

City of East Bethel  
City Council Agenda  
City Council Regular Meeting  
Date: August 25, 2025 at 7:00 p.m.



The regular City Council meeting may be monitored live via the following means:  
Cable Channel 10, MidcoTV Channel 77, or the City of East Bethel YouTube channel  
([www.youtube.com/channel/UC8\\_7ShcME-XG14pN5JrmBGg/live](http://www.youtube.com/channel/UC8_7ShcME-XG14pN5JrmBGg/live))

- 1.0 Call to Order
- 2.0 Pledge of Allegiance
- 3.0 Adopt Agenda
- 4.0 Presentations and Public Hearings
  - A. Anoka County Sheriff Office Monthly Report (p. 3-9)
  - B. Fire Department Monthly Report (p. 10-11)
- 5.0 Public Forum
- 6.0 Consent Agenda (p. 12-13)  
*Any item on the consent agenda may be removed for consideration by request of any Council Member and put on the regular agenda for discussion and consideration*
  - A. Approve Bill List (p. 14-26)
  - B. Minutes: August 11, 2025 City Council meeting (p. 27-31)
  - C. Approve 2026 Anoka County Law Enforcement Contract (p. 32-37)
  - D. Pay Estimate No. 1 for the 2025 Street Surface Improvement Project (p. 38-41)
  - E. Res. 2025-47, Proclamation of Constitution Week (p. 42)
  - F. Conference Attendance for City Planner
  - G. Intern for Digital File Transition Project
- 7.0 New Business - Commission, Association and Task Force Reports
  - A. Planning Commission
  - B. Economic Development Authority
  - C. Park Commission
- 8.0 Department Reports
  - A. Community Development
  - B. Engineer
  - C. City Attorney
  - D. Finance
  - E. Public Works
  - F. Fire Department
  - G. City Administrator
    - 1. Fall Town Hall Meeting Date (p. 43)
    - 2. BDM Agreement (p. 44-61)

**9.0 Other**

- A. Staff Report
- B. Council Reports
- C. Other

**10.0 Adjourn**

**City of East Bethel  
City Council Meeting  
Agenda Item Information**



**Date:** August 25, 2025

**Agenda Item Number:** 4.0 A

**Agenda Item:** Sheriff's Department Report

**Background Information:**

Lieutenant Derek Peters will present the Anoka County Sheriff's Office monthly report.

**Attachment(s):**

1. Sheriff's Office July Report *(this item will be provided as soon as it is made available)*
2. CSO Report of Activities
3. CFS Report

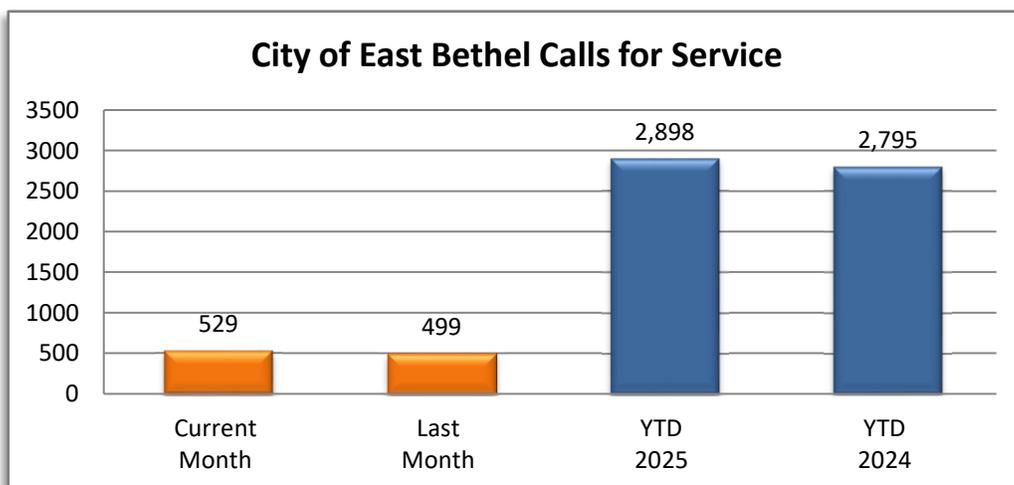
**Fiscal Impact:**

**Recommendation(s):** No Action Required

**PATROL DIVISION**

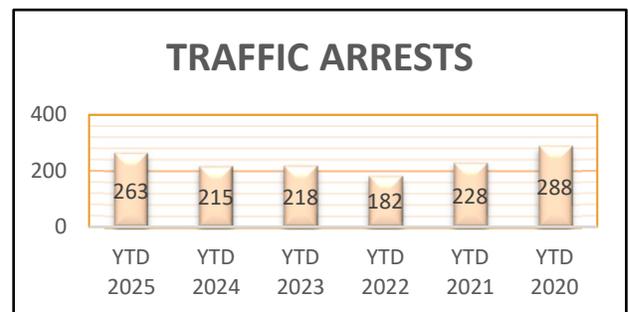
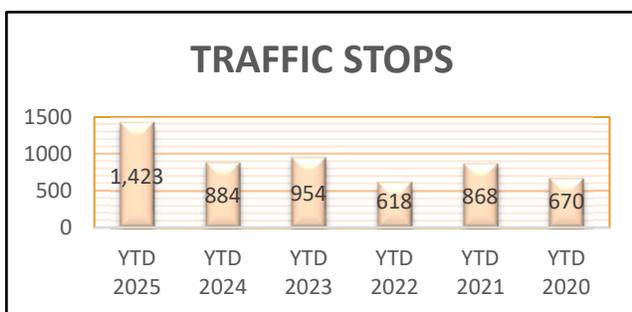
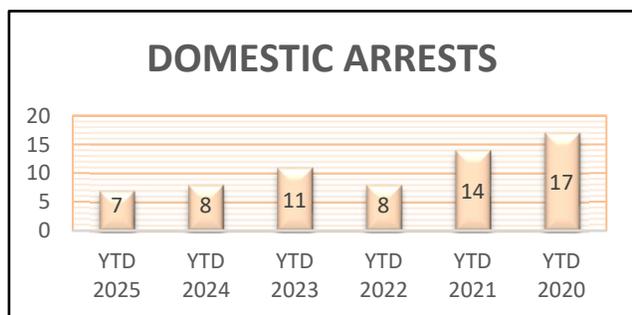
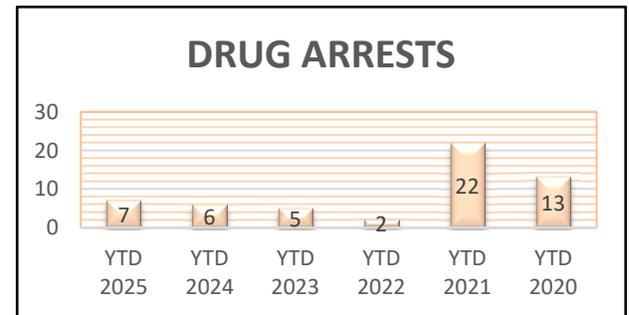
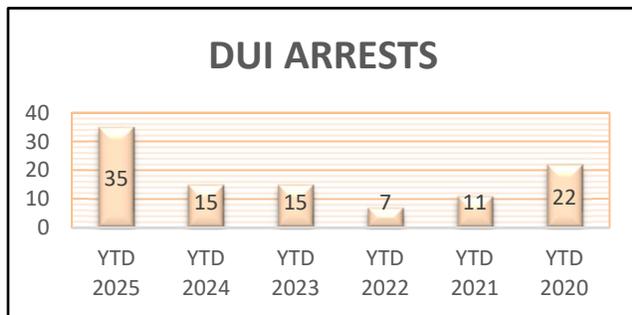
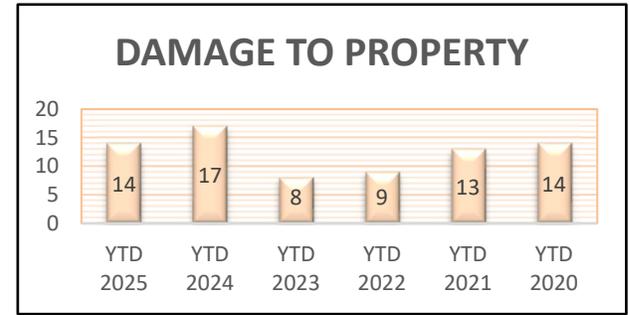
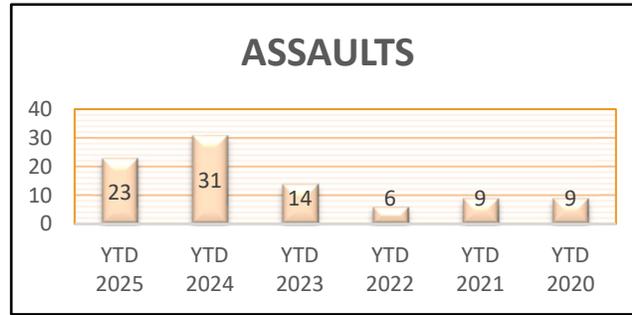
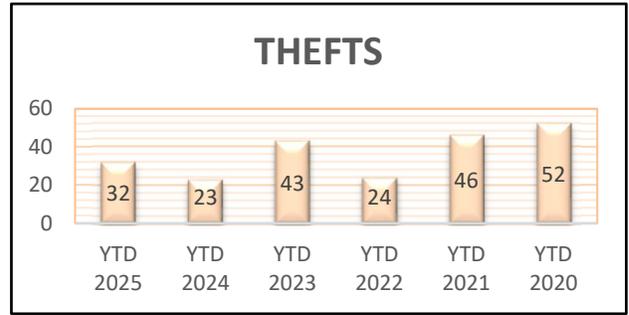
**CITY OF EAST BETHEL - JULY 2025**

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2025	YTD 2024
<b>Calls for Service</b>	<b>368</b>	<b>318</b>	<b>371</b>	<b>367</b>	<b>446</b>	<b>499</b>	<b>529</b>						<b>2,898</b>	<b>2,795</b>
Burglaries	1	0	2	0	0	1	0						4	2
Thefts	4	2	3	5	5	7	6						32	23
Crim Sex Conduct	0	0	1	1	1	0	0						3	5
Assault	3	2	0	3	4	9	2						23	31
Dam to Property	0	0	2	2	1	6	3						14	17
Harass Comm	0	0	0	0	0	0	0						0	0
PI Accidents	3	3	2	4	5	6	5						28	40
PD Accidents	20	20	8	13	19	18	14						112	107
Medical	63	64	36	42	64	53	64						386	437
Animal Complaint	24	22	27	27	19	38	36						193	198
Alarms	21	15	13	11	14	6	29						109	113
Felony Arrests	6	1	2	1	3	5	2						20	25
Gross Misd Arrests	12	3	9	5	4	9	9						51	28
Misd Arrests	9	5	7	2	17	26	15						81	73
DUI Arrests	3	3	6	2	7	9	5						35	15
Drug Arrests	2	0	2	0	2	0	1						7	6
Domestic Arrests	3	1	0	0	2	1	0						7	8
Warrant Arrests	8	2	8	7	7	8	5						45	32
Traffic Stops	177	183	242	234	200	169	218						1,423	884
Traffic Arrests	26	29	43	73	39	30	23						263	215



**CITY OF EAST BETHEL**

**YEAR TO DATE - JULY 2020-2025**

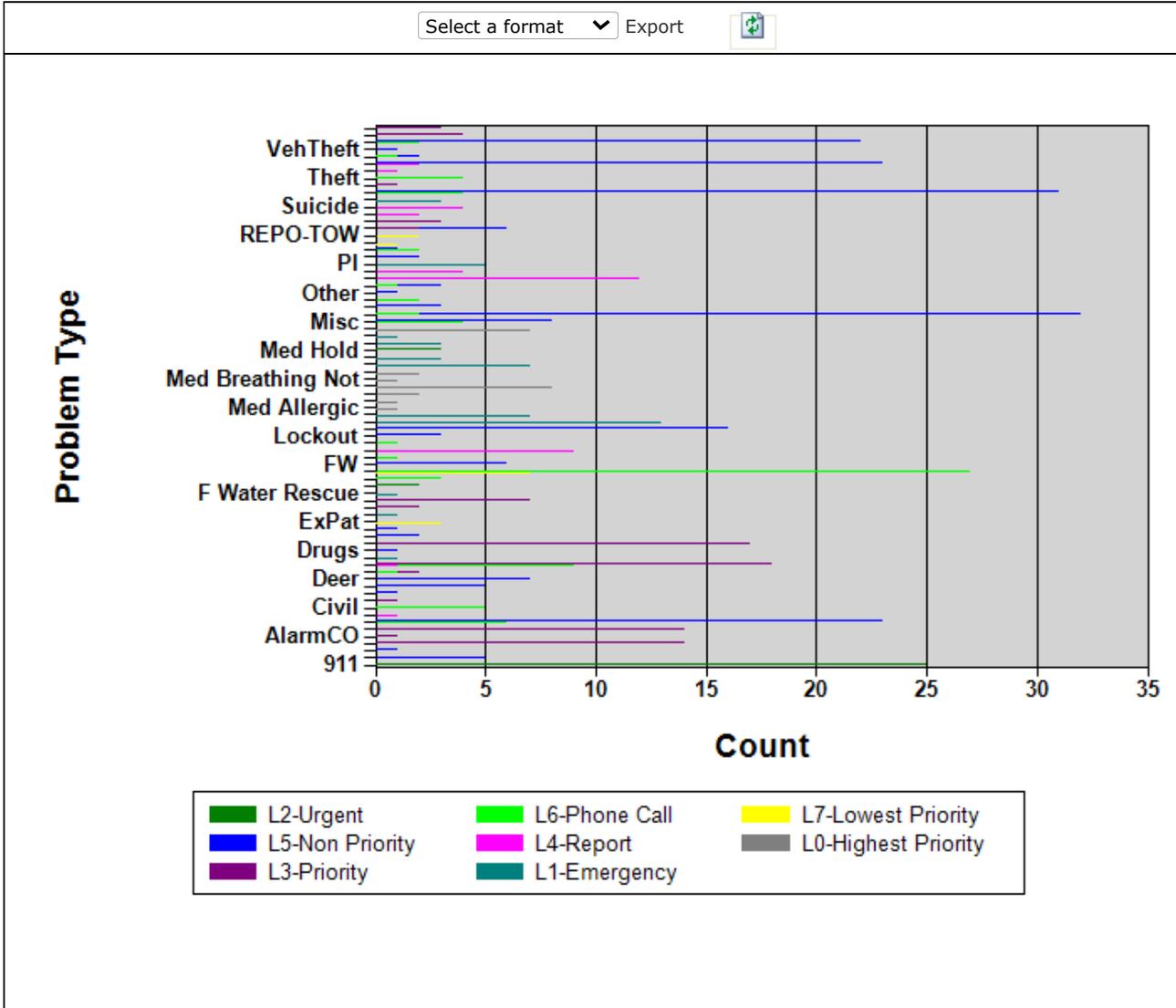


### Problem Type Summary

9:53 AM 08/13/2025

Data Source: Data Warehouse

<b>Agency:</b>	<b>LAW ENFORCEMENT</b>
<b>Division:</b>	<b>East Bethel Law</b>
<b>Day Range:</b>	<b>Date From 7/1/2025 To 7/31/2025</b>
<b>Exclusion:</b>	<b>• Calls canceled before first unit assigned</b>



Priority	Description
0	L0-Highest Priority
1	L1-Emergency
2	L2-Urgent
3	L3-Priority
4	L4-Report
5	L5-Non Priority
6	L6-Phone Call
7	L7-Lowest Priority

Problem Type	Priority							Total	
	0	1	2	3	4	5	6		7
911			25						25
Abandon						5			5
Abuse						1			1
AbuseP									
AlarmB				14					14

AlarmCO			1					<b>1</b>
AlarmCOill								
AlarmF			14					<b>14</b>
AlarmFsmoke								
AlarmHoldup								
AlarmV								
AlarmWF								
Animal					23	6		<b>29</b>
AnimalResc								
Arson								
Assault				1				<b>1</b>
AssaultP								
Boat Assist								
Bomb								
BombP								
Broadcast								
Burg								
BurgP								
Civil					3	5		<b>8</b>
CivilP			1					<b>1</b>
CSC					1			<b>1</b>
Debris					5			<b>5</b>
Deer					7			<b>7</b>
Disorderly			2			1		<b>3</b>
Dom			18	1		9		<b>28</b>
DomP	1							<b>1</b>
Drugs					1			<b>1</b>
DUI			17					<b>17</b>
Dumping					2			<b>2</b>
Escort					1			<b>1</b>
ExPat							3	<b>3</b>
F Aircraft	1							<b>1</b>
F Assist								
F CleanUp								
F Collapse								
F Dump								
F Elec Smell								
F Expl								
F Gas Odor In								
F Gas Odor Out								
F Grass fire								
F Illegal			2					<b>2</b>
F Misc								
F Mutual Aid								
F Oven								
F Powerlines			7					<b>7</b>
F SmokeIn								
F SmokeOut								
F Structure								
F Train								
F Veh								
F Water Rescue	1							<b>1</b>
Fight		2						<b>2</b>
Flood in								
Flood out								
Fraud					2	3		<b>5</b>
FraudP								
FU					1	27	7	<b>35</b>
FW					6			<b>6</b>
Gun								
Harass						1		<b>1</b>
Info								
Lift Assist				9				<b>9</b>
Liq					1	1		<b>2</b>
Lockout					3			<b>3</b>
LockoutP								

MA					16			16
MASS								
Med -	13							13
Med Abdominal Pain	7							7
Med Alarm								
Med Allergic	1							1
Med Assault	1							1
Med Bleed	2							2
Med Breathing Diff	8							8
Med Breathing Not	1							1
Med Choking	2							2
Med Drown								
Med Electro								
Med Fall	7							7
Med Heart	3							3
Med Hold		3						3
Med Info								
Med OB								
Med Priority								
Med Seizure	3							3
Med Stab-Gunshot								
Med Stroke	1							1
Med Uncon	7							7
Medex								
Misc					8	4		12
MiscO					32	2		34
Noise					3			3
NoTag								
Ord						2		2
Other					1			1
Park					3	1		4
PD				12		2		14
Person				4				4
PI	5							5
POR					2			2
Property					1	2		3
PW							1	1
REPO-TOW							2	2
RJ			2		6			8
RoadClosure								
Robbery								
RobberyP								
Shots			3					3
Slumper				2				2
StolenProp								
Suicide				4				4
SuicideP	3							3
Susp					31	4		35
SuspP			1					1
Theft					3	4		7
TheftP								
Threat				1				1
ThreatP								
Traf				2	23	1		26
Tres								
UNK								
Unsecure								
Vand					2	1		3
VandP								
VehTheft					1			1
VehTheftP								
Weapon								
Weather								
Welfare					22	2		24
WelfareP				4				4
WT				3				3

**Total**

<b>22</b>	<b>45</b>	<b>30</b>	<b>89</b>	<b>36</b>	<b>216</b>	<b>78</b>	<b>13</b>	<b>529</b>
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**City of East Bethel  
City Council Meeting  
Agenda Item Information**



**Date:** August 25, 2025

**Agenda Item Number:** Item 4.0 B

**Agenda Item:** Fire Department Report

**Background Information:**

Fire Chief Cielocha will present the Fire Department's monthly report.

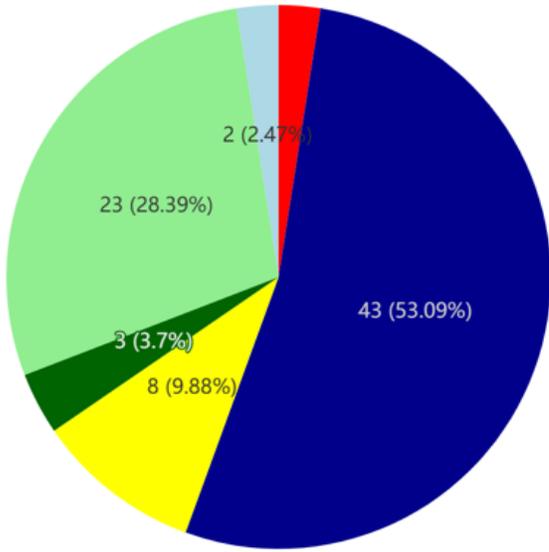
**Attachment(s):**

1. Calls for August

**Fiscal Impact:**

**Recommendation(s):** No Action Required

**Total (81)**



- 1 - Fire
- 3 - Rescue & Emergency Medical Service Incident
- 4 - Hazardous Condition (No Fire)
- 5 - Service Call
- 6 - Good Intent Call
- 7 - False Alarm & False Call

43 – Medicals

23 – Good intent calls

8 – Hazardous Condition – No Fire

3 – Service calls

2 – Fires

2 – False Alarms

**City of East Bethel  
City Council Meeting  
Agenda Item Information**



Date: August 25, 2025

Agenda Item Number: Item 6.0 A-G

Requested Action: Consider approving the Consent Agenda as presented

**Background Information:**

Item A – Approve Bills

Item B – August 11, 2025 City Council Meeting Minutes

Minutes from the August 11, 2025 City Council meeting are attached for your review.

Item C – 2026 ACSO Law Enforcement Contract

The Anoka County Sheriff's Office (ACSO) presented the 2026 East Bethel Law Enforcement Contract proposal to the City Council on July 14, 2025. The cost of the proposed 2026 contract is \$1,577,594 (net credit for Police State Aid), which is an increase of \$109,226 or 7.4% from 2025. The proposed 2026 contract is reflected in the 2026 Preliminary City budget.

Staff recommends Council consider approval of the ACSO 2026 Law Enforcement Contract for the City of East Bethel as presented in Attachment in 6.0 C.

Item D – Pay Estimate No. 1 for the 2025 Street Surface Improvement Project

This item includes Pay Estimate No. 1 to Knife River Corporation for the 2025 Street Surface Improvement Project. The major work items on this pay estimate include payment for mobilization, milling, storm sewer construction, and curb and gutter. Staff recommends partial payment of \$330,993.54. A summary of the recommended payment is as follows:

Total Work Completed to Date	\$348,414.25
Less 5% Retainage	<u>\$ 17,420.71</u>
<b>Total Payment</b>	<b>\$330,993.54</b>

Payment for this project will be financed with Street Capital Funds. Funds, as noted, are available and appropriate for this project. A copy of the Pay Estimate is attached.

Item E – Res. 2025-47, Proclamation of Constitution Week

September 17, 2025 marks the two hundred and thirty-eighth anniversary of the drafting of the Constitution of the United States of America. The Daughters of the American Revolution, Anoka Chapter, request that Council adopt Resolution 2025-47 proclaiming September 17-23, 2025 as Constitution Week.

Item F – APA MN Planning Conference for City Planner Gerard

City Planner Grace Gerard is requesting to use \$756.28 of the Planning Department's \$1,000 budget for conferences to cover conference registration (\$470.10) and lodging (\$286.07) costs to attend the American Planning Association MN Chapter's Annual Planning Conference. The conference is scheduled for Sept. 24-26 in Willmar, MN. The conference offers continuing education opportunities and workshops led by local planners and industry professionals. Topics covered include comprehensive planning, community engagement, ordinance development,

housing, and law for planners. Gerard will cover her own transportation, food, and miscellaneous costs.

**Item G – Intern for Digital File Transition Project**

On July 14th, 2025 Council approved the hire of an intern for a special project to begin the transition from paper files to digital format. Unfortunately, due to circumstances outside the control of the City, the intern advised the City of an emergency that would prevent the ability to start the internship. Councilmember Erkel suggested we meet and interview an individual that could potentially be available to start this project. After meeting with and assessing their skillset, it is staff’s belief that they would be able to undertake the project.

The special project consists of conversion of old files to digital format for preservation and eventual website functions that could include public data searches for commonly asked for information. While there is room for volunteers to help on this project, having a dedicated individual to manage the process will help to complete the project in a reasonable amount of time. Estimated time to complete would be less than 6 months so as not to require benefits. Compensation is recommended at \$15 hour. This person would help to coordinate with volunteers as they become available, managing the process. Carrie Frost and the City Administrator will manage the individual and the project.

City Council should review this opportunity and consider approving the temporary hire of a part time individual for the completion of the paper file transfer project.

**Recommendation(s):** Staff recommends approval of the Consent Agenda as presented.

**City Council Action:**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Vote Yes: \_\_\_\_\_

Vote No: \_\_\_\_\_



**City of East Bethel**  
**August 25, 2025**  
**Payment Summary**

Payments for Council Approval						
Dept Descr						Amount
Bills to be approved for payment						\$463,195.23
Electronic Payroll Payments						\$44,506.78
Payroll City Council - August 15, 2025						\$2,090.18
Payroll Fire Department - August 15, 2025						\$11,394.33
Payroll City Staff - August 14, 2025						\$50,744.81
Total to be Approved for Payment						\$571,931.33
Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Arena Operations	Bldg/Facility Repair Supplies	63372	Menards - Forest Lake	615	49851	\$55.43
Arena Operations	Bldg/Facility Repair Supplies	080725	Patton Heating and Air	615	49851	\$1,150.00
Arena Operations	Bldgs/Facilities Repair/Maint	10077511	Plunkett's Pest Control	615	49851	\$117.29
Arena Operations	Gas Utilities	940892753	Xcel Energy	615	49851	\$79.39
Arena Operations	Information Systems	B250811J	Anoka County Treasury Dept	615	49851	\$75.00
Arena Operations	Small Tools and Minor Equip	63286	Menards - Forest Lake	615	49851	\$19.97
Arena Operations	Small Tools and Minor Equip	63437	Menards - Forest Lake	615	49851	(\$19.97)
Arena Operations	Small Tools and Minor Equip	63439	Menards - Forest Lake	615	49851	\$23.98
Arena Operations	Small Tools and Minor Equip	29265	Menards Cambridge	615	49851	\$15.98
Building Inspection	Information Systems	2895	Metro-Inet	101	42410	\$1,135.61
Building Inspection	Motor Fuels	26813976	Mansfield Oil Company	101	42410	\$426.14
Building Inspection	Motor Vehicles Parts	127630825	Fleet Pride	101	42410	\$13.52
Building Inspection	Payment from Escrow	4159081325	Lashinski Septic Service	101		\$21,542.00
Building Inspection	Refund from Escrow	SS-4159081325	SCOTT SCHELL	101		\$9,304.00
City Administration	Information Systems	B250811J	Anoka County Treasury Dept	101	41320	\$75.00
City Administration	Information Systems	2895	Metro-Inet	101	41320	\$1,254.74
City Administration	Office Equipment Rental	3107341576	Pitney Bowes Global Financial Svcs	101	41320	\$165.33
City Administration	Postage/Delivery	43876	MAILING SOLUTIONS	101	41320	\$1,448.34
City Administration	Printing and Duplicating	43876	MAILING SOLUTIONS	101	41320	\$1,517.64
City Administration	Professional Services Fees	30896	TimeSaver Off Site Secretarial	101	41320	\$172.00
City Administration	Professional Services Fees	30897	TimeSaver Off Site Secretarial	101	41320	\$172.00
City Administration	Telephone	08 2025	CenturyLink	101	41320	\$151.49
Economic Development Authority	Professional Services Fees	47772	Eckberg, Lammers, P.C.	232	23200	\$1,160.00
Engineering	Architect/Engineering Fees	55532	Hakanson Anderson Assoc. Inc.	101		\$195.00
Engineering	Architect/Engineering Fees	55533	Hakanson Anderson Assoc. Inc.	101		\$930.00
Engineering	Architect/Engineering Fees	55534	Hakanson Anderson Assoc. Inc.	101		\$5,784.50
Engineering	Architect/Engineering Fees	55539	Hakanson Anderson Assoc. Inc.	101		\$9,255.50
Engineering	Architect/Engineering Fees	55537	Hakanson Anderson Assoc. Inc.	101	43110	\$125.00
Engineering	Architect/Engineering Fees	55538	Hakanson Anderson Assoc. Inc.	101	43110	\$1,258.50
Finance	Information Systems	2895	Metro-Inet	101	41520	\$1,135.61
Fire Department	Bldg/Facility Repair Supplies	127805933	Fleet Pride	101	42210	\$7.02
Fire Department	Bldgs/Facilities Repair/Maint	9c55946a	TreviPay	101	42210	\$606.47
Fire Department	Clothing & Personal Equipment	359276	Aspen Mills, Inc.	101	42210	\$111.99
Fire Department	Clothing & Personal Equipment	359418	Aspen Mills, Inc.	101	42210	\$111.99
Fire Department	Clothing & Personal Equipment	359428	Aspen Mills, Inc.	101	42210	\$111.99
Fire Department	Conferences/Meetings	6097841	Cielocha, Jeff	101	42210	\$210.99
Fire Department	Gas Utilities	940892753	Xcel Energy	101	42210	\$58.13
Fire Department	General Operating Supplies	2025-6021	Eagle Engraving	101	42210	\$76.95



**City of East Bethel**  
**August 25, 2025**  
**Payment Summary**

Fire Department	General Operating Supplies	1082242	Ham Lake Hardware	101	42210	\$13.77
Fire Department	Information Systems	B250811J	Anoka County Treasury Dept	101	42210	\$75.00
Fire Department	Information Systems	2895	Metro-Inet	101	42210	\$2,548.41
Fire Department	Motor Fuels	26813953	Mansfield Oil Company	101	42210	\$275.03
Fire Department	Motor Fuels	26813976	Mansfield Oil Company	101	42210	\$677.96
Fire Department	Motor Vehicles Parts	127650430	Fleet Pride	101	42210	(\$22.17)
Fire Department	Motor Vehicles Parts	1638	Oak Ridge Autobody, Inc.	101	42210	\$1,000.00
Fire Department	Telephone	08 2025	CenturyLink	101	42210	\$57.21
Fire Department	Telephone	08 2025	CenturyLink	101	42210	\$88.16
Fire Department	Telephone	1329970114874	Midcontinent Communications	101	42210	\$20.25
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	2241221st8725	Patton Heating and Air	101	41940	\$687.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	310932760	Premium Waters, Inc.	101	41940	\$4.77
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	310955325	Premium Waters, Inc.	101	41940	\$8.76
General Govt Buildings/Plant	Gas Utilities	940892753	Xcel Energy	101	41940	\$29.45
Housing & Redevelopment Author	Professional Services Fees	30895	TimeSaver Off Site Secretarial	230	23000	\$172.00
Legal	Legal Fees	47772	Eckberg, Lammers, P.C.	101	41610	\$682.50
Legal	Legal Fees	47772	Eckberg, Lammers, P.C.	101	41610	\$1,162.50
Legal	Legal Fees	47772	Eckberg, Lammers, P.C.	101	41610	\$550.00
Legal	Legal Fees	47772	Eckberg, Lammers, P.C.	101	41610	\$3,545.00
Legal	Legal Fees	47772	Eckberg, Lammers, P.C.	101	41610	\$920.00
Legal	Legal Fees	47772	Eckberg, Lammers, P.C.	101	41610	\$2,125.00
Legal	Professional Services Fees	47772	Eckberg, Lammers, P.C.	101		\$1,187.50
Legal	Professional Services Fees	47772	Eckberg, Lammers, P.C.	101		\$75.00
MSA Street Construction	Architect/Engineering Fees	55535	Hakanson Anderson Assoc. Inc.	402	40200	\$427.50
Park Maintenance	Bldg/Facility Repair Supplies	38623	Menards Cambridge	101	43201	\$271.98
Park Maintenance	Clothing & Personal Equipment	4239825370	Cintas Corporation	101	43201	\$33.31
Park Maintenance	Clothing & Personal Equipment	4240562189	Cintas Corporation	101	43201	\$33.31
Park Maintenance	Equipment Parts	82662	Central Trailer Sales, Inc.	101	43201	\$26.71
Park Maintenance	Equipment Parts	1-9891	Smith Bros. Decorating Co	101	43201	\$99.27
Park Maintenance	Information Systems	2895	Metro-Inet	101	43201	\$29.78
Park Maintenance	Motor Fuels	26813953	Mansfield Oil Company	101	43201	\$528.91
Park Maintenance	Motor Fuels	26813976	Mansfield Oil Company	101	43201	\$581.11
Park Maintenance	Safety Supplies	9600772173	Grainger	101	43201	\$31.44
Payroll	Insurance Premiums	CNS0001923415	Delta Dental	101		\$52.06
Payroll	Insurance Premiums	CNS0001923415	Delta Dental	101		\$692.61
Payroll	Insurance Premiums	265865361825	Medica	101		\$11,335.47
Payroll	Insurance Premiums	08 2025	MN Public Employees Assn	101		\$351.00
Payroll	Insurance Premiums	436200092025	NCPERS Group Life Ins	101		\$64.00
Planning and Zoning	Information Systems	2895	Metro-Inet	101	41910	\$398.40
Planning and Zoning	Legal Notices	978475	STAR	101	41910	\$30.15
Planning and Zoning	Professional Services Fees	37023	Landform	101		\$155.25
Planning and Zoning	Professional Services Fees	37023	Landform	101	41910	\$511.00
Planning and Zoning	Professional Services Fees	37023	Landform	101	41910	\$45.25
Planning and Zoning	Professional Services Fees	37023	Landform	101	41910	\$1,040.75
Planning and Zoning	Professional Services Fees	37023	Landform	101	41910	\$724.00
Recycling Operations	Gas Utilities	940892753	Xcel Energy	226	43235	\$20.00
Recycling Operations	Professional Services Fees	CU-43776	First State Tire Recycle	226	43235	\$167.47
Recycling Operations	Repairs/Maint Machinery/Equip	165194	Dahlke Trailer Sales & Leasing	226	43235	\$3,397.98
Sewer Operations	Bldg/Facility Repair Supplies	127805934	Fleet Pride	602	49451	\$49.03



**City of East Bethel**  
**August 25, 2025**  
**Payment Summary**

Sewer Operations	Bldgs/Facilities Repair/Maint	INV028433	Minnesota Pump Works	602	49451	\$1,230.94
Street Capital Projects	Architect/Engineering Fees	55536	Hakanson Anderson Assoc. Inc.	406	40600	\$20,254.00
Street Capital Projects	Professional Services Fees	Pay Est #1-2025	Knife River Corporation	406	40600	\$330,993.54
Street Maintenance	Bldgs/Facilities Repair/Maint	4239825370	Cintas Corporation	101	43220	\$9.08
Street Maintenance	Bldgs/Facilities Repair/Maint	4240562189	Cintas Corporation	101	43220	\$9.08
Street Maintenance	Bldgs/Facilities Repair/Maint	310926027	Premium Waters, Inc.	101	43220	\$23.85
Street Maintenance	Bldgs/Facilities Repair/Maint	310955326	Premium Waters, Inc.	101	43220	\$4.38
Street Maintenance	Bldgs/Facilities Repair/Maint	310981766	Premium Waters, Inc.	101	43220	\$53.55
Street Maintenance	Clothing & Personal Equipment	4239825370	Cintas Corporation	101	43220	\$33.31
Street Maintenance	Clothing & Personal Equipment	4240562189	Cintas Corporation	101	43220	\$33.31
Street Maintenance	Equipment Parts	127632305	Fleet Pride	101	43220	\$110.03
Street Maintenance	Equipment Parts	127987794	Fleet Pride	101	43220	\$114.87
Street Maintenance	Equipment Parts	63658	Menards - Forest Lake	101	43220	\$58.46
Street Maintenance	Equipment Parts	P0825214	RDO Equipment	101	43220	\$188.16
Street Maintenance	Equipment Parts	P1162114	RDO Equipment	101	43220	\$58.32
Street Maintenance	Gas Utilities	940892753	Xcel Energy	101	43220	\$16.00
Street Maintenance	General Operating Supplies	63683	Menards - Forest Lake	101	43220	\$43.67
Street Maintenance	Information Systems	2895	Metro-Inet	101	43220	\$747.15
Street Maintenance	Lubricants and Additives	127812087	Fleet Pride	101	43220	\$196.20
Street Maintenance	Lubricants and Additives	127952486	Fleet Pride	101	43220	\$39.30
Street Maintenance	Lubricants and Additives	978746	Lowe's	101	43220	\$123.32
Street Maintenance	Motor Fuels	26813953	Mansfield Oil Company	101	43220	\$1,311.71
Street Maintenance	Motor Fuels	26813976	Mansfield Oil Company	101	43220	\$251.81
Street Maintenance	Motor Vehicles Parts	BLN-75690-01	Mills Aftermarket Accessories	101	43220	\$535.95
Street Maintenance	Motor Vehicles Parts	BLN-75717-01	Mills Aftermarket Accessories	101	43220	\$972.92
Street Maintenance	Motor Vehicles Parts	1539-365312	O'Reilly Auto Stores Inc.	101	43220	\$66.78
Street Maintenance	Motor Vehicles Parts	344243	S & S Industrial Supply	101	43220	\$3.26
Street Maintenance	Motor Vehicles Parts	093P38452	Transwest Trucks St Michael	101	43220	\$1,200.00
Street Maintenance	Shop Supplies	344342	S & S Industrial Supply	101	43220	\$4.59
Street Maintenance	Snowplow Cutting Edges	1539-366185	O'Reilly Auto Stores Inc.	101	43220	\$19.78
Street Maintenance	Street Maint Materials	101921	Bjorklund Companies, LLC	101	43220	\$316.35
Street Maintenance	Street Maint Materials	030366	Hoffman Bros. Sod, Inc	101	43220	\$216.00
Street Maintenance	Street Maint Materials	078152	Winnick Supply	101	43220	\$233.40
TIF 1-2	Professional Services Fees	102360	EHLERS	436	43600	\$1,012.18
TIF 1-3	Professional Services Fees	102360	EHLERS	437	43700	\$1,012.18
TIF 1-4	Professional Services Fees	102360	EHLERS	438	43800	\$1,012.18
TIF 1-5	Professional Services Fees	102360	EHLERS	439	43900	\$1,012.21
Water Utility Operations	Bldg/Facility Repair Supplies	127805935	Fleet Pride	601	49401	\$60.83
Water Utility Operations	Chemicals and Chem Products	7168503	Hawkins, Inc	601	49401	\$60.00
Water Utility Operations	Gas Utilities	08 2025-01	CenterPoint Energy	601	49401	\$22.43
Water Utility Operations	Gas Utilities	08 2025-02	CenterPoint Energy	601	49401	\$119.77
Water Utility Operations	Information Systems	2895	Metro-Inet	601	49401	\$354.30
Water Utility Operations	Software Licensing	0551565	Ferguson Waterworks #2518	601	49401	\$1,600.00
Water Utility Operations	Telephone	08 2025	CenturyLink	601	49401	\$152.21
Water Utility Operations	Telephone	08 2025	CenturyLink	601	49401	\$138.69
Water Utility Operations	Telephone	08 2025	CenturyLink	601	49401	\$149.82
						<b>\$463,195.23</b>



**City of East Bethel**  
**August 25, 2025**  
**Payment Summary**

Electronic Payroll Payments		
Payroll	PERA	\$10,490.36
Payroll	Federal Withholding	\$7,792.25
Payroll	Medicare Withholding	\$2,801.06
Payroll	FICA Tax Withholding	\$11,016.54
Payroll	State Withholding	\$3,870.98
Payroll	MSRS/H.S.A./HCSP	\$8,535.59
		<b>\$44,506.78</b>



CITY OF EAST BETHEL

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Payments

Current Period: August 2025

Payments Batch 20250825PAY		\$463,195.23	
Refer	0 ANOKA COUNTY TREASURY DEPT		
Cash Payment	E 101-41320-309 Information Systems	Broadband Services	\$75.00
Invoice	B250811J 8/11/2025		
Cash Payment	E 101-42210-309 Information Systems	Broadband Services	\$75.00
Invoice	B250811J 8/11/2025		
Cash Payment	E 615-49851-309 Information Systems	Broadband Services	\$75.00
Invoice	B250811J 8/11/2025		
Transaction Date	8/19/2025	First Bank & Trust 10100	<b>Total</b> \$225.00
Refer	0 ASPEN MILLS, INC.		
Cash Payment	E 101-42210-214 Clothing & Personal Equ	Navy Pant & Belt, A. Christianson	\$111.99
Invoice	359418 8/15/2025		
Cash Payment	E 101-42210-214 Clothing & Personal Equ	Navy Pant & Belt, W. Supuk	\$111.99
Invoice	359276 8/13/2025		
Cash Payment	E 101-42210-214 Clothing & Personal Equ	Navy Pant & Belt, B. Alford	\$111.99
Invoice	359428 8/15/2025		
Transaction Date	8/19/2025	First Bank & Trust 10100	<b>Total</b> \$335.97
Refer	0 Bjorklund		
Cash Payment	E 101-43220-224 Street Maint Materials	Asphalt Millings	\$316.35
Invoice	101921 8/1/2025		
Transaction Date	8/19/2025	First Bank & Trust 10100	<b>Total</b> \$316.35
Refer	0 CENTERPOINT		
Cash Payment	E 601-49401-382 Gas Utilities	Gas Svc 5937869-5 Minard Bldg	\$22.43
Invoice	08 2025-01 8/18/2025		
Cash Payment	E 601-49401-382 Gas Utilities	Gas Svc -9541753-1 Water Plant	\$119.77
Invoice	08 2025-02 8/15/2025		
Transaction Date	8/20/2025	First Bank & Trust 10100	<b>Total</b> \$142.20
Refer	0 CENTRAL TRAILER SALES INC		
Cash Payment	E 101-43201-229 Equipment Parts	Land Pride, Grease Bearing, Race, Grease Cap	\$26.71
Invoice	82662 8/18/2025		
Transaction Date	8/19/2025	First Bank & Trust 10100	<b>Total</b> \$26.71
Refer	0 CENTURYLINK		
Cash Payment	E 601-49401-321 Telephone	7634347348 691 Minard Bldg	\$138.69
Invoice	08 2025 8/10/2025		
Cash Payment	E 101-42210-321 Telephone	7634131622 946 Sta 1Fire Phone	\$57.21
Invoice	08 2025 8/10/2025		
Cash Payment	E 101-42210-321 Telephone	6514641240 520 CLB Fire Phone	\$88.16
Invoice	08 2025 8/10/2025		
Cash Payment	E 101-41320-321 Telephone	7634130614 154 City Hall Line4	\$151.49
Invoice	08 2025 8/10/2025		
Cash Payment	E 601-49401-321 Telephone	7634341700 895 Water Plant	\$149.82
Invoice	08 2025 8/10/2025		
Cash Payment	E 601-49401-321 Telephone	7634136876 894 Water Plant	\$152.21
Invoice	08 2025 8/10/2025		
Transaction Date	8/20/2025	First Bank & Trust 10100	<b>Total</b> \$737.58
Refer	0 Cielocha, Jeff		



**CITY OF EAST BETHEL**

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**Payments**

**Current Period: August 2025**

Cash Payment	E 101-42210-434	Conferences/Meetings	Training Materials		\$210.99
Invoice	6097841	8/11/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$210.99
Refer	0 CINTAS CORPORATION				
Cash Payment	E 101-43220-403	Bldgs/Facilities Repair/M	Rugs/Mats		\$9.08
Invoice	4239825370	8/12/2025			
Cash Payment	E 101-43201-214	Clothing & Personal Equ	Uniforms/Parks		\$33.31
Invoice	4239825370	8/12/2025			
Cash Payment	E 101-43220-214	Clothing & Personal Equ	Uniforms/Streets		\$33.31
Invoice	4239825370	8/12/2025			
Cash Payment	E 101-43220-403	Bldgs/Facilities Repair/M	Rugs/Mats		\$9.08
Invoice	4240562189	8/19/2025			
Cash Payment	E 101-43201-214	Clothing & Personal Equ	Uniforms/Parks		\$33.31
Invoice	4240562189	8/19/2025			
Cash Payment	E 101-43220-214	Clothing & Personal Equ	Uniforms/Streets		\$33.31
Invoice	4240562189	8/19/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$151.40
Refer	0 DAHLKE TRAILER SALES				
Cash Payment	E 226-43235-402	Repairs/Maint Machinery	Licensed Repairs to Recycle Center Semi-Trailer		\$3,397.98
Invoice	165194	8/11/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$3,397.98
Refer	0 Delta Dental				
Cash Payment	G 101-21707	Dental Insurance	Dental Premiums		\$692.61
Invoice	CNS0001923415	9/1/2025			
Cash Payment	G 101-21722	COBRA (Pierce)	Dental Premiums		\$52.06
Invoice	CNS0001923415	9/1/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$744.67
Refer	0 EAGLE ENGRAVING				
Cash Payment	E 101-42210-219	General Operating Suppl	2"x8" signs, Large Fireground Tags		\$76.95
Invoice	2025-6021	8/1/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$76.95
Refer	0 ECKBERG LAMMERS				
Cash Payment	E 101-41610-303	Legal Fees	Meetings		\$920.00
Invoice	47772	7/31/2025			
Cash Payment	E 101-41610-303	Legal Fees	Zoning Enforcement		\$2,125.00
Invoice	47772	7/31/2025			
Cash Payment	G 101-24500	Escrow	Elevage PUD		\$75.00
Invoice	47772	7/31/2025			
Cash Payment	E 101-41610-303	Legal Fees	General Municipal		\$3,545.00
Invoice	47772	7/31/2025			
Cash Payment	E 101-41610-303	Legal Fees	City Administrator Hiring		\$550.00
Invoice	47772	7/31/2025			
Cash Payment	E 101-41610-303	Legal Fees	Whispering Aspen Redevelopment		\$1,162.50
Invoice	47772	7/31/2025			
Cash Payment	E 101-41610-303	Legal Fees	22359 Bataan St NE		\$682.50
Invoice	47772	7/31/2025			



Payments

Current Period: August 2025

Cash Payment	E 232-23200-307	Professional Services F	1347 Sims Rd NE		\$1,160.00
Invoice	47772	7/31/2025			
Cash Payment	G 101-24500	Escrow	Hidden Prairie Development		\$1,187.50
Invoice	47772	7/31/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$11,407.50
Refer	0 EHLERS				
Cash Payment	E 436-43600-307	Professional Services F	TIF Reporting-2024 Reports		\$1,012.18
Invoice	102360	8/11/2025			
Cash Payment	E 437-43700-307	Professional Services F	TIF Reporting-2024 Reports		\$1,012.18
Invoice	102360	8/11/2025			
Cash Payment	E 438-43800-307	Professional Services F	TIF Reporting-2024 Reports		\$1,012.18
Invoice	102360	8/11/2025			
Cash Payment	E 439-43900-307	Professional Services F	TIF Reporting-2024 Reports		\$1,012.21
Invoice	102360	8/11/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$4,048.75
Refer	0 FERGUSON WATERWORKS #2518				
Cash Payment	E 601-49401-421	Software Licensing	630 AMR Min Subs		\$1,600.00
Invoice	0551565	8/5/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$1,600.00
Refer	0 First State Tire Recycling				
Cash Payment	E 226-43235-307	Professional Services F	.83 Tons		\$167.47
Invoice	CU-43776	8/12/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$167.47
Refer	0 FLEET PRIDE				
Cash Payment	E 101-42210-223	Bldg/Facility Repair Sup	Fire Station Gen, Filter		\$7.02
Invoice	127805933	8/6/2025			
Cash Payment	E 101-43220-229	Equipment Parts	Cat Loader, Filters		\$110.03
Invoice	127632305	7/31/2025			
Cash Payment	E 101-43220-213	Lubricants and Additives	Shop Supplies, Antifreeze		\$39.30
Invoice	127952486	8/13/2025			
Cash Payment	E 101-42410-221	Motor Vehicles Parts	Bldg Dept #9, Lube Spin-On		\$13.52
Invoice	127630825	7/31/2025			
Cash Payment	E 602-49451-223	Bldg/Facility Repair Sup	Lift Station Gen, Filter		\$49.03
Invoice	127805934	8/6/2025			
Cash Payment	E 101-43220-213	Lubricants and Additives	Shop Supplies, Grease Hitemp Red, Ext Life Red Noat Antifreeze		\$196.20
Invoice	127812087	8/7/2025			
Cash Payment	E 601-49401-223	Bldg/Facility Repair Sup	Water Treatment Gen, Filter		\$60.83
Invoice	127805935	8/6/2025			
Cash Payment	E 101-42210-221	Motor Vehicles Parts	Fire Dept E-21, Mirror Switch		-\$22.17
Invoice	127650430	7/31/2025			
Cash Payment	E 101-43220-229	Equipment Parts	Cat Loader, Filters, Glass Hydr		\$114.87
Invoice	127987794	8/14/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$568.63
Refer	0 GRAINGER				
Cash Payment	E 101-43201-217	Safety Supplies	Safety Glasses		\$31.44
Invoice	9600772173	8/8/2025			



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**Payments**

**Current Period: August 2025**

Transaction Date	8/19/2025	First Bank & Trust	10100	<b>Total</b>	<b>\$31.44</b>
Refer	<u>0 Hakanson Anderson Assoc.,</u>				
Cash Payment	G 101-24500 Escrow		Vikng Meadows-Phase I		\$9,255.50
Invoice 55539	8/14/2025				
Cash Payment	G 101-24500 Escrow		Blanco De Cola Pradera		\$195.00
Invoice 55532	8/14/2025				
Cash Payment	G 101-24500 Escrow		Cliff Anderson Acres		\$930.00
Invoice 55533	8/14/2025				
Cash Payment	G 101-24500 Escrow		Elevage Development		\$5,784.50
Invoice 55534	8/14/2025				
Cash Payment	E 402-40200-302 Architect/Engineering Fe		Municipal State Aid		\$427.50
Invoice 55535	8/14/2025				
Cash Payment	E 406-40600-302 Architect/Engineering Fe		2025 Street Improvement Project		\$20,254.00
Invoice 55536	8/14/2025				
Cash Payment	E 101-43110-302 Architect/Engineering Fe		Annual MS4 Assistance		\$125.00
Invoice 55537	8/14/2025				
Cash Payment	E 101-43110-302 Architect/Engineering Fe		Gen Enginnering, Meetings, Council		\$1,258.50
Invoice 55538	8/14/2025				
Transaction Date	8/19/2025	First Bank & Trust	10100	<b>Total</b>	<b>\$38,230.00</b>
Refer	<u>0 HAM LAKE HARDWARE</u>				
Cash Payment	E 101-42210-219 General Operating Suppl		Rope Poly DMD-BRDD 3/8inx		\$13.77
Invoice 1082242	8/11/2025				
Transaction Date	8/19/2025	First Bank & Trust	10100	<b>Total</b>	<b>\$13.77</b>
Refer	<u>0 Hawkins, Inc</u>				
Cash Payment	E 601-49401-216 Chemicals and Chem Pr		Cylinder Demurrage		\$60.00
Invoice 7168503	8/15/2025				
Transaction Date	8/19/2025	First Bank & Trust	10100	<b>Total</b>	<b>\$60.00</b>
Refer	<u>0 Hoffman Bros. Sod, Inc</u>				
Cash Payment	E 101-43220-224 Street Maint Materials		Black Dirt		\$216.00
Invoice 030366	8/6/2025				
Transaction Date	8/19/2025	First Bank & Trust	10100	<b>Total</b>	<b>\$216.00</b>
Refer	<u>0 ISANTI -CHISAGO COUNTY STAR</u>				
Cash Payment	E 101-41910-342 Legal Notices		Notices: Prelim Plat Rezoning, Variance		\$30.15
Invoice 978475	8/14/2025				
Transaction Date	8/20/2025	First Bank & Trust	10100	<b>Total</b>	<b>\$30.15</b>
Refer	<u>0 KNIFE RIVER CORPORATION</u>				
Cash Payment	E 406-40600-307 Professional Services F		2025 Street Surface Improvement Project		\$330,993.54
Invoice Pay Est #1-2025	8/20/2025				
Transaction Date	8/20/2025	First Bank & Trust	10100	<b>Total</b>	<b>\$330,993.54</b>
Refer	<u>0 LANDFORM</u>				
Cash Payment	E 101-41910-307 Professional Services F		ZOA-Barndominiums		\$511.00
Invoice 37023	8/5/2025				
Cash Payment	G 101-24500 Escrow		D&D Contracting SP CUP VAR		\$155.25
Invoice 37023	8/5/2025				
Cash Payment	E 101-41910-307 Professional Services F		IUP for Firearms at 23026 3rd St NE		\$45.25
Invoice 37023	8/5/2025				



Payments

Current Period: August 2025

Cash Payment	E 101-41910-307	Professional Services F	City Business		\$1,040.75
Invoice	37023	8/5/2025			
Cash Payment	E 101-41910-307	Professional Services F	City Meetings		\$724.00
Invoice	37023	8/5/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$2,476.25
Refer	0 Lashinski Septic Service				
Cash Payment	G 101-24500	Escrow	692 208th Ave NE, Pymt from Escrow		\$21,542.00
Invoice	4159081325	8/13/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$21,542.00
Refer	0 LOWES				
Cash Payment	E 101-43220-213	Lubricants and Additives	RO Stop Rust, Trnsfer Shovel		\$123.32
Invoice	978746	7/25/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$123.32
Refer	0 MAILING SOLUTIONS				
Cash Payment	E 101-41320-351	Printing and Duplicating	Newsletter Printing Service		\$1,517.64
Invoice	43876	8/11/2025			
Cash Payment	E 101-41320-322	Postage/Delivery	Newsletter Mailing Service		\$1,448.34
Invoice	43876	8/11/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$2,965.98
Refer	0 MANSFIELD OIL COMPANY				
Cash Payment	E 101-42210-212	Motor Fuels	Fire Diesel Fuel		\$275.03
Invoice	26813953	8/8/2025			
Cash Payment	E 101-43201-212	Motor Fuels	Park Diesel Fuel		\$528.91
Invoice	26813953	8/8/2025			
Cash Payment	E 101-43220-212	Motor Fuels	Street Diesel Fuel		\$1,311.71
Invoice	26813953	8/8/2025			
Cash Payment	E 101-42210-212	Motor Fuels	Fire Unleaded Fuel		\$677.96
Invoice	26813976	8/8/2025			
Cash Payment	E 101-43201-212	Motor Fuels	Park Unleaded Fuel		\$581.11
Invoice	26813976	8/8/2025			
Cash Payment	E 101-43220-212	Motor Fuels	Street Unleaded Fuel		\$251.81
Invoice	26813976	8/8/2025			
Cash Payment	E 101-42410-212	Motor Fuels	Building Dept Unleaded Fuel		\$426.14
Invoice	26813976	8/8/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$4,052.67
Refer	0 Medica				
Cash Payment	G 101-21706	Medical Insurance	Medical Premium		\$11,335.47
Invoice	265865361825	8/12/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$11,335.47
Refer	0 MENARDS CAMBRIDGE				
Cash Payment	E 615-49851-231	Small Tools and Minor E	Trash Bags, Left Offst Aviation Snips		\$15.98
Invoice	29265	8/18/2025			
Cash Payment	E 101-43201-223	Bldg/Facility Repair Sup	Outdoor Rink; Exterior Paint		\$271.98
Invoice	38623	8/7/2025			
Transaction Date	8/20/2025		First Bank & Trust	10100	<b>Total</b> \$287.96
Refer	0 MENARDS FOREST LAKE				



**CITY OF EAST BETHEL**

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**Payments**

**Current Period: August 2025**

Cash Payment	E 615-49851-231	Small Tools and Minor E	Replacement Centersink, Circ Saw Blade	\$23.98
Invoice 63439	8/14/2025			
Cash Payment	E 615-49851-231	Small Tools and Minor E	Circ Saw Blade Return	-\$19.97
Invoice 63437	8/14/2025			
Cash Payment	E 615-49851-223	Bldg/Facility Repair Sup	Poly Expansion Joint, Vinyl Cement Patch, Trowel, Paint Mix Sticks	\$55.43
Invoice 63372	8/13/2025			
Cash Payment	E 615-49851-231	Small Tools and Minor E	Circ Saw Blade	\$19.97
Invoice 63286	8/12/2025			
Cash Payment	E 101-43220-229	Equipment Parts	Casters, 5" Swivel	\$58.46
Invoice 63658	8/18/2025			
Cash Payment	E 101-43220-219	General Operating Suppl	Batteries, Mouse Shield, Marking Paint, Bowl Brush, Bleach	\$43.67
Invoice 63683	8/18/2025			
Transaction Date	8/20/2025	First Bank & Trust	10100	<b>Total</b> \$181.54
Refer	<i>0 METRO INET</i>			
Cash Payment	E 101-41320-309	Information Systems	Computer and Network Support	\$1,254.74
Invoice 2895	8/1/2025			
Cash Payment	E 101-41520-309	Information Systems	Computer and Network Support	\$1,135.61
Invoice 2895	8/1/2025			
Cash Payment	E 101-41910-309	Information Systems	Computer and Network Support	\$398.40
Invoice 2895	8/1/2025			
Cash Payment	E 101-42410-309	Information Systems	Computer and Network Support	\$1,135.61
Invoice 2895	8/1/2025			
Cash Payment	E 101-43220-309	Information Systems	Computer and Network Support	\$747.15
Invoice 2895	8/1/2025			
Cash Payment	E 101-43201-309	Information Systems	Computer and Network Support	\$29.78
Invoice 2895	8/1/2025			
Cash Payment	E 101-42210-309	Information Systems	Computer and Network Support	\$2,548.41
Invoice 2895	8/1/2025			
Cash Payment	E 601-49401-309	Information Systems	Computer and Network Support	\$354.30
Invoice 2895	8/1/2025			
Transaction Date	8/19/2025	First Bank & Trust	10100	<b>Total</b> \$7,604.00
Refer	<i>0 MIDCONTINENT COMMUNICATION</i>			
Cash Payment	E 101-42210-321	Telephone	132997001-Fire Dept.	\$20.25
Invoice 1329970114874	8/2/2025			
Transaction Date	8/19/2025	First Bank & Trust	10100	<b>Total</b> \$20.25
Refer	<i>0 MILLS AFTERMARKET ACCESSORI</i>			
Cash Payment	E 101-43220-221	Motor Vehicles Parts	Truck #43: Step Bar, Front Floor Liner, Mud Flaps Front, Seat Covers	\$972.92
Invoice BLN-75717-01	8/13/2025			
Cash Payment	E 101-43220-221	Motor Vehicles Parts	Truck #40: PRO TRAXX 4 Oval Nerf Step Bar	\$535.95
Invoice BLN-75690-01	8/13/2025			
Transaction Date	8/20/2025	First Bank & Trust	10100	<b>Total</b> \$1,508.87
Refer	<i>0 MINNESOTA PUMP WORKS</i>			
Cash Payment	E 602-49451-403	Bldgs/Facilities Repair/M	Pump 1 Repairs	\$1,230.94
Invoice INV028433	8/11/2025			
Transaction Date	8/19/2025	First Bank & Trust	10100	<b>Total</b> \$1,230.94



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Payments

Current Period: August 2025

Refer	0 MN PUBLIC EMPLOYEES ASSN		-		
Cash Payment	G 101-21719	Union Dues	Union Dues		\$351.00
Invoice	08 2025	8/15/2025			
Transaction Date	8/20/2025		First Bank & Trust	10100	<b>Total</b> \$351.00
Refer	0 NCPERS GROUP LIFE INS		-		
Cash Payment	G 101-21708	Life Insurance - PERA	436200 -PERA Life Ins Premiums		\$64.00
Invoice	436200092025	8/1/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$64.00
Refer	0 O REILLY		-		
Cash Payment	E 101-43220-221	Motor Vehicles Parts	Truck #45, Fleetrunner		\$66.78
Invoice	1539-365312	8/7/2025			
Cash Payment	E 101-43220-230	Snowplow Cutting Edge	Shop Supplies, Mini Lamps		\$19.78
Invoice	1539-366185	8/11/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$86.56
Refer	0 OAK RIDGE AUTOBODY, INC.		-		
Cash Payment	E 101-42210-221	Motor Vehicles Parts	2020 Chev Tahoe Deductable		\$1,000.00
Invoice	1638	7/29/2025			
Transaction Date	8/20/2025		First Bank & Trust	10100	<b>Total</b> \$1,000.00
Refer	0 PATTON HEATING AND AIR		-		
Cash Payment	E 101-41940-403	Bldgs/Facilities Repair/M	Senior Center AC service		\$687.00
Invoice	2241221st8725	8/11/2025			
Cash Payment	E 615-49851-223	Bldg/Facility Repair Sup	Arena Duct Work		\$1,150.00
Invoice	080725	8/7/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$1,837.00
Refer	0 PITNEY BOWES LEASE		-		
Cash Payment	E 101-41320-413	Office Equipment Rental	Postal Machine Acct 0011167187		\$165.33
Invoice	3107341576	8/11/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$165.33
Refer	0 PLUNKETTS PEST CONTROL		-		
Cash Payment	E 615-49851-403	Bldgs/Facilities Repair/M	Ice Arena Pest Control		\$117.29
Invoice	10077511	8/11/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$117.29
Refer	0 PREMIUM WATERS, INC.		-		
Cash Payment	E 101-43220-403	Bldgs/Facilities Repair/M	Street Maint Water Service		\$23.85
Invoice	310926027	7/25/2025			
Cash Payment	E 101-43220-403	Bldgs/Facilities Repair/M	Street Maint Water Service		\$4.38
Invoice	310955326	7/31/2025			
Cash Payment	E 101-43220-403	Bldgs/Facilities Repair/M	Street Maint Water Service		\$53.55
Invoice	310981766	8/13/2025			
Cash Payment	E 101-41940-403	Bldgs/Facilities Repair/M	City Hall Water Service		\$8.76
Invoice	310955325	7/31/2025			
Cash Payment	E 101-41940-403	Bldgs/Facilities Repair/M	City Hall Water Service		\$4.77
Invoice	310932760	7/30/2025			
Transaction Date	8/20/2025		First Bank & Trust	10100	<b>Total</b> \$95.31
Refer	0 RDO EQUIPMENT		-		



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Payments

Current Period: August 2025

Cash Payment	E 101-43220-229	Equipment Parts	Radio & Return		\$188.16
Invoice	P0825214	6/16/2025			
Cash Payment	E 101-43220-229	Equipment Parts	Pin		\$58.32
Invoice	P1162114	8/8/2025			
Transaction Date	8/20/2025		First Bank & Trust	10100	<b>Total</b> \$246.48
Refer	0 S & S Industrial Supply				
Cash Payment	E 101-43220-215	Shop Supplies	Teflon Tape, Hose Barb-Taper Male		\$4.59
Invoice	344342	8/13/2025			
Cash Payment	E 101-43220-221	Motor Vehicles Parts	Truck #45, SHCS		\$3.26
Invoice	344243	8/7/2025			
Transaction Date	8/20/2025		First Bank & Trust	10100	<b>Total</b> \$7.85
Refer	0 SCHELL, SCOTT				
Cash Payment	G 101-24500	Escrow	692 208th Ave NE, Refund of Escrow		\$9,304.00
Invoice	SS-4159081325	8/13/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$9,304.00
Refer	0 Smith Bros. Decorating Co.				
Cash Payment	E 101-43201-229	Equipment Parts	Graco Pump Armor-Fluid, Rac X Tip, Rac X Guard		\$99.27
Invoice	1-9891	8/8/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$99.27
Refer	0 TIMESAVER				
Cash Payment	E 101-41320-307	Professional Services F	8/11/25 City Council Meeting		\$172.00
Invoice	30897	8/14/2025			
Cash Payment	E 230-23000-307	Professional Services F	07/28/25 HRA Meeting		\$172.00
Invoice	30895	8/14/2025			
Cash Payment	E 101-41320-307	Professional Services F	7/28/25 City Council Meeting		\$172.00
Invoice	30896	8/14/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$516.00
Refer	0 TRANSWEST TRUCKS ST MICHAEL				
Cash Payment	E 101-43220-221	Motor Vehicles Parts	Truck #45, Tube-CLNT, LWR, M2, 1000, FWD CO		\$1,200.00
Invoice	093P38452	8/11/2025			
Transaction Date	8/19/2025		First Bank & Trust	10100	<b>Total</b> \$1,200.00
Refer	0 TreviPay				
Cash Payment	E 101-42210-403	Bldgs/Facilities Repair/M	FD Dehumidifiers		\$606.47
Invoice	9c55946a	8/14/2025			
Transaction Date	8/20/2025		First Bank & Trust	10100	<b>Total</b> \$606.47
Refer	0 WINNICK SUPPLY				
Cash Payment	E 101-43220-224	Street Maint Materials	Steel Angles		\$233.40
Invoice	078152	8/18/2025			
Transaction Date	8/20/2025		First Bank & Trust	10100	<b>Total</b> \$233.40
Refer	0 Xcel Energy				
Cash Payment	E 101-43220-382	Gas Utilities	Public Works - 302649546		\$16.00
Invoice	940892753	8/19/2025			
Cash Payment	E 615-49851-382	Gas Utilities	Arena - 302932849		\$79.39
Invoice	940892753	8/19/2025			



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Payments

Current Period: August 2025

Cash Payment	E 101-41940-382	Gas Utilities	City Hall - 303326561	\$29.45
Invoice	940892753	8/19/2025		
Cash Payment	E 101-42210-382	Gas Utilities	Fire 303657700,951967,649546	\$58.13
Invoice	940892753	8/19/2025		
Cash Payment	E 226-43235-382	Gas Utilities	Recycling Ctr - 303996961	\$20.00
Invoice	940892753	8/19/2025		
Transaction Date	8/20/2025		First Bank & Trust 10100	<b>Total</b> \$202.97

Fund Summary

	10100 First Bank & Trust
101 General	\$97,098.90
226 Recycling	\$3,585.45
230 HRA	\$172.00
232 EDA	\$1,160.00
402 Street Capital - State Aid	\$427.50
406 Street Capital - City	\$351,247.54
436 TIF District 1-2	\$1,012.18
437 TIF District 1-3	\$1,012.18
438 TIF District 1-4	\$1,012.18
439 TIF District 1-5	\$1,012.21
601 Water	\$2,658.05
602 Sewer	\$1,279.97
615 Arena	\$1,517.07
	<u>\$463,195.23</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$463,195.23
<b>Total</b>	<u>\$463,195.23</u>

**LAW ENFORCEMENT CONTRACT**

THIS CONTRACT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the County of Anoka, a political subdivision of the State of Minnesota, and the Anoka County Sheriff, hereinafter referred to as the "County," and the City of East Bethel, Minnesota, 2241 221st Avenue Northeast, East Bethel, Minnesota 55011, hereinafter referred to as the "Municipality", for the period of January 1, 2026, through December 31, 2026, hereinafter referred to as the "Contract Term".

**WITNESSETH:**

WHEREAS, the Municipality is desirous of entering into a contract with the County, through the Office of the Anoka County Sheriff (hereinafter Sheriff), for the performance of the law enforcement functions hereinafter described within the corporate limits of said Municipality; and

WHEREAS, the County is agreeable to rendering such services and law enforcement functions on the terms and conditions hereinafter set forth; and

WHEREAS, such contracts are authorized and provided for by Minn. Stat. §§ 471.59 and 436.05.

NOW, THEREFORE, pursuant to the terms of the aforesaid statutes, and in consideration of the mutual covenants expressed herein, it is agreed as follows:

**I. PURPOSE**

The County, through its Sheriff, agrees to provide police protection within the corporate limits of the Municipality to the extent and in the manner as hereinafter set forth.

**II. SERVICES TO BE PROVIDED BY THE COUNTY**

A. Except as otherwise hereinafter specifically set forth, such services shall encompass the duties and functions of the type normally coming within the jurisdiction of the Sheriff pursuant to Minnesota Law, and, in addition, the Sheriff and his duly assigned deputies shall, within the Municipality's corporate limits, exercise all the police powers and duties of city police officers as provided by Minn. Stat. § 436.05.

B. The rendition of services, the standard of performance, the discipline of the deputies, and other matters incident to the performance of such services and the control of personnel so employed, shall remain in and under the sole control of the Sheriff.

C. Such services shall include the enforcement of Minnesota State Statutes and the municipal ordinances of the Municipality.

D. Except as otherwise noted, the Sheriff's Office maintains control, and autonomy with respect to the methods, times, means and personnel to be used in furnishing services to the Municipality under this Contract.

E. The County shall furnish and supply all necessary labor, supervision, equipment, and communication facilities for dispatching, jail detention (including the cost of such detention), and daily patrol service as specified in Paragraph II.F. and Attachment A of this Contract, and shall be responsible for the direct payment of any salaries, wages, or other compensation to any County personnel performing services pursuant to this Contract. All County property and equipment used in rendering services under this agreement is, and shall remain, County property.

F. The County agrees to provide law enforcement protection as follows: During the Contract Term, the Sheriff will provide 36 hours per day of daily patrol service. The costs associated with the patrol service are set forth in Attachment A. Patrol service shall be exercised through the employment of assigned patrol cars supplied, equipped, and maintained by the County, and staffed by the Sheriff's deputies. The Sheriff shall determine the time of day and how patrol service shall be provided and may periodically change the patrol schedule in order to maximize the effectiveness of the coverage. Notwithstanding the number of hours of patrol services listed in this agreement, the County agrees to provide additional law enforcement services and emergency assistance, as the demand arises and resources allow, at no additional cost to the Municipality.

G. The County patrol cars used for providing the services pursuant to this Contract shall be stored on premises owned by the Municipality. In the event that a suitable and secure storage location is not provided, in the determination of the Sheriff, the patrol cars will be returned to the Sheriff's Office at the end of each shift.

H. The patrol duties shall be conducted out of office space to be located at a suitable location in the Municipality which is sufficient to provide for the clerical needs of the assigned deputies. In the event that a suitable location is not provided, the deputies shall work out of the Sheriff's Office.

### **III. DUTIES OF MUNICIPALITY**

A. It is agreed that the Sheriff shall have all reasonable and necessary cooperation and assistance from the Municipality, its officers, agents, and employees, so as to facilitate the performance of this Contract.

B. This Contract shall not alter the responsibility for prosecution of offenses occurring within the Municipality as is currently provided by law. Likewise, collection and distribution of fine monies and any proceeds from forfeited property resulting from violations occurring in the Municipality shall be controlled in the manner provided by law.

### **IV. COMPENSATION/TERM**

The Municipality hereby agrees to pay to the County the sum of One Million Six Hundred Twenty-Eight Thousand Five Hundred Fourteen Dollars and 00/100s (\$1,628,514.00) for the contract term for law enforcement protection consisting of 36 hours per day of daily patrol service, and twenty-four (24) hour call and general services from the Sheriff during the term of this Contract. Said contract sum is payable in four (4) equal quarterly installments due on March 31, June 30, September 30, and December 31 of the Contract Term.

The County agrees that the Municipality will receive a credit against its contract price obligation as a result of anticipated Police State Aide. The amount of the credit will be determined by the amount of money received per sworn officer from the State of Minnesota times the number of sworn officers charged for to service this Contract.

### **V. RENEWAL/AUTOMATIC RENEWAL**

This Contract may be renewed for a successive period of one (1) year. Said renewal shall be accomplished in the following manner:

A. Not later than one hundred fifty (150) days prior to the expiration of the current Contract, the County, through its Sheriff, shall notify the Municipality in writing of its intention to renew. Said notification shall include notice of any increase in total contract cost.

B. Not later than ninety (90) days prior to the expiration of the current Contract, the Municipality shall notify the Sheriff in writing if the Municipality does not wish to renew a Contract for a successive one year term. If the Municipality fails to notify the County in

writing that it does not intend to renew the Contract, the Contract shall automatically renew for another one-year period under the terms of this Contract and any increase in costs provided to the Municipality under the notice requirement of section V.A. of this Contract.

## **VI. COLLABORATION**

The County, through its Sheriff or his designee(s), agrees to meet as needed with the governing council of the Municipality. The purpose of said meetings shall be for the Municipality to provide feedback to the County and for the parties to confer and discuss potential improvements in the implementation of services under this Contract. The Sheriff shall make reasonable efforts to consider the Municipality's concerns or requests. The time and place of these meetings shall be determined by the Municipality with reasonable notice to the Sheriff.

## **VII. DISBURSEMENT OF FUNDS**

All funds disbursed by the County or the Municipality pursuant to this Contract shall be disbursed by each entity pursuant to the method provided by law.

## **VIII. STRICT ACCOUNTABILITY**

A strict accounting shall be made of all funds, and reports of all receipts and disbursements shall be made upon request by either party.

## **IX. AFFIRMATIVE ACTION**

In accordance with Anoka County's Affirmative Action Policy and the County Commissioners' policies against discrimination, no person shall illegally be excluded from full-time employment rights in, be denied the benefits of, or be otherwise subjected to discrimination in the program which is the subject of this Contract on the basis of race, creed, color, sex, sexual orientation, marital status, public assistance status, age, disability, or national origin.

**X. INDEMNIFICATION**

The Municipality and the County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses, or damages, injuries or sickness resulting from the acts or omissions of the respective offices, agents, or employees, relating to the activities conducted by either party under this Contract.

**XI. TERMINATION**

This Contract may be terminated by the mutual agreement of the parties. This Contract may be unilaterally terminated by either party at any time with or without cause upon not less than one hundred eighty (180) days written notice delivered by mail or in person to the other party. Notices delivered by mail shall be deemed to be received two (2) days after mailing. Such termination shall not be effective with respect to services rendered prior to such notice of termination.

**XII. NOTICE**

For purposes of delivering any notices hereunder, notice shall be effective if delivered to the Anoka County Sheriff, 13301 Hanson Blvd NW, Andover, Minnesota 55304, on behalf of the County; and the City Administrator of the City of East Bethel, 2241 221st Avenue Northeast, East Bethel, Minnesota 55011, on behalf of the Municipality.

**XIII. ENTIRE AGREEMENT/REQUIREMENT OF A WRITING**

It is understood and agreed that the entire agreement of the parties is contained herein and that this Contract supersedes all oral and written agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous contract presently in effect between the parties relating to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Contract shall be valid only when they have been reduced to writing and duly signed by the parties herein.

IN WITNESS WHEREOF, the Municipality, by resolution duly adopted by its governing body, has caused this Contract to be signed by its Mayor and attested by its Clerk, and the County, by resolution of the County Board of Commissioners, has caused this Contract to be signed by the Chairman of the County Board of Commissioners, attested by the County Administrator, and signed by the County Sheriff, all on the day and year first above written.

**COUNTY OF ANOKA**

**CITY OF EAST BETHEL**

By: \_\_\_\_\_  
Mike Gamache, Chair  
County Board of Commissioners

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**ATTEST**

By: \_\_\_\_\_  
Jim Dickinson  
County Administrator

By: \_\_\_\_\_  
Its: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Brad Wise  
Sheriff

Dated: \_\_\_\_\_

**APPROVED AS TO FORM**

By: \_\_\_\_\_  
Bryan Frantz  
Assistant County Attorney

Dated: \_\_\_\_\_

# DRAFT MINUTES: NOT YET APPROVED

## EAST BETHEL CITY COUNCIL MEETING

August 11, 2025

The East Bethel City Council met on August 11, 2025, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT:           Ardie Anderson           Suzanne Erkel           Brian Mundle  
  Tim Miller                 Jim Smith

ALSO PRESENT:               Matt Look, City Administrator  
  Jacob Saufley, City Attorney

### 1.0 Call to Order

The August 11, 2025, City Council meeting was called to order by Mayor Anderson at 7:00 p.m.

### 2.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

### 3.0 Adopt Agenda

Mundle stated I'll make a motion to adopt tonight's agenda. Erkel stated I'll second. Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

### 4.0 Presentations and Public Hearings

None.

### 5.0 Public Forum

None.

### 6.0 Consent Agenda

Item A: Approve Bill List

Item B: Approve the Tabled Meeting Minutes July 14, 2025 City Council Meeting

Item C: Approve Meeting Minutes, July 28, 2025 City Council Meeting

Item D: Approve the Hire of Seasonal Ice Arena Attendants and Advertisement

Item E: Approve Hire of New Fire Fighter

~~Item F: Approve Posting of Request for Proposal: Facility Needs Study~~

Erkel requested to pull Item F.

Mundle stated I'll make a motion to approve Consent Agenda as amended. Erkel stated I'll second. Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

### 6.0 F Approve Posting of Request for Proposal: Facility Needs Study

Erkel asked for more information on what the City thinks the facility needs and why the staff cannot do this.

Look stated that the needs study would be a professional to come in and look at the age of the facility, the age of the roof, the age of the bathrooms, and determine where they might want to go for a Fire Station or Public Works site. Look noted that it helps the City identify possible future needs.

1 Erkel stated that she does not think it is feasible to pay someone to do this, and she believes they  
 2 need a new fire station and a new maintenance facility, but they do not have the money right now, so  
 3 they should be setting aside money for that now.

4 Look clarified that this is to go out for an RFP to see what a study might cost, and then the Council can  
 5 decide whether they want to proceed with the study.

6 **Erkel stated I'll make a motion to approve Item F of the Consent Agenda. Mundle stated I'll**  
 7 **second.** Anderson asked any discussion?

8 Anderson asked what facilities they were looking at. Look noted that they would be looking at a new  
 9 Fire Station, Public Works site, City Hall, Community Center, and get an understanding of where they  
 10 are currently and how much longer the buildings are going to last.

11 Miller asked if they were just getting quotes for this. Look stated they are just looking for an RFP to  
 12 see how much it would cost.

13 Smith asked if they have anyone who is maintaining their buildings. Look stated that Ayshford  
 14 oversees that, and their Public Works guys are skilled in some maintenance things.

15 To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes.  
 16 **Motion passes unanimously.**

17 **7.0 New Business. Commission, Association, and Task Force Reports**

18 **7.0 A Planning Commission**

19 None.

20 **7.0 B Economic Development Authority**

21 None.

22 **7.0 C Park Commission**

23 None.

24 **8.0 Department Reports**

25 **8.0 A Community Development**

26 None.

27 **8.0 B Engineer Report**

28 None.

29 **8.0 C City Attorney**

30 None.

31 **8.0 D Finance**

32 None.

33 **8.0 E Public Works**

34 None.

35 **8.0 F Fire Department**

36 None.

37 **8.0 G City Administrator Report**

38 **8.0 G.1 Approve BDM Lease Amendment**

39 Mundle noted that he will be abstaining from this item.

1 Look stated that on July 28, 2025, they brought forward the BDM Lease Amendment, and they are  
2 bringing this item back today to vote on after it was sent to the principal.

3 Look outlined the terms of the Lease Amendment as follows:

- 4 • BDM will pay the City \$300 monthly for their share of electricity, internet, water, and  
5 sewer and other expenses that would fall into the category of common area maintenance,  
6 as well as the placement of a business sign.
- 7 • That both parties consider the road improvement deficiency would be satisfied through  
8 the application of interest that was generated from the original \$1,700,000 million  
9 purchase price, in addition to installments made by the developer, and interest generated  
10 off the \$2000 installments per permit issued.
- 11 • The City agrees not to pursue past taxes that should have been paid on the portion of  
12 City property that was used for commercial purposes.
- 13 • The City agrees to the amount of \$6,000.00 SAC fee and \$500.00 WAC fee as defined  
14 by the contract.
- 15 • BDM will vacate the property in 3 years from the signing of this agreement or renegotiate  
16 a suitable agreement with the City.

17 Look stated that he received a message earlier in the afternoon from Brian Mundle Sr. that changes  
18 are needed to the Lease and will be sent over to the City when those changes are made.

19 Smith asked if there was an agreement at the end of the meeting to move forward with the draft.  
20 Anderson stated that there was a verbal agreement. Miller noted that he shook hands. Smith  
21 wonders why there will now be more changes and feels like the City is being played.

22 Smith recalled the April 28, 2025, City Council meeting when he asked Mundle if he was in the  
23 interest of the residents or the business. Smith stated that Mundle does not have the interests of the  
24 residents of East Bethel in mind.

25 Mundle interjected that he is abstaining.

26 Smith stated that Mundle always chirps in when it is convenient for him.

27 Smith stated that it seems they are being misled, and it has cost the residents of East Bethel.

28 Miller stated that they went in with good faith to negotiate and get the City's tax dollars and tax-  
29 paying residents protected. Miller is extremely disappointed that this is being done to the City and  
30 thought that after their 2-and-a-half-hour discussion, they were turning a corner.

31 Miller stated that this is unacceptable. Miller noted that he will second the motion after today's  
32 actions. Miller said they thought they were being more than fair in their agreement.

33 **Smith stated I'll make a motion to evict BDM Construction/Firebird Land LLC. from the City-owned**  
34 **building. Miller stated I'll second.** Anderson asked any discussion?

35 Anderson noted that the Letter of Intent sent to Brian Mundle Sr. gave him the right until a week  
36 from today to respond. Miller asked where this letter is. Anderson stated that it is on page 38 of  
37 today's agenda packet.

1 Anderson stated that Mundle Sr. has until August 18, 2025.

2 Look stated that after 20 days, given whatever changes they have, they cannot agree to this.

3 Look stated that it sounds like it will be a forced expiration and a reissue, which will require more  
4 legal costs to re-draft whatever changes they come back with.

5 Smith stated that this has been drafted with the agreement made, but he disagrees.

6 Miller stated that he wants to come to a conclusion, not go back and forth a hundred times, and then  
7 let it pass by again. Miller noted that it should be stuck to when they agree on something.

8 Miller stated that they have a resolution covering the taxpayers, and now another month goes by.  
9 Miller does not want to play this game anymore.

10 Saufley stated that they are still in the negotiation process, and BDM still has time to respond with  
11 whatever their changes are.

12 Saufley stated that the City has taken the proper steps to negotiate a conclusion. Saufley noted that  
13 they do not know what the changes from BDM will be.

14 Look asked if it would be advisable if BDM does not respond by August 18, 2025, then the motion  
15 made can be enforced.

16 Miller stated that he is okay with the change but is disappointed that this was brought up just hours  
17 before the meeting.

18 Miller stated that this has been going on for a long time, and the money is adding up. Miller noted  
19 that there needs to be a deadline. Miller thought they were done with this, and now they are back to  
20 square one, but this time it will have a certain number of days.

21 **Smith stated I'll make an amended motion to evict BDM Construction/Firebird Land LLC. from the**  
22 **City-owned building if the amendment has not been signed by August 19, 2025. Miller stated I'll**  
23 **second.** Anderson asked any discussion? To the motion, all in favor say aye. **Aye – Miller, Smith,**  
24 **Erkel.** Anderson asked any opposed? **Nay – Anderson. Abstain – Mundle.** That motion passes.  
25 **Amended motion passes.**

## 26 9.0 – Other Items

### 27 9.0 A Staff Report

28 Look stated that they decided to bring an intern on board to digitize the files, but the intern had an  
29 emergency out of the country and would not be able to complete this internship. Look stated that  
30 staff will work on figuring out a way to get this started.

31 Look updated that the City lost the deal on the 1347 Sims Road property. Look stated that the  
32 appraisal company said it would take 4 weeks to complete the appraisal. The seller stated they were  
33 pulling out and did not want to sell to the City anymore.

34 Look stated that they had an administrator meeting put on by the County, and the topic got to the  
35 issue of the levy. Look noted that the County is coming in at a 9.9% levy increase, and East Bethel was  
36 by far the lowest of all the cities there.

37 Look stated that they got a letter from the League of Minnesota Cities saying that Senator Cal Barr  
38 has been selected as a League of Minnesota Cities Legislature of Distinction for 2025 due to his  
39 accessibility and consistent availability.

40 Miller asked if they are paying twice for minutes that are being tabled and reincluded in the next  
41 packets.

**9.0 B Council Reports**

Smith asked if CivicPlus would help with meeting minutes. Look stated that one of the modules seems to include a word-for-word option for minutes.

Look stated that the Council has not chosen to pay for verbatim minutes, but CivicPlus may be able to help with that in the future.

Erkel stated that she attended the Local Government Officials meeting, and they went over recycling programs, and East Bethel was recognized for doing a good job. Erkel noted that the City could consider doing organic recycling, which is what they are missing right now.

Erkel asked about the election control that was voted on in Anoka County. Look stated that it was regarding the storage of the iPads used for checking people in, and he noted that he would look into anything regarding election control being taken away.

Erkel stated that they are struggling with yellow water at the Senior Center.

Erkel stated that they have a Craft and Vendor Sale on October 25, 2025, and they will have flyers and posters coming out soon.

Miller stated that they have a big Parks and Recreation meeting tomorrow to discuss the budget for this year and next year.

Mundle thanked the residents who hosted the night out parties.

Mundle stated that they have a Booster Day meeting on Wednesday, August 13, 2025, at 6:30 p.m.

Anderson stated that he was able to make it out to some of the parties, and he had a good time.

**10.0 Adjourn**

**Mundle stated I'll make a motion to adjourn. Erkel stated I'll second.** To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

Meeting adjourned at 7:49 p.m.

Submitted by:

Lilian Rokosz

*TimeSaver Off Site Secretarial, Inc.*



**PAY ESTIMATE #1**  
**City of East Bethel 2025 Street Surface Improvement Project**

**Base Bid - East Bethel 2025 Street Surface Improvement Project**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$ 40,000.00	\$ 40,000.00	1	\$ 40,000.00
2	CLEARING	2	EACH	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00
3	GRUBBING	2	EACH	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00
4	REMOVE CATCH BASIN	2	EACH	\$ 300.00	\$ 600.00	2	\$ 600.00
5	SALVAGE CASTING	3	EACH	\$ 200.00	\$ 600.00	3	\$ 600.00
6	SAWING CONCRETE PAVEMENT - FULL DEPTH	59	LIN FT	\$ 5.00	\$ 295.00	50	\$ 250.00
7	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	1083	LIN FT	\$ 1.00	\$ 1,083.00	1,000	\$ 1,000.00
8	REMOVE SEWER PIPE (STORM)	163	LIN FT	\$ 13.00	\$ 2,119.00	160	\$ 2,080.00
9	REMOVE BITUMINOUS PAVEMENT	3676	SQ YD	\$ 3.85	\$ 14,152.60	3,600	\$ 13,860.00
10	REMOVE CONCRETE PAVEMENT	56	SQ YD	\$ 20.00	\$ 1,120.00	50	\$ 1,000.00
11	EXCAVATION - COMMON (P)	853	CU YD	\$ 18.00	\$ 15,354.00	700	\$ 12,600.00
12	AGGREGATE BASE CLASS 5	902	TON	\$ 18.00	\$ 16,236.00	750	\$ 13,500.00
13	SUBGRADE PREPARATION (P)	3191	SQ YD	\$ 1.80	\$ 5,743.80	2,900	\$ 5,220.00
14	MILL BITUMINOUS SURFACE	25949	SQ YD	\$ 2.10	\$ 54,492.90	24,000	\$ 50,400.00
15	MILL BITUMINOUS SURFACE - DRIVEWAYS	134	SQ YD	\$ 20.00	\$ 2,680.00	125	\$ 2,500.00
16	CONCRETE PAVEMENT 7.0"	309	SQ FT	\$ 10.00	\$ 3,090.00	250	\$ 2,500.00
17	BITUMINOUS MATERIAL FOR TACK COAT	5635	GALLONS	\$ 2.50	\$ 14,087.50		\$ -
18	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 1.5" THICK	134	SQ YD	\$ 20.00	\$ 2,680.00		\$ -
19	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	216	SQ YD	\$ 22.00	\$ 4,752.00		\$ -
20	TYPE SP 4.5 WEARING COURSE MIXTURE (2;B)	50	TON	\$ 200.00	\$ 10,000.00		\$ -
21	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	7108	TON	\$ 73.00	\$ 518,884.00	500	\$ 36,500.00
22	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	404	TON	\$ 88.00	\$ 35,552.00		\$ -
23	18" CS PIPE APRON	1	EACH	\$ 360.00	\$ 360.00	1	\$ 360.00
24	12" RC PIPE APRON	1	EACH	\$ 745.00	\$ 745.00	1	\$ 745.00
25	15" RC PIPE APRON	3	EACH	\$ 802.00	\$ 2,406.00	3	\$ 2,406.00

**PAY ESTIMATE #1**  
**City of East Bethel 2025 Street Surface Improvement Project**

26	18" RC PIPE APRON	1	EACH	\$ 910.00	\$ 910.00	1	\$ 910.00
27	18" CPEP PIPE SEWER - PERFORATED	21.4	LIN FT	\$ 70.00	\$ 1,498.00	21.4	\$ 1,498.00
28	12" RC PIPE SEWER DESIGN 3006 CLASS V	114	LIN FT	\$ 60.00	\$ 6,840.00	114	\$ 6,840.00
29	15" RC PIPE SEWER DESIGN 3006 CLASS V	128	LIN FT	\$ 77.50	\$ 9,920.00	128	\$ 9,920.00
30	18" RC PIPE SEWER DESIGN 3006 CLASS V	37	LIN FT	\$ 88.25	\$ 3,265.25	37	\$ 3,265.25
31	CONNECT TO EXISTING STORM SEWER OR STRUCTURE	3	EACH	\$ 1,000.00	\$ 3,000.00	3	\$ 3,000.00
32	CASTING ASSEMBLY	13	EACH	\$ 1,250.00	\$ 16,250.00	12	\$ 15,000.00
33	INSTALL CASTING	3	EACH	\$ 970.00	\$ 2,910.00	3	\$ 2,910.00
34	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	5	EACH	\$ 1,340.00	\$ 6,700.00	5	\$ 6,700.00
35	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	26.5	LIN FT	\$ 770.00	\$ 20,405.00	26	\$ 20,020.00
36	CONSTRUCT DRAINAGE STRUCTURE DESIGN PRECAST 30"	1	EACH	\$ 2,530.00	\$ 2,530.00	1	\$ 2,530.00
37	RANDOM RIPRAP CLASS II (FIELD STONE)	28	CU YD	\$ 125.00	\$ 3,500.00	24	\$ 3,000.00
38	CONCRETE CURB AND GUTTER DESIGN B418	1581	LIN FT	\$ 27.00	\$ 42,687.00	1,500	\$ 40,500.00
39	CONCRETE CURB AND GUTTER DESIGN B618	260	LIN FT	\$ 27.00	\$ 7,020.00	250	\$ 6,750.00
40	CONCRETE CURB DESIGN B4	380	LIN FT	\$ 20.00	\$ 7,600.00	360	\$ 7,200.00
41	6" CONCRETE DRIVEWAY PAVEMENT	205	SQ FT	\$ 10.00	\$ 2,050.00		\$ -
42	CONCRETE DRAINAGE FLUME	165	SQ FT	\$ 10.00	\$ 1,650.00	165	\$ 1,650.00
43	TRAFFIC CONTROL	1	LUMP SUM	\$ 4,000.00	\$ 4,000.00	1	\$ 3,000.00
44	STABILIZED CONSTRUCTION EXIT	1	LUMP SUM	\$ 1,200.00	\$ 1,200.00		\$ -
45	STORM DRAIN INLET PROTECTION	13	EACH	\$ 155.00	\$ 2,015.00	7	\$ 1,085.00
46	SILT FENCE; TYPE MS	1558	LIN FT	\$ 2.10	\$ 3,271.80	1,300	\$ 2,730.00
47	COMMON TOPSOIL BORROW	200	CU YD	\$ 35.00	\$ 7,000.00	100	\$ 3,500.00
48	FILTER TOPSOIL BORROW	22	CU YD	\$ 55.00	\$ 1,210.00		\$ -
49	SITE RESTORATION	2643	SQ YD	\$ 1.55	\$ 4,096.65		\$ -
50	SEED WET DITCH	3	POUNDS	\$ 100.00	\$ 300.00		\$ -
<b>Total Base Bid</b>					<b>\$ 912,861.50</b>		<b>\$ 332,129.25</b>

**PAY ESTIMATE #1**  
**City of East Bethel 2025 Street Surface Improvement Project**

**Alternate Bid - East Bethel 2025 Street Surface Improvement Project**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
51	CONCRETE PAVEMENT 7.0"	285	SQ FT	\$ 10.00	\$ 2,850.00	280	\$ 2,800.00
52	ADJUST FRAME AND RING CASTING	15	EACH	\$ 1,000.00	\$ 15,000.00	8	\$ 8,000.00
53	CONCRETE CURB DESIGN B4	225	LIN FT	\$ 20.00	\$ 4,500.00	220	\$ 4,400.00
54	STORM DRAIN INLET PROTECTION	15	EACH	\$ 155.00	\$ 2,325.00	7	\$ 1,085.00
55	SITE RESTORATION	240	SQ YD	\$ 1.55	\$ 372.00		\$ -
<b>Total Alternate Bid</b>					<b>\$ 25,047.00</b>		<b>\$ 16,285.00</b>
<b>Total Base Bid</b>					<b>\$ 912,861.50</b>		<b>\$ 332,129.25</b>
<b>Total Alternate Bid</b>					<b>\$ 25,047.00</b>		<b>\$ 16,285.00</b>
<b>Base Bid + Alternate Bid</b>					<b>\$ 937,908.50</b>		<b>\$ 348,414.25</b>

**CITY OF EAST BETHEL  
EAST BETHEL, MINNESOTA**

**RESOLUTION NO. 2025-47**

**RESOLUTION PROCLAIMING  
SEPTEMBER 17 – 23, 2025 AS CONSTITUTION WEEK**

**WHEREAS**, It is the privilege and duty of the American people to commemorate the two hundred and thirty-eighth anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

**WHEREAS**, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT:** the week of September 17 - 23, 2025 be proclaimed Constitution Week.

**BE IT FURTHER RESOLVED THAT:** all citizens are urged to study the Constitution and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

Adopted this 25<sup>th</sup> day of August, 2025 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

\_\_\_\_\_  
Ardie Anderson, Mayor

ATTEST:

\_\_\_\_\_  
Matt Look, City Administrator

**City of East Bethel  
City Council Meeting  
Agenda Item Information**



**Date:** August 25, 2025

**Agenda Item Number:** 8.0 G.1

**Agenda Item:** Fall Town Hall Meeting

**Background Information:**

Historically, City Council has scheduled seasonal Town Hall meetings as an opportunity for residents to express concerns and present questions to City Council, staff and other officials in both a formal and informal setting.

The fall Town Hall meeting is generally held in November and is proposed for a date that doesn't conflict with any other municipal or school district meetings. Staff has reviewed and found there to be no conflicts with the evening meeting schedules for ISD #15, ISD #831, or any East Bethel commissions or committees in November 2025 for the dates listed below:

Available dates in November:

- Wednesday, Nov 5<sup>th</sup>
- Thursday, Nov 13<sup>th</sup>
- Tuesday, Nov 18<sup>th</sup>
- Wednesday, Nov 19<sup>th</sup>

**Attachment(s):**

**Fiscal Impact:**

**Recommendation(s):**

Staff is requesting that City Council discuss possible options for scheduling a fall Town Hall meeting for 2025.

**City Council Action:**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Vote Yes: \_\_\_\_\_

Vote No: \_\_\_\_\_

**City of East Bethel  
City Council Meeting  
Agenda Item Information**



**Date:** August 25, 2025

**Agenda Item Number:** 8.0 G.2

**Agenda Item:** Non-Binding letter of Intent for BDM Construction

**Background Information:** In 2004, the City of East Bethel and then Firebird LLC, dba BDM Construction, entered into a purchase agreement for real property later known as the Whispering Aspen development. Since the signing of the agreement, the elected officials over the years have raised issue regarding topics they felt needed to be addressed. Despite years of effort to resolve the issues, no actions were taken to resolve the issues. Perennially, these issues continued to be readdressed and it was the desire of staff and the city administrator to find a resolution that both parties could agree to and provide clarity going forward. On April 14<sup>th</sup>, 2025 both parties met and agreed to a path forward.

A resolution was brought forward on July 28<sup>th</sup> for approval, and again on August 11<sup>th</sup>. On August 11<sup>th</sup> at 3:25 pm, Mr. Mundle sent an email indicating that changes were needed and when completed they would be sent to the City. The evening of August 11<sup>th</sup>, the City Council agreed that the agreement had until August 19<sup>th</sup> to be signed and direction was given to start eviction proceedings in the absence of a signed agreement. On August 18<sup>th</sup>, the City received correspondence from BDM with additional terms. That correspondence is attached for your review.

It is staff's interpretation of the 8/18/2025 response letter and rewrite of the terms that BDM is fundamentally changing the 2004 agreement. The 2004 agreement allowed for use of "office space," but did not identify the items listed in the non-binding letter of intent. With the intended changes in terms, it appears that BDM is modifying the agreed-upon payments per lot permitted (\$2000 each), seeking reimbursement for overpayment of SAC fees and agreeing to base rent (\$450 a month), in addition to the negotiated \$300 monthly common area maintenance and operating cost reimbursement to the City.

Options for the City Council to consider are:

- 1) Approve the rewritten resolution submitted by BDM construction; or
- 2) Reject the rewritten resolution and extend the deadline to have the original resolution agreed to; or
- 3) Begin eviction proceedings.

**Recommendation:** Please review and give direction on the proposed agreement.

**Attachments:**

1. Original Non-binding letter of intent
2. Original Resolution 2025-46
3. Copies of documents that were included in August 11, 2025 Council packet
4. Resolution 2025-46 with Suggested Edits from BDM

**City Council Action:**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Vote Yes: \_\_\_\_\_

Vote No: \_\_\_\_\_

July 25, 2025

**VIA E-MAIL**

Attention: Brian D. Mundle, Chief Executive Officer  
Firebird Land, LLC  
4091 County Road 5  
Isanti, MN 55040

Attention: Brian D. Mundle, Chief Executive Officer  
B.D.M. Construction, Inc.  
Whispering Aspen Community Center  
2241 221<sup>st</sup> Avenue NE  
East Bethel, MN 55011

Re: Non-Binding Letter of Intent.  
Firebird Land, LLC and B.D.B. Construction, Inc.'s Whispering Aspen Community Center  
Tenancy.  
Whispering Aspen Development – Street Resurfacing and Repair Work Deficiency.

Mr. Mundle:

This letter is intended to outline the terms and conditions of the proposed resolution of the disputes between the City of East Bethel and Firebird Land, LLC. and B.D.M. Construction, Inc.

**1. Whispering Aspen Community Center.**

The City claims that neither Firebird Land nor B.D.M. may occupy or use office space or any facilities in Whispering Aspen Community Center, located at 2241 221<sup>st</sup> Avenue NE, East Bethel, MN. Therefore, both Firebird Land and B.D.M. must immediately vacate the Whispering Aspen Community Center and pay for its use of the Community Center.

Firebird Land and B.D.M claim that under the Amended and Restated Purchase Agreement, dated January 8, 2004, between Firebird Land, LLC and the City of East Bethel (“Amended and Restated Purchase Agreement”), Firebird Land and B.D.M. may occupy and use the Whispering Aspen Community Center with no rent or other payment requirements.

**RESOLUTION.** Firebird Land and B.D.M. (Tenants) will enter into a lease agreement with the City with the following terms and conditions:

1. Term. 3 year term, with no renewal; immediate vacating at end of the lease term.
2. Payment. Tenants will pay operating cost, to include electricity, internet, water, sewer, and other expense/CAMS...\$300 a month will be paid for the next three years.

3. Sign. Tenant may continue to use of the business sign; Tenant will remove the sign at the end of the lease term and restore the area.
4. Insurance. Tenant shall secure insurance of at least \$1.5M Occurrence; \$2M Aggregate. City shall be listed as an additional Insured.
5. Mutual Release of All Known and Should Have Known Claims
6. Entirety of the Agreement between the parties respecting Whispering Aspen Community Center.

2. **Street Reconstruction.** Referencing section 1.4(d) on page 2 of the Amended and Restated Purchase Agreement, the City claims Firebird Land owes the City a principal amount of \$188,871.80 plus interest. Referencing section 1.4(a), (b), (c), and (j) of the Amended and Restated Purchase Agreement, Firebird Land claims that it does not owe the City and, on the contrary, a complete accounting would probably establish that the City owes Firebird Land a minimum of \$25,000.00.

**RESOLUTION.** The City will return to charging \$6,000 for sewer connection per Single Family Residential lot at the time a building permit for each Single Family Residential lot is issued per section 8.1(d) at page 9 of the Amended and Restated Purchase Agreement. The parties will enter into a full and final mutual release of their respective claims including any and all claims that are known or should have been known between the parties arising out of or under the Amended and Restated Purchase Agreement or the Whispering Aspen development, including any claims for over or under payment between the parties.

The Lease and Mutual Release and any other settlement documents are contingent upon and require the final approval by the East Bethel City Council, which such approvals will be obtained prior to execution of the Lease and Mutual Release. Each party will pay its own attorneys' and any other consultants' fees. All parties represent to each and other and agree that there has been no third-party broker involved in the transactions contemplated by this Letter of Intent.

This Letter of Intent must be accepted by the Firebird and BDM within twenty (20) days after receipt, or it will automatically expire.

If the terms of this Letter of Intent are acceptable, please acknowledge by signing below and returning a signed copy of this letter to East Bethel City Administrator Matt Look. Thereafter, the East Bethel City Attorney will prepare the agreements and any necessary documents contemplated by this Letter of Intent.

Thank you for your timely response to this Letter of Intent.

Sincerely,

**CITY OF EAST BETHEL**

---

Matt Look, City Administrator

cc: Ardie Anderson, Mayor  
Mike Jeziorski, Finance Director and Deputy City Administrator  
Eric D. Larson, East Bethel City Attorney

**ACCEPTED BY:**

FIREBIRD LAND, LLC

By: \_\_\_\_\_  
Name: Brian D. Mundle, CEO

Date: \_\_\_\_\_

B.D.M. CONSTRUCTION, INC.

By: \_\_\_\_\_  
Name: Brian D. Mundle, CEO

Date: \_\_\_\_\_

**CITY OF EAST BETHEL  
EAST BETHEL, MINNESOTA**

**RESOLUTION 2025-46**

**RESOLUTION APPROVING COST SHARE AGREEMENT**

**WHEREAS**, the City of East Bethel (the City) currently has an amended and restated purchase agreement with Firebird LLC and BDM Construction (BDM) pertaining to the Whispering Aspen Development, allowing for the use of office space in the Whispering Aspen Community Center; and

**WHEREAS**, the City met with Mr. Brian Mundle, Sr. as the owner of BDM, and addressed issues concerning ongoing operating expenses, road rehabilitation expenses, past taxes, the use of a business sign, and sewer and water access charges; and

**WHEREAS**, it was the intent of the City and BDM to resolve issues that have been outstanding for many years; and

**WHEREAS**, state law is clear as it relates to the misappropriation of city funds for private businesses; and

**WHEREAS**, the City recognizes the difficulty in separating out expenses for a facility that is co-shared by the public as a community center and also used to house and manage water delivery to the development; and

**WHEREAS**, the City further acknowledges that no real estate interest is created or transferred by operation of this agreement and that any placement of the pipe as allowed by this agreement is entirely at their own risk of loss should the City require its removal in the future.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA** agrees to the following terms as follows:

- BDM will pay the city \$300 monthly for their share of electricity, internet, water and sewer and other expenses that would fall into the category of common area maintenance, as well as the placement of businesses sign.
- That both parties consider the road improvement deficiency would be satisfied through the application of interest that was generated off of the original \$1,700,000 million purchase price, in addition to installments made by the developer, and interest generated off the \$2000 installments per permit issued.
- The City agrees to not pursue past taxes that should have been paid on the portion of city property that was used for commercial purposes.
- The City agrees to the amount of \$6,000.00 SAC fee and \$500.00 WAC fee as defined by the contract.

- BDM will vacate the property in 3 years from the signing of this agreement or renegotiate a suitable agreement with the City.

Adopted this 11<sup>th</sup> day of August, 2025 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

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Ardie Anderson, Mayor

ATTEST:

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Matt Look, City Administrator

**CITY OF EAST BETHEL  
EAST BETHEL, MINNESOTA**

**RESOLUTION 2025-46**

**RESOLUTION APPROVING ~~COST-SHARE-ENTERING INTO A NON-BINDING LETTER OF INTENT TO SETTLE CLAIMS AND ENTER INTO A LEASE~~ AGREEMENT**

**WHEREAS**, the City of East Bethel (the City) currently has an amended and restated purchase agreement with Firebird LLC and BDM Construction (BDM) pertaining to the Whispering Aspen Development, allowing for the use of office space in the Whispering Aspen Community Center (~~WACC~~); and

**WHEREAS**, the City met with Mr. Brian Mundle, Sr. as the owner of BDM, and addressed issues concerning ongoing operating expenses, road rehabilitation expenses, past taxes, the use of a business sign, and sewer and water access charges; and

**WHEREAS**, it ~~was-is~~ the intent of the City and BDM to resolve issues that have been outstanding for many years; and

~~WHEREAS, state law is clear as it relates to the misappropriation of city funds for private businesses; and~~

**WHEREAS**, the City recognizes the difficulty in separating out expenses for a facility that is co-shared by the public as a community center and also used to house and manage water delivery to the development; and

**WHEREAS**, the City further acknowledges that no real estate interest is created or transferred by operation of this ~~agreement-resolution~~ and that any placement of the ~~pipe-sign~~ as allowed by this agreement is entirely at their own risk of loss should the City require its removal in the future.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA** agrees to ~~enter into a non-binding letter of intent with BDM to address~~ the following terms ~~as follows~~:

- BDM ~~will-to agree to~~ pay the city \$300 monthly ~~as common area maintenance rent ("CAM")~~ for their share of electricity, internet, water and sewer and other expenses that would fall into the category of common area maintenance ~~rent~~, as well as the ~~placement-display~~ of a ~~business~~ sign. ~~The parties agree that base rent of \$450 will be paid by BDM by a credit offset created from a \$19,510 overcharge on prior SAC fees.~~
- That both parties ~~consider-have discussed this matter and agree~~ the road improvement deficiency would be satisfied through the application of interest that was generated off of the original \$1,700,000 ~~million~~ purchase price, in addition to installments of ~~\$10,000 and \$15,000~~ made by the developer, and interest generated off the \$2,000 installment ~~payments by BDM~~ per permit issued.
- The City agrees to not pursue past taxes that should have been paid on the portion of city property that was used for commercial purposes.

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- The City agrees to the amount of \$6,000.00 SAC fee and \$500.00 WAC fee as defined by the contract and to reimburse BDM \$535.00 per lot for 14 lots to be closed or have closed to new owners in the second and third phase.
- BDM will vacate the property within 3 years from the signing of this agreement or renegotiate a suitable agreement with the City. All future obligations for CAM rent (\$300 per month) and base rent of \$450 per month will cease when BDM vacates the WACC.

Adopted this 28<sup>th</sup> day of July August, 2025 by the City Council of the City of

East Bethel, CITY OF EAST BETHEL

Ardie Anderson, Mayor

ATTEST:

Matt Look, City Administrator

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July 25, 2025

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VIA E-MAIL

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Attention: Brian D. Mundle, ~~Chief Executive Officer-Manager~~  
Firebird Land, LLC  
4091 County Road 5  
Isanti, MN 55040

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Attention: Brian D. Mundle, ~~Chief Executive Officer President~~  
B.D.M. Construction, Inc.  
Whispering Aspen Community Center  
2241 22<sup>nd</sup> Avenue NE  
East Bethel, MN 55011

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Re: Non-Binding Letter of Intent.  
Firebird Land, LLC and B.D.B. Construction, Inc.'s Whispering Aspen Community Center  
("WACC") Tenancy.  
Whispering Aspen Development- Street Resurfacing and Repair Work Deficiency.

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Mr. Mundle:

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This letter is intended to outline the terms and conditions of the proposed resolution of the disputes between the City of East Bethel ("City") and Firebird Land, LLC. and B.D.M. Construction, Inc. (collectively "BDM")

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**I. Whispering Aspen Community Center.**

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The City ~~claims-asserts~~ that neither Firebird Land nor B.D.M. ~~may-should~~ occupy or use office space or any facilities in Whispering Aspen Community Center, located at ~~2241-224<sup>th</sup> Avenue-24225 Pierce Path~~ NE, East Bethel, MN. ~~Therefore and thus,~~ both Firebird Land and B.D.M. ~~must immediately-should~~ vacate the Whispering Aspen Community Center and pay for its use of the Community Center.

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Firebird Land and B.D.M claim that under the Amended and Restated Purchase Agreement, dated January 8, 2004, between Firebird Land, LLC and the City of East Bethel ("Amended and Restated Purchase Agreement"), ~~specifically provides that~~ Firebird Land and B.D.M. may occupy and use the Whispering Aspen Community Center with no rent or other payment requirements.

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**RESOLUTION.** The City and Firebird Land and B.D.M. (Tenants) ~~will-agree to use good faith efforts to timely~~ enter into a lease agreement ~~with-the City~~ with the following terms and conditions:

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1. ~~Term.~~ 3 year term, with no renewal; immediate vacating at end of the lease term.
2. Payment. Tenants will pay operating cost, to include electricity, internet, water, sewer, and other expense ~~(CAM)S-~~ ~~for an agreed to amount of \$300 a month owed by BDM on the 1<sup>st</sup> day of the month will be paid for the next-three years term of the lease or until lease termination or vacation of the WACC by (BDM) Firebird Land.~~ The city agrees that the

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prior over payment for SAC charges beyond the \$6,000 per section 8.1(d) at page 9 of the Amended and Restated Purchase Agreement in the 1st Phase of Whispering Aspen in the amount of \$19,510 will be a credit against the base rent for the lease in the amount of \$450 per month per the city request stated in the letter received from the city on Jan 6th, 2025. Any unused portion will be returned upon lease termination or vacation of the WACC by (BDM) Firebird Land.

3.—

4.3. Sign. Tenant may continue to use of the business sign; Tenant will remove the sign at the end of the lease term and restore the area.

5.4. Insurance. Tenant shall secure insurance of at least \$1.5M Occurrence; S2M Aggregate. City shall be listed as an additional Insured.

6.5. Standard Mutual Waiver and Release of All Known and Should Have Known-unknown Claims actions, and rights of recovery related to both the Lease and Street Reconstruction.

7.6. Entirety of the Agreement between the parties respecting Whispering Aspen Community Center.

2. Street Reconstruction Dispute. Referencing section 1.4(d) on page 2 of the Amended and Restated Purchase Agreement, the City claims Firebird Land owes the City a principal amount of \$188,871.80 plus interest. Referencing section 1.4(a), (b), (c), (d) and (e) and 4.1(J) of the Amended and Restated Purchase Agreement, Firebird Land claims that it does not owe the City anything and, on the contrary, a complete accounting would probably establish that the City owes Firebird Land a minimum of \$25,000.00. Both parties have discussed this matter and agree that the road improvement deficiency would be satisfied through the application of interest that was generated off of the original \$1,700,000 purchase price, in addition to installments made by the developer of \$10,000 and \$15,000, and interest generated off the \$2,000 installments payments by BDM per permit issued.

RESOLUTION. The City will return to charging \$6,000 for sewer connection per Single Family Residential lot at the time a building permit for each Single-Family Residential lot is issued per section 8.1(d) at page 9 of the Amended and Restated Purchase Agreement. Additionally, City to reimburse BDM \$535.00 a lot for prior overcharges for the 14 lots already permitted in phase two and three of Whispering Aspen Plat. Which overcharge amount of \$19,510 will be paid by a credit to apply to base rent of \$450 a month. The parties will enter into a full and final mutual release of their respective claims including any and all claims that are known or should have been known between the parties arising out of or under the Amended and Restated Purchase Agreement or the Whispering Aspen development, including any claims for over or under payment between the parties related to both the Lease, Street Reconstruction and overpayment of SAC fees.

The Lease and Mutual Release and any other settlement documents are contingent upon and require the final approval by the East Bethel City Council, which such approvals will be obtained prior to execution of the Lease and Mutual Release. Each party will pay its own attorneys' and any other consultants' fees. All parties represent to each and other and agree that there has been no third-party broker involved in the transactions contemplated by this Letter of Intent.

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This Letter of Intent must be accepted by the Firebird and BDM within twenty (20) days after receipt, or it will automatically expire.

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If the terms of this Letter of intent are acceptable, please acknowledge by signing below and returning a signed copy of this letter to East Bethel City Administrator Matt Look and to Firebird Land LLC and BDM signing this letter. Thereafter, the East Bethel City Attorney will prepare the agreements and any necessary documents contemplated by this Letter of Intent, which documents will be reviewed and approved by the attorney for Firebird Land LLC and BDM prior to signatures by Firebird Land LLC and BDM.

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Thank you for your timely response to this Letter of Intent.

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Sincerely,

CITY OF EAST BETHEL

Matt Look, City Administrator

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CORE20330H-003-1/1407R010.2cc: Ardie Anderson, Mayor

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Mike Jeziorski, Finance Director and Deputy City Administrator  
Eric D. Larson, East Bethel City Attorney

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ACCEPTED BY:

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FIREBIRD LAND, LLC

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By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Brian D. Mundle, CEO Manager

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B.D.M. CONSTRUCTION, INC.

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By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Brian D. Mundle, CEO President

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**CITY OF EAST BETHEL  
EAST BETHEL, MINNESOTA**

**RESOLUTION 2025-46**

**RESOLUTION APPROVING ENTERING INTO A NON-BINDING LETTER OF INTENT TO  
SETTLE CLAIMS AND ENTER INTO A LEASE AGREEMENT**

**WHEREAS**, the City of East Bethel (the City) currently has an amended and restated purchase agreement with Firebird LLC and BDM Construction (BDM) pertaining to the Whispering Aspen Development, allowing for the use of office space in the Whispering Aspen Community Center (WACC); and

**WHEREAS**, the City met with Mr. Brian Mundle, Sr. as the owner of BDM, and addressed issues concerning ongoing operating expenses, road rehabilitation expenses, past taxes, the use of a business sign, and sewer and water access charges; and

**WHEREAS**, it is the intent of the City and BDM to resolve issues that have been outstanding for many years; and

**WHEREAS**, the City recognizes the difficulty in separating out expenses for a facility that is co-shared by the public as a community center and also used to house and manage water delivery to the development; and

**WHEREAS**, the City further acknowledges that no real estate interest is created or transferred by operation of this resolution and that any placement of the sign as allowed by this agreement is entirely at their own risk of loss should the City require its removal in the future.

**NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA** agrees to enter into a non-binding letter of intent with BDM to address the following terms:

- BDM to agree to pay the city \$300 monthly as common area maintenance rent (“CAM”) for their share of electricity, internet, water and sewer and other expenses that would fall into the category of common area maintenance rent, as well as the display of a business sign. The parties agree that base rent of \$450 will be paid by BDM by a credit offset created from a \$19,510 overcharge on prior SAC fees.
- That both parties have discussed this matter and agree the road improvement deficiency would be satisfied through the application of interest that was generated off of the original \$1,700,000 purchase price, in addition to installments of \$10,000 and \$15,000 made by the developer, and interest generated off the \$2,000 installment payments by BDM per permit issued.
- The City agrees to not pursue past taxes that should have been paid on the portion of city property that was used for commercial purposes.

- The City agrees to the amount of \$6,000.00 SAC fee and \$500.00 WAC fee as defined by the contract and to reimburse BDM \$535.00 per lot for 14 lots to be closed or have closed to new owners in the second and third phase.
- BDM will vacate the property within 3 years from the signing of this agreement or renegotiate a suitable agreement with the City. All future obligations for CAM rent (\$300 per month) and base rent of \$450 per month will cease when BDM vacates the WACC.

Adopted this \_\_\_\_ day of August, 2025 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

\_\_\_\_\_  
Ardie Anderson, Mayor

ATTEST:

\_\_\_\_\_  
Matt Look, City Administrator

July 25, 2025

*VIA E-MAIL*

Attention: Brian D. Mundle, Manager  
Firebird Land, LLC  
4091 County Road 5  
Isanti, MN 55040

Attention: Brian D. Mundle, President  
B.D.M. Construction, Inc.  
Whispering Aspen Community Center  
2241 22st Avenue NE  
East Bethel, MN 55011

Re: Non-Binding Letter of Intent.

Firebird Land, LLC and B.D.B. Construction, Inc.'s Whispering Aspen Community Center  
("WACC") Tenancy.  
Whispering Aspen Development- Street Resurfacing and Repair Work Deficiency.

Mr. Mundle:

This letter is intended to outline the terms and conditions of the proposed resolution of the disputes between the City of East Bethel ("City") and Firebird Land, LLC. and B.D.M. Construction, Inc. (collectively "BDM")

**I. Whispering Aspen Community Center.**

The City asserts that neither Firebird Land nor B.D.M. should occupy or use office space or any facilities in Whispering Aspen Community Center, located at 24225 Pierce Path NE, East Bethel, MN and thus, both Firebird Land and B.D.M. should vacate the Whispering Aspen Community Center and pay for its use of the Community Center.

Firebird Land and B.D.M claim that under the Amended and Restated Purchase Agreement, dated January 8, 2004, between Firebird Land, LLC and the City of East Bethel ("Amended and Restated Purchase Agreement"), specifically provides that Firebird Land and B.D.M. may occupy and use the Whispering Aspen Community Center with no rent or other payment requirements.

**RESOLUTION.** The City and Firebird Land and B.D.M. (Tenants) agree to use good faith efforts to timely enter into a lease agreement with the following terms and conditions:

1. Term. 3 year term, with no renewal; immediate vacating at end of the lease term.
2. Payment. Tenants will pay operating cost, to include electricity, internet, water, sewer, and other expense (CAM) for an agreed to amount of \$300 a month owed by BDM on the 1<sup>st</sup> day of the month will be paid for the three year term of the lease or until lease termination or vacation of the WACC by (BDM) Firebird Land. The city agrees that the prior over payment for SAC charges beyond the \$6,000 per section 8.1(d) at page 9 of

City Council Packet, page 121

the Amended and Restated Purchase Agreement in the 1st Phase of Whispering Aspen in the amount of \$19,510 will be a credit against the base rent for the lease in the amount of \$450 per month per the city request stated in the letter received from the city on Jan 6th, 2025. Any unused portion will be returned upon lease termination or vacation of the WACC by (BDM) Firebird Land.

3. **Sign.** Tenant may continue to use of the business sign; Tenant will remove the sign at the end of the lease term and restore the area.
4. **Insurance.** Tenant shall secure insurance of at least \$1.5M Occurrence; \$2M Aggregate. City shall be listed as an additional Insured.
5. **Standard Mutual Waiver and Release** of all known and unknown claims actions, and rights of recovery related to both the Lease and Street Reconstruction.
6. **Entirety of the Agreement** between the parties respecting Whispering Aspen Community Center.

2. **Street Reconstruction Dispute.** Referencing section 1.4(d) on page 2 of the Amended and Restated Purchase Agreement, the City claims Firebird Land owes the City a principal amount of \$188,871.80 plus interest. Referencing section 1.4(a), (b), (c), (d) and (e) and 4.1(J) of the Amended and Restated Purchase Agreement, Firebird Land claims that it does not owe the City anything and, on the contrary, a complete accounting would establish that the City owes Firebird Land a minimum of \$25,000.00. Both parties have discussed this matter and agree that the road improvement deficiency would be satisfied through the application of interest that was generated off of the original \$1,700,000 purchase price, in addition to installments made by the developer of \$10,000 and \$15,000, and interest generated off the \$2,000 installments payments by BDM per permit issued.

**RESOLUTION.** The City will return to charging \$6,000 for sewer connection per Single Family Residential lot at the time a building permit for each Single-Family Residential lot is issued per section 8.1(d) at page 9 of the Amended and Restated Purchase Agreement. Additionally, City to reimburse BDM \$535.00 a lot for prior overcharges for the 14 lots already permitted in phase two and three of Whispering Aspen Plat. Which overcharge amount of \$19,510 will be paid by a credit to apply to base rent of \$450 a month The parties will enter into a full and final mutual release of their respective claims including any and all claims that are known or should have been known between the parties arising out of or under the Amended and Restated Purchase Agreement or the Whispering Aspen development, including any claims for over or under payment between the parties related to both the Lease, Street Reconstruction and overpayment of SAC fees.

The Lease and Mutual Release and any other settlement documents are contingent upon and require the final approval by the East Bethel City Council, which such approvals will be obtained prior to execution of the Lease and Mutual Release. Each party will pay its own attorneys' and any other consultants' fees. All parties represent to each and other and agree that there has been no third-party broker involved in the transactions contemplated by this Letter of Intent.

This Letter of Intent must be accepted by the Firebird and BDM within twenty (20) days after receipt, or it will automatically expire.

If the terms of this Letter of intent are acceptable, please acknowledge by signing below and returning a signed copy of this letter to East Bethel City Administrator Matt Look and to Firebird Land LLC and BDM signing this letter. Thereafter, the East Bethel City Attorney will prepare the agreements and any necessary documents contemplated by this Letter of Intent, which documents will be reviewed and approved by the attorney for Firebird Land LLC and BDM prior to signatures by Firebird Land LLC and BDM.

Thank you for your timely response to this Letter of Intent.

Sincerely,

**CITY OF EAST BETHEL**

\_\_\_\_\_  
Matt Look, City Administrator

cc: Ardie Anderson, Mayor  
Mike Jeziorski, Finance Director and Deputy City Administrator  
Eric D. Larson, East Bethel City Attorney

**ACCEPTED BY:**

FIREBIRD LAND, LLC

By: \_\_\_\_\_  
Name: Brian D. Mundle, Manager

Date: \_\_\_\_\_

B.D.M. CONSTRUCTION, INC.

By: \_\_\_\_\_  
Name: Brian D. Mundle, President

Date: \_\_\_\_\_

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**CITY OF EAST BETHEL  
EAST BETHEL, MINNESOTA**

**RESOLUTION 2025-46**

**RESOLUTION APPROVING ENTERING INTO A NON-BINDING LETTER OF INTENT TO SETTLE CLAIMS AND ENTER INTO A LEASE AGREEMENT**

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**WHEREAS**, it is the intent of the City and BDM to resolve issues that have been outstanding for many years; and

**WHEREAS**, the City recognizes the difficulty in separating out expenses for a facility that is co-shared by the public as a community center and also used to house and manage water delivery to the development; and

**WHEREAS**, the City further acknowledges that no real estate interest is created or transferred by operation of this resolution and that any placement of the sign as allowed by this agreement is entirely at their own risk of loss should the City require its removal in the future.

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- That both parties have discussed this matter and agree the road improvement deficiency would be satisfied through the application of interest that was generated off of the original \$1,700,000 purchase price, in addition to installments of \$10,000 and \$15,000 made by the developer, and interest generated off the \$2,000 installment payments by BDM per permit issued. **No additional \$2,000 payments will be required in the first Phase.**
- The City agrees to not pursue past taxes that should have been paid on the portion of city property that was used for commercial purposes.

- The City agrees to the amount of \$6,000.00 SAC fee and \$500.00 WAC fee as defined by the contract and to reimburse BDM \$535.00 per lot for 14 lots already permitted with Sac fees overpaid in the second and third phase.
- BDM will vacate the property within 3 years from the signing of this agreement or renegotiate a suitable agreement with the City. All future obligations for CAM rent (\$300 per month) and base rent of \$450 per month will cease when BDM vacates the WACC.

Adopted this \_\_\_\_ day of August, 2025 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

\_\_\_\_\_  
 Ardie Anderson, Mayor

ATTEST:

\_\_\_\_\_  
 Matt Look, City Administrator