1949, Eckberg Lammers is one of the most reputable law firms in the Twin Cities Metro. Our attorneys serve individual, business, and municipal clients throughout both Minnesota and Wisconsin. |
| Scope of Services | Civil Legal Services |
| Proposed Lead Attorney | Jacob Saufley |
| Proposed Assistant Attorney | Eric Larson |
| Fees | We propose an hourly rate for Civil Legal Services. See Appendix B for details. |

FIRM HISTORY AND EXPERIENCE

Introduction

Eckberg Lammers, P.C. is pleased to submit this Response to the Request for Proposals for Civil Legal Services to the City of East Bethel.

Eckberg Lammers has proudly served the City of East Bethel as its City Attorney since 2011. The firm's extensive depth and breadth of experience in municipal law, combined with our longstanding knowledge of the City's history and operations, uniquely positions us to continue representing the City of East Bethel as its City Attorney.

We recognize that achieving the City's goals requires proactive legal guidance, strategic problem-solving, and steadfast commitment to community success. The City of East Bethel is unique in preserving the heritage of the community while balancing the demands of short-term development growth and long-term goals. We are committed to continuing our role as trusted legal counsel to the City and to providing the highest level of legal service in support of the City's long-term success.

Brief History

Established in 1949, Eckberg Lammers has been a trusted legal partner to municipalities across Minnesota and western Wisconsin for over seven decades.

Beyond our comprehensive civil municipal legal services, Eckberg Lammers offers a wide range of high-quality legal services tailored to meet the diverse needs of the communities we represent, including prosecution services, municipal litigation, government labor and employment services, real estate, and economic development support. Our multidisciplinary approach ensures we can support clients across a variety of legal and strategic needs.

We pride ourselves on fostering strong, collaborative relationships with city administrators, council members, public safety personnel, and city staff for the benefit of residents. These connections are the foundation of our work and reflect our commitment to serving municipalities with integrity and excellence.

Office Locations

Eckberg Lammers has four office locations, and our attorneys are capable of working in workspaces throughout the region. Our main Minnesota office is located in Stillwater, Minnesota.

Stillwater Office
1809 Northwestern Ave
Stillwater, MN 55082

Hudson Office
430 2nd Street
Hudson, WI 54016

Oakdale Office
7815 Third Street, #203
Oakdale, MN 55128

Bloomington Office
7760 France Ave S, #830
Bloomington, MN 55435

Attorneys and Areas of Practice

Eckberg Lammers is a 26-attorney law firm with a diverse array of practice areas. The firm includes nine shareholder attorneys, 17 associate attorneys, and over a dozen paralegals and staff dedicated to supporting clients. The firm is led by a group of five shareholders elected to serve on the board of directors. A full list of the firm's attorneys and practice areas is found on the firm's website.

Municipal Experience

Eckberg Lammers' attorneys are proficient in all areas of municipal law, such as:

- Advisor to City Council, City Committees, EDA, HRA, and Commissions (e.g., Planning Commission, Parks Commission, etc.), and City Staff;
- Governance and meeting procedure, Data Practices; Open Meeting Law;
- Ordinance drafting and Code review; Code Enforcement;
- Prepare legal opinions and provide legal advice to Council and Staff;
- Employment Law; Labor Law and Collective Bargaining; and Human Resources;
- Public Improvement Projects, including sanitary sewer, water, storm sewer and street improvements; Special Assessments and Assessment Appeals; Deferred Assessment Agreements; Eminent Domain;
- Competitive Bidding and Municipal Contract Law; Conflicts of Interest;
- Land Use, Zoning, and Comprehensive Plan application analysis and training sessions for Councilmembers, Commissioners, and City staff;
- Economic and Real Estate Development; prepare Development Agreements, Site Improvement Performance Agreements, Easements, and Maintenance Agreements; draft Planned Unit Developments; review and analyze Entitlement permitting and approval processes, and Platting and Subdivisions analysis;
- Real estate transactions, including purchase and sale, due diligence, survey, title, and environmental (EAW, EIS, AUAR) review; evaluate and coordinate funding stacks, development schedules, and approval timelines; Park and Trail Dedication and development fees;
- Litigation, Mediation, Arbitration, and Trial Activity;
- Franchise and Rights-of-Way Agreements (e.g. gas, electric, cable, and broadband);
- Risk Management; Insurance; Warranties; Contract Review and Negotiation; and
- Public Finance; Tax Increment Financing; Abatement; Grants (Eckberg Lammers coordinates closely with bond counsel and does not offer bond counsel services).

QUALIFICATIONS

Service Philosophy

The firm's municipal attorneys will communicate consistently with City staff regarding general civil matters and can prepare status reports on various projects and litigation matters upon request. Our attorneys are available, upon request, to supplement these reports by holding office hours in City Hall on a regular basis and during other times as necessary. Our attorneys also proactively monitor the latest proposed legislation, case law, and issues affecting municipalities and prioritize keeping our cities informed.

Our attorneys view themselves as the head of the legal department, working with the City to further the City's mission, objectives, and goals. Policy decisions are the domain of the elected public officials, for whom the city attorney's role is to support through legal insights and facilitate confident decision making by City officials and staff.

The firm has regular weekday office hours from 8:00 a.m. until 5:00 p.m. Attorneys also are available outside of business hours, willing to spend additional time to fully serve the needs of the City. Eckberg Lammers has state-of-the-art conference capabilities, which allows firm attorneys to easily communicate with the City Council or City staff via video or phone as well. All phone calls and email inquiries from City staff and officials are returned the same business day, or the next business day (if the inquiry is received late in the day or after business hours).

Office Organization, Technology, Research & Support Capabilities

We utilize the Microsoft 365 for Government suite of software applications including SharePoint and Teams, in addition to other leading software applications, to maximize legal service delivery and client data protections. For legal research, all of our attorneys have access to Westlaw, the leading legal research tool for attorneys. All attorneys have laptops and smartphones to provide access to email and documents as needed. These tools allow the firm to share, edit, and finalize documents for municipal clients on a daily basis. Our attorneys frequently bring laptops directly to meetings for instant feedback and research capability. Eckberg Lammers is proud to consistently deliver such timely communication and work product to its clients.

Proposed Lead Attorney



Jacob Saufley is the proposed lead attorney and primary contact for the City. He is a civil municipal, real estate, economic development, and land use attorney. He graduated from the University of Saint Thomas School of Law with a Juris Doctor and has a bachelor's degree in Aviation Management from the University of North Dakota. He was admitted to the Minnesota State Bar in 2012.

Jacob advises municipalities on a wide range of matters, with a particular focus on general municipal law, land use and zoning, municipal contracts, community development, code review and code enforcement, title review, and real estate law. He currently serves as City Attorney for the City of East Bethel and as Assistant Attorney for the City of Wyoming and Baytown Township. He also provides support to the firm's other municipal clients on a project basis. Before joining Eckberg, he represented several municipalities in the southwest metro, as their City Attorney and Assistant City Attorney.

Jacob's background in real estate and land use law provides practical insights and value to municipal clients navigating issues relating to zoning, development, and regulatory matters. His experience with real estate transactions, title and survey review, easements, subdivisions, and redevelopment allows him to identify issues early and guide cities through complex decisions efficiently while also protecting both the short and long-term interests of the city. His additional experience representing private property owners in land use and zoning matters gives Jacob a balanced perspective that helps cities apply regulations clearly, manage public processes fairly, and navigate risk in city actions, enforcement, and ordinance development.

Jacob enjoys working with municipal clients and appreciates the collaborative, problem-solving nature of municipal practice. He is committed to being a practical and responsive resource for city staff and elected officials to help them to best serve the City of East Bethel.

Proposed Assistant Attorney



Eric D. Larson is the proposed assistant city attorney. Eric Larson is a municipal, economic development, commercial real estate, and non-profit organization attorney. Eric graduated from Carleton College with a degree in Political Science and from Mitchell Hamline School of Law with a Juris Doctor. He was admitted to the Minnesota State Bar in 1991.

Eric is currently the City Attorney for the City of Blaine and the City of Sartell. Eric serves as lead counsel for development projects for the firm's Minnesota municipal clients, advises the Saint Paul Port Authority, and serves as special counsel for major development projects in the City of Woodbury and the City of Blaine

Having been with the Saint Paul City Attorney's Office for 23 years, Eric has extensive experience and knowledge in municipal law, working on general municipal, economic development, and land use matters. He is fully capable of and well suited to provide service needs to the city including but not limited to code enforcement, attendance at meetings, legal document drafting and review, public improvement projects, development projects, land use and zoning, and litigation.

As the Saint Paul Port Authority's full-time general counsel from 2008 to 2023, Eric has been a long-time lead government attorney and, in addition, has an extensive economic development project portfolio, which includes Highland Bridge (120-acre Ford Plant) redevelopment, Major League Soccer's Allianz Field (35-acre Snelling/Midway site); Beacon Bluff (40+ acre former 3M plant); CHS Field (Saint Paul Saints Stadium), as well as numerous other redevelopment projects.

Following his graduation from Mitchell Hamline School of Law, Eric clerked for Chief Judge H. Richard Hopper, 1st Judicial District, Dakota County, after which he joined a private firm and turned his focus to state and federal litigation, real estate, eminent domain, commercial real estate, and insurance defense. After working for a private firm, as noted above, Eric joined the City of St. Paul as Assistant City Attorney, serving 2008-2023 as General Counsel for the Saint Paul Port Authority.

Eric joined Eckberg Lammers in February of 2023 adding his Civil Municipal, Economic Development, Real Estate, Finance, and Business experience to the Eckberg Lammers team.

Litigation Attorneys

Eckberg Lammers has a dedicated team of litigation attorneys, paralegals, and support staff to handle litigation matters related to government, including real estate, land use, employment, contracts, and many other types of legal actions in court, mediation, and arbitration. The litigation team includes attorneys **Kevin Sandstrom**, **Kyle Schaffer**, and **Jon Dalager**. Kevin Sandstrom is a shareholder and has over a decade of experience working with municipalities, as their City Attorney, litigation counsel, and on other project-based representations. He is currently the City Attorney for the Cities of Woodbury, Oak Park Heights, and St. Mary's Point. The firm has experienced attorneys to assist in any litigation matters faced by the City.

Labor & Employment Attorneys

Our dedicated labor and employment group is led by attorney and shareholder **Lida Bannink**. This team provides a full spectrum of legal services specifically tailored to proactively protect cities from potential liability and avoid unnecessary litigation relating to Labor and Employment Law. They actively collaborate with City staff to develop, update, and/or implement practical and effective labor agreements, policies, and day-to-day Human Resource functions and decisions. Our attorneys and staff will work with the City Council, City Administrator, and/or Human Resources to foster effective employer-employee relations and help to avoid and/or limit costly workplace disputes. Our team can provide services ranging from general counsel employment services, employment policies and agreements, administrative hearings, and leadership training.

REFERENCES

The City of East Bethel is encouraged to contact any of Eckberg Lammers' current clients. We have provided the contact information for the firm's references below on Appendix A.

CONFLICTS OF INTEREST

The potential for conflicts of interest in legal matters always exists. The firm is keenly aware that representation of private individuals, real estate developers, municipalities, contractors, and others may impact municipal clients, and Eckberg Lammers has worked successfully to avoid those conflicts over the years. At the current time, Eckberg Lammers does not have client development projects, private clients, or other municipalities in conflict with the City.

The firm maintains a conflict protocol and client registry as required under existing ethics standards for that purpose. This registry notes clients, known co-parties and affiliates, experts, consultants, and adverse parties. New matters are verified against this registry prior to being opened. Further, a list of matters is routed past all attorneys and staff on a regular basis. If any of the attorneys or staff question whether a conflict of interest may exist, that file is highlighted, and further research is completed to determine whether a conflict is present. Before any file is opened, whether for private or public clients, this conflict protocol is followed.

In the unlikely event of an actual or potential conflict of interest, the firm will promptly notify the City and other affected parties (as we are professionally required to do), assist in making requisite referrals, and transition files to other counsel in an efficient manner. This representation does not hinder the representation our firm provides to the City.

Eckberg Lammers currently provides Criminal Municipal Prosecution services for the City of East Bethel. This service is a synergy, not a conflict, and there are numerous municipalities where we provide both criminal prosecution and civil services to better and more completely serve the City's needs. The firm does not foresee any potential conflicts of interest with the City of East Bethel.

COMPENSATION

Eckberg Lammers proposes an hourly pricing structure. We recognize that each city has unique requirements, and our goal is to provide efficient and effective legal support that helps the City achieve its objectives while maintaining cost-effectiveness and transparency. Our hourly fees are explained in more detail on the attached Appendix B.

CONCLUSION

The firm's long history of representing the City of East Bethel as its City Attorney, along with the breadth and depth of the firm's experience representing its many municipal clients makes Eckberg Lammers uniquely qualified to provide effective civil legal services to the City of East Bethel. The firm has enjoyed tremendous success representing municipalities of all sizes due to its complete representation of its municipal clients, which results from the commitment, ability, and communication of all attorneys and staff to deliver to the client the services requested. Eckberg Lammers is excited for the opportunity to continue providing comprehensive and thorough civil municipal legal services to the City of East Bethel.

Respectfully submitted February 26, 2026

ECKBERG LAMMERS, P.C.



Jacob M. Saufley
651-288-9081
jsaufley@eckberglammers.com

APPENDIX A

Reference List

Our references include:

- | | |
|-----------------------------|--|
| City of Wyoming: | Robb Linwood City Administrator (651) 462-0575 |
| City of Blaine: | Erik Thorvig City Manager (763) 785-6120 |
| City of Forest Lake: | Jolleen Chaika Interim City Administrator (651) 209-9732 |

APPENDIX B

Compensation

Eckberg Lammers proposes an hourly pricing structure. We recognize that each city has unique requirements, and our goal is to provide efficient and effective legal support that helps the City achieve its objectives while maintaining cost-effectiveness and transparency.

The City will receive the discounted municipal rate specified below. This reduced rate is provided to the City for general legal work, recognizing the limitations of the City's budget and the City's obligation to the taxpayer for fiscal responsibility.

Under this option, the firm proposes services on an hourly basis according to the schedule outlined below:

| | Year 1 (2026) | Year 2 (2027) | Year 3 (2028) |
|-----------------------------------|---------------|---------------|---------------|
| Hourly Rate – Attorneys | | | |
| General Legal Services | \$250.00 | \$260.00 | \$270.00 |
| Hourly Rate for Paralegals | | | |
| General Legal Services | \$150.00 | \$160.00 | \$170.00 |

Fee Structure for Specialty Services:

The specialty work defined below will be billed at the respective attorney's hourly rate. The minimum increments billed for each service are recorded in one-tenth (.10) hour increments.

- **Development-Related Services:** Legal services specific to a development project within the city are typically passed through to the developer, ensuring costs are allocated appropriately. These are billed at the respective attorney's private hourly rate.
- **Litigation Services:** Matters involving litigation are generally covered by the city's insurance provider, subject to the terms of coverage. These are billed at the respective attorney's private hourly rate.
- **Labor & Employment Services:** Legal services involving labor and/or employment law related to City personnel, policies, and procedures, contract negotiations, employee grievances, and arbitrations, etc. These are billed at the respective attorney's private hourly rate.
- **Franchise and Right-of-Way Agreements:** Legal services involving negotiation, review, drafting, and enforcement of agreements with right-of-way users are typically passed through to the utility, ensuring costs are allocated appropriately. These are billed at the respective attorney's private hourly rate.

We remain committed to transparency in billing and will work with the City to ensure proper cost allocation for each matter.

Table of Non-Billable and Billable Charges:

| | |
|--|--|
| <p>The firm does <u>not</u> charge for the following:</p> <ul style="list-style-type: none">• Westlaw Fees• Administrative billings for file setup and computer entry• Mileage reimbursement• Legal assistant services• Office supplies• Electronic copies of documents | <p>Charges passed through at cost:</p> <ul style="list-style-type: none">• Postage, Courier/Delivery• Process Server Fees• Publication Fees• Court Filing Fees• Document Recording & Closing Fees• Document Retrieval• Due Diligence Costs (survey, title commitments, environmental reports, e/o and lien searches, etc.) |
|--|--|

Billing & Invoicing:

The firm provides detailed monthly billing in statements that can be tailored to the City's requirements. Invoices can be sent electronically to the City in a fully searchable format for ease of access and review.

Hourly rates are categorized separately for special projects, personnel matters, development matters, utilities, and other expenses that may not be charged to the general fund. Charges reimbursed through developer or applicant cash deposits or escrow accounts can be itemized accordingly. Any fee or billing rate adjustments will be made in accordance with the signed contract and no increases or changes will occur outside its scope.



Jacob Saufley Attorney

651-288-9081
jsaufley@eckbergglammers.com

Jacob is an attorney with Eckberg Lammers whose practice is focused on helping his clients in both the private and public sectors find solutions to their real estate, business, and civil municipal law issues. As a city attorney, he provides comprehensive legal counsel to the firm's municipal clients, addressing a wide array of civil municipal legal needs.

Jacob also devotes a significant portion of this practice to real estate matters ranging from routine to complex, including purchase, sale, and lease transactions, survey and title review, easements and access issues, development projects, easements, solar lease agreements, and zoning and land use, and tax abatement and subsidies. His clients also turn to him when they need help with important personal and business matters.

Jacob stays busy even when he is not practicing law. If he is not picking up toys off the floor or spending time with family then you can find him cycling, running, skiing, playing basketball, or looking for golf balls. He also enjoys traveling, camping, and hiking with family and friends.

About Eckberg Lammers, P.C.

Founded in 1949, Eckberg Lammers, P.C. is a fixture in the Twin Cities metropolitan area. With offices in Stillwater, Oakdale, Bloomington, and Hudson, our attorneys serve clients throughout Minnesota and Wisconsin across a wide platform of practice areas. Our mission is to Build and Strengthen Communities through long-term relationships with municipalities, business and individuals to creatively solve legal needs.

eckbergglammers.com

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082

Bloomington Office
7760 France Avenue, Suite 830
Bloomington, MN 55435

Phone: 651-439-2878
Fax: 651-439-2923

Areas of Practice

Civil Municipal
Economic Development and
Redevelopment
Commercial Real Estate
Business Organization

Bar Admissions

Minnesota

Education

University of St. Thomas School of
Law, Minneapolis, Minnesota
J.D.

University of North Dakota, Grand
Forks, ND
B.B.A

Presentations

2024 Municipal Streets
Conference: Assessments and
Bonding for Streets

Twin Cities Construction and
Development: Building the
Northstar Center -Moderator



Eric Larson
Attorney
651-351-2137
elarson@eckbergglammers.com

Eric focuses his practice in the areas of municipal and private sector law with an emphasis on real estate development, zoning, and land use, construction, contracts, public and private finance, environment, government grant assistance, and regulatory compliance. Prior to joining Eckberg Lammers, Eric served 15 years as the general counsel for the Saint Paul Port Authority. He was the lead senior counsel on many of the City's iconic major redevelopments such as:

- 120-acre Ford Plant redevelopment ("Highland Bridge")
- Allianz Field (Minnesota United FC), CHS Field (Saint Paul Saints)
- 112-acre former Hillcrest Golf Course (mixed use redevelopment, known as "The Heights"), and
- 46-acre former 3M site (commercial, industrial redevelopment, known as "Beacon Bluff")

In his spare time, Eric enjoys the outdoors, cooking, reading books on history, and most importantly spending time with his wife and daughter, including Biscuit, their miniature wired-hair dachshund.

About Eckberg Lammers, P.C.

Founded in 1949, Eckberg Lammers, P.C. is a fixture in the Twin Cities metropolitan area. With offices in Stillwater, Oakdale, Bloomington, and Hudson, our attorneys serve clients throughout Minnesota and Wisconsin across a wide platform of practice areas. Our mission is to Build and Strengthen Communities through long-term relationships with municipalities, business and individuals to creatively solve legal needs.

eckbergglammers.com

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082

Bloomington Office
7760 France Avenue, Suite 830
Bloomington, MN 55435

Phone: 651-439-2878
Fax: 651-439-2923

Areas of Practice

Municipal Civil Counsel
Economic Development

Bar Admissions

Minnesota

Education

Mitchell Hamline School of Law, St. Paul, Minnesota
J.D.

Carleton College, Northfield, Minnesota
B.A.

Professional Affiliations

American Bar Association
House of Delegate 2014-present

Minnesota Bar Association Diversity & Inclusion Leadership Council
Mock Trial, Volunteer Judge

Ramsey County Bar Association
Minnesota Supreme Court Historical Society

Minnesota Landmark Center Board
Member 2016-present

Economic Development Association
Member

FEBRUARY 26, 2026
EAST BETHEL



RESPONSE TO REQUEST FOR PROPOSAL FOR PROSECUTION SERVICES

CONTACT:

Eckberg Lammers

Joe Van Thomme

jvanthomme@eckberglammers.com

(651) 351-2106

1809 Northwestern Ave, Stillwater, MN 55082

City Council Packet, page 18
www.eckberglammers.com

TABLE OF CONTENTS

TABLE OF CONTENTS 1
PROPOSAL SUMMARY 2
FIRM HISTORY AND EXPERIENCE 3
 INTRODUCTION 3
 BRIEF HISTORY..... 3
 ATTORNEYS AND AREAS OF PRACTICE 3
 OFFICE LOCATIONS..... 3
 PROSECUTION EXPERIENCE 3
 PROSECUTION TECHNOLOGY..... 4
QUALIFICATIONS 4
 PROSECUTION TEAM..... 5
 PROSECUTION STAFF..... 6
REFERENCES 7
CONFLICTS OF INTEREST 7
FEES 7
CONCLUSION..... 7
APPENDIX A 9
 REFERENCE LIST: 9
APPENDIX B 10
 PROSECUTION COMPENSATION AND FEE STRUCTURE 10

Attorney Statement of Qualifications Attached

Proposal Summary

| | |
|--|--|
| Firm | Eckberg Lammers, P.C. |
| Attorneys | 26 |
| Experience | Founded in 1949, Eckberg Lammers is one of the most reputable law firms in the Twin Cities Metro. Our attorneys serve individual, business, and municipal clients throughout both Minnesota and Wisconsin. |
| Scope of Services | Criminal Prosecution Services |
| Proposed Attorney Lead Attorney | Joe Van Thomme |
| Fees | We propose a monthly flat-fee retainer agreement. See Appendix B for details. |

FIRM HISTORY AND EXPERIENCE

Introduction

Eckberg Lammers, P.C. is pleased to submit this Response to the Request for Proposals For Prosecuting Legal Services to the City of East Bethel, Minnesota.

The true strength of the Eckberg Lammers Prosecution team is our focus on partnership with our municipal clients to provide unparalleled service. Our strong relationships with our municipal clients and their law enforcement agencies coupled with our depth of knowledge in municipal prosecution allow us to provide the highest level of service. The Eckberg Lammers Prosecution team believes in providing victim centric, fair, and cost-effective representation. We do this through proper staffing, regular and prompt communication, consistent services, and training. Quite simply, Eckberg Lammers will deliver prosecution services of the highest quality to the City of East Bethel.

Brief History

Established in 1949, Eckberg Lammers has been a trusted legal partner to municipalities across Minnesota and western Wisconsin for over seven decades. Our firm serves as civil, prosecution, employment, and special counsel, to Minnesota municipalities providing tailored solutions to meet the diverse needs of the communities we represent.

We pride ourselves on fostering strong, collaborative relationships with public safety personnel, municipal managers and administrators, elected officials, staff, and residents. These connections are the foundation of our work and reflect our commitment to serving municipalities with integrity and excellence. Our firm has prioritized the continued investment in technology and staffing to meet the ever-changing needs of our prosecution clients. Our depth ensures we can effectively support our clients through a variety of legal and strategic needs.

Attorneys and Areas of Practice

Eckberg Lammers currently employs 26 attorneys. Our leadership team is comprised of a five member board of directors and eight member shareholder group.

Our Prosecution team consists of eight prosecutors who devote their entire practice to municipal prosecution or law enforcement training and advising. Our prosecution support has seven prosecution assistants and victim witness coordinators. Our full list of attorneys and practice areas may be found on the firm's website.

Office Locations

Eckberg Lammers has four office locations, and our attorneys often work in regional workspaces. Our main Minnesota office is located in Stillwater, Minnesota.

Stillwater Office
1809 Northwestern Ave
Stillwater, MN 55082

Hudson Office
430 2nd Street
Hudson, WI 54016

Oakdale Office
7815 Third Street, #203
Oakdale, MN 55128

Bloomington Office
7760 France Ave S, #830
Bloomington, MN 55435

Prosecution Experience

Because effective and comprehensive prosecution services require attorneys in court, available in the office and after-hours, the firm is well-suited to serve the needs of the City. The City can

expect that all of the firm's prosecutors may appear in court, handle after-hours calls, and handle the day-to-day tasks attendant to criminal prosecution. This approach has served the firm's clients and the City of East Bethel well in the past and will ensure that the City has effective, available, and continuous representation in and out of court.

Our primary responsibility to the City is to provide effective, high-quality prosecution services of petty misdemeanor, misdemeanor and gross misdemeanor violations related to criminal, traffic, appeals and Criminal City Code violations as well as provide relevant legal advice. Our support personnel coordinate court appearances, case scheduling, pre-trial and trial discovery compliance, victim/witness coordination, officer court appearance notifications, technical support and conflict checks.

Our team stays up to date on the latest State and Federal legislation and case laws as appropriate. The firm has working relationships with the Minnesota Chief's of Police and Minnesota Sheriff's Association. We also send out monthly newsletter updates to our agencies educating them of trends, legislative changes, and case law updates. In addition to our newsletters, we also provide in person agency trainings on Code Enforcement, Gun Laws/ Extreme Risk Protection Orders (ERPOs), Foundational Policing, and Report Writing, among others.

Prosecution Technology

Our prosecution department operates a dedicated case management system designed for both privacy and efficiency. This system ensures that all prosecution case-related activities are managed separately from the rest of the firm, enhancing confidentiality, and streamlining processes.

Our prosecutors use laptop computers for all court appearances, facilitating efficient email communication and real-time research capabilities. This setup allows for immediate access to court records and our case management system, ensuring our team is always prepared and informed. Our commitment to maintaining paperless files enables prosecutors and staff to access case files from any location, providing maximum flexibility and security in file storage and retrieval.

We also collaborate closely with law enforcement partners to minimize the City's internal staffing time related to document and video evidence duplication and transfer. Our office uses Axon's "Evidence.com" electronic data transfer system that complies with all video storage formats, ensuring secure and efficient handling of digital evidence.

By leveraging these advanced technologies, we enhance our research capabilities and streamline the preparation of reports and memos. Our team can access a wide range of resources and references in real-time, enabling us to produce thorough and accurate documentation swiftly and securely. The firm maintains Westlaw access for legal research.

QUALIFICATIONS

Our prosecution philosophy is to take an individualized, measured approach in each case. We understand that criminal prosecution is not a "one size fits all" proposition, requiring us to balance the rights of the victim, defendant and public safety on each case. Our prosecutors are skilled negotiators when it comes to resolving criminal cases and skilled litigators when it is time to go to trial. We regularly collaborate with community partners, such as victims' advocacy groups, to ensure that cases are resolved in a way that protects victims' rights and interests. Our prosecutors are available to officers 24/7 and provide additional support to our agency partners through roll calls, ride-along, and training opportunities.

Eckberg Lammers assigns a dedicated lead attorney to serve as the primary prosecutor and main point of contact for the City. **Joe Van Thomme** would continue to serve in this role, providing consistent communication and oversight of the City's prosecution matters. While Joe will lead and coordinate the prosecution services, other experienced members of our prosecution staff will often appear in court as needed to ensure consistent and timely representation. This structure ensures high-quality service while maintaining flexibility and availability.

Our prosecutors are effective negotiators and confident litigators in the criminal prosecution field as well as related fields including code enforcement, and state and federal firearm permit and ERPO laws. Each member of our prosecution team is well-versed in every aspect of the firm's cutting-edge technology, and has significant experience using all BCA databases, e-charging criminal complaints, and utilizing other state prosecution programs.

Prosecution Team



Joseph D. Van Thomme is a shareholder and lead attorney for our Prosecution team. He earned a juris doctor from Hamline University School of Law in 2009, joining our firm in 2014 after spending more than four years prosecuting at an Anoka County firm. Joe prosecutes for all the firm's prosecution clients and advises municipalities and their police agencies on firearms, vehicle forfeitures, and criminal and civil ordinance enforcement issues. Like all of our prosecutors and prosecution staff, he has extensive knowledge of and experience with the BCA's e-charging system and meets all BCA security requirements to use the charging platform.

Joe served on the board for Standpoint, formerly known as the Battered Women's Legal Advocacy Project, which stands to promote justice for domestic and sexual violence victims through education to survivors, advocates, attorneys, and other professionals throughout Minnesota. He is a member of Violence Free Minnesota and the DWI Task Force and is a regular trainer and presenter at annual state-wide law enforcement conferences. He is also the former chair and member of the Minnesota State Bar Association Criminal Law Section.

Joe is a subject matter expert on Minnesota Gun Laws and Extreme Risk Protection Orders (ERPOs). In 2024, Joe published a 'Firearms Prohibitions Guide' as a tool for Minnesota Law Enforcement Professionals and has trained on the topic for the Minnesota Chief's of Police, MAPET, our partner agencies as well as other agencies throughout the state. He had the privilege of being invited by the Johns Hopkins Center for Gun Violence Solutions to provide review and editing guidance for their Minnesota Extreme Risk Protection Order Law: Implementation Guide.

In addition to providing training on ERPOs, he has represented municipalities in more Extreme Risk Protection Order (ERPO) cases than any other attorney in the state of Minnesota. With unmatched experience in this new field, he brings a deep understanding of the ERPO proceedings, having represented municipalities throughout the state.



Anneliese McCahery joined the firm in 2019, while attending law school. Prior to joining the firm, she worked as a certified student attorney for the Ramsey County Public Defender's Office and Mitchell Hamline Legal Assistance to Minnesota Prisoners Clinic. She also worked as a summer law clerk for the Innocence Project of Minnesota and volunteered for the Minnesota Justice Foundation. Annie prosecutes for all of the firm's prosecution clients, but primarily handles cases for our Hennepin County municipalities.



Alexis McKim has over ten years of experience working in the criminal justice system and has exclusively prosecuted for the past five years. Prior to joining the firm in 2022, she was in the juvenile division at Anoka County. Alexis currently represents the firm's clients in Washington County, Blue Earth County, and Anoka County. She is an advocate for victims and serves as Chair of the Board for Standpoint, an organization that promotes justice for domestic and sexual violence victims. She is also a board member of the Minnesota Organized Retail Crime Association.



Mitchell Sell joined the firm in the summer of 2014 as a litigation support assistant. While attending law school, Mitchell also clerked for the Sarpy County Public Defender's Office in Omaha, Nebraska working on felony level matters. He graduated from Creighton University School of Law, in Omaha, Nebraska in 2020, summa cum laude, and joined Eckberg Lammers full-time to practice in municipal prosecution in 2020.



Taylor Kerkela is a municipal prosecutor for the cities we serve. After serving 4 years in the Air Force, he went on to attend Marquette University, then law school at the University of St. Thomas. Taylor gained professional experience as an analyst in Milwaukee County's witness protection unit. After, he served as a Law Clerk in Washington County and then an Assistant County Attorney in Steele County, where he handled both adult and juvenile criminal cases.



Rebecca Baack has over fifteen years of experience in municipal law. Her extensive background has equipped her with a profound understanding of the intricacies of the criminal court system, empowering her to effectively represent clients with precision and expertise.



Tom Weidner has led our prosecution team for more than 30 years. He has served as the lead prosecutor for the Cities of Woodbury, Northfield, Faribault, Bayport, Oak Park Heights, Grant, Lake St. Croix Beach, Mahtomedi, Lakeland, St. Mary's Point, Hugo, Marine on St. Croix, and Lake Elmo. Tom has focused on the development and implementation of the use of technology in prosecution. Tom also supervises the training services for law enforcement at the firm, ensuring that officers are equipped with the latest knowledge and skills. Tom's dedication to continuous professional development helps law enforcement stay educated and informed in a rapidly evolving landscape.

Prosecution Staff

Our Prosecution Staff is comprised of eight full-time support personnel dedicated to 100% prosecution work. We have six legal assistants, four with victim advocate experience and victim-witness caseloads, one completely dedicated victim-witness coordinator, and two designated law clerks.

All of our support staff have years of experience working in criminal prosecution. They are each assigned county specific municipalities. This allows each municipality to have a main point of contact within the firm. However, all support staff are able to assist our municipalities to provide timely service.

Our Victim Witness Coordinators are committed to ensuring that victims receive all protections under the law. They maintain regular communication with victims, guiding them through their legal rights and the judicial process, assisting with court attendance when needed, and providing ongoing support every step of the way.

REFERENCES

The City of East Bethel is encouraged to contact any of Eckberg Lammers' current clients. We have provided the contact information for the below references. See Appendix A.

CONFLICTS OF INTEREST

The firm does not foresee any potential conflict of interest with the City of East Bethel that could result from such representation in relation to prosecution matters.

The potential for conflicts of interest always exists. The firm maintains a conflict protocol and client registry as required under existing ethics standards for that purpose. The firm is keenly aware that representation of private individuals, real estate developers, contractors and others may impact its municipal clients, and Eckberg Lammers has worked to successfully avoid those conflicts over the years. In the rare event a conflict presents itself, the firm would promptly refer the case for representation, at no additional cost to the city, as we are professionally required to do. If necessary, we would assist in making the requisite referrals and transition the file to other counsel in an efficient manner.

The firm, as a matter of protocol, conducts a conflict check for each prosecution file opened by the firm. The firm also maintains a separate client list in its computer system which notes all clients and adverse parties.

FEES

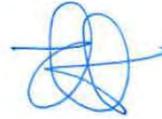
Eckberg Lammers proposes a flat-fee monthly retainer structure. We recognize that each city has unique requirements, and our goal is to provide efficient and effective legal support that helps achieve objectives while maintaining cost-effectiveness and transparency. See Appendix B.

CONCLUSION

The breadth and depth of our firm's longstanding experience in representing municipal clients makes Eckberg Lammers uniquely qualified to provide superior, cost-effective prosecution services to the City of East Bethel. Our firm has demonstrated an ability and willingness to maintain close, effective working relationships with its municipal clients. We have enjoyed tremendous success prosecuting for cities of all sizes due to our strong infrastructure and skilled, capable attorneys. The commitment of the prosecution team to our clients allows us to deliver the services requested. We welcome the opportunity to continue providing comprehensive criminal prosecution services to the City of East Bethel.

Respectfully submitted February 26, 2026

ECKBERG LAMMERS, P.C.



Joseph Van Thomme

(651) 351-2106

jvanthomme@eckberglammers.com

APPENDIX A

Reference List:

Our references include:

| | |
|---|---|
| Ramsey Police Department: | Brad Bluml, Chief (763) 433-9836 bbluml@ci.ramsey.mn.us |
| Blaine Police Department: | Brian Podany, Chief (763) 785-6196 bpodany@blainemn.gov |
| Robbinsdale Police Department: | Patrick Foley, Chief (763) 531-1232 pfoley@ci.robbinsdale.mn.us |

APPENDIX B

Prosecution Compensation and Fee Structure

We propose a yearly flat-fee retainer that encompasses all of the proposed prosecution services. The firm will prosecute all prosecution matters assigned to the city prosecutor within the monthly retainer fee described below, including criminal appeals and forfeitures related to DWI offenses. The fees set forth are not adjusted based on who is completing the work. As such, the City of East Bethel can be assured that the flat fee retainer will be the total billed in each month (supplemented by hard costs described below).

Accordingly, the efficiency and savings generated by this arrangement will be passed on to the City by eliminating the need for a redundant monthly billing summary of the services provided within the flat-fee. The annual fee amount will be billed in twelve (12) equal monthly installments.

| Year 1 (2026) | Year 2 (2027) | Year 3 (2028) |
|------------------|------------------|------------------|
| \$128,616 | \$133,117 | \$137,776 |

3.5% increase per calendar year.

Other Fees

| | |
|---|---|
| <p>The firm does <u>not</u> charge for the following:</p> <ul style="list-style-type: none"> ● Westlaw Fees ● Administrative billings for file setup and computer entry ● Mileage reimbursement ● Legal assistant services ● Office supplies ● Electronic copies of documents | <p>Charges passed through at cost:</p> <ul style="list-style-type: none"> ● Postage, Courier/Delivery ● Process Server Fees ● Publication Fees ● Court Filing Fees ● Document Recording & Closing Fees |
|---|---|



Joe Van Thomme Attorney

651-351-2106
jvanthomme@eckberglammers.com

Joe is a shareholder with Eckberg Lammers and an attorney in our Municipal practice area and serves as one of our lead criminal prosecutors. He specializes in criminal prosecution for the Cities of Blaine, Ramsey, Woodbury, East Bethel, and Oak Park Heights. From charges and arraignment to trial, verdict and sentencing, along with contested evidentiary hearings and probation violations, he regularly handles all facets of misdemeanor prosecution for the cities we serve.

Joe's passion for practicing law stems from his unique ability to find resolutions to complex situations. Never one to shy away from difficult conversations or contentious litigation, he combines his candid advice and communication style with expert legal strategy to achieve the best possible case results for his municipal clients. He was selected as an "Up and Coming Attorney" by Minnesota Lawyer in 2013.

Joe is an adjunct faculty member at Mitchell Hamline School of Law where he teaches Criminal Prosecution, Advocacy and Competitions. He is also a board member of the domestic and sexual assault survivor's advocacy non-profit, Standpoint, and a member of the Violence Free Minnesota collaborative.

About Eckberg Lammers, P.C.

Founded in 1949, Eckberg Lammers, P.C. is a fixture in the Twin Cities metropolitan area. With offices in Stillwater, Oakdale, Bloomington, and Hudson, our attorneys serve clients throughout Minnesota and Wisconsin across a wide platform of practice areas. Our mission is to Build and Strengthen Communities through long-term relationships with municipalities, business and individuals to creatively solve legal needs.

eckberglammers.com

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082

Bloomington Office
7760 France Avenue, Suite 830
Bloomington, MN 55435

Phone: 651-439-2878
Fax: 651-439-2923

Areas of Practice

Prosecution

Bar Admissions

Minnesota

Education

Hamline University School of Law
St. Paul, MN
J.D.

University of Minnesota
Minneapolis, MN
B.A.

Professional Affiliations

Minnesota State Bar Association
Criminal Law Section
Chair
Diversity Representative
Hennepin County Bar Association
DWI Task Force
Member
Law Next Generation
Attorney Honoree

Standpoint
Board Member

Community Involvement

Reach For Resources, Inc.
Volunteer
Hamline University School of Law
Moot Court
Coach – National Health Law
University of Minnesota
Adjunct Instructor - Department of Kinesiology
St. Cecilia's Catholic Church
Member

Honors & Awards

"Up and Coming Attorney"
Minnesota Lawyer 2013
Volunteer of the Year – 2013
Reach For Resources, Inc.



ANNELIESE MCCAHERY

Attorney

651-351-2111

amccahery@eckbergglammers.com

Annie McCahery is an attorney in our Municipal Law Group who focuses on criminal prosecution and civil municipal for the Cities we serve. She also assists our Civil Litigation team with specialized projects.

A recent graduate of Mitchell Hamline School of Law, Annie has served as a certified student attorney for our office since January of 2019. Throughout law school, she worked as a certified student attorney for the Ramsey County Public Defender's Office and Mitchell Hamline Legal Assistance to Minnesota Prisoners Clinic. She also worked as a summer law clerk for the Innocence Project of Minnesota and volunteered for the Minnesota Justice Foundation.

Annie's passion for community outreach expands into the organizations she is involved. Specifically, in law school, she was a member of Mitchell Hamline's Criminal Law Society, Legal Association of Women Lawyers, and Asian Law Students Association. In undergrad at the University of St. Thomas, she was a Mentor for Linkages Diversity and Inclusion and President of the Chi Theta chapter of Pi Sigma Alpha Honor Society. She also made contributions to a chapter in the publication of Leadership for Social Justice: McCahery, A. (2015).

About Eckberg Lammers, P.C.

Founded in 1949, Eckberg Lammers, P.C. is a fixture in the Twin Cities metropolitan area. With offices in Stillwater, Oakdale, Bloomington, and Hudson, our attorneys serve clients throughout Minnesota and Wisconsin across a wide platform of practice areas. Our mission is to Build and Strengthen Communities through long-term relationships with municipalities, business and individuals to creatively solve legal needs.

eckbergglammers.com

Stillwater Office

1809 Northwestern Avenue
Stillwater, MN 55082

Bloomington Office

7760 France Avenue, Suite 830
Bloomington, MN 55435

Phone: 651-439-2878

Fax: 651-439-2923

Areas of Practice

Municipal Civil Counsel

Municipal Prosecution

Bar Admissions

Minnesota

Education

Mitchell Hamline School of Law, St. Paul, Minnesota
J.D.

University of St. Thomas, St. Paul, Minnesota
B.A.

Professional Affiliations

Minnesota State Bar Association
Member

Minnesota Association for Justice
Criminal Law Section

Minnesota Women Lawyers
Member

Minnesota Asian Pacific American
Bar Association
Member



ALEXIS MCKIM Attorney

651-351-2102
amckim@eckbergglammers.com

Alexis McKim is an attorney in our Municipal Law Group who focuses her practice on criminal prosecution. Alexis has varied history working in the criminal justice system, including work as a pre-trial service agent, a correctional officer, and a probation and parole intern. These broad and comprehensive firsthand experiences have deeply diversified her work, helping to shape her perspective on crime and inspire her approach as an advocate in criminal court proceedings.

Beginning her formal education in criminal law through her undergraduate course work, Alexis obtained her Bachelor of Arts Degree from the University of Wisconsin – Madison where she majored in Legal Studies with Certificates in Criminal Justice and Gender and Women’s Studies. Alexis is a cum laude graduate from the Mitchell Hamline School of Law. As a law student, she worked on immigration cases as an intern at the Office of Principal Legal Advisor before becoming a certified student attorney at the Anoka County Attorney’s Office. While in school, she completed volunteer work through the Minnesota Justice Foundation, for which she was a recipient of a ‘Public Service Certificate’ in recognition of her hours of service. She also spent two years on the Mitchell Hamline Law Review. Prior to joining Eckberg Lammers, she worked as a Assistant County Attorney, handling juvenile delinquency matters of all levels and offense types.

Alexis grew up in Stillwater and still resides in the east metro area. She is committed to animal welfare and volunteers in local rescue efforts. The outdoors was a large part of her upbringing, and she remains enthusiastic about nature, conservation, and related pursuits. Her free time is most often spent going on outdoor adventures with her dog, Kenna. She also likes reading, spending time with family, kayaking, paddle boarding, and enjoying all that the St. Croix River Valley has to offer.

About Eckberg Lammers, P.C.

Founded in 1949, Eckberg Lammers, P.C. is a fixture in the Twin Cities metropolitan area. With offices in Stillwater, Oakdale, Bloomington, and Hudson, our attorneys serve clients throughout Minnesota and Wisconsin across a wide platform of practice areas. Our mission is to Build and Strengthen Communities through long-term relationships with municipalities, business and individuals to creatively solve legal needs.

eckbergglammers.com

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082

Bloomington Office
7760 France Avenue, Suite 830
Bloomington, MN 55435

Phone: 651-439-2878
Fax: 651-439-2923

Areas of Practice

Municipal Prosecution

Bar Admissions

Minnesota

US Court of Appeals 7th Circuit

US Court of Appeals 8th Circuit

Education

Mitchell Hamline School of Law, St. Paul, Minnesota
J.D.

University of Wisconsin, Madison, Wisconsin
B.A.

Professional Affiliations

Minnesota State Bar Association
Member, Criminal Law Section

Mitchell Hamline Law Review
Associate/Associate Editor, Volumes 44 & 45

Standpoint (FKA- Battered Women’s Legal Advocacy Project)
Board Member, Secretary

DWI Task Force, *Member*

Minnesota Organized Retail Crime Association (MNORCA), *Board Member*

Washington County Law Library,
Board Member

Community Involvement

Greater Stillwater Area Chamber of Commerce, *Leadership in the Valley Graduate (2023-2024)*



MITCHELL SELL

Attorney

651-351-2136

msell@eckbergglammers.com

Originally from Stillwater, Minnesota, Mitchell Sell has been with Eckberg Lammers since 2014, when he started as a litigation and prosecution support assistant. Throughout his undergraduate program and law school, he returned to the firm to work as a summer law clerk. He also was instrumental in the establishment of the Stillwater Area High School Mock Trial team in 2013. A summa cum laude graduate of Creighton University School of Law in Omaha, Nebraska, Mitchell also clerked for the Sarpy County Public Defender's Office in Nebraska, and can analyze both sides of a criminal case.

Now, Mitchell is an attorney in our Municipal Prosecution group and has a passion for being in the courtroom and advocating on behalf of victims. In addition to partnering with cities, Mitchell has been appointed a Special Assistant County Attorney in multiple jurisdictions and routinely prosecutes felony crimes in greater Minnesota. He has tried a wide range of cases to both the court and a jury, has litigated pretrial issues on the fourth, fifth, and sixth amendments, as well as argued several cases on appeal. With this experience, Mitchell has presented at several conferences on topics such as evidence management and qualified immunity, and routinely prepares trainings on legal updates for police departments when new laws are passed or new case law is decided.

When he is not working, Mitchell enjoys everything outdoors, from going hiking, to being on the water, or riding (and fixing) dirt bikes. He is continually working on his golf game and finds time for some pick-up hockey in the winter as well. Having recently picked up cooking, he enjoys discovering both new recipes and restaurants.

About Eckberg Lammers, P.C.

Founded in 1949, Eckberg Lammers, P.C. is a fixture in the Twin Cities metropolitan area. With offices in Stillwater, Oakdale, Bloomington, and Hudson, our attorneys serve clients throughout Minnesota and Wisconsin across a wide platform of practice areas. Our mission is to Build and Strengthen Communities through long-term relationships with municipalities, business and individuals to creatively solve legal needs.

eckbergglammers.com

Stillwater Office

1809 Northwestern Avenue
Stillwater, MN 55082

Bloomington Office

7760 France Avenue, Suite 830
Bloomington, MN 55435

Phone: 651-439-2878

Fax: 651-439-2923

Areas of Practice

Municipal Prosecution

Bar Admissions

Minnesota

Wisconsin

Education

Creighton University School of Law,
Omaha, Nebraska
J.D.

Creighton University Heider
College of Business, Omaha,
Nebraska
B.A.

Professional Affiliations

Minnesota State Bar Association
Member

Minnesota Association for Justice

Community Involvement

Sarpy County Teen Court-
Volunteer Judge (2019-2020)

Stillwater High School Mock Trial
Coach

Honors & Awards

New York City Bar Association
National Moot Court - Best Brief in
Nation (2020)



Taylor Kerkela
Attorney
651-351-2114
tkerkela@eckbergglammers.com

Taylor Kerkela is an attorney in our Municipal Law group with a focus on criminal prosecution for the municipalities we serve.

Born and raised in Michigan's Upper Peninsula, he is no stranger to the importance of staying focused in the face of hard work. After serving 4 years in the Air Force, he went on to attend Marquette University, then law school at the University of St. Thomas. Following his law school career, Taylor gained professional experience as an analyst in Milwaukee County's witness protection unit. After this, he served as a Law clerk in Washington County and then an Assistant County Attorney in Steele County from where he handled both adult and juvenile criminal cases. Now in our Municipal Law Group, Taylor has used his legal experience to work with municipalities in their criminal prosecution cases.

In his free time, he enjoys spending time outdoors. In the summer he enjoys golf, running and spending time on the lakes. When the weather is not great, he enjoys reading and watching his favorite sports teams.

About Eckberg Lammers, P.C.

Founded in 1949, Eckberg Lammers, P.C. is a fixture in the Twin Cities metropolitan area. With offices in Stillwater, Oakdale, Bloomington, and Hudson, our attorneys serve clients throughout Minnesota and Wisconsin across a wide platform of practice areas. Our mission is to Build and Strengthen Communities through long-term relationships with municipalities, business and individuals to creatively solve legal needs.

eckbergglammers.com

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082

Bloomington Office
7760 France Avenue, Suite 830
Bloomington, MN 55435

Phone: 651-439-2878
Fax: 651-439-2923

Areas of Practice
Municipal Prosecution

Bar Admissions
Minnesota

Education
University of St. Thomas Law
School, Minneapolis, Minnesota
J.D.

Marquette University,
Milwaukee, Wisconsin
B.S.



Rebecca Baack Attorney

651-592-7855
rbaack@eckbergammers.com

Rebecca, an accomplished criminal prosecutor at Eckberg Lammers, brings over 15 years of invaluable experience in municipal law to her role. Her extensive background has equipped her with a profound understanding of the intricacies of the criminal court system, empowering her to effectively represent clients with precision and expertise.

Beyond her professional responsibilities, Rebecca is deeply dedicated to community service. She actively engages in various boards throughout Washington County and generously volunteers her time to give back to the community she serves.

About Eckberg Lammers, P.C.

Founded in 1949, Eckberg Lammers, P.C. is a fixture in the Twin Cities metropolitan area. With offices in Stillwater, Oakdale, Bloomington, and Hudson, our attorneys serve clients throughout Minnesota and Wisconsin across a wide platform of practice areas. Our mission is to Build and Strengthen Communities through long-term relationships with municipalities, business and individuals to creatively solve legal needs.

eckbergammers.com

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082

Bloomington Office
7760 France Avenue, Suite 830
Bloomington, MN 55435

Phone: 651-439-2878
Fax: 651-439-2923

Areas of Practice
Municipal Prosecution

Bar Admissions
Minnesota

Education
William Mitchell College of
Law, St. Paul, Minnesota ,*J.D.*

University of St. Thomas, St.
Paul, Minnesota, B.A.



Thomas Weidner Attorney

651-351-2119
tweidner@eckbergglammers.com

Tom Weidner is a shareholder at Eckberg Lammers and concentrates his practice in criminal prosecution services and civil litigation. Since joining the firm in 1990, Tom has spent nearly three decades serving as prosecutor for Minnesota cities small and large, such as Woodbury, Faribault, Bayport, Lake St. Croix Beach, Mahtomedi, Northfield, Oak Park Heights, St. Mary's Point, Robbinsdale and Faribault.

Tom is currently the supervising attorney for our Municipal Prosecution practice and the primary client contact for all criminal prosecution matters.

His litigation practice is concentrated primarily in the areas of plaintiffs' negligence and liability cases.

- | | |
|---------------------------------|-------------------------------------|
| Case review & charging decision | Trial practice |
| Court appearances | On-call prosecution services |
| e-charging | Law Enforcement training & seminars |

Tom lives in Stillwater, MN with his wife. He has two children and is active in the community.

About Eckberg Lammers, P.C.

Founded in 1949, Eckberg Lammers, P.C. is a fixture in the Twin Cities metropolitan area. With offices in Stillwater, Oakdale, Bloomington, and Hudson, our attorneys serve clients throughout Minnesota and Wisconsin across a wide platform of practice areas. Our mission is to Build and Strengthen Communities through long-term relationships with municipalities, business and individuals to creatively solve legal needs.

eckbergglammers.com

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082

Bloomington Office
7760 France Avenue, Suite 830
Bloomington, MN 55435

Hudson Office
430 2nd Street
Hudson, WI 54016

Phone: 651-439-2878
Fax: 651-439-2923

Areas of Practice

- Prosecution
- Municipal Civil Counsel

Bar Admissions

- Minnesota
- Wisconsin
 - U.S. District Court District of Minnesota
 - U.S. District Court Western District of Wisconsin
 - U.S. District Court Eastern District of Wisconsin
 - U.S. Court of Appeals Seventh Circuit
 - U.S. Court of Appeals Eighth Circuit
- United States Supreme Court

Education

- William Mitchell College of Law, St. Paul, MN - J.D.
- Augsburg College, Minneapolis, MN - B.A.

Professional Affiliations

- Minnesota State Bar Association
- State Bar of Wisconsin
- 19th District Bar Association
- Washington County Bar Association
- Minnesota Association for Justice
- American Association for Justice
- National Association of Crime Victims
- Washington County Law Library

Community Involvement

- Stillwater City Council
Elected Member
- Stillwater Comm. Foundation
Past Member, Founding Chair
- Stillwater Area Basketball Association
Former Chair, Coach
- Stillwater Area HS Mock Trial Team
Volunteer Coach
- American Heart Association, St. Croix Valley, *Former President*
- Washington County City Prosecutors Association



*Proposal to provide Civil Legal Services and
Criminal Prosecution Services to the City of East Bethel*

Our firm's longtime commitment and dedication to serving municipalities makes us the leading choice to provide Civil Legal and Criminal Prosecution Services for the City of East Bethel.

Mark Berglund

2/27/2026

MBerglund@BBG.Law

COMMITTED TO SERVING MUNICIPALITIES

Proposal to provide Civil Legal Services and Criminal Prosecution Services to the City of East Bethel

We are a local law firm dedicated to providing exceptional municipal legal and prosecution services. With a deep commitment to community-focused legal practices and restorative justice, we take pride in serving our long-standing city clients with a high level of skill, integrity, and responsiveness. All of our attorneys are actively engaged in prosecution, ensuring that our legal services are rooted in real-world experience and a deep understanding of municipal needs. Currently, we serve twenty municipalities across four metro-area counties, bringing a wealth of knowledge and insight into every partnership.

Our approach to municipal legal services is tailored to reflect the unique needs and priorities of each city and law enforcement agency we work with. In providing civil legal services, our primary objectives are to protect the city's interests, support responsible development, and proactively mitigate risk. In our prosecution work, we strive to balance accountability with rehabilitation, supporting crime victims and law enforcement while helping offenders find pathways to restoration. By integrating equitable legal practices, progressive programming, and diversion initiatives, we seek to reduce recidivism and strengthen the community as a whole.

Collaboration is at the heart of our philosophy. Through ongoing dialogue with city leadership, staff, and community members, we ensure our legal and prosecution services align with the city's values and long-term goals. Our firm has consistently led the way in providing forward-thinking municipal legal solutions, allowing us to offer an unparalleled level of service to the City of East Bethel.

OUR PROPOSAL TO THE CITY

We propose to provide both Civil Legal Services and Criminal Prosecution Services to the City of East Bethel, offering a comprehensive and collaborative legal partnership.

Civil Legal Services

Our approach to civil legal services is both proactive and responsive. We work closely with city leadership to address immediate legal needs while anticipating future challenges and opportunities. With a team of experienced municipal attorneys, we are fully equipped to meet and exceed the Scope of General Legal Services outlined in the RFP.

Our expertise extends well beyond traditional legal counsel. We have a strong track record of assisting cities with:

- **Land use planning and real estate development** – leveraging internal and external resources to achieve the city's vision.

- **Code enforcement and compliance** – ensuring ordinances are effectively applied and upheld.
- **Contract negotiation and oversight** – helping the city secure fair and beneficial agreements.
- **Interim staffing and leadership roles** – stepping in as needed to provide continuity in municipal governance.

By integrating legal guidance with strategic problem-solving, we help cities navigate complex legal landscapes while fostering sustainable growth and community well-being.

Criminal Prosecution Services

As the City’s prosecutor, we are committed to providing a balanced and community-centered approach to justice. Our philosophy emphasizes accountability, victim support, and rehabilitative opportunities where appropriate.

To ensure our prosecution services align with the city’s needs, we actively engage in open communication with city officials, law enforcement, and community stakeholders. This ongoing collaboration allows us to develop tailored prosecution strategies that reflect the city’s priorities while promoting justice and public safety.

We firmly believe that criminal prosecution and nuisance abatement is about achieving meaningful outcomes that strengthen the community. Our team is dedicated to upholding the law with fairness and integrity.

Advantages of Hiring BBG

We tailor our work to the unique needs and practices of our client cities. To achieve that for East Bethel, we took a three-step approach:

First, we sat down with the City Administrator to learn about the city’s specific needs and practices.

Next, we applied our knowledge of the practices of the City’s current law firm.

Finally, we conducted a thorough review of the city’s current billing.

Based on our analysis, here are a few of the advantages of hiring BBG:

- On the civil side, our rate is a competitive \$225 per hour – which is a market rate for municipal law.
- Our law firm does not engage in “cross-billing” where two lawyers bill the client for simply transferring legal work from one lawyer to another. This ensures the city only pays for a single attorney’s time, even during handoffs.

- On the criminal side, our general prosecution practices are community-minded, but we take a tougher stance where necessary for crimes involving violence, chemical abuse, and driving while impaired.
- For nuisance properties, BBG employs a hybrid approach that combines civil and criminal enforcement, resulting in faster resolution of nuisance properties.

A Strong Partnership for the Future

We recognize that each city has its own distinct identity, challenges, and aspirations. For the City of East Bethel, we are committed to providing the highest level of legal service that aligns with the city's vision.

Our ultimate goal is to work in close partnership with East Bethel's leadership and community to develop service plans that are specifically designed to meet the city's evolving legal and prosecutorial needs. By fostering a relationship built on trust, transparency, and shared commitment, we aim to create a foundation for a long-term partnership—one that not only provides exceptional legal service but also contributes to the overall well-being of the city.

We are honored to be considered to serve the City of East Bethel and look forward to building our collaborative and enduring relationship that advances the city's goals and supports its residents.

MEET THE TEAM WHO WILL SERVE THE CITY

Our Attorneys

Mark E. Berglund.

Mark Resides in Ramsey with his wife Susie. They have three children; Max, who graduated from Anoka High School in 2025 and currently attends the Georgia Military College, Lou who is a Junior at Anoka High School, and Sally, who is a student at St. Stephen's Catholic School. Mark was born and raised in Anoka. He is committed to the Anoka County Community as a business and building owner in downtown Anoka.

Mark works in the areas of real estate law, corporate law, criminal law, and personal injury law. He has tried numerous criminal and civil cases before juries and the court. Mark has also authored and argued a wide variety of criminal and civil motions, including successfully arguing cases before the Minnesota Court of Appeals and the Minnesota Supreme Court. Through his private practice, Mark has represented hundreds of clients in both criminal and civil matters.

Additionally, Mark has experience in both prosecution and municipal law. He prosecuted for the City of Blaine from 2015 to 2019, the City of Elk River from 2018 to 2022, and currently prosecutes for the City of Anoka. Mark is also the City Attorney for the City of Ham Lake.

As City Attorney, Mark represents Ham Lake in civil matters and provides advice and counsel on city issues, including, but not limited to, contract negotiation and review, land use questions, and ordinance creation and amendment. He is in regular communication with the City Administrator, staff, and council, and he attends City Council meetings, workshops, and staff meetings

In addition to his legal practice, Mark served as an investigator for the 21st District Ethics Committee for over eight years and as President of the Anoka County Bar Association from 2018 to 2019. He currently serves as Vice President of the Anoka County Municipal Prosecutor's Association and is a Board Member on the Anoka Community Anti-Crime Commission. Mark has been a member of the Minnesota State Bar Association and the Anoka County Bar Association since 2004.

Scott C. Baumgartner.

Scott lives in Ramsey and is a graduate of Anoka High School where he met his wife of 34 years. They have three children, all of whom attended St. Stephen's Catholic School and graduated from Anoka High School. Prior to 2005, Scott was the President of the Anoka Youth Athletic Association. In 2006 and 2007, Scott created the Anoka Ramsey Athletic Association (ARAA) to provide local youth athletes with better experiences and opportunities in youth sports. Scott was involved in ARAA for over 17 years, coaching multiple sports and assuming the roles of Vice President and President for several of those years. Scott remains involved in youth sports in Anoka and is regularly consulted for advice by ARAA.

Scott Baumgartner has practiced law for more than thirty years and has maintained his legal practice in the same downtown Anoka office building throughout that time, which he now owns with his partner, Mark Berglund. Scott's practice has focused exclusively on representing cities and other public-sector entities, including both charter and statutory cities. His extensive litigation experience includes participation in numerous court trials and jury trials, as well as mediations, arbitrations, and appellate arguments before both the Minnesota Court of Appeals and the Minnesota Supreme Court.

In his role as City Attorney, Scott has handled the full spectrum of municipal legal matters beyond the routine duties typically associated with that position. His experience includes negotiating cell tower leases, managing multi-million-dollar real estate transactions, and drafting and negotiating complex development agreements. He has played a central role in numerous significant municipal projects and initiatives, including the negotiation and implementation of projects like the Anoka County Broadband Agreement; advising on School Resource Officer (SRO) matters; legal work related to the TH 47 railroad crossing project; guiding cities through organized garbage hauling processes; negotiating cell tower lease agreements; and handling multiple real estate transactions, development agreements, and municipal leases. He has also provided extensive legal services to Housing and Redevelopment Authorities (HRAs), including real estate transactions and contract review, drafted and revised numerous city ordinances, and advised cities on the enforcement of ordinance violations.

Additionally, since Minnesota's legalization of marijuana, Scott is one of the leading city attorneys in the state assisting many cities with the development of cannabis regulatory and retail systems, and even advising as to the establishment of a municipally operated cannabis retail business.

Scott's criminal prosecution practice has encompassed all phases of the criminal process including charging decisions and complaint drafting, witness and officer interviews, handling contested motions, vehicle forfeiture proceedings, court trials, jury trials, and appeals. As a prosecutor, Scott has been selected to serve on various committees and pilot projects, including the Anoka County Violence Against Women Task Force Steering Committee and the Domestic Abuse Case Expediting Subcommittee. These programs identify high risk domestic abuse victims, provide better services to these victims, resolve these cases more quickly, and achieve better overall results. As a result of these efforts, all Anoka County law enforcement and prosecutors now participate in both programs. Scott further assisted in expanding portions of these successful programs throughout Sherburne County and continues to represent all municipal prosecutors in Anoka County on these committees.

In 2012, Scott helped develop a diversion program in Sherburne County for certain low-level offenses. This program aims to reduce resources spent on these types of offenses, quickly compensate victims, and provide typical first-time offenders an opportunity to preserve a clean criminal record. This program is now implemented throughout Sherburne County.

Kurt B. Glaser.

Kurt serves as the Prosecutor for the Cities of Golden Valley, Osseo, and Rockford, as well as the City Attorney and Prosecutor for the Cities of Lexington and Centerville. In addition to his prosecution work, he serves as General Counsel for organizations such as the Centennial Lakes Police Department, the Centennial Fire District, and the Lexington Fire Relief Association.

Kurt began his legal career as a prosecutor in Wayne County (Detroit), Michigan, where he handled gang-related gun and drug offenses. He later transitioned into litigation and employment law, working for Wells Fargo, U.S. Bank, and 3M. However, for the past twenty-five years, his primary focus has been municipal law, where he has developed extensive experience in both prosecution and civil municipal legal services.

Having worked on both sides of the courtroom, Kurt brings a well-rounded perspective as both a prosecutor and a criminal defense attorney. In private practice, he has handled numerous high-profile federal cases, earning a reputation for his skill in complex litigation. A particular highlight of his career is his long-standing service to the U.S. District Court, where he has been reappointed annually since 1998 as part of the Criminal Justice Act Panel to handle complex criminal cases.

Since 1999, Kurt has served as a City Attorney, providing comprehensive civil legal services to municipalities. He has extensive experience in municipal litigation, including high-profile disputes, with particular expertise in land use and real estate development. His litigation work includes cases involving special assessments, water rights, and contract disputes. On the development side, he has played a key role in a diverse range of projects, from housing subdivisions and large apartment complexes to TIF redevelopment and major commercial developments, including an Amazon Fulfillment Center.

Kurt has successfully argued precedential cases before the United States Court of Appeals, the Minnesota Court of Appeals, and the Minnesota Supreme Court. He has also played a key role in drafting and implementing municipal ordinances, some of which have been adopted as model ordinances by the League of Minnesota Cities. Additionally, he has represented municipalities and law enforcement interests in legislative lobbying efforts before the Minnesota Legislature.

Paul D. Baertschi.

Paul is a life-long prosecutor, having served as a municipal prosecutor for over 30 years.

He received his B.A. from Bradley University in 1976 and his law degree from Southern Illinois University in 1979. He relocated to Minnesota in 1984. Paul has done prosecution work with the Isanti County Attorney's office and later with Holmes and Graven, and Tallen and Baertschi. Paul joined BBG in 2022, bringing several decades of experience in prosecution as well as private defense to the firm. Currently, he is the Prosecutor for the cities of Andover, Bethel, Elk River, and Oak Grove.

Paul is Past President of the Criminal Law Section Council of the Minnesota State Bar Association. He has been a lecturer at various seminars including the annual Criminal Justice Institute for attorneys and police officers. Paul authors a monthly case summary service, Minnesota Police Briefs, which has been in publication for over 30 years. Many attorneys, including city attorneys, public defenders and private attorneys rely on this service to keep up to date on developments in criminal law. Paul has worked with the Supreme Court Criminal Rules Committee to revise forms used in District Court and frequently provides consultation for other attorneys.

Paul is a strong believer in fairness and equal access to the courts. He is a founder and member of the Board of Directors of Twin Cities Christian Legal Aid, an organization which provides free legal services to the poor at various locations in the Twin Cities.

Josh Meier.

Josh is exceptionally well-suited for performing municipal legal work, thanks to his extensive educational background and diverse professional experiences.

After receiving his Juris Doctor from Mitchell Hamline School of Law, Josh has built a solid legal foundation which he uses to prosecute for the cities of Golden Valley, Osseo, and Rockford in Hennepin County, and Buffalo, Annandale, and Howard Lake in Wright County. He also holds a Bachelor of Arts in Criminal Justice with a minor in Child-Adult Family Services from Iowa State University, where he consistently earned Dean's List honors. This academic background equips him with a deep understanding of the legal system and the social dynamics relevant to municipal contexts. His professional experience highlights his interest and commitment to public service.

At the Hennepin County Attorney's Office, he was a leader in the Youth Prosecution Division. He has extensive court experience with serious traffic cases, expungement, and restitution matters. His experience in delivering opening statements, direct examinations, and conducting thorough legal

research showcases his readiness to handle the complexities of municipal law. Additionally, his ability to draft and edit legal documents, negotiate offers, and support trial preparation highlights his preparedness to work collaboratively with municipal attorneys.

Josh's hands-on experience providing legal services to prisoners with Legal Assistance to Minnesota Prisoners (LAMP) has provided him with invaluable insights into the legal needs of incarcerated individuals. Here, he represented clients facing various legal challenges, honing his skills in drafting legal documents, conducting depositions against government agencies, and effectively communicating with clients. This role developed his ability to navigate complex legal issues—an essential skill for municipal legal work, especially in matters involving community services and justice systems.

Prior to law school, Josh served as a Community Service Officer and Lead Supervisor with the Iowa State University Police Department. His work in law enforcement allowed him to interact closely with the community and city staff. This role provided him with practical knowledge of public safety and community relations, essential for understanding the interplay between law enforcement and community services in municipal legal work.

With his combination of legal knowledge, practical experience, and a strong commitment to serving the community, Josh is well-prepared to contribute effectively to any municipal legal team. His ability to navigate complex legal issues, advocate for clients, and engage with various stakeholders positions him as an excellent candidate for municipal legal work.

Bridget Grigsby.

Bridget's extensive legal background, with nearly two decades of experience as in-house counsel for various companies, makes her exceptionally well-suited to serve as an attorney for municipalities. Her recent work in municipal prosecution for cities such as Anoka, Buffalo, and Elk River demonstrates her ability to handle the complex legal needs of local governments. This role requires keen insight into public safety, regulatory compliance, and the legal challenges faced by communities, areas where Bridget's broad experience will be invaluable.

Her in-house counsel experience with technology companies like GreyOrange Inc. and IBM has honed her ability to navigate complex legal frameworks, negotiate large-scale deals, and implement strategies that drive efficiency. Bridget's ability to work across multiple sectors—robotics, SaaS, and retail—shows her versatility, an asset when dealing with diverse municipal issues ranging from contract negotiations to compliance with local and state regulations. Her leadership in guiding teams through legal strategies, combined with her municipal prosecution background, enables her to provide expert legal advice to cities on everything from ordinances to intergovernmental agreements.

Bridget's role in IBM, where she led significant SaaS deals and drove efficiencies in the sales process, reflects her strong negotiation and problem-solving skills, which are critical for managing municipal contracts and ensuring the city gets the best value from its services. Moreover, her work with Fortune 500 clients at American Express Global Business Travel shows her ability to manage large budgets

and complex logistics, skills transferable to managing the legal and financial responsibilities that municipalities face.

Bridget's legal acumen, combined with her strategic mindset and broad industry knowledge, positions her to be an asset to any municipality, ensuring that they meet their legal obligations effectively while promoting growth and innovation.

Bridget received her J.D. from William Mitchell College of Law in St. Paul, Minnesota and is a licensed attorney. She lives in Maple Grove, MN with her husband, Chad, and two daughters.

Legal Paraprofessionals and Support Personnel

Our firm employs legal paraprofessionals and other support staff who are all well-versed in municipal and criminal law.

Holly Provo holds degrees in paralegal studies and criminal justice and has been working as a paralegal for over 29 years. Holly has extensive experience in criminal prosecution, including the drafting of numerous criminal complaints, interviewing victims/witnesses, file preparation for hearings and trials, responding to discovery demands, and interaction with the law enforcement agencies, probation services and court administration of the cities served by the firm. Holly is also well versed in the use of E-Charging for the electronic preparation and filing of criminal complaints and has received all security clearances required to participate in the E-Charging program through the BCA. Holly's knowledge and experience in utilizing electronic discovery, record and report requesting, and E-Charging has dramatically increased efficiencies within the firm.

Sara Strehlo holds a degree in paralegal studies and has worked as a paralegal for over 23 years. Sara has extensive prosecution and municipal law experience. She has managed thousands of prosecution matters. Her work includes organizing case files, interviewing and working with witnesses and police officers, scheduling hearings, handling discovery and restitution requests, and providing general litigation support. She is very skilled in legal research and writing motions. She is uniquely experienced at providing support to crime victims and victims of domestic violence.

Jackie Bernu has extensive knowledge in criminal law and has worked as a Paralegal since 2012. Prior to her position as a Paralegal, Jackie worked in court administration for six years where she obtained a strong base and understanding of criminal law, gaining considerable experience in the assignments division as well as the criminal division. She was the primary clerk for many jury and bench trials as well as a variety of other hearings. In 2012, Jackie transitioned to a local law firm working as their lead prosecution paralegal, where she handled complaints, witness and victim communication, restitution information, and most all other responsibilities for ten cities in two counties and three locations where she remained for seven years. In addition to her significant experience in criminal prosecution, she also has extensive knowledge in criminal defense, civil municipal law, and civil DWI-related forfeitures. Jackie takes pride in establishing and building relationships with all of our justice partners.

Kaitlyn Owen is highly qualified for paralegal work in municipalities, drawing on her experience managing case files, discovery requests, and drafting essential legal documents such as Statements of Probable Cause, Warrants, and Subpoenas. In her current role, she regularly handles E-Filing, interacts with law enforcement, and ensures that victims are informed of their statutory rights, all of which require keen attention to detail and compliance with legal protocols. Her previous role included drafting legal documents such as Wills, Power of Attorney documents, and conducting legal research using various legal platforms. Kaitlyn's academic background, which includes a Bachelor's degree in Legal Studies and a Minor in Social Justice, alongside her ABA Approved Paralegal Certificate, equips her with a deep understanding of legal processes. Additionally, her Notary Public license and specialized training in privacy and security protocols make her an asset to any municipal legal team, ensuring the highest levels of confidentiality and professionalism in all legal matters.

Bella Smetana's background and skills make her well-suited for municipal legal work. Her Bachelor's degree in Criminal Justice, combined with a solid academic performance, demonstrates a deep understanding of criminal law and procedure, both vital in municipal legal settings. Her professional experience, particularly her role in customer care and patient management at Park Nicollet, highlights her ability to handle sensitive information, de-escalate conflicts, and manage multiple tasks in high-pressure situations - skills essential in working with municipal clients and navigating public-sector challenges. Additionally, her strong communication, critical thinking, and problem-solving abilities are key assets for any legal team focused on local government and community issues.

Corinne Hunt is excellently suited to serve the city due to her diverse skill set and strong educational background in criminal justice and psychology, with a forensic emphasis. Her experience as a Resident Assistant has honed her communication, advocacy, and organizational abilities, essential for liaising with clients, law enforcement, and city officials. Through her work at Union Gospel Mission, she gained valuable insight into administrative tasks and processes, which enhance her understanding of legal cases involving community services. Corinne's problem-solving skills, attention to detail, and commitment to social justice make her well-suited for handling the complexities of municipal legal work.

Our firm also employs other attorneys, paralegals, and legal assistants who can support our work for East Bethel if ever needed.

PERSONNEL ASSIGNMENT FOR LEGAL SERVICES

Mark Berglund will serve as the lead City Attorney and Prosecutor for the City of East Bethel, with Scott Baumgartner providing primary backup support. Mark will be responsible for the management and operation of all legal services provided to East Bethel, including attending City meetings as requested, completing all tasks as directed by the City Council, and overseeing all Criminal Prosecution Services.

Mark Berglund will act as the day-to-day lead prosecutor, handling all routine prosecution activities, including attending all criminal court proceedings involving the City. Mark is available seven days a week, at any time, day or night.

In addition, because BBG utilizes a team-based approach to serving its municipal clients, the City will have access to BBG's entire professional staff to ensure the highest level of service possible. Importantly, although the City will benefit from the collective knowledge and assistance of all BBG attorneys, the City will not receive separate invoices for attorney time based on internal collaboration among BBG attorneys when responding to the same issue for the City.

SUPPORT CAPABILITIES

The use of cutting-edge technology affords our firm the ability to communicate with our clients, courts, and defense attorneys conveniently and expeditiously. All of our cases are managed and stored digitally, allowing our attorneys and support staff 24-hour access to our files, thereby greatly increasing our ability to respond to our clients' legal needs quickly and efficiently. In conjunction with our all-digital paperless system, our firm utilizes Evidence.com for those of our partner law enforcement agencies that wish to disseminate digital discovery electronically to our office. This gives our partner law enforcement agencies the ability to save on staff time and resources, resulting in an overall cost saving. Criminal discovery is provided to defense counsel via electronic transmissions.

Technologically, our office is equipped with Microsoft 365 cloud-based software, laser jet printers and state-of-the-art copiers and scanners. We have computer security which meets or exceeds the standards set by the Minnesota Bureau of Criminal Apprehension and Federal Bureau of Investigation for handling confidential law enforcement and other private data. We have complete computer capabilities for all attorneys and support staff, including laptops, with individual e-mail addresses; access to our server files via any remote computer allowing for the retrieval and editing of any document on the server; and high-speed internet. Our firm is a leader in the use of artificial intelligence services to provide cost saving measures for our clients. We have secure internet links to various legal databases and services, including:

E-Charging

Our office is equipped with secure computer technology and has been granted BCA security clearance to prepare criminal Complaints (allowing use to charge defendants with crimes). All

BBG staff has remote access capabilities to E-Charging to provide coverage for our police agencies 24/7/365.

E-Filing and E-Service (eFS)

eFS is a web-based system used to electronically file and serve documents in the Minnesota District Courts.

Minnesota Government Access (MGA)

An MGA account is access granted by the Minnesota Judicial Branch to Minnesota government agencies to access electronic court records and documents, including some documents classified as confidential.

Minnesota Appellate Courts System (E-MACS)

E-MACS is a web-based system used to digitally file and serve documents for the Minnesota Appellate Courts.

Minnesota Driver and Vehicle Services Division (DVS)

DVS is a government account providing immediate internet access to driver license and motor vehicle records.

Minnesota Licensing and Registration System (MNLARS)

MNLARS is a project initiated by the Minnesota Driver and Vehicle Services Division that provides access to motor vehicle registration and ownership information. Our firm has received all security clearances required for the use of MNLARS and has been using the program since its implementation in July of 2017.

Copilot & SharePoint – Artificial Intelligence, Information Storage & Legal Research

Copilot is artificial intelligence which securely researches our internal files and cases stored in Sharepoint, the internet, and private legal and information databases. These tools are approved by the Federal Bureau of Investigation and the Criminal Justice Information Network for secure use with confidential law enforcement data.

FastCase – Legal Research

FastCase provides immediate access to:

- Case law for federal courts and all 50 states
- Federal and state statutes, regulations, court rules and constitutions
- Public records
- State & Federal Court Opinions
- Authority checks and more

OFFICE LOCATIONS

We have two office locations: downtown Anoka across the street from the Anoka County Courthouse and in Minneapolis near the Hennepin County Government Center. If selected to serve the City of East Bethel, all services to the City would be out of our Anoka office. Additionally, due to its convenient location in downtown Anoka, our doors would always be open to the City Council, City Staff and our law enforcement partners in the event any of them would like to stop by.

POTENTIAL CONFLICTS OF INTEREST

Because the firm's practice focuses primarily on representing municipal clients, it would be unlikely that any private client would create a conflict of interest impacting our ability to provide services to the City of East Bethel. The firm does represent some neighboring cities but does not foresee the representation of our current public clients as creating any possible conflict of interest in our representation of the City. Rather, representation of neighboring cities typically allows us to reduce costs to our clients who may have a similar issue to be addressed. This scenario allows us to share knowledge and forms used in one of our cities for our other cities, thus reducing the need to recreate the wheel. If selected, we will not accept any client or project that would pose a potential conflict of interest with our representation of the City. Since our firm is all digital, cross referencing for any potential conflicts can be seamlessly accomplished by simply scanning and searching our files.

RESPECT & EQUAL OPPORTUNITY

In our firm, we treat everyone with common decency and respect. We do not discriminate on the basis of race, sex, religion, color, creed, national origin, age, sexual orientation, gender, marital status, status related to public assistance, disability, or any other basis protected by law.

STATEMENTS OF ANY MALPRACTICE CLAIMS AND/OR ETHICS COMPLAINTS

None of the attorneys have ever been sued by a city or other client for malpractice nor been the subject of any disciplinary action by the Minnesota Board of Professional Responsibility.

PROFESSIONAL LIABILITY INSURANCE COVERAGE

Our firm has professional liability insurance coverage through Minnesota Lawyers Mutual, with coverages of \$3,000,000 per occurrence and \$5,000,000 aggregate.

COMPENSATION

We propose providing prosecution and municipal services within a budget set by the City. Our fees would be billed monthly, and we would provide billing details and reports per the City’s specifications. We propose annual fee increases equal to the cost of living adjustments received by non-union City Staff.

Civil Legal Compensation

We would provide civil legal services and general municipal services on the following basis:

| | |
|--|-------------------|
| Attorney (billed as 10 th of an hour) | \$225.00 per hour |
| Paralegal (billed as 10 th of an hour) | \$100.00 per hour |
| Reimbursable Developer Related Services (“Pass-through rate”) | \$325.00 per hour |
| Internal expenses (Printing, fax, scanning, etc.) | No Charge |
| Expenses charged to us by third parties (i.e., Process service, expert services, transcripts, etc.) | Billed At Cost |

Criminal Legal Compensation

We propose a flat monthly retainer of \$9,500.00 for the prosecution of statutory offenses and City Code violations, plus the reimbursable costs noted below. This flat fee includes the prosecution of all petty misdemeanor, misdemeanor, and gross misdemeanor offenses within the City’s jurisdiction, including case review, drafting complaints, scheduling and coordinating officer appearances, determining legal and technical compliance with applicable statutes and codes, and making recommendations to the Court for alternatives to prosecution when appropriate. The fee also includes acting as a legal resource to the Anoka County Sheriff’s Office in the development of criminal cases, providing training to enforcement staff as needed, and handling any criminal appeals in Minnesota or federal appellate courts arising from prosecution on behalf of the City of East Bethel.

| | |
|--|--------------------------|
| Internal expenses (Printing, fax, scanning, etc.) | No Charge |
| Expenses charged to us by third parties (i.e., Process service, expert services, transcripts, etc.) | Billed At Cost |
| Access to law enforcement, court, prosecution databases and software (i.e., BCA, MGA, CURO365, etc.) | *Billed At a Shared Cost |

*By representing multiple cities, we can split these costs among all of our clients so that no one city has to incur the full cost of these items, resulting in a significant cost saving to our clients.

CITY & GOVERNMENT CLIENTS

Our public sector clients include:

Municipal Clients:

| | |
|------------------------------------|-----|
| City of Annandale | P |
| City of Andover | C/P |
| City of Anoka | C/P |
| City of Bethel | C/P |
| City of Buffalo | P |
| City of Centerville | C/P |
| City of Elk River | P |
| City of Golden Valley | P |
| City of Ham Lake | C/P |
| City of Howard Lake | P |
| City of Lexington | C/P |
| City of Nowthen | P |
| City of Oak Grove | P |
| City of Osseo | P |
| City of Rockford | P |
| Linwood Township | P |
| Minnesota DNR | P |
| Anoka County | |
| Attorney's Office | P |
| -Special Assistant County Attorney | |

Periodic Municipal Clients:

| | |
|------------------------------------|----|
| City of Big Lake | CE |
| City of Coon Rapids | A |
| City of Fridley | A |
| City of Ramsey | A |
| Sherburne County | |
| Attorney's Office | P |
| -Special Assistant County Attorney | |

Law Enforcement Agencies We Serve:

| |
|---|
| Anoka County Sheriff |
| Hennepin County Sheriff |
| Sherburne County Sheriff |
| Wright County Sheriff |
| Annandale Police Department |
| Anoka Police Department |
| Buffalo Police Department |
| Centennial Lakes Police Department |
| Coon Rapids Police Department |
| Elk River Police Department |
| Fridley Police Department |
| Golden Valley Police Department |
| Howard Lake Police Department |
| Osseo Police Department |
| Ramsey Police Department |
| Minnesota Department of Natural Resources |
| Minnesota State Patrol |

Governmental Clients:

| |
|------------------------------------|
| Centennial Lakes Police Department |
| Centennial Fire District |
| Lexington Fire Relief Association |
| United States Federal Defender |

P = BBG provides Prosecution Services
 C = BBG provides Civil Legal Services
 A = Administrative Hearing Services
 CE = BBG provides Code Enforcement Services

PROFESSIONAL REFERENCES

Please contact our Civil Legal Services references:

Dave Berkowitz
Director of Public Works / City Engineer
City of Andover
1685 Crosstown Boulevard NW
Andover, MN 55304
(763) 235-1680

Denise Webster
City Administrator
City of Ham Lake
15544 Central Avenue NE
Ham Lake, MN 55304
(763) 767-5133

Bill Petracek
City Administrator
City of Lexington
9180 Lexington Avenue
Lexington, MN 55014
(763) 231-9444

Please contact our Criminal Prosecution Services references:

Andy Youngquist
Chief of Police
Anoka Police Department
275 Harrison Street
Anoka, MN 55303
(763) 576-2818

Darren McKernan
Patrol Captain
Elk River Police Department
13077 Orono Parkway
Elk River, MN 55330
(763) 635-1202

Paul Lenzmeier
Commander – Criminal Investigations Division
Anoka County Sheriff's Office
13301 Hanson Boulevard NW
Andover, MN 55304
(763) 324-5201

We appreciate the opportunity to submit this proposal for your consideration and welcome any questions and an opportunity to meet with the City Council and staff to explore the possibility of providing legal services to the City of East Bethel. Please contact me so we may discuss the details of our proposal. Thank you for your consideration.

Respectfully submitted,

BERGLUND, BAUMGARTNER & GLASER, LLC

A handwritten signature in blue ink, appearing to be 'MB', with a long horizontal flourish extending to the right.

Mark E. Berglund
Scott C. Baumgartner
Kurt B. Glaser

ATTORNEY PROFESSIONAL QUALIFICATIONS

Scott C. Baumgartner

Academic Training:

William Mitchell College of Law, St. Paul, Minnesota, Juris Doctor, 1994
St. Cloud State University, St. Cloud, Minnesota, B.S. Criminal Justice, 1988

Professional Chronology:

Admitted to Minnesota Bar, 1995
General practice of law, 1995 to 2006
City of Anoka, Assistant City Attorney, 2006 to 2007
City of Andover, Assistant City Attorney and Prosecuting Attorney, 2006 to 2007
City of Lino Lakes, Assistant City Attorney and Prosecuting Attorney, 2006 to 2007
City of Lino Lakes, City Attorney, 2007 to 2009
City of Lino Lakes, Prosecuting Attorney, 2007 to 2008
City of Andover, City Attorney and Prosecuting Attorney, 2007 to Present
City of Anoka, City Attorney, 2007 to present
City of Elk River, Prosecuting Attorney, 2007 to Present
City of Oak Grove, Prosecuting Attorney, 2009 to Present
City of Ramsey, Assistant Prosecuting Attorney, 2014 to 2017
City of Ramsey, Administrative Hearing Officer, 2016 to Present
City of Bethel, Assistant Prosecuting Attorney, 2019 to 2026
City of Annandale, Prosecuting Attorney, 2020 to Present
City of Buffalo, Prosecuting Attorney, 2020 to Present
City of Coon Rapids, Administrative Hearing Officer, 2022 to Present
City of Howard Lake, Prosecuting Attorney, 2024 to Present
City of Bethel, City Attorney and Prosecuting Attorney 2026 to Present

Professional Affiliations:

American Bar Association
Minnesota State Bar Association
Anoka County Bar Association
Anoka County Municipal Prosecutor Association
Member of PATROL (Minnesota's Police Accredited Training Online program)
Anoka County Violence Against Women Task Force Steering Committee Member
Anoka County Domestic Abuse Case Expediting Subcommittee Member

Mark E. Berglund

Academic Training:

St. John's University, Collegeville, Minnesota, B.S. Political Science, 2001
University of Minnesota Law School, Minneapolis, Minnesota, Juris Doctor, 2004

Professional Chronology:

Admitted to Minnesota Bar, 2004
Admitted to the Federal District Court for the District of Minnesota
General Practice, 2004 to Present
City of Blaine, Prosecuting Attorney, 2015 to 2019
City of Elk River, Assistant Prosecuting Attorney, 2018 to 2022
City of Anoka, Prosecuting Attorney, 2022 to Present
City of Ham Lake, City Attorney, 2022 to Present
21st District Ethics Committee, Investigator, 2012 to 2021

Professional Affiliations:

Minnesota State Bar Association
Anoka County Bar Association (* President 2018 to 2019)
Anoka County Municipal Prosecutor Association (Vice President)
Anoka Community Anti-Crime Commission Board Member
Minnesota Trial Lawyers Association

Kurt B. Glaser

Academic Training:

University of Toledo, Ohio, College of Law, Juris Doctor, 1992

Oxford University, England, Magdalen College, Institute on Comparative & International Law, 1990

Professional Chronology:

Admitted to Minnesota Bar, 1992

Admitted to the United States District Court for the District of Minnesota

Admitted to the United States Court of Appeals for the Eighth Circuit

City of Anoka, Hearing Officer, 2016 to Present

Criminal Justice Act Panel for the U.S. District Court of Minnesota, 1998 to Present

City of Lexington, City Attorney and Prosecuting Attorney, 1999 to Present

Centennial Lakes Police Department, General Counsel, 1999 to Present

U.S. Court of Appeals for the Eighth Circuit, C.J.A. Panel, 2002 to Present

City of Centerville, City Attorney and Prosecuting Attorney, 2005 to Present

Centennial Fire District, General Counsel, 2005 to Present

Lexington Fire Relief Association, General Counsel, 2005 to Present

City of Nowthen, Prosecuting Attorney, 2014 to Present

City of Osseo, Prosecuting Attorney, 2022 to Present

City of Rockford, Prosecuting Attorney, 2022 to Present

City of Golden Valley, Prosecuting Attorney, 2023 to Present

City of Ham Lake, Prosecuting Attorney, 2022 to Present

Professional Affiliations:

Minnesota State Bar Association

Anoka County Municipal Prosecutors Association

Anoka County Bar Association

Hennepin County Bar Association

Hennepin County Suburban Prosecutors Association

Federal Bar Association

Paul D. Baertschi

Academic Training:

Southern Illinois University School of Law, J.D. 1979.
Bradley University, B.A. Administration of Criminal Justice, 1975.
Trinity College, 1972 - 1973.

Professional Chronology:

City of Loretto, Prosecuting Attorney, 1986 to 2022
City of Medina, Prosecuting Attorney, 1986 to 2022
Lake Minnetonka Conservation District, Prosecuting Attorney, 1986 to 2022
City of Robbinsdale, Prosecuting Attorney, 1990 to 2018
City of Rockford, Prosecuting Attorney, 1995 to 2022
City of Maple Grove, Prosecuting Attorney, 1996 to 2022
City of Deephaven, Prosecuting Attorney, 1996 to 2022
City of Woodland, Prosecuting Attorney, 1996 to 2022
City of Orono, Prosecuting Attorney, 2016 to 2022
City of Osseo, Prosecuting Attorney, 2016 to 2022
City of Fridley, Prosecuting Attorney (Code enforcement), 2020 to 2022
City of Andover, Prosecuting Attorney, 2022 to Present
City of Bethel, Prosecuting Attorney, 2022 to Present
City of Elk River, Prosecuting Attorney, 2022 to Present
City of Oak Grove, Prosecuting Attorney, 2022 to Present

TALLEN & BAERTSCHI (1993 to 2022); BAERTSCHI & ASSOCIATES (1991 to 1993),
Minneapolis, MN; Criminal law practice including municipal prosecution and private criminal
defense.

HOLMES & GRAVEN, CHARTERED (1989 to 1991); LeFEVERE, LEFLER, KENNEDY,
O'BRIEN & DRAWZ (1987 to 1989), Minneapolis, Minnesota. Position with Holmes & Graven
practicing in the areas of prosecution, municipal law, litigation, and criminal defense.

Professional Publications:

"Minnesota Police Briefs" Creator and editor of a monthly legal newsletter on criminal law.
Subscribers include most major police departments, Minn. State Patrol, and private attorneys.

"Minnesota DWI Desk Book," Co-author of Field Sobriety Testing chapter, Minnesota CLE,
2003 and revised 2007.

"Law Enforcement Training Manual" for the Minnesota County Attorney's Association.
DWI Chapter, 1990.

Joshua Meier

Academic Training:

Mitchell Hamline School of Law, Juris Doctor, 2024

Iowa State University, Bachelor of Arts in Criminal Justice with a minor in Child-Adult Family Services, May 2021 Dean's List Honors (Spring 2019 – Spring 2021)

Professional Chronology:

Admitted to Minnesota Bar, 2024

City of Golden Valley, Prosecuting Attorney, 2024 to Present

City of Osseo, Prosecuting Attorney, 2024 to Present

City of Rockford, Prosecuting Attorney, 2024 to Present

Hennepin County Attorney's Office, Certified Student Attorney, Youth Prosecution Division, 2022 to 2024.

Legal Assistance To Prisoners (LAMP), Certified Student Attorney, 2023 to 2024.

Iowa State University Police Department, Lead Supervisor and Community Service Officer, 2019 – 2020

Professional Affiliations:

Minnesota State Bar Association

Anoka County Municipal Prosecutors Association

Hennepin County Suburban Prosecutors Association

**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: March 9, 2026

Agenda Item Number: Item 6.0 A-H

Requested Action: Consider approving the Consent Agenda as presented

Background Information:

Item A – Approve Bills

Item B – February 23, 2026 City Council Work Meeting Minutes

Minutes from the February 23, 2026 City Council work meeting are attached for your review.

Item C – Approve 2027 SRWMO Proposed Budget

The Sunrise River WMO is a joint powers organization consisting of Columbus, East Bethel, Ham Lake, and Linwood. The SRWMO Joint Powers Agreement provides rules and procedures for operation of the SRWMO. Membership in Watershed Management Organizations and Watershed Management Districts is mandated by the Minnesota Bureau of Soil and Water Resources (BSWR) for all municipalities in the seven county Metro area.

The SRWMO’s draft 2027 budget is provided to each member city for their input and is attached for review. After ratification, and absent any comments or direction from East Bethel, our portion of the budget would be considered approved at the level indicated for 2027. Any comments or direction would need to be communicated before March 31, 2026.

Budgets for 2027 (proposed) and the previous four years are as follows:

| <u>YEAR</u> | <u>SRWMO BUDGET</u> | <u>EAST BETHEL PORTION</u> |
|-------------|---------------------|----------------------------|
| 2027 | \$55,411 | \$15,831 |
| 2026 | \$50,643 | \$14,104 |
| 2025 | \$47,189 | \$13,251 |
| 2024 | \$47,186 | \$13,456 |
| 2023 | \$44,500 | \$12,647 |

Staff is recommending approval of the attached proposed 2027 SRWMO budget

Item D - Res. 2026-12, Commemorating Jeff Borstner’s Years of Service

Firefighter Jeff Borstner joined the East Bethel Fire Department in July of 1988 and has been a dedicated member ever since. Jeff has always been the type of firefighter that all should strive to emulate. He has been a hardworking, quiet professional, always finding work to be done even when not tasked. His full-time job enabled him to be a consistent contributor to the "day shift" crew. This meant responding to calls when limited staff were available and always pulling more than his own weight.

Jeff has held an officer position in the past, and even though he is retiring as a firefighter, he has undoubtedly been a mentor and role model for countless candidates as they begin their careers with the Fire Department. He always greets new staff with a friendly demeanor and

has strove to leave the department better than he found it. His absence from the department will be a large void not easily filled.

After over 37 years of service, Firefighter Borstner has tendered his resignation and steps into a well-deserved retirement. We thank him for his service and selfless dedication to the community and wish him well in retirement.

Item E – Accept Resignation of East Bethel Firefighter Wilson Supuk

Probationary Firefighter Wilson Supuk began his career with the fire department in August 2025. Due to a change in his employment, he has resigned from the department and hopes to apply again. Chief Cielocha recommends the acceptance of Probationary Firefighter Wilson Supuk's resignation.

Item F - Maynard Peterson Field Use Agreement

In 2024, the City of East Bethel and the Midwest Speed Fastpitch Club entered into a two year agreement for the use of Maynard Peterson Park for weeknight softball use. The agreement called out annual payments to help offset some of the much needed field improvements. The Midwest Speed Fastpitch club is a well-established club with numerous teams and has ties to the Coon Lake Beach neighborhood.

The contract is up for renewal in 2026, and the Midwest Speed would like to extend the contract for another 2-year term at the same rate with the funds continuing to go towards field improvements at that location.

Staff recommends the agreement between the Midwest Speed and the City of East Bethel for weeknight use of Maynard Peterson Park for the next two years.

Item G – Purchase of Equipment – 3-point Mower

Staff have checked state contracts for 3-point mower attachments that would meet the needs of the City's ground maintenance requirements. Staff have looked at various models from different manufacturers and recommend the low quote from Lano Equipment for the Land Pride AFM4214 3-point mower attachment.

Funds for the acquisition have been saved and are provided for in the 2026 Equipment Replacement Fund. Funding was budgeted at \$25,000 and the state contract price is \$22,944.75. The sale of the existing mower is expected to bring in between \$500-\$2,000.

Staff recommends the purchase of the 2026 Land Pride AFM4214 3-point mower attachment. This piece of equipment is expected to meet the City's current and future needs for 12 years.

Item H – Resolution 2026-13 Declaring Surplus Property

As part of the City's Equipment Replacement Program, the 2013 Land Pride 3-point mower attachment is scheduled for replacement in 2026. This attachment has outlived its useful projected in-service life of twelve years and has reached a point where repairs are becoming numerous. Improvements in the design of the new model will help eliminate down time and increase efficiency.

Staff recommends declaring the 2013 Land Pride 3-point mower attachment surplus property and offering it up for public auction on the State of Minnesota on-line government surplus auction website MInnBid.org.

Fiscal Impact: Items requiring expenditures have approved 2026 Budget funds to cover their costs.

Recommendation(s): Staff recommends approval of the Consent Agenda as presented.



Payments

Current Period: March 2026

Payments Batch 20260309PAY \$89,249.28

| | | | | |
|------------------|-------------------|--------------------|------------------------|-------------------------|
| Refer | 0 ACE SOLID WASTE | | | - |
| Cash Payment | E 101-41940-385 | Refuse Removal | City Hall Service | \$122.16 |
| Invoice | 12960661T067 | 3/1/2026 | | |
| Cash Payment | E 615-49851-385 | Refuse Removal | Arena Service | \$371.22 |
| Invoice | 12960661T067 | 3/1/2026 | | |
| Cash Payment | E 101-43220-385 | Refuse Removal | Public Works Service | \$635.70 |
| Invoice | 12960661T067 | 3/1/2026 | | |
| Cash Payment | E 101-42210-385 | Refuse Removal | Fire Station Service | \$189.90 |
| Invoice | 12960661T067 | 3/1/2026 | | |
| Cash Payment | E 226-43235-385 | Refuse Removal | Recycling Service | \$854.80 |
| Invoice | 12960661T067 | 3/1/2026 | | |
| Cash Payment | E 101-42210-385 | Refuse Removal | Fire Station 3 Service | \$49.42 |
| Invoice | 12960661T067 | 3/1/2026 | | |
| Transaction Date | 3/3/2026 | First Bank & Trust | 10100 | Total \$2,223.20 |

| | | | | |
|------------------|----------------------|------------------------|------------------------------------|-----------------------|
| Refer | 0 ALEX AIR APPARATUS | | | - |
| Cash Payment | E 101-42210-402 | Repairs/Maint Machiner | Annual Compressor Test, Station #1 | \$982.08 |
| Invoice | 10586 | 2/17/2026 | | |
| Transaction Date | 3/3/2026 | First Bank & Trust | 10100 | Total \$982.08 |

| | | | | |
|------------------|----------------------|------------------------|---|-----------------------|
| Refer | 0 ALEX AIR APPARATUS | | | - |
| Cash Payment | E 101-42210-402 | Repairs/Maint Machiner | Annual compressor service and air quality test - Station #2 | \$888.56 |
| Invoice | 10587 | 2/17/2026 | | |
| Transaction Date | 3/3/2026 | First Bank & Trust | 10100 | Total \$888.56 |

| | | | | |
|------------------|-----------------------------|-------------------------|--|-------------------------|
| Refer | 0 ANOKA COUNTY PROPERTY REC | | | - |
| Cash Payment | E 101-41520-307 | Professional Services F | 2025 Truth in Taxation & Special Assessments | \$2,014.81 |
| Invoice | 03 2026 | 3/2/2026 | | |
| Cash Payment | E 436-43600-307 | Professional Services F | 2025 Truth in Taxation & Special Assessments | \$888.61 |
| Invoice | 03 2026 | 3/2/2026 | | |
| Cash Payment | E 437-43700-307 | Professional Services F | 2025 Truth in Taxation & Special Assessments | \$888.61 |
| Invoice | 03 2026 | 3/2/2026 | | |
| Cash Payment | E 438-43800-307 | Professional Services F | 2025 Truth in Taxation & Special Assessments | \$888.60 |
| Invoice | 03 2026 | 3/2/2026 | | |
| Cash Payment | E 439-43900-307 | Professional Services F | 2025 Truth in Taxation & Special Assessments | \$888.60 |
| Invoice | 03 2026 | 3/2/2026 | | |
| Transaction Date | 3/3/2026 | First Bank & Trust | 10100 | Total \$5,569.23 |

| | | | | |
|------------------|---------------------|-------------------------|-------------------------|-----------------------|
| Refer | 0 ASPEN MILLS, INC. | | | - |
| Cash Payment | E 101-42210-214 | Clothing & Personal Equ | Nametags & Collar Brass | \$157.70 |
| Invoice | 371324 | 2/24/2026 | | |
| Transaction Date | 3/3/2026 | First Bank & Trust | 10100 | Total \$157.70 |

| | | | | |
|------------------|---------------------|-------------------------|----------------------|-----------------------|
| Refer | 0 ASPEN MILLS, INC. | | | - |
| Cash Payment | E 101-42210-214 | Clothing & Personal Equ | Millette; Pant, Belt | \$121.99 |
| Invoice | 371350 | 2/24/2026 | | |
| Transaction Date | 3/3/2026 | First Bank & Trust | 10100 | Total \$121.99 |

| | | | | |
|------------------|------------------|-------------------------|--------------------|-----------------------|
| Refer | 0 AYSHFORD, NATE | | | - |
| Cash Payment | E 101-43220-214 | Clothing & Personal Equ | Boot Reimbursement | \$123.25 |
| Invoice | 4058955 | 2/27/2026 | | |
| Transaction Date | 3/3/2026 | First Bank & Trust | 10100 | Total \$123.25 |

Refer 0 BDM Construction



Payments

Current Period: March 2026

| | | | | |
|---------------------|--|--|-------|----------------------|
| Cash Payment | R 601-37100 Water Sales (Residential) | Refund of Overpayment at Closing; 24162 Polk St NE | | \$49.92 |
| Invoice 24162 | 2/27/2026 | | | |
| Transaction Date | 3/3/2026 | First Bank & Trust | 10100 | Total \$49.92 |
| Refer | 0 CINTAS CORPORATION | | | |
| Cash Payment | E 101-43220-403 Bldgs/Facilities Repair/ | Rugs/Mats | | \$8.43 |
| Invoice 4261403326 | 3/3/2026 | | | |
| Cash Payment | E 101-43201-214 Clothing & Personal Equ | Uniforms/Parks | | \$30.89 |
| Invoice 4261403326 | 3/3/2026 | | | |
| Cash Payment | E 101-43220-214 Clothing & Personal Equ | Uniforms/Streets | | \$30.89 |
| Invoice 4261403326 | 3/3/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total \$70.21 |
| Refer | 0 CINTAS CORPORATION | | | |
| Cash Payment | E 101-43220-403 Bldgs/Facilities Repair/ | Rugs/Mats | | \$8.43 |
| Invoice 4260643694 | 2/24/2026 | | | |
| Cash Payment | E 101-43201-214 Clothing & Personal Equ | Uniforms/Parks | | \$30.89 |
| Invoice 4260643694 | 2/24/2026 | | | |
| Cash Payment | E 101-43220-214 Clothing & Personal Equ | Uniforms/Streets | | \$30.89 |
| Invoice 4260643694 | 2/24/2026 | | | |
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total \$70.21 |
| Refer | 0 Connexus Energy | | | |
| Cash Payment | E 101-42210-381 Electric Utilities | 401974-222524 Fire Sta Str Lgt | | \$8.60 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-43220-381 Electric Utilities | 401974-222621 22/65 St Lght | | \$13.11 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 601-49401-381 Electric Utilities | 401974-230019Minard Bldg Util | | \$263.08 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-41940-381 Electric Utilities | 401974-230319 City Hall | | \$881.86 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-43201-381 Electric Utilities | 401974-230320 Booster E, Light | | \$31.61 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-43201-381 Electric Utilities | 401974-230397 CLB Park | | \$16.50 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 226-43235-381 Electric Utilities | 401974-230522 Recycle Ctr | | \$84.09 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-41940-381 Electric Utilities | 401974-230643 Comm Sign | | \$136.41 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-43220-381 Electric Utilities | 401974-246698 Coopers Signal | | \$118.46 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-43220-381 Electric Utilities | 401974-246934 Sims/Cooper Ligh | | \$98.00 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-43201-381 Electric Utilities | 401974-261384 Booster West | | \$40.20 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-42210-381 Electric Utilities | 401974-264419 CLB Fire Sta | | \$163.52 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-43220-381 Electric Utilities | 401974-272473 Maint Utilities | | \$480.56 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-42210-381 Electric Utilities | 401974-272473 Fire Sta 2 | | \$120.14 |
| Invoice 02 2026 | 2/20/2026 | | | |
| Cash Payment | E 101-43201-381 Electric Utilities | 401974-275286 Booster E.Warmin | | \$18.82 |
| Invoice 02 2026 | 2/20/2026 | | | |



Payments

Current Period: March 2026

| | | | | |
|-----------------|-----------------|--------------------|---------------------------------|------------|
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-279400 Whisp Asp Str Lg | \$118.55 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-286312 Siren1, 187th Ln | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-286343 Siren 6, EBB | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-286345 Siren 8, Polk St | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-286347 Siren 9, 209th | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-286348 Siren 10 Buchana | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-286349 Siren 11, 241st | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-286350 Siren 5, Kissel | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-286353 Siren 15, Durant | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-287542 Siren 2, 185th LN | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-287543, Siren 3, Viking | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-287544 Siren 4 Wild Ric | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-287545 Siren 7, Klondike | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-287546, Siren 13 EBB | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-287547 Siren 14 212th | \$5.40 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-42210-381 | Electric Utilities | 401974-288966 Fire Station | \$644.64 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-291146 Street Lights | \$661.75 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43201-381 | Electric Utilities | 401974-293644 JA Warm House | \$40.20 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43201-381 | Electric Utilities | 401974-301095-HH Park Irrigati | \$16.50 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43201-381 | Electric Utilities | 401974-301101 Whisp Oaks Well | \$16.50 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 601-49401-381 | Electric Utilities | 401974-301384 Well #2 | \$111.94 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 601-49401-381 | Electric Utilities | 401974-302975 Water TrmtPlant | \$1,302.78 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-303718 65/221st Light | \$81.25 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 101-41940-381 | Electric Utilities | 401974-303831 City Hall Sign | \$18.18 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 602-49451-381 | Electric Utilities | 401974-304178 Lift Station #2 | \$231.10 |
| Invoice 02 2026 | | 2/20/2026 | | |
| Cash Payment | E 602-49451-381 | Electric Utilities | 401974-305488 Lift Station #1 | \$88.93 |
| Invoice 02 2026 | | 2/20/2026 | | |



CITY OF EAST BETHEL

03/06/26 8:56 AM

Page 4

Payments

Current Period: March 2026

| | | | | | | |
|---------------------|-------------------------------------|--------------------------|--------------------|--|--------------|--------------------|
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-312639 | 19463 Hwy 65 RCI | | \$34.70 |
| Invoice 02 2026 | | 2/20/2026 | | | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-312640 | 19135 Hwy 65 RCI | | \$35.73 |
| Invoice 02 2026 | | 2/20/2026 | | | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-312641 | 19300 Hwy 65 RCI | | \$44.38 |
| Invoice 02 2026 | | 2/20/2026 | | | | |
| Cash Payment | E 101-43220-381 | Electric Utilities | 401974-312642 | 19275 Hwy 65 RCI | | \$46.71 |
| Invoice 02 2026 | | 2/20/2026 | | | | |
| Cash Payment | E 615-49851-381 | Electric Utilities | 437768-230360 | Arena Utilities | | \$4,354.38 |
| Invoice 02 2026 | | 2/20/2026 | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total | \$10,398.78 |
| Refer | 0 <u>EAGLE ENGRAVING</u> | | | | | |
| Cash Payment | E 101-42210-214 | Clothing & Personal Equ | | 2"x8" signs, Large Fireground Tags | | \$35.05 |
| Invoice 2026-1728 | | 2/18/2026 | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | Total | \$35.05 |
| Refer | 0 <u>EHLERS</u> | | | | | |
| Cash Payment | E 436-43600-307 | Professional Services F | | Discussions & Review of SF Lot Development | | \$243.75 |
| Invoice 105146 | | 2/17/2026 | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | Total | \$243.75 |
| Refer | 0 <u>FACTORY MOTOR PARTS</u> | | | | | |
| Cash Payment | E 101-42210-221 | Motor Vehicles Parts | | Duty 1; Strut Assy | | \$125.56 |
| Invoice 159-157462 | | 2/17/2026 | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total | \$125.56 |
| Refer | 0 <u>FES, INC</u> | | | | | |
| Cash Payment | E 101-42210-214 | Clothing & Personal Equ | | Helmets | | \$747.29 |
| Invoice 21834 | | 2/25/2026 | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | Total | \$747.29 |
| Refer | 0 <u>First State Tire Recycling</u> | | | | | |
| Cash Payment | E 226-43235-307 | Professional Services F | | Tire Recycling | | \$109.62 |
| Invoice CU-44630 | | 3/3/2026 | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total | \$109.62 |
| Refer | 0 <u>First State Tire Recycling</u> | | | | | |
| Cash Payment | E 226-43235-307 | Professional Services F | | Tire Recycling | | \$150.94 |
| Invoice CU-44635 | | 3/4/2026 | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total | \$150.94 |
| Refer | 0 <u>FLEET PRIDE</u> | | | | | |
| Cash Payment | E 101-43220-221 | Motor Vehicles Parts | | Truck #45; Cummins Assembly | | \$197.99 |
| Invoice 132572824 | | 2/25/2026 | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | Total | \$197.99 |
| Refer | 0 <u>FLEET PRIDE</u> | | | | | |
| Cash Payment | E 101-43220-229 | Equipment Parts | | Filters | | \$52.70 |
| Invoice 132674331 | | 3/2/2026 | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total | \$52.70 |
| Refer | 0 <u>FLEET PRIDE</u> | | | | | |
| Cash Payment | E 101-43220-213 | Lubricants and Additives | | Anti Freeze | | \$83.94 |
| Invoice 132618988 | | 2/27/2026 | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total | \$83.94 |
| Refer | 0 <u>GOPHER STATE ONE CALL</u> | | | | | |



CITY OF EAST BETHEL

03/06/26 8:56 AM

Page 5

Payments

Current Period: March 2026

| | | | | | | | | | |
|---------------------|------------------------------|--------------------------|---|-------|--|--|--------------|--|-----------------|
| Cash Payment | E 101-43220-307 | Professional Services F | One Call Locate Service | | | | | | \$4.05 |
| Invoice | 6020359 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | | | Total | | \$4.05 |
| Refer | 0 GRAINGER | | | | | | | | |
| Cash Payment | E 101-43201-217 | Safety Supplies | Safety Glasses | | | | | | \$35.64 |
| Invoice | 9819040560 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | | | Total | | \$35.64 |
| Refer | 0 HAM LAKE HARDWARE | | | | | | | | |
| Cash Payment | E 101-42210-223 | Bldg/Facility Repair Sup | Connector | | | | | | \$17.99 |
| Invoice | 1106126 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | | | Total | | \$17.99 |
| Refer | 0 KING, JILL | | | | | | | | |
| Cash Payment | E 101-42210-434 | Conferences/Meetings | Mileage Reimbursement for Fire Vehicle Training | | | | | | \$84.00 |
| Invoice | | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | | | Total | | \$84.00 |
| Refer | 0 LEAGUE OF MINNESOTA CITIES | | | | | | | | |
| Cash Payment | E 101-41320-434 | Conferences/Meetings | 2026 Safety & Loss Control Workshop; F. Bell | | | | | | \$20.00 |
| Invoice | 446668 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | | | Total | | \$20.00 |
| Refer | 0 LUTMER, STEVE | | | | | | | | |
| Cash Payment | E 101-42410-434 | Conferences/Meetings | 2026 Spring Seminar-Dept. of Labor & Industry | | | | | | \$125.00 |
| Invoice | DLIMN2001476152 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | | | Total | | \$125.00 |
| Refer | 0 MACQUEEN | | | | | | | | |
| Cash Payment | E 101-42210-231 | Small Tools and Minor E | SCBA Repair | | | | | | \$194.00 |
| Invoice | p63368 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | | | Total | | \$194.00 |
| Refer | 0 MENARDS BLAINE | | | | | | | | |
| Cash Payment | E 101-41940-223 | Bldg/Facility Repair Sup | Paint, Paint Roller Covers | | | | | | \$83.17 |
| Invoice | 98061 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | | | Total | | \$83.17 |
| Refer | 0 MENARDS CAMBRIDGE | | | | | | | | |
| Cash Payment | E 101-42210-223 | Bldg/Facility Repair Sup | LED Strip Lights | | | | | | \$423.31 |
| Invoice | 49367 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | | | Total | | \$423.31 |
| Refer | 0 MENARDS CAMBRIDGE | | | | | | | | |
| Cash Payment | E 101-41940-223 | Bldg/Facility Repair Sup | U Channel, Spray Paint | | | | | | \$16.24 |
| Invoice | 49964 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | | | Total | | \$16.24 |
| Refer | 0 MENARDS FOREST LAKE | | | | | | | | |
| Cash Payment | E 101-41940-223 | Bldg/Facility Repair Sup | Spray Paint, Ballast | | | | | | \$95.83 |
| Invoice | 74879 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 3/4/2026 | | First Bank & Trust | 10100 | | | Total | | \$95.83 |
| Refer | 0 MENARDS FOREST LAKE | | | | | | | | |
| Cash Payment | E 101-42210-223 | Bldg/Facility Repair Sup | Ballasts, Shut-Off Y-Valve, LED Motion Security Flood Light | | | | | | \$89.36 |
| Invoice | 74596 | | | | | | | | |
| | | | | | | | | | |
| Transaction Date | 2/19/2026 | | | | | | | | |



CITY OF EAST BETHEL

03/06/26 8:56 AM

Page 6

Payments

Current Period: March 2026

| | | | | | |
|------------------|--------------------------------------|---------------------------|--|--------------|--------------------|
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total | \$89.36 |
| Refer | 0 <u>MENARDS FOREST LAKE</u> | | | | |
| Cash Payment | E 101-42210-223 | Bldg/Facility Repair Sup | Ballast | | -\$17.99 |
| Invoice | 74605 | 2/19/2026 | | | |
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total | -\$17.99 |
| Refer | 0 <u>MENARDS FOREST LAKE</u> | | | | |
| Cash Payment | E 101-41940-223 | Bldg/Facility Repair Sup | Tray Liner, Mirror clips, U-Channel, LED Work Light, Roller covers | | \$114.71 |
| Invoice | 75360 | 3/4/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$114.71 |
| Refer | 0 <u>METRO INET</u> | | | | |
| Cash Payment | E 101-41320-309 | Information Systems | Computer and Network Support | | \$1,313.26 |
| Invoice | 3337 | 3/1/2026 | | | |
| Cash Payment | E 101-41520-309 | Information Systems | Computer and Network Support | | \$1,229.63 |
| Invoice | 3337 | 3/1/2026 | | | |
| Cash Payment | E 101-41910-309 | Information Systems | Computer and Network Support | | \$819.76 |
| Invoice | 3337 | 3/1/2026 | | | |
| Cash Payment | E 101-42410-309 | Information Systems | Computer and Network Support | | \$1,229.63 |
| Invoice | 3337 | 3/1/2026 | | | |
| Cash Payment | E 101-43220-309 | Information Systems | Computer and Network Support | | \$811.39 |
| Invoice | 3337 | 3/1/2026 | | | |
| Cash Payment | E 101-43201-309 | Information Systems | Computer and Network Support | | \$25.09 |
| Invoice | 3337 | 3/1/2026 | | | |
| Cash Payment | E 101-42210-309 | Information Systems | Computer and Network Support | | \$2,826.54 |
| Invoice | 3337 | 3/1/2026 | | | |
| Cash Payment | E 615-49851-309 | Information Systems | Computer and Network Support | | \$404.70 |
| Invoice | 3337 | 3/1/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$8,660.00 |
| Refer | 0 <u>METROPOLITAN COUNCIL ENV SV</u> | | | | |
| Cash Payment | E 602-49451-307 | Professional Services F | Wastewater Treatment Services | | \$6,909.56 |
| Invoice | 0001202597 | 3/3/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$6,909.56 |
| Refer | 0 <u>METROPOLITAN COUNCIL SAC</u> | | | | |
| Cash Payment | G 602-20820 | Due to MCES-SAC Fees | MCES SAC Charges | | \$12,740.00 |
| Invoice | 02 2026 | 3/1/2026 | | | |
| Cash Payment | R 602-34407 | Sewer Availability Charge | MCES SAC Charges | | -\$127.40 |
| Invoice | 02 2026 | 3/1/2026 | | | |
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total | \$12,612.60 |
| Refer | 0 <u>MEYENBURG, TIM</u> | | | | |
| Cash Payment | E 101-43220-214 | Clothing & Personal Equ | Boot Reimbursement | | \$158.59 |
| Invoice | | 3/3/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$158.59 |
| Refer | 0 <u>MIDWAY FORD COMPANY</u> | | | | |
| Cash Payment | E 101-43220-221 | Motor Vehicles Parts | Truck #38; Sensor Repair | | \$674.13 |
| Invoice | 650981 | 2/23/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$674.13 |
| Refer | 0 <u>MIDWEST MACHINERY</u> | | | | |
| Cash Payment | E 701-43220-540 | Heavy Machinery | John Deere SM60 Mulching Head | | \$24,105.70 |
| Invoice | 10781857 | 2/19/2026 | City Council Packet, page 65 | | |



CITY OF EAST BETHEL

03/06/26 8:56 AM

Page 7

Payments

Current Period: March 2026

| | | | | | |
|------------------|-------------------------------|--------------------------|--|--------------|--------------------|
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total | \$24,105.70 |
| Refer | 0 MN EQUIPMENT | | | | |
| Cash Payment | E 101-43201-231 | Small Tools and Minor E | Stihl Pole Pruner | | \$654.49 |
| Invoice | p81960 | 2/25/2026 | | | |
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total | \$654.49 |
| Refer | 0 MN EQUIPMENT | | | | |
| Cash Payment | E 101-43201-229 | Equipment Parts | Drive Tube | | \$397.99 |
| Invoice | p81976 | 2/26/2026 | | | |
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total | \$397.99 |
| Refer | 0 MN REVENUE | | | | |
| Cash Payment | G 101-20400 | Sales Tax Payable | Ck# 001919E 3/4/2026 Sales Tax Remittance | | \$165.00 |
| Invoice | 02 2026 | 3/3/2026 | | | |
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total | \$165.00 |
| Refer | 0 MN RURAL WATER ASSOC | | | | |
| Cash Payment | E 601-49401-422 | Auto/Misc Licensing Fee | 2026 Annual Membership Fee Ayshford | | \$450.00 |
| Invoice | 02 2026 | 2/23/2026 | | | |
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total | \$450.00 |
| Refer | 0 MN STATE PATROL CMV SECTION | | | | |
| Cash Payment | E 101-43220-422 | Auto/Misc Licensing Fee | Vehicle Inspection Decals | | \$14.00 |
| Invoice | 2026 | 2/24/2026 | | | |
| Cash Payment | E 101-43220-422 | Auto/Misc Licensing Fee | Vehicle Inspection Decals | | \$16.00 |
| Invoice | 2026 | 2/24/2026 | | | |
| Transaction Date | 3/4/2026 | First Bank & Trust | 10100 | Total | \$30.00 |
| Refer | 0 NORTHLAND F.O.O.L.S. | | | | |
| Cash Payment | E 101-42210-434 | Conferences/Meetings | Winning the Fireground: No Excuses Lecture | | \$200.00 |
| Invoice | 001 | 1/18/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$200.00 |
| Refer | 0 O REILLY | | | | |
| Cash Payment | E 101-42210-221 | Motor Vehicles Parts | G-21; Battery | | \$337.98 |
| Invoice | 1539-406723 | 2/20/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$337.98 |
| Refer | 0 O REILLY | | | | |
| Cash Payment | E 101-42210-221 | Motor Vehicles Parts | 2020 Tahoe; Oil | | \$71.90 |
| Invoice | 1539-406512 | 2/19/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$71.90 |
| Refer | 0 O REILLY | | | | |
| Cash Payment | E 101-43220-229 | Equipment Parts | Filters, Spark Plug | | \$25.78 |
| Invoice | 1539-408579 | 3/2/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$25.78 |
| Refer | 0 PDCM/SCSU-RANGE | | | | |
| Cash Payment | E 101-42210-434 | Conferences/Meetings | Training; King | | \$400.00 |
| Invoice | 337900-12531 | 2/19/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$400.00 |
| Refer | 0 PLUNKETTS PEST CONTROL | | | | |
| Cash Payment | E 101-41940-223 | Bldg/Facility Repair Sup | Pest Control City Hall | | \$84.50 |
| Invoice | 10412563 | 3/1/2026 | | | |
| Transaction Date | 3/5/2026 | First Bank & Trust | 10100 | Total | \$84.50 |



Payments

Current Period: March 2026

| | | | | | |
|------------------|--------------------------|--------------------------|--|-------|-------------------------|
| Refer | 0 Robert B. Hill Company | | - | | |
| Cash Payment | E 101-41940-403 | Bldgs/Facilities Repair/ | Softener Rental | | \$18.00 |
| Invoice | 61785 | 3/1/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$18.00 |
| Refer | 0 SPEEDWAY #4788 | | - | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$20.71 |
| Invoice | 328853 | 5/26/2025 | | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$54.55 |
| Invoice | 333009 | 6/2/2025 | | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$49.92 |
| Invoice | 348607 | 7/3/2025 | | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$50.59 |
| Invoice | 367245 | 8/9/2025 | | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$47.79 |
| Invoice | 1010707 | 8/21/2025 | | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$48.52 |
| Invoice | 1028419 | 10/6/2025 | | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$15.59 |
| Invoice | 1020801 | 10/20/2025 | | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$61.75 |
| Invoice | 1023583 | 11/3/2025 | | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$24.92 |
| Invoice | 1025040 | 1/15/2026 | | | |
| Cash Payment | E 101-42210-212 | Motor Fuels | Backpay for unpaid fuel receipts | | \$15.24 |
| Invoice | 1012901 | 1/18/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$389.58 |
| Refer | 0 SUMMIT FIRE PROTECTION | | - | | |
| Cash Payment | E 101-41940-403 | Bldgs/Facilities Repair/ | Annual Fire Ext. Inspection | | \$603.25 |
| Invoice | 3882667 | 2/24/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$603.25 |
| Refer | 0 SUMMIT FIRE PROTECTION | | - | | |
| Cash Payment | E 601-49401-403 | Bldgs/Facilities Repair/ | Installation of Cellular Monitor for Fire Alarm & Burglary | | \$1,980.00 |
| Invoice | 3858542 | 2/12/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$1,980.00 |
| Refer | 0 SUMMIT FIRE PROTECTION | | - | | |
| Cash Payment | E 601-49401-422 | Auto/Misc Licensing Fee | Annual Monitoring | | \$600.00 |
| Invoice | 3861062 | 2/12/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$600.00 |
| Refer | 0 SUMMIT FIRE PROTECTION | | - | | |
| Cash Payment | E 601-49401-422 | Auto/Misc Licensing Fee | Annual Monitoring | | \$600.00 |
| Invoice | 3861061 | 2/12/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$600.00 |
| Refer | 0 SUMMIT FIRE PROTECTION | | - | | |
| Cash Payment | E 101-43220-403 | Bldgs/Facilities Repair/ | Public Works-Annual Fire Extinguisher Inspection | | \$1,017.15 |
| Invoice | 3882643 | 2/24/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$1,017.15 |
| Refer | 0 SUMMIT FIRE PROTECTION | | - | | |



Payments

Current Period: March 2026

| | | | | | |
|---------------------|--------------------------|----------------------------|--|--------------|-------------------|
| Cash Payment | E 101-42210-403 | Bldgs/Facilities Repair/ | Fire Station-Annual Fire Extinguisher Inspection | | \$1,975.90 |
| Invoice | 3882653 | 2/24/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust 10100 | Total | \$1,975.90 |
| Refer | 0 SUMMIT FIRE PROTECTION | | | | |
| Cash Payment | E 226-43235-403 | Bldgs/Facilities Repair/ | Recycling Center-Annual Fire Extinguisher Inspection | | \$18.50 |
| Invoice | 3882627 | 2/24/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust 10100 | Total | \$18.50 |
| Refer | 0 SUMMIT FIRE PROTECTION | | | | |
| Cash Payment | E 615-49851-403 | Bldgs/Facilities Repair/ | Ice Arena-Annual Fire Extinguisher Inspection | | \$81.00 |
| Invoice | 3891759 | 2/26/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust 10100 | Total | \$81.00 |
| Refer | 0 T MOBILE | | | | |
| Cash Payment | E 101-43220-321 | Telephone | 6123283927-J.Haller | | \$30.03 |
| Invoice | 02 2026 | 2/21/2026 | | | |
| Cash Payment | E 101-42210-321 | Telephone | 6126851784-J.Cielocha | | \$44.55 |
| Invoice | 02 2026 | 2/21/2026 | | | |
| Cash Payment | E 101-42410-321 | Telephone | 7632861635-S.Lutmer | | \$30.03 |
| Invoice | 02 2026 | 2/21/2026 | | | |
| Cash Payment | E 101-42210-321 | Telephone | 9522977467-B.Uden | | \$50.52 |
| Invoice | 02 2026 | 2/21/2026 | | | |
| Cash Payment | E 601-49401-321 | Telephone | 5669423579-Water Dept. Mobile Internet | | \$41.85 |
| Invoice | 02 2026 | 2/21/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust 10100 | Total | \$196.98 |
| Refer | 0 THE HARTFORD | | | | |
| Cash Payment | E 101-41320-135 | Disability Life Insuranc | March 2026 Short & Long Term Disability Premium | | \$84.59 |
| Invoice | 556728089485 | 3/2/2026 | | | |
| Cash Payment | E 101-41520-135 | Disability Life Insuranc | March 2026 Short & Long Term Disability Premium | | \$84.59 |
| Invoice | 556728089485 | 3/2/2026 | | | |
| Cash Payment | E 101-42410-135 | Disability Life Insuranc | March 2026 Short & Long Term Disability Premium | | \$84.58 |
| Invoice | 556728089485 | 3/2/2026 | | | |
| Cash Payment | E 101-43220-135 | Disability Life Insuranc | March 2026 Short & Long Term Disability Premium | | \$140.97 |
| Invoice | 556728089485 | 3/2/2026 | | | |
| Cash Payment | E 101-43201-135 | Disability Life Insuranc | March 2026 Short & Long Term Disability Premium | | \$112.78 |
| Invoice | 556728089485 | 3/2/2026 | | | |
| Cash Payment | E 101-42210-135 | Disability Life Insuranc | March 2026 Short & Long Term Disability Premium | | \$56.39 |
| Invoice | 556728089485 | 3/2/2026 | | | |
| Cash Payment | E 101-41910-135 | Disability Life Insuranc | March 2026 Short & Long Term Disability Premium | | \$28.19 |
| Invoice | 556728089485 | 3/2/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust 10100 | Total | \$592.09 |
| Refer | 0 TIMESAVER | | | | |
| Cash Payment | E 101-41320-307 | Professional Services F | 2/9/26 Council Meeting Minute Transcription | | \$261.00 |
| Invoice | 31921 | 2/26/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust 10100 | Total | \$261.00 |
| Refer | 0 TreviPay | | | | |



Payments

Current Period: March 2026

| | | | | | |
|------------------|-----------------------------|--------------------------|--------------------------------|-------|-----------------------|
| Cash Payment | E 101-43201-229 | Equipment Parts | Slip Hooks | | \$56.98 |
| Invoice | 50443475 | 2/23/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$56.98 |
| Refer | 0 US BANK EQUIPMENT FINANCE | | | | |
| Cash Payment | E 101-41320-413 | Office Equipment Rental | Copier Contract E173M811164 | | \$445.46 |
| Invoice | 576730733 | 3/1/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$445.46 |
| Refer | 0 VERIZON | | | | |
| Cash Payment | E 101-42210-321 | Telephone | 542341734-00001Fire Dept | | \$560.14 |
| Invoice | 6136340106 | 2/18/2026 | | | |
| Transaction Date | 3/5/2026 | | First Bank & Trust | 10100 | Total \$560.14 |
| Refer | 0 WRIGHT HENNEPIN | | | | |
| Cash Payment | E 601-49401-403 | Bldgs/Facilities Repair/ | 15016813716.Minard Bldg | | \$42.95 |
| Invoice | 35032839493 | 2/27/2026 | | | |
| Cash Payment | E 101-41940-403 | Bldgs/Facilities Repair/ | 150-1691-9318-City Hall | | \$46.40 |
| Invoice | 35032839493 | 2/27/2026 | | | |
| Cash Payment | E 615-49851-403 | Bldgs/Facilities Repair/ | 15016814169-Arena | | \$44.90 |
| Invoice | 35032839493 | 2/27/2026 | | | |
| Cash Payment | E 101-41940-403 | Bldgs/Facilities Repair/ | 150-1691-9318-City Hall | | \$22.00 |
| Invoice | 35032839493 | 2/27/2026 | | | |
| Cash Payment | E 101-41940-403 | Bldgs/Facilities Repair/ | 150-1699-5194-Senior Center | | \$11.00 |
| Invoice | 35032839493 | 2/27/2026 | | | |
| Cash Payment | E 101-42210-403 | Bldgs/Facilities Repair/ | 150-1699-8850-Station #1 | | \$27.50 |
| Invoice | 35032839493 | 2/27/2026 | | | |
| Cash Payment | E 101-42210-403 | Bldgs/Facilities Repair/ | 150-1699-8853-Station #2 | | \$22.00 |
| Invoice | 35032839493 | 2/27/2026 | | | |
| Cash Payment | E 601-49401-403 | Bldgs/Facilities Repair/ | 150-1699-8854-Whispering Aspen | | \$5.50 |
| Invoice | 35032839493 | 2/27/2026 | | | |
| Cash Payment | E 101-42210-403 | Bldgs/Facilities Repair/ | 150-1699-8855-Station #2 | | \$5.50 |
| Invoice | 35032839493 | 2/27/2026 | | | |
| Transaction Date | 3/6/2026 | | First Bank & Trust | 10100 | Total \$227.75 |

Fund Summary

| | |
|---------------------------|--------------------------|
| | 10100 First Bank & Trust |
| 101 General | \$29,581.05 |
| 226 Recycling | \$1,217.95 |
| 436 TIF District 1-2 | \$1,132.36 |
| 437 TIF District 1-3 | \$888.61 |
| 438 TIF District 1-4 | \$888.60 |
| 439 TIF District 1-5 | \$888.60 |
| 601 Water | \$5,448.02 |
| 602 Sewer | \$19,842.19 |
| 615 Arena | \$5,256.20 |
| 701 Equipment Replacement | \$24,105.70 |
| | \$89,249.28 |

| | |
|--|--------------------|
| Pre-Written Checks | \$165.00 |
| Checks to be Generated by the Computer | \$89,084.28 |
| Total | \$89,249.28 |



City of East Bethel
March 9, 2026
Payment Summary

| Payments for Council Approval | | | | | | |
|--|-------------------------------|-----------------|--------------------------------|------|-------|--------------|
| Bills to be approved for payment | | | | | | \$89,249.28 |
| Electronic Payroll Payments | | | | | | \$41,155.68 |
| Payroll City Staff - February 26, 2026 | | | | | | \$53,316.05 |
| Total to be Approved for Payment | | | | | | \$183,721.01 |
| Dept Descr | Object Descr | Invoice | Check Name | Fund | Dept | Amount |
| Arena Operations | Bldgs/Facilities Repair/Maint | 3891759 | Summit Fire Protection | 615 | 49851 | \$81.00 |
| Arena Operations | Bldgs/Facilities Repair/Maint | 35032839493 | Wright-Hennepin Coop Electric | 615 | 49851 | \$44.90 |
| Arena Operations | Electric Utilities | 02 2026 | Connexus Energy | 615 | 49851 | \$4,354.38 |
| Arena Operations | Information Systems | 3337 | Metro-Inet | 615 | 49851 | \$404.70 |
| Arena Operations | Refuse Removal | 12960661T067 | Ace Solid Waste, Inc. | 615 | 49851 | \$371.22 |
| Building Inspection | Conferences/Meetings | DLIMN2001476152 | Steve Lutmer | 101 | 42410 | \$125.00 |
| Building Inspection | Disability Life Insurance | 556728089485 | THE HARTFORD | 101 | 42410 | \$84.58 |
| Building Inspection | Information Systems | 3337 | Metro-Inet | 101 | 42410 | \$1,229.63 |
| Building Inspection | Telephone | 02 2026 | T MOBILE | 101 | 42410 | \$30.03 |
| City Administration | Conferences/Meetings | 446668 | League of MN Cities | 101 | 41320 | \$20.00 |
| City Administration | Disability Life Insurance | 556728089485 | THE HARTFORD | 101 | 41320 | \$84.59 |
| City Administration | Information Systems | 3337 | Metro-Inet | 101 | 41320 | \$1,313.26 |
| City Administration | Office Equipment Rental | 576730733 | US Bank Equipment Finance | 101 | 41320 | \$445.46 |
| City Administration | Professional Services Fees | 31921 | TimeSaver Off Site Secretarial | 101 | 41320 | \$261.00 |
| Finance | Disability Life Insurance | 556728089485 | THE HARTFORD | 101 | 41520 | \$84.59 |
| Finance | Information Systems | 3337 | Metro-Inet | 101 | 41520 | \$1,229.63 |
| Finance | Professional Services Fees | 03 2026 | Anoka County | 101 | 41520 | \$2,014.81 |
| Finance | Sales Tax Remittance | 02 2026 | Minnesota Revenue | 101 | | \$165.00 |
| Fire Department | Bldg/Facility Repair Supplies | 1106126 | Ham Lake Hardware | 101 | 42210 | \$17.99 |
| Fire Department | Bldg/Facility Repair Supplies | 74596 | Menards - Forest Lake | 101 | 42210 | \$89.36 |
| Fire Department | Bldg/Facility Repair Supplies | 74605 | Menards - Forest Lake | 101 | 42210 | (\$17.99) |
| Fire Department | Bldg/Facility Repair Supplies | 49367 | Menards Cambridge | 101 | 42210 | \$423.31 |
| Fire Department | Bldgs/Facilities Repair/Maint | 3882653 | Summit Fire Protection | 101 | 42210 | \$1,975.90 |
| Fire Department | Bldgs/Facilities Repair/Maint | 35032839493 | Wright-Hennepin Coop Electric | 101 | 42210 | \$5.50 |
| Fire Department | Bldgs/Facilities Repair/Maint | 35032839493 | Wright-Hennepin Coop Electric | 101 | 42210 | \$22.00 |
| Fire Department | Bldgs/Facilities Repair/Maint | 35032839493 | Wright-Hennepin Coop Electric | 101 | 42210 | \$27.50 |
| Fire Department | Clothing & Personal Equipment | 371324 | Aspen Mills, Inc. | 101 | 42210 | \$157.70 |
| Fire Department | Clothing & Personal Equipment | 371350 | Aspen Mills, Inc. | 101 | 42210 | \$121.99 |
| Fire Department | Clothing & Personal Equipment | 2026-1728 | Eagle Engraving | 101 | 42210 | \$35.05 |
| Fire Department | Clothing & Personal Equipment | 21834 | FES, Inc. | 101 | 42210 | \$747.29 |
| Fire Department | Conferences/Meetings | | Jill King | 101 | 42210 | \$84.00 |
| Fire Department | Conferences/Meetings | 001 | Northland F.O.O.L.S. | 101 | 42210 | \$200.00 |
| Fire Department | Conferences/Meetings | 337900-12531 | PDCM/SCSU-RANGE | 101 | 42210 | \$400.00 |
| Fire Department | Disability Life Insurance | 556728089485 | THE HARTFORD | 101 | 42210 | \$56.39 |
| Fire Department | Electric Utilities | 02 2026 | Connexus Energy | 101 | 42210 | \$120.14 |
| Fire Department | Electric Utilities | 02 2026 | Connexus Energy | 101 | 42210 | \$8.60 |
| Fire Department | Electric Utilities | 02 2026 | Connexus Energy | 101 | 42210 | \$644.64 |
| Fire Department | Electric Utilities | 02 2026 | Connexus Energy | 101 | 42210 | \$163.52 |
| Fire Department | Information Systems | 3337 | Metro-Inet | 101 | 42210 | \$2,826.54 |
| Fire Department | Motor Fuels | 1010707 | SPEEDWAY #4788 | 101 | 42210 | \$47.79 |
| Fire Department | Motor Fuels | 1012901 | SPEEDWAY #4788 | 101 | 42210 | \$15.24 |
| Fire Department | Motor Fuels | 1020801 | SPEEDWAY #4788 | 101 | 42210 | \$15.59 |
| Fire Department | Motor Fuels | 1023583 | SPEEDWAY #4788 | 101 | 42210 | \$61.75 |
| Fire Department | Motor Fuels | 1025040 | SPEEDWAY #4788 | 101 | 42210 | \$24.92 |
| Fire Department | Motor Fuels | 1028419 | SPEEDWAY #4788 | 101 | 42210 | \$48.52 |
| Fire Department | Motor Fuels | 328853 | SPEEDWAY #4788 | 101 | 42210 | \$20.71 |
| Fire Department | Motor Fuels | 333009 | SPEEDWAY #4788 | 101 | 42210 | \$54.55 |
| Fire Department | Motor Fuels | 348607 | SPEEDWAY #4788 | 101 | 42210 | \$49.92 |
| Fire Department | Motor Fuels | 367245 | SPEEDWAY #4788 | 101 | 42210 | \$50.59 |
| Fire Department | Motor Vehicles Parts | 159-157462 | FACTORY MOTOR PARTS | 101 | 42210 | \$125.56 |
| Fire Department | Motor Vehicles Parts | 1539-406512 | O'Reilly Auto Stores Inc. | 101 | 42210 | \$71.90 |
| Fire Department | Motor Vehicles Parts | 1539-406723 | O'Reilly Auto Stores Inc. | 101 | 42210 | \$337.98 |



City of East Bethel
March 9, 2026
Payment Summary

| | | | | | | |
|------------------------------|--------------------------------|--------------|-------------------------------|-----|-------|-------------|
| Fire Department | Refuse Removal | 12960661T067 | Ace Solid Waste, Inc. | 101 | 42210 | \$189.90 |
| Fire Department | Refuse Removal | 12960661T067 | Ace Solid Waste, Inc. | 101 | 42210 | \$49.42 |
| Fire Department | Repairs/Maint Machinery/Equip | 10586 | Alex Air Apparatus 2 Inc | 101 | 42210 | \$982.08 |
| Fire Department | Repairs/Maint Machinery/Equip | 10587 | Alex Air Apparatus 2 Inc | 101 | 42210 | \$888.56 |
| Fire Department | Small Tools and Minor Equip | p63368 | MacQueen | 101 | 42210 | \$194.00 |
| Fire Department | Telephone | 02 2026 | T MOBILE | 101 | 42210 | \$44.55 |
| Fire Department | Telephone | 02 2026 | T MOBILE | 101 | 42210 | \$50.52 |
| Fire Department | Telephone | 6136340106 | Verizon | 101 | 42210 | \$560.14 |
| General Govt Buildings/Plant | Bldg/Facility Repair Supplies | 74879 | Menards - Forest Lake | 101 | 41940 | \$95.83 |
| General Govt Buildings/Plant | Bldg/Facility Repair Supplies | 75360 | Menards - Forest Lake | 101 | 41940 | \$114.71 |
| General Govt Buildings/Plant | Bldg/Facility Repair Supplies | 98061 | Menards Blaine | 101 | 41940 | \$83.17 |
| General Govt Buildings/Plant | Bldg/Facility Repair Supplies | 49964 | Menards Cambridge | 101 | 41940 | \$16.24 |
| General Govt Buildings/Plant | Bldg/Facility Repair Supplies | 10412563 | Plunkett's Pest Control | 101 | 41940 | \$84.50 |
| General Govt Buildings/Plant | Bldgs/Facilities Repair/Maint | 61785 | Robert B. Hill Company | 101 | 41940 | \$18.00 |
| General Govt Buildings/Plant | Bldgs/Facilities Repair/Maint | 3882667 | Summit Fire Protection | 101 | 41940 | \$603.25 |
| General Govt Buildings/Plant | Bldgs/Facilities Repair/Maint | 35032839493 | Wright-Hennepin Coop Electric | 101 | 41940 | \$22.00 |
| General Govt Buildings/Plant | Bldgs/Facilities Repair/Maint | 35032839493 | Wright-Hennepin Coop Electric | 101 | 41940 | \$11.00 |
| General Govt Buildings/Plant | Bldgs/Facilities Repair/Maint | 35032839493 | Wright-Hennepin Coop Electric | 101 | 41940 | \$46.40 |
| General Govt Buildings/Plant | Electric Utilities | 02 2026 | Connexus Energy | 101 | 41940 | \$136.41 |
| General Govt Buildings/Plant | Electric Utilities | 02 2026 | Connexus Energy | 101 | 41940 | \$18.18 |
| General Govt Buildings/Plant | Electric Utilities | 02 2026 | Connexus Energy | 101 | 41940 | \$881.86 |
| General Govt Buildings/Plant | Refuse Removal | 12960661T067 | Ace Solid Waste, Inc. | 101 | 41940 | \$122.16 |
| Park Maintenance | Clothing & Personal Equipment | 4260643694 | Cintas Corporation | 101 | 43201 | \$30.89 |
| Park Maintenance | Clothing & Personal Equipment | 4261403326 | Cintas Corporation | 101 | 43201 | \$30.89 |
| Park Maintenance | Disability Life Insurance | 556728089485 | THE HARTFORD | 101 | 43201 | \$112.78 |
| Park Maintenance | Electric Utilities | 02 2026 | Connexus Energy | 101 | 43201 | \$16.50 |
| Park Maintenance | Electric Utilities | 02 2026 | Connexus Energy | 101 | 43201 | \$31.61 |
| Park Maintenance | Electric Utilities | 02 2026 | Connexus Energy | 101 | 43201 | \$16.50 |
| Park Maintenance | Electric Utilities | 02 2026 | Connexus Energy | 101 | 43201 | \$18.82 |
| Park Maintenance | Electric Utilities | 02 2026 | Connexus Energy | 101 | 43201 | \$40.20 |
| Park Maintenance | Electric Utilities | 02 2026 | Connexus Energy | 101 | 43201 | \$40.20 |
| Park Maintenance | Electric Utilities | 02 2026 | Connexus Energy | 101 | 43201 | \$16.50 |
| Park Maintenance | Equipment Parts | p81976 | MN Equipment | 101 | 43201 | \$397.99 |
| Park Maintenance | Equipment Parts | 50443475 | TreviPay | 101 | 43201 | \$56.98 |
| Park Maintenance | Information Systems | 3337 | Metro-Inet | 101 | 43201 | \$25.09 |
| Park Maintenance | Safety Supplies | 9819040560 | Grainger | 101 | 43201 | \$35.64 |
| Park Maintenance | Small Tools and Minor Equip | p81960 | MN Equipment | 101 | 43201 | \$654.49 |
| Planning and Zoning | Disability Life Insurance | 556728089485 | THE HARTFORD | 101 | 41910 | \$28.19 |
| Planning and Zoning | Information Systems | 3337 | Metro-Inet | 101 | 41910 | \$819.76 |
| Recycling Operations | Bldgs/Facilities Repair/Maint | 3882627 | Summit Fire Protection | 226 | 43235 | \$18.50 |
| Recycling Operations | Electric Utilities | 02 2026 | Connexus Energy | 226 | 43235 | \$84.09 |
| Recycling Operations | Professional Services Fees | CU-44630 | First State Tire Recycle | 226 | 43235 | \$109.62 |
| Recycling Operations | Professional Services Fees | CU-44635 | First State Tire Recycle | 226 | 43235 | \$150.94 |
| Recycling Operations | Refuse Removal | 12960661T067 | Ace Solid Waste, Inc. | 226 | 43235 | \$854.80 |
| Sewer Operations | Electric Utilities | 02 2026 | Connexus Energy | 602 | 49451 | \$88.93 |
| Sewer Operations | Electric Utilities | 02 2026 | Connexus Energy | 602 | 49451 | \$231.10 |
| Sewer Operations | Professional Services Fees | 02 2026 | Metropolitan Council Env Svcs | 602 | | (\$127.40) |
| Sewer Operations | Professional Services Fees | 02 2026 | Metropolitan Council Env Svcs | 602 | | \$12,740.00 |
| Sewer Operations | Professional Services Fees | 0001202597 | Metropolitan Council Env Svcs | 602 | 49451 | \$6,909.56 |
| Street Maintenance | Auto/Misc Licensing Fees/Taxes | 2026 | State of Minnesota | 101 | 43220 | \$14.00 |
| Street Maintenance | Auto/Misc Licensing Fees/Taxes | 2026 | State of Minnesota | 101 | 43220 | \$16.00 |
| Street Maintenance | Bldgs/Facilities Repair/Maint | 4260643694 | Cintas Corporation | 101 | 43220 | \$8.43 |
| Street Maintenance | Bldgs/Facilities Repair/Maint | 4261403326 | Cintas Corporation | 101 | 43220 | \$8.43 |
| Street Maintenance | Bldgs/Facilities Repair/Maint | 3882643 | Summit Fire Protection | 101 | 43220 | \$1,017.15 |
| Street Maintenance | Clothing & Personal Equipment | 4260643694 | Cintas Corporation | 101 | 43220 | \$30.89 |
| Street Maintenance | Clothing & Personal Equipment | 4261403326 | Cintas Corporation | 101 | 43220 | \$30.89 |
| Street Maintenance | Clothing & Personal Equipment | 4058955 | Nate Ayshford | 101 | 43220 | \$123.25 |
| Street Maintenance | Clothing & Personal Equipment | | Tim Meyenburg | 101 | 43220 | \$158.59 |
| Street Maintenance | Disability Life Insurance | 556728089485 | THE HARTFORD | 101 | 43220 | \$140.97 |
| Street Maintenance | Electric Utilities | 02 2026 | Connexus Energy | 101 | 43220 | \$118.46 |
| Street Maintenance | Electric Utilities | 02 2026 | Connexus Energy | 101 | 43220 | \$13.11 |



City of East Bethel
March 9, 2026
Payment Summary

| Electronic Payroll Payments | | |
|-----------------------------|----------------------|--------------------|
| Payroll | PERA | \$10,918.92 |
| Payroll | Federal Withholding | \$7,249.00 |
| Payroll | Medicare Withholding | \$2,385.76 |
| Payroll | FICA Tax Withholding | \$9,153.72 |
| Payroll | State Withholding | \$3,638.36 |
| Payroll | MSRS/H.S.A./HCSP | \$7,809.92 |
| | | \$41,155.68 |
| | | |

DRAFT MINUTES: NOT YET APPROVED

EAST BETHEL CITY COUNCIL MEETING

February 23, 2026

The East Bethel City Council met on February 23, 2026, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Ardie Anderson Suzanne Erkel Brian Mundle
 Tim Miller Jim Smith

ALSO PRESENT: Jacob Saufley, City Attorney
 Jeff Cielocha, Fire Chief
 Mike Jeziorski, Deputy City Administrator/Finance Director
 Carrie Frost, Deputy City Clerk

1.0 Call to Order

The February 23, 2026, City Council meeting was called to order by Mayor Anderson at 7:00 p.m.

2.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

3.0 Adopt Agenda

Mundle stated I'll make a motion to adopt tonight's agenda. Erkel stated I'll second. Anderson asked any discussion? To the motion, all in favor say aye. All in favor. Anderson asked any opposed? That motion passes. Motion passes unanimously.

4.0 Presentations and Public Hearings

4.0 A Anoka County Sheriff's Report

Lieutenant Derek Peters presented the January 2026 Sheriff's Report, stating the Sheriff's Department responded to 342 calls for service, including 4 assaults, 4 thefts, 2 damage to property, 19 arrests, 106 traffic stops, and 19 traffic citations. Peters discussed a few notable calls from the month.

Mundle asked if the individuals involved in the fraud case were local to the State. Peters noted that they were; it sounded like they used clipart they found online.

Miller stated that it seems like online scams saying people owe money seem to be common in the area. Peters noted that people should be careful and note that usually banks use certified mail, and the Police Department will never call people to say they owe them money.

Saufley asked if the Police Department has experienced any issues with cryptocurrency scams or cryptoATMs. Peters noted that they have, and that is a completely separate issue, and stated that since it is pretty new, they are learning more about it.

Mundle asked if the Police Department could put on a presentation regarding fraud and scams for the community. Peters noted that they could definitely set that up.

Informational; no action required.

4.0 B Fire Department Monthly Report

1 Fire Chief Cielocha presented the January 2026 report and noted that they responded to 59 calls, of
2 which 30% were falls or shortness of breath, 1 mutual aid fire request, and 1 car vs. power pole call.
3 Cielocha noted that they have done 5 hours of training and focused on incident command, and will be
4 working with Alina on medical training tonight.

5 Cielocha stated that he suggests everyone check the DNR's website for any upcoming fire bans and
6 noted that if anyone is out burning a brush pile to keep track of it.

7 Cielocha congratulated Jeff Borstner on 37 years with the Fire Department and noted that his
8 resignation is on the consent agenda to be approved tonight.

9 Cielocha noted that the hire on the consent agenda is the 8th new hire, and they are excited to have
10 him.

11 Cielocha stated that 2 probationary members started the academy last week, and 2 members are
12 enrolled in instructor 1, being held in Nowthen.

13 Cielocha urged everyone to check ice conditions if they are going out on the water with the warmer
14 weather that they have had.

15 Erkel asked how long it takes for a new hire to go into the academy. Cielocha noted that the new hire
16 comes to the City with a lot of experience, so he should not need to go into the academy.

17 **Informational; no action required.**

18 **5.0 Public Forum**

19 None.

20 **6.0 Consent Agenda**

21 ~~Item A: Bill List~~

22 Item B: Approve Meeting Minutes February 9, 2026 City Council Meeting

23 Item C: Class 5 Road Resurfacing Bid

24 ~~Item D: Playground Purchase—Viking Meadows Park~~

25 Item E: Approve Hire of Fire Fighter

26 ~~Item F: Resignation of East Bethel Firefighter Jeff Borstner~~

27 ~~Item G: Adoption of the EBFD Vacation Policy~~

28 Mundle requested to pull Item F. Erkel requested to pull Item D. Anderson requested to pull Item G.
29 Smith requested to pull Items A and F.

30 **Mundle stated I'll make a motion to approve Consent Agenda as amended. Erkel stated I'll second.**
31 Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any
32 opposed? That motion passes. **Motion passes unanimously.**

33 **6.0 A Approve Bill List**

34 Smith asked why the definitions of each category of expenses are no longer behind but in front.

35 Jeziorski stated that they provided two different bill lists, one by vendor and one by the department
36 making the purchase.

37 **Smith stated I'll make a motion to approve Item A of the Consent Agenda. Erkel stated I'll second.**
38 Anderson asked any discussion?

39 Miller asked if they would be able to get the two bill lists combined. Jeziorski noted that it depends
40 on how someone wants to look at it, but they both show the same information.

1 To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes.
2 **Motion passes unanimously.**

3 **6.0 D Playground Purchase - Viking Meadows Park**

4 Erkel asked how much in park fees the development paid. Jeziorski noted that they received \$162,000
5 worth of park dedication fees. Erkel also asked where the zipline will go in the park. Jeziorski noted he
6 is not sure, but if it is like Booster Park, it will be off to the side of the main park.

7 **Erkel stated I'll make a motion to approve Item D of the Consent Agenda. Smith stated I'll second.**

8 Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any
9 opposed? That motion passes. **Motion passes unanimously.**

10 **6.0 F Accept Resignation of East Bethel Firefighter Jeff Borstner**

11 Mundle thanked Jeff Borstner for his service to the City since 1988 and how he has made such a
12 positive impact. Smith thanked him as well and wished him a great retirement.

13 Erkel asked if he would receive a plaque for retiring. Cielocha stated that the Relief Association has
14 placed an order for a commemorative act, which is customary for a retirement of over 20 years.
15 Cielocha also noted that they are working on having some kind of celebration for him as well.

16 Mundle asked if the Council could approve a resolution showing their appreciation and support.
17 Jeziorski said they can get that framed up and brought to the next meeting.

18 Anderson stated that Borstner is a great guy, and he is thankful for his service. Miller stated that for
19 nearly 4 decades, Borstner has put others first with professionalism, courage, and quiet dedication.
20 Miller thanked Borstner for all of his hard work and the legacy he has left behind.

21 **Mundle stated I'll make a motion to approve Item F of the Consent Agenda. Miller stated I'll**
22 **second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson
23 asked any opposed? That motion passes. **Motion passes unanimously.**

24 **6.0 G Approve the Adoption of the EBFD Vacation Policy**

25 Anderson asked about the 3:1 ratio for the vacation period. Cielocha stated that for every 3 calls they
26 respond to offshift will get credit towards their typical response period (either day or night).

27 **Anderson stated I'll make a motion to approve Item G of the Consent Agenda. Erkel stated I'll**
28 **second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson
29 asked any opposed? That motion passes. **Motion passes unanimously.**

30 **7.0 New Business. Commission, Association, and Task Force Reports**

31 **7.0 A Planning Commission**

32 None.

33 **7.0 B Economic Development Authority**

34 None.

35 **7.0 C Park Commission**

36 None.

37 **8.0 Department Reports**

38 **8.0 A Community Development**

39 None.

40 **8.0 B Engineer Report**

41 None.

1 **8.0 C City Attorney**

2 None.

3 **8.0 D Finance**

4 None.

5 **8.0 E Public Works**

6 None.

7 **8.0 F Fire Department**

8 None.

9 **8.0 G City Administrator Report**

10 **8.0 G.1 Selection of Spring Town Hall Meeting Date**

11 Jeziorski noted that the Spring Town Hall is typically held in April and presented a list of available
12 dates that do not have conflicts.

13 Mundle noted that if they choose later in the month, it might be better weather, and they may get
14 more people.

15 Anderson noted that they can go with Wednesday, April 29, 2026.

16 Mundle suggested doing a short, informal meeting about Booster Day at the Town Hall meeting. The
17 Council noted that they are fine with that.

18 Frost noted that there are plans to have both a City booth and a Committee booth at Booster Day.

19 **9.0 – Other Items**

20 **9.0 A Staff Report**

21 Jeziorski stated that they had their financial audit last week and have their workers' comp audit next
22 week.

23 Jeziorski introduced their new Senior City Planner, Eric Johnson, and stated that they are excited to
24 have him.

25 Saufley stated that they have their City Attorney's Office report as well.

26 Tom Weidner, with the prosecutor's office, stated that in the past 4 years, they have prosecuted 50
27 ordinance violations, but only 1 nuisance property violation is currently being prosecuted. Mr.
28 Weidner noted that they have opened 186 criminal files on behalf of East Bethel in their office in the
29 last year.

30 **9.0 B Council Reports**

31 Erkel noted that she attended the airport festival meeting and noted that they are trying to get
32 people to participate so they can recreate a 501(c)(3).

33 Erkel noted that the Senior Dance will be held on the first Friday of March.

34 Erkel thanked the City for painting the Community Center and noted that the Seniors are planning a
35 flea market/farmers market there on June 13, 2026.

36 Miller noted that they still have an opening on the Park Commission if anyone is interested.

37 Cielocha thanked the family of Jeff Borstner for allowing the City to have him and his time for so
38 many years.

39 **9.0 C Other**

1 None.

2 **10.0 Adjourn**

3 **Erkel stated I'll make a motion to adjourn. Mundle stated I'll second.** To the motion, all in favor say
4 aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

5 Meeting adjourned at 7:42 p.m.

6 Submitted by:

7 Lilian Rokosz

8 *TimeSaver Off Site Secretarial, Inc.*



Sunrise River WMO 2025 Mini-Report

February 6, 2026

**INFO FOR
CITY
COUNCILS
AND TOWN
BOARDS**
ABOUT THE
SUNRISE RIVER
WATERSHED
MANAGEMENT
ORGANIZATION

SRWMO BOARD

City of Columbus
Karen Fleming (Treas.)
Tim Melchior (Sec.)

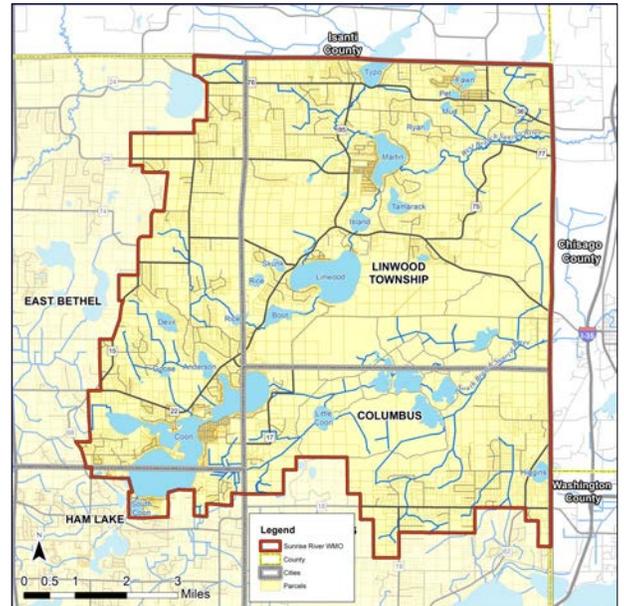
City of East Bethel
Brian Mundle (Chair)
Leon Mager

City of Ham Lake
Andrew Hallberg
Troy Wolens

Linwood Township
Jonn Olson
Kevin Kelly (V. Chair)
Ben Harker* (Treas)
*alternate

About the SRWMO

The Sunrise River Watershed Management Organization (SRWMO) is a joint powers board of four communities collaborating to manage water resource issues. The area includes all of Linwood and portions of East Bethel, Columbus, and Ham Lake. Contributions from these communities, plus any secured grants, make up the annual budget. The organization and its partners have secured nearly \$2M in grants in the last 12 years for water resource projects, while requesting ~\$50k/yr from member communities.



Map of the SRWMO

Priorities

SRWMO priorities are detailed in a 10-year state-approved plan. The plan is founded upon input from the member communities and other stakeholders such as lake groups. Some top priorities are:

- ◆ Get Martin & Linwood Lakes removed from the state "impaired" water list.
- ◆ Manage carp to below 89 lb/ac in Martin, Linwood, & Typo Lakes.
- ◆ <20% of lake shoreline is manicured to the edge.
- ◆ >50% of expenditures come from grants & communities contribute <\$60k/yr. Strive to always have match funds available to take advantage of grants.

Grants for Landowners

A SRWMO and its partners utilize incentive grants to encourage landowners to do projects with community-level benefits. All require some landowner contribution. These programs help us accomplish projects that are essential to our goals but otherwise would not get done. Grants are available for:

- Septic system fix ups (low income only)
- Well sealing
- Agricultural practices like cover crops
- Shoreline stabilization

For more information contact 763-434-2030 ext 210 or jamie.schurbon@anokaswcd.org

Keeping Lean

The SRWMO has no office, employees, or permitting. We operate with a contracted administrator (~100 hrs/yr) and budgets around \$50,000/yr. Meaningful projects are accomplished by securing grants (~\$2M & counting) with partners. Our primary partners include lake groups, cities & townships, and the Anoka Conservation District.

2025 SRWMO Highlights

Carp Removals: Worked with Martin Lakers Association volunteers to remove 135 carp, bringing our total since 2018 to 6,492. Carp negatively affect water quality.



9 Lakeshore Stabilization Projects: 900 ft of shoreline at Coon (2 projects), Linwood (3), and Martin (4) Lakes received a shoreline stabilization and buffer planting.



Ditch 20 Wetland Restoration: A 1.66 acre wetland restoration & settling pond in-line with the ditch will treat water draining to Typo & Martin Lakes. Completion in early 2026.



Community events: SRWMO board members staffed booths at Linwood Family Fun day, Columbus Fall Fest, and East Bethel Booster Day. The booth featured live critters.

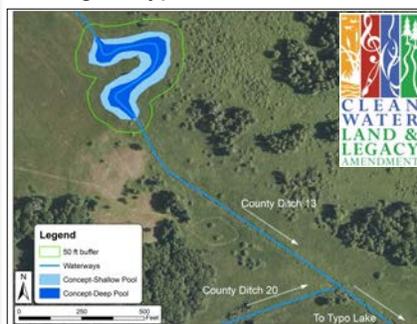


Upcoming in 2026

Enhanced Street Sweeping: We've secured grant funds to help offset the cost of additional street sweeping by Linwood Twp on roads that drain directly to Linwood and Martin Lakes.



Ditch 13 Wetland Restoration: We've secured grant funds to create a 1.5 acre wetland & settling pond in line with the ditch to treat water draining to Typo & Martin Lakes.



Lakeshore Projects: We regularly work with shoreline owners to stop erosion, filter runoff, and improve habitat. At least one project is lined-up for 2026 at Linwood Lake.





Sunrise River Watershed Management Organization

MEMO

To: Linwood Township Board
Ham Lake City Council
East Bethel City Council
Columbus City Council

From: Jamie Schurbon, Watershed Projects Manager

Date: February 6, 2026

Re: 2027 SRWMO Budget

The Sunrise River Watershed Management Organization Board has prepared its draft 2027 budget. Ratification by each member community is needed. **Your response is requested before March 31.** Please notify jamie.schurbon@anokaswcd.org when your community has ratified this budget.

Increases in this budget compared to 2026 are due to a required, every-ten-year, update to our watershed management plan. The board has taken two strategies to address the plan expense:

- Reduce other annual budget items to offset, in part.
- Budget for the expense across four years to minimize impact on any one year.

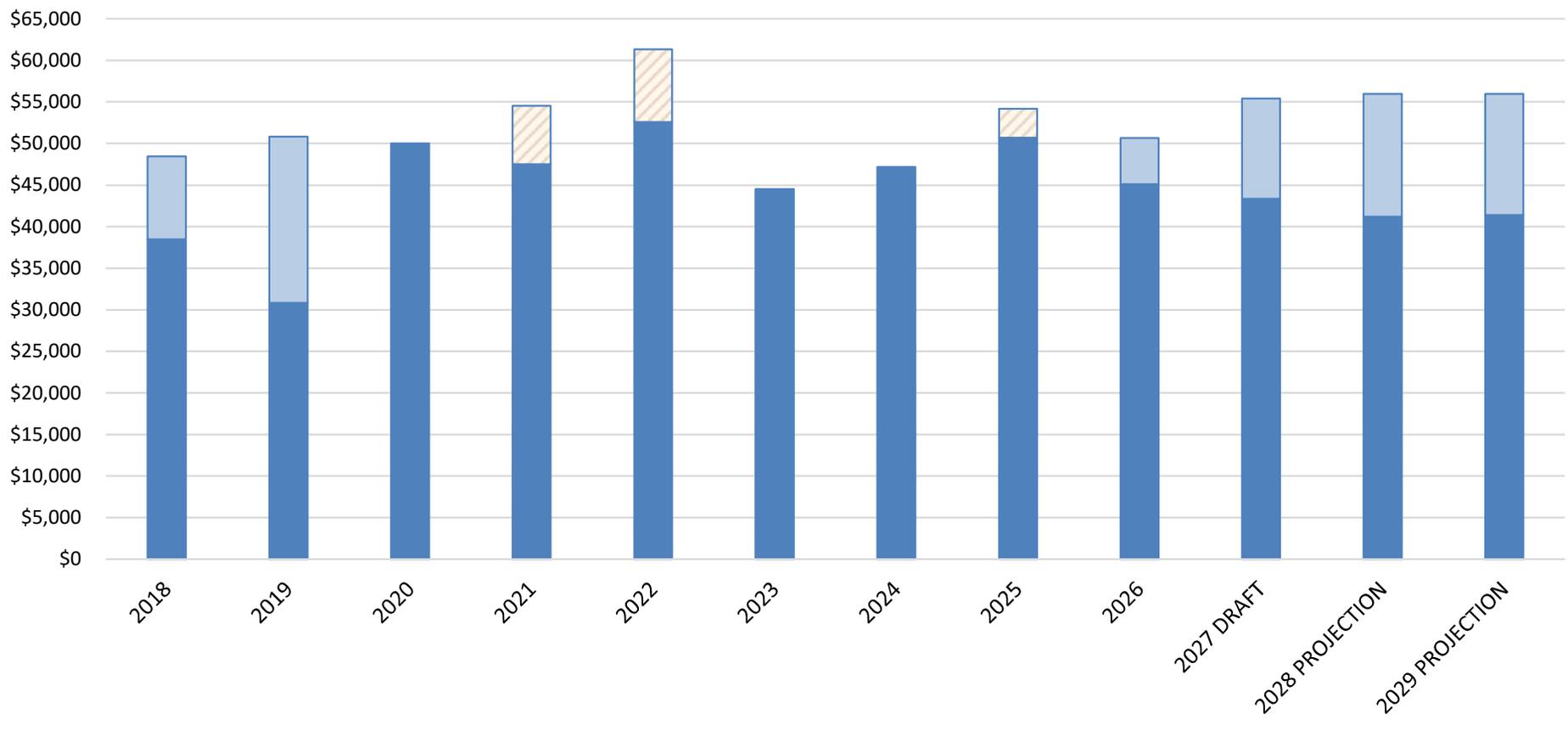
The 2027 budget is \$4,768 greater than 2026. We project the 2028 budget will have a \$574 increase and the 2029 budget will have no increase.

Notify me if you have any questions or concerns.

Enclosed you will also find a mini report of 2025 SRWMO work. Informational only.

SUNRISE RIVER WMO BUDGETS

■ ANNUAL BUDGET ITEMS ■ 10-YR WATERSHED PLAN UPDATE ■ RESERVES SPEND DOWN





Sunrise River Watershed Management Organization

2027 DRAFT Budget Summary

2/6/2026

Notes:

Budget was developed 2020-2029 SRWMO Watershed Management Plan.

% non-operating costs -->
% operating costs -->

| Row Labels | Sum of 2027 Budget |
|------------------------------------|--------------------|
| Non-operating | \$39,563.00 |
| Actions for Finances Mgmt | \$0.00 |
| Collaboration/Planning | \$0.00 |
| Education and Public Outreach | \$6,376.00 |
| Monitoring - Diagnostic | \$0.00 |
| Monitoring - Effectiveness | \$5,400.00 |
| Monitoring - Surveillance | \$12,960.00 |
| Non-Operating General | \$13,327.00 |
| Water Quality Improvement Projects | \$1,500.00 |
| Operating | \$15,848.00 |
| Actions for Finances Mgmt | \$0.00 |
| Operating Expenses | \$15,848.00 |
| Grand Total | \$55,411.00 |

| Linwood | East Bethel | Columbus | Ham Lake | |
|--------------------|--------------------|--------------------|-------------------|--------------------|
| 47.00% | 30.00% | 19.00% | 4.00% | |
| 25% | 25% | 25% | 25% | |
| | | | | |
| Linwood | East Bethel | Columbus | Ham Lake | TOTAL |
| \$18,594.61 | \$11,868.90 | \$7,516.97 | \$1,582.52 | \$39,563.00 |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| \$2,996.72 | \$1,912.80 | \$1,211.44 | \$255.04 | \$6,376.00 |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| \$2,538.00 | \$1,620.00 | \$1,026.00 | \$216.00 | \$5,400.00 |
| \$6,091.20 | \$3,888.00 | \$2,462.40 | \$518.40 | \$12,960.00 |
| \$6,263.69 | \$3,998.10 | \$2,532.13 | \$533.08 | \$13,327.00 |
| \$705.00 | \$450.00 | \$285.00 | \$60.00 | \$1,500.00 |
| \$3,962.00 | \$3,962.00 | \$3,962.00 | \$3,962.00 | \$15,848.00 |
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| \$3,962.00 | \$3,962.00 | \$3,962.00 | \$3,962.00 | \$15,848.00 |
| \$22,556.61 | \$15,830.90 | \$11,478.97 | \$5,544.52 | \$55,411.00 |



Sunrise River Watershed Management Organization

2027 DRAFT Budget Detail

Notes: Budget was developed 2020-2029 SRWMO Watershed Management Plan.

2/6/2026

| Row Labels | Sum of 2025 Budget | Sum of 2026 Budget | Sum of 2027 Watershed Plan | Sum of 2027 Budget |
|---|--------------------|--------------------|----------------------------|--------------------|
| 1 Non-operating | | | | |
| 2 Collaboration/Planning | | | | |
| 3 Participate in One Watershed, One Plan (1W1P) | \$0.00 | \$0.00 | \$814.00 | \$0.00 |
| 4 | | | | |
| 5 Education and Public Outreach | | | | |
| 6 Anoka Co Outreach Coordinator Position | \$4,934.00 | \$4,106.00 | \$5,285.00 | \$4,200.00 |
| 7 Newsletters | \$1,000.00 | \$820.00 | \$1,050.00 | \$1,050.00 |
| 8 Promote Well Water Wise | \$57.00 | \$59.00 | \$61.00 | \$61.00 |
| 9 Website operations/maintenance | \$930.00 | \$1,080.00 | \$2,891.00 | \$1,065.00 |
| 10 Project Tours for Elected Officials | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 11 Displays for Community Events | \$1,000.00 | \$0.00 | \$0.00 | \$0.00 |
| 12 | | | | |
| 13 Non-Operating General | | | | |
| 14 Grant Search and Applications | \$1,188.00 | \$1,229.00 | \$1,272.00 | \$1,272.00 |
| 15 Watershed Plan Update | \$0.00 | \$5,540.00 | \$0.00 | \$12,055.00 |
| 16 | | | | |
| 17 Water Quality Improvement Projects | | | | |
| 18 Carp Management | \$8,000.00 | \$0.00 | \$0.00 | \$0.00 |
| 19 Linwood Lake Subwatershed Retrofitting Study | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 20 SRWMO Cost Share Grant Fund | \$1,500.00 | \$1,500.00 | \$4,500.00 | \$1,500.00 |
| 21 Demonstration Projects on Public Lands | \$1,500.00 | \$0.00 | \$0.00 | \$0.00 |
| 22 Shoreline Stabilizations - Grant match | \$2,000.00 | \$0.00 | \$0.00 | \$0.00 |
| 23 Lakeshore Photo Inventories | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 24 Projects Identified in Adopted Guidance Documents | \$0.00 | \$11,000.00 | \$14,500.00 | \$0.00 |
| 25 | | | | |
| 26 Monitoring - Effectiveness | | | | |
| 27 Lake Water Quality Monitoring | \$5,200.00 | \$0.00 | \$4,872.00 | \$5,400.00 |
| 28 Stream Water Quality Monitoring | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 29 | | | | |
| 30 Monitoring - Diagnostic | | | | |
| 31 Lake Water Quality Monitoring - Lake Depth Profiles | \$0.00 | \$984.00 | \$0.00 | \$0.00 |
| 32 Stream Water Quality Monitoring | \$0.00 | \$1,750.00 | \$0.00 | \$0.00 |
| 33 | | | | |
| 34 Monitoring - Surveillance | | | | |
| 35 Lake Level Monitoring | \$1,800.00 | \$1,800.00 | \$2,005.00 | \$1,800.00 |
| 36 Lake Water Quality Monitoring | \$0.00 | \$0.00 | \$7,308.00 | \$8,550.00 |
| 37 Reference Wetland Hydrology Monitoring | \$2,250.00 | \$2,250.00 | \$2,480.94 | \$2,250.00 |
| 38 Secchi Transparency Lake Monitoring - volunteer coord. | \$273.00 | \$294.00 | \$1,152.00 | \$360.00 |
| 39 Stream Water Quality Monitoring - Chloride sampling | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 40 | | | | |
| 41 Actions for Finances Mgmt | | | | |
| 42 Reserve Spend-Down | -\$2,555.00 | \$0.00 | \$0.00 | \$0.00 |
| 43 Carryover Funds* | \$0.00 | \$2,000.00 | -\$1,970.00 | \$0.00 |
| 44 | | | | |
| 45 Operating | | | | |
| 46 Operating Expenses | | | | |
| 47 Annual Reports to BWSR, State Auditor | \$1,306.00 | \$1,352.00 | \$1,400.00 | \$1,352.00 |
| 48 Annual Written Communication to Member Communities | \$713.00 | \$738.00 | \$763.00 | \$575.00 |
| 49 Liability Insurance | \$2,075.00 | \$2,241.00 | \$1,746.00 | \$2,021.00 |
| 50 On-call Administrative Assistance | \$10,000.00 | \$10,500.00 | \$7,634.00 | \$10,500.00 |
| 51 Recording Secretary services | \$1,400.00 | \$1,400.00 | \$1,781.00 | \$1,400.00 |
| 52 Financial Contributions Calculation Update | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 53 Financial Audit | \$3,563.00 | \$0.00 | \$0.00 | \$0.00 |
| 54 | | | | |
| 55 Actions for Finances Mgmt | | | | |
| 56 Reserve Spend-Down | -\$945.00 | \$0.00 | \$0.00 | \$0.00 |
| 57 | | | | |
| 58 Grand Total | \$47,189.00 | \$50,643.00 | \$59,544.94 | \$55,411.00 |

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2026-12

**RESOLUTION RECOGNIZING FIREFIGHTER BORSTNER
FOR HIS SERVICE TO THE CITY OF EAST BETHEL**

WHEREAS, Jeff Borstner was first appointed to the East Bethel Fire Department on July 28th, 1988;

WHEREAS, Firefighter Borstner served honorably until February 1st, 2026;

WHEREAS, the City of East Bethel thanks **Jeff Borstner** for his dedicated service to the City of East Bethel and its residents; and

WHEREAS, this resolution is presented to **Jeff Borstner** in recognition for his service as a firefighter and fire department officer.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST
BETHEL, MINNESOTA THAT:**

That the City Council hereby commends and thanks **Jeff Borstner** for his service as a firefighter in the City of East Bethel.

Whereupon said resolution was declared duly passed and adopted on the 9th of March, 2026, by the City Council of the City of East Bethel.

Ardie Anderson, Mayor

Councilmember Suzanne Erkel

Councilmember Timothy Miller

Councilmember Brian Mundle

Councilmember Jim Smith

**CITY OF EAST BETHEL
ATHLETIC FACILITIES USE AGREEMENT**

THIS ATHLETIC FACILITIES USE AGREEMENT ("Agreement") is entered into this 9th day of March 2026 by and between the City of East Bethel, a Minnesota municipal corporation located at 2241 221st Ave NE, East Bethel Minnesota ("City") and The Midwest Speed Fastpitch Club, a non-profit corporation under the laws of the State of Minnesota, doing business at 14761 Erkiem St NW, Ramsey, MN 55303 (" Association") (each sometimes hereinafter called "party," and both sometimes collectively called " parties").

WHEREAS, the city is the owner of Maynard Peterson Memorial Park ("City Park"), which includes an athletic field and facilities ("Athletic Facilities"): and

WHEREAS, Association is a non-profit corporation dedicated to supporting and participating in the positive development of youth recreational activities; and

WHEREAS, Association has expressed interest in being a significant user of the City Parks and desires to enter into an agreement to secure use of the Athletic Facilities for its members' recreational programs; and

WHEREAS, the city desires to provide the Association with priority use of Maynard Peterson Memorial Park ("City Park"), which includes an athletic field and facilities ("Athletic Facilities") during the term of this Agreement.

NOW THEREFORE, for good and valuable consideration, the parties hereby agree as follows:

1. **TERM:** This agreement shall be effective beginning April 1, 2026 and terminate December 31, 2027, unless otherwise terminated by either party pursuant to paragraph 19.
2. **PRIORITY USE:**
 - a. Association shall have priority over others reserving the Athletic Facilities for its members' recreational programs ("Priority Use"). For the purposes of this agreement the Association's member recreational programs are:
 - i. Fastpitch Softball
(collectively "Member Recreational Programs")
 - b. Association shall provide the City with a schedule for each of its Member Recreational Programs for the City approval. The following data shall be included as part of the schedule:

- i. Requested dates and times the field will be used.
- ii. The number of teams and players on each team.
(Collectively "Season Schedule")

Association shall provide the information listed above directly to City no later than twenty (20) days prior to the beginning of the Member Recreational Program season ("Schedule Deadline"). In addition, Association shall provide City with the details regarding the type of use (e. g. game, practice, tournament, etc.) promptly and ongoing as the type of use is determined by Association and Member Recreational Programs. In the event Association fails to provide City with a Season Schedule pursuant to the timeline above, in addition to any and all remedies provided at law, City may prohibit Association from using the Athletic Facilities until Association has provided the Season Schedule. City shall review the Season Schedule and notify Association of any concerns or conflicts within seven (7) days of receipt. Association acknowledges and agrees that City shall have final approval of Season Schedule at City's sole discretion. After the Schedule Deadline, the Association no longer holds Priority Use and the City may, in its sole discretion, schedule events at the City Parks with other operators. This includes the City's ability to simultaneously schedule non-Association events at the same time as Association events, provided that in the City's sole discretion, sufficient parking and accommodations exist to meet the projected need. The parties acknowledge that recreational activities may be weather dependent and therefore, Season Schedules may be modified in writing by the consent of both parties as needed. The Season Schedule does not include any Member Recreational Program tournaments ("Tournaments"). In the event the Association desires to use the Athletic Facilities for a Tournament, the Association and City may enter into an agreement to do so.

3. **PAYMENT:** Association shall pay to the City the following sums for each Member Recreation Program:
 - a. Fastpitch Softball Field Rental \$500 due on or before May 15th of each year.
 - b. Field Improvements Donation 2026 \$1,600 due on or before June 1st, 2026
 - c. Field Improvements Donation 2027 \$1,600 due on or before June 1st, 2027

Failure to pay in full by the due date shall constitute a breach of this agreement pursuant to paragraph 19.

4. **CITY RESPONSIBILITIES:** City agrees to the following responsibilities:
 - a. Provide maintenance to the Athletic Facilities including grass cutting and trimming, blowing, weed control, fertilization, aerating, and irrigation system maintenance and repair, as determined necessary in the City's sole discretion.
 - b. Provide field prep for games as needed, once per week.
 - c. Provide yearly upgrades based on the amount listed on Paragraph 3B-D.
 - d. Employ good faith efforts to maintain the Athletic Facilities in a satisfactory, safe, playable condition in accordance with best practices employed for the maintenance of similar facilities, and in compliance with general City

maintenance standards. Replace damaged or failing field equipment as needed (e. g. bases, pitching rubber, field covers, batting cage nets, outfield nets, etc.)

- e. Empty trash and recycling receptacles at the Athletic Facilities on a regular basis.
 - f. Provide temporary restrooms as needed at City's discretion.
 - g. Manage and maintain the scheduling of Athletic Facilities activities and events. City reserves the right, in its sole discretion, to contract with a third party to manage and maintain the scheduling. In the event the City exercises this right, notice will be provided to the Association with instructions for communicating schedules to the third party.
5. **ASSOCIATION RESPONSIBILITIES:** Association agrees to the following responsibilities:
- a. Prepare athletic fields for Member Recreational Programs above the once per week described in Section 4, Subsection A.
 - b. Return athletic fields to good standing after every use including but not limited to, raking the batter areas, pitching mound and bases.
 - c. Provide input to the city on field improvements each year.
 - d. Provide the City with a Season Schedule as required in Paragraph 2.
 - e. Provide the City with proof of insurance as required in Paragraph 17.
 - f. Provide payment as required in Paragraph 3.
6. **CONCESSION OPERATIONS:** City grants the Association the right to manage and operate concessions within the Athletic Facilities during Association events.
7. **COMPLIANCE WITH LAWS:** Association shall comply with all applicable park rules and regulations, City and County Ordinances, and State Statutes, at their sole expense. Failure to comply may result in a breach of contract and termination of contract.
8. **REPAIRS, MAINTENANCE, AND CLEANUP:** Association shall inform City promptly of any needed repairs or maintenance resulting from Association use. Association shall submit a written notice to the City's Public Works Department to notify City of any needed repairs or maintenance. Association agrees to repair, replace, or compensate the City for any damage or excessive cleanup costs at the Athletic Facilities related to use of the Athletic Facilities by Association members. Damage does not include ordinary wear and tear on the athletic fields.
9. **RIGHT OF ENTRANCE:** Association acknowledges and agrees that it is a nonexclusive user of the Athletic Facilities and has no authority to prevent access to the Athletic Facilities by any other users or the public to the extent they do not conflict with scheduled Priority Uses. The City shall have the right to always enter the Athletic Facilities and shall always have free access to all spaces occupied by Association activities. Association may not change or alter any locks at the Athletic Facilities without

prior written approval by City.

- 10. CANCELLATIONS DUE TO WEATHER OR HEALTH CONCERNS:** City reserves the right to cancel or suspend Field and Athletic Facilities use when conditions could result in injury, risk to individual safety or health or cause damage to the Athletic Facilities. This includes cancellations when the health or safety of individuals is threatened due to impending conditions, included by not limited to heavy rains, poor drainage, poor air quality, high winds, or public health risks. City shall make a good faith effort to notify the Association by 2:00 pm on any day when the Athletic Facilities shall be closed. Association shall be responsible for notifying its Member Recreational Programs.
- 11. CAPITAL IMPROVEMENTS:** The City is responsible for Capital Improvements at Athletic Facilities which shall be made at its sole discretion. Association shall submit a written list of Capital Improvements recommendations to the City's Park and Recreation Department. The donation listed in Paragraph 3 is earmarked for capital improvements. The Association may offer a larger donation for other projects as needed.
- 12. UTILITIES:** City shall pay for all utility costs.
- 13. FIXTURES AND INFRASTRUCTURE:** All existing fixtures, permanent signs, landscaping, scoreboards and permanently installed infrastructure, including but not limited to the concession stand and shed at the Athletic Facilities shall remain property of the City but may be used by the Association during the term of this Agreement. The City agrees to allow the Association to put up a shed of 10ftx10ft for storage of field maintenance and practice supplies.
- 14. ALTERATIONS, ADDITION, IMPROVEMENTS:** Association shall not make any permanent alteration, addition, or improvements to the Athletic Facilities without prior written approval from the City. Association does not need to obtain the City's consent for temporary improvements made by the Association to the Athletic Facilities necessary to host a game, including but not limited to, portable toilets, temporary fencing, temporary signage, and trash receptacles. Any fixtures, furnishings, infrastructure, or items permanently added to the Athletic Facilities following written approval by the City shall become property of the City upon termination or expiration of this agreement and may not be removed prior to the termination or expiration of this agreement unless specifically permitted by the City.

Notwithstanding the foregoing, the Association owns and shall continue to own upon termination or expiration of this Agreement, the storage shed on the Athletic Facilities and any personal equipment or effects stored at the Athletic Facilities.

15. COMPLIANCE WITH LAWS: Association shall comply, and cause its employees and volunteers to comply, with all laws, ordinance, and regulations applicable to the operation, use, or maintenance of the Athletic Facilities.

16. INSURANCE AND INDEMNIFICATION: At all times during the term of this Agreement, and at no expense to the City, Association shall maintain the following forms of insurance and include the City as an additional insured:

- a. General Liability Insurance: This includes products liability insurance and completed operations, contractual liability coverage, and personal injury and advertising coverage in the amount of \$1,500,000 per occurrence, \$2,000,000 aggregate on account of bodily or personal injuries, including death, or on account of property damage arising from or related to the use of the Athletic Facilities.

Association shall provide evidence of such insurance prior to execution of this Agreement and at any subsequent time upon request of the city.

17. HOLD HARMLESS: Associations agrees that it shall be solely responsible for any and all liability arising in any way, manner or form out of the utilization of the Athletic Facilities for its activities and events, including but not limited to, damages incurred by or to individuals, groups, organizations, and neighboring properties, motor vehicles whether in the parking lot or adjoining roads), or other personal property. Association shall hold harmless and defend and indemnify the City, its officers, agents, and employees, from any and all claims, actions, suits, of any character brought for or on account of any claimed or alleged injuries or damages received by any person or property whatsoever arising out of the utilization of Athletic Facilities, including the concession stand. Association must submit notice of any injuries, claims, or suits to the City within thirty (30) days of receipt of such notice.

18. TERMINATION OF AGREEMENT: City may terminate this Agreement only upon sixty (60) days' written notice to the Association, except that City may terminate this Agreement immediately upon:

- a. Breach of any of the terms of this Agreement by Association, including but not limited to a failure by Association to make timely payments pursuant to paragraph 3;
- b. The filing of a petition to have Association adjudicated bankrupt or a petition for reorganization or arrangement under any laws of the United States related to bankruptcy filed by Association;
- c. The failure of Association to purchase, maintain, or provide evidence of the insurance coverage required under this Agreement; and

- d. The failure of Association to provide City with timely Season Schedules as required in paragraph 3.
- e. Mutual Agreement by the City and Association without penalty of fees or donations.

The Association may terminate this agreement via written notice immediately upon payment of any outstanding fees to the City.

19. MODIFICATION OF AGREEMENT: Any modification to this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in a writing signed by each party.

20. SEVERABILITY CLAUSE: In case any provision in this Agreement shall be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby and such provision shall be ineffective only to the extent of such invalidity, illegality or unenforceability.

21. GOVERNING LAW: It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOFF, The City and the Association have caused this Agreement to be duly executed this 9th day of March, 2026.

Midwest Speed Fastpitch Club

City of East Bethel

Kathryn Johnson
Manager

Arden Anderson
Mayor

THE STATE OF MINNESOTA

COUNTY OF ANOKA

This foregoing was acknowledged before me on _____ (date)

by _____ (name of signatory).

Notary Public Signature

Print _____

Title _____

My commission expires: _____

Acting in the County of _____

(Seal)



3021 W 133rd St • Shakopee, MN 55379 • 952-445-6310
 6140 Hwy 10 NW • Anoka, MN 55303 • 763-323-1720
 23580 Hwy 55 • Loretto, MN 55357 • 763-479-8200
 www.lanoequip.com • www.lanoeq.com • www.lanogardengear.com

QUOTE - DO NOT PAY

Quote: 02-197050
 Date: 2/24/2026

PO: AFM4214 BLACK
 CustId: CITYEASTBE

Cust Email: desiree.stanford@ci.east-bethel.mn.us
 Phone: (612) 328-3928
 Salesperson: JohnM
 User: JohnM

Bill To:

CITY OF EAST BETHEL
 2241-221ST AVENUE NE
 EAST BETHEL, MN 55011

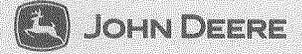
Ship To:

CITY OF EAST BETHEL

| Item | Type | Description | Qty | Tax | Price | Discount | Net Price |
|-------------------|------|---|--------|-----|-----------------------|--------------|--------------------|
| AFM4214 | QU | Land Pride AFM4214 | 1.0000 | | \$28,913.00 | | |
| | | OTH - All Flex Mowers-14'-40-70 hp Tractor | | | | | |
| | | Line Discount: 25.00% | | | | (\$7,228.25) | |
| | | Total AFM4214 | | | | | \$21,684.75 |
| DECK TIRE UPGRADE | QU | DECK TIRE UPGRADE | 1.0000 | | \$1,680.00 | | |
| | | OTH - OPTIONAL 18" DECK TIRES | | | | | |
| | | Line Discount: 25.00% | | | | (\$420.00) | |
| | | Total DECK TIRE UPGRADE | | | | | \$1,260.00 |
| Remark | RE | SOURCEWELL DISCOUNT APPLIED | | | | | |
| Remark | RE | UNIT AVAILABLE IN BLACK APRIL/MAY ESTIMATED ETA | | | | | |
| Total: | | | | | | | \$22,944.75 |
| Totals | | | | | Sub Total: | | \$22,944.75 |
| | | | | | Total Tax: | | \$0.00 |
| | | | | | Invoice Total: | | \$22,944.75 |

Signature: _____

Quote is Valid for 30 days, programs and discounts subject to change without notice



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513-2789 US
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Jonathan Van Rossum
Midwest Machinery Co.
13824 Lake Drive COLUMBUS, MN 55025

Prepared For

CITY OF EAST BETHEL
2241 221ST AVE NE
CEDAR, MN 550119790
(763) 367-7840
NATE.AYSHFORD@CI.EAST-BETHEL.MN.US

Prepared By

Jonathan Van Rossum
Midwest Machinery Co.
13824 Lake Drive
COLUMBUS, MN 55025
6514645776
jvanrossum@mmcjd.com

Quote Id 1672331

Creation Date 24-Feb-2026

Expiration Date 26-Mar-2026

Quote Summary

| Equipment Summary | Suggested List | Selling Price | QTY In Group | Extended |
|--|----------------|---------------|--------------|--------------------|
| FM4115 Flex Wing Grooming Mower | \$30,039.00 | \$24,631.98 | 1 | \$24,631.98 |
| Contract: Sourcewell Grounds Maint 112624-DAC (PG NB CG 70) | | | | |
| Price Effective Date: 23-Feb-2026 | | | | |
| Equipment Total | | | | \$24,631.98 |
| Quote Summary | | | | |
| Total Selling Price | | | | \$24,631.98 |
| Sub-total | | | | \$24,631.98 |
| Balance Due | | | | \$24,631.98 |

Salesperson : X _____

Accepted By : X _____



Prepared For

CITY OF EAST BETHEL
2241 221ST AVE NE
CEDAR, MN 550119790
(763) 367-7840
NATE.AYSHFORD@CI.EAST-
BETHEL.MN.US

Prepared By

Jonathan Van Rossum
Midwest Machinery Co.
13824 Lake Drive
COLUMBUS, MN 55025
6514645776
jvanrossum@mmcj.com

Quote Id 1673563

Creation Date 25-Feb-2026

Expiration Date 25-Mar-2026

Quote Summary

| Equipment Summary | Suggested List | Selling Price | QTY In Group | Extended |
|---|----------------|---------------|--------------|--------------------|
| New TRIMAX TRIMAX S3 400 ROTARY MOWER-2009717 | \$48,900.00 | \$48,900.00 | 1 | \$48,900.00 |
| Equipment Total | | | | \$48,900.00 |
| Quote Summary | | | | |
| Total Selling Price | | | | \$48,900.00 |
| Sub-total | | | | \$48,900.00 |
| Balance Due | | | | \$48,900.00 |

Salesperson : X _____

Accepted By : X _____

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2026-13

RESOLUTION DESIGNATING SURPLUS EQUIPMENT

WHEREAS, the City of East Bethel owns and operates a fleet of trucks and equipment for the purposes of maintaining its city streets and parks; and

WHEREAS, the City of East Bethel has adopted a plan for the replacement of trucks and equipment; and

WHEREAS, the 2013 Land Pride 3-point mower attachment has come to the end of its useful service life as a reliable and dependable piece of equipment; and

WHEREAS, the City Council of East Bethel has approved the purchase of replacement equipment pursuant to the Equipment Replacement Schedule; and

WHEREAS, the City of East Bethel will offer the 2013 Land Pride 3-point mower attachment up for public auction.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the 2013 Land Pride 3-point mower is hereby declared as surplus property and direction to dispose of the property is hereby authorized.

Adopted this 9th day of March, 2026 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Arden Anderson, Mayor

ATTEST:

Matt Look, City Administrator