

**City of East Bethel**  
**City Council Work Meeting**  
**Date: July 14, 2025 at 5:30 p.m.**



This City Council work meeting may be monitored live via the following means:  
Cable Channel 10, MidcoTV Channel 77, or the City of East Bethel YouTube channel  
([www.youtube.com/channel/UC8\\_7ShcME-XG14pN5JrmBGg/live](https://www.youtube.com/channel/UC8_7ShcME-XG14pN5JrmBGg/live))

**ITEM**

- 1.0 Call to Order
- 2.0 Adopt Agenda
- 3.0 2026 Proposed Budget
- 4.0 Adjourn

**City of East Bethel  
City Council Work Meeting  
Agenda Item Information**



**Date:** July 14, 2025

**Agenda Item Number:** Item 3.0

**Agenda Item:** 2026 Proposed Budget Overview and Discussion

**Background Information:**

Based on inputs from the City Council, Department Heads, and Union Contract the budget model and budget book was prepared for the City Council to review at tonight's meeting. The proposed 2026 general fund expenditure budget is projected to increase by 7% or \$479,400. This expenditure increase would then result in a corresponding levy increase (general tax levy and debt service levy) of 3.8% or \$246,100 in order to balance the 2026 budget. Overall, the general tax levy, debt service levy, EDA levy, and HRA levy would increase by 3.7% or \$246,100.

The 2026 budget model currently reflects the following expenditure inputs, which are the primary drivers of the overall increase. Please note, that the MN Public Employees Association labor agreement was approved at the June 9<sup>th</sup>, 2025 City Council meeting. The labor agreement included employee wage adjustments of 8% for 2026 and an increase to the cafeteria contributions for city employees of \$25 per month. The MN Public Employees Association represents 9 of the 22 proposed full time City Staff.

**Staff – Salaries and Benefits**

Per Union Contract – 8% COLA increase for 9 Union / 13 Non-Union / 40 Paid on Call

Per Union Contract – increase to \$1,500 per month cafeteria contribution

Overall, Salary and Benefits - \$147K increase over 2025

\*\*Funding the open Community Development Director position at 66% or \$118K

**Contracted Services**

Law Enforcement Contract – 7% or \$110K increase (6/3/25 AC Proposal)

City Assessor Contract – 0% or \$0K change

City Attorney Contract – 5% or \$10K increase

Metro-INET JPA - \$13K increase (Estimate per Metro-INET)

Audit Contract - \$2K increase

Elections – \$21K increase

**Transfers**

Equipment Replacement Fund - \$22K increase

Street Capital Fund - \$50K increase

Park Capital Fund - \$10K increase

**Other**

MN Paid Leave Program - \$24K increase

Civic Plus Module Implementation - \$40K increase

City Staff or Contracted Personnel from the Administration, Finance, Fire, Police and Public Works Departments will present their proposals and be available for questions on line items within their budgets. The remaining schedule for the discussion and consideration of the 2026 Budget is tentatively set as:

- Other Council Meeting agenda items as required prior to September 8, 2025
- September 8 Council Meeting: Consideration of the Preliminary 2026 Budget and Levy
- December 8 Council Meeting: Consideration of the Final 2026 Budget and Levy

**Attachment(s):**

Attachment 1 - 2026 Proposed Budget Book

**Recommendation:** City Council is requested to discuss the initial draft of the proposed 2026 Budget and provide direction to staff regarding any adjustments to be made in the attached budget proposal.



# **2026 Proposed Budget**

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**City of East Bethel  
Levy (Summary)**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>	<b>% Change</b>
<b>Tax Levies - City</b>						
	General Fund Tax Levy	5,144,600.00	5,251,100.00	5,411,500.00	5,738,600.00	6%
	2015 A	614,500.00	632,500.00	651,000.00	670,000.00	3%
	2014 A	331,000.00	330,000.00	330,000.00	230,000.00	-30%
<b>Total Levy - City</b>		<b>6,090,100.00</b>	<b>6,213,600.00</b>	<b>6,392,500.00</b>	<b>6,638,600.00</b>	<b>3.8%</b>
<b>Tax Levies - Special Levies</b>						
	City EDA	136,200.00	136,200.00	136,200.00	136,200.00	0%
	City HRA	77,000.00	77,000.00	77,000.00	77,000.00	0%
<b>Total Levy - Special Levies</b>		<b>213,200.00</b>	<b>213,200.00</b>	<b>213,200.00</b>	<b>213,200.00</b>	<b>0%</b>
<b>Total All Levies</b>		<b>6,303,300.00</b>	<b>6,426,800.00</b>	<b>6,605,700.00</b>	<b>6,851,800.00</b>	<b>3.7%</b>

## CITY COUNCIL

<u>NAME</u>	<u>TITLE</u>	<u>TERM EXPIRES</u>
Arden Anderson	Mayor	01/01/27
Suzanne Erkel	Council Member	01/01/29
Brian Mundle	Council Member	01/01/29
Jim Smith	Council Member	01/01/27
Tim Miller	Council Member	01/01/27

## CITY OFFICIALS

Matt Look	City Administrator
Mike Jeziorski	Deputy City Administrator   Finance Director
Carrie Frost	Deputy City Clerk   Administrative Coordinator
Faye Bell	Administrative Assistant
Emily Jabs	Finance Coordinator
Desiree Stanford	Accounting Coordinator
Grace Gerard	City Planner
Nick Schmitz	Building Official
Steve Lutmer	Building Inspector
Misty Kolodziej	Building Permit Technician
Jeff Cielocha	Fire Chief   Emergency Management Director
Ben Uden	Deputy Fire Chief
Nate Ayshford	Public Works Manager
Jason Hehir	Lead Street and Park Maintenance Technician
Jeremiah Haller	Lead Utility and Street Maintenance Technician

<b>Organizational Staff Summary</b>					
<b>Governance</b>		<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
City Council	<b>Part Time</b>	5.00	5.00	5.00	5.00
<b>Administration</b>					
City Administration	<b>Full Time</b>	3.00	3.00	3.00	3.00
Elections	<b>Part Time</b>		Contract		Contract
Finance	<b>Full Time</b>	3.00	3.00	3.00	3.00
Assessor	<b>Contract</b>				
Attorney   Legal	<b>Contract</b>				
IT	<b>Contract</b>				
<b>Community Development</b>					
Planning and Zoning	<b>Full Time</b>	2.00	1.00	2.00	2.00
Building Inspection	<b>Full Time</b>	3.00	3.00	3.00	3.00
<b>Public Safety</b>					
Law Enforcement	<b>Contract</b>				
Fire Protection	<b>Full Time</b>	2.00	3.00	2.00	2.00
	<b>Part Time</b>	Paid On-Call	Paid On-Call	Paid On-Call	Paid On-Call
<b>Public Works</b>					
Street Maintenance	<b>Full Time</b>	5.00	5.00	5.00	5.00
	<b>Part Time   Seasonal</b>	1.00	1.00	1.00	1.00
Park Maintenance	<b>Full Time</b>	4.00	4.00	4.00	4.00
	<b>Part Time   Seasonal</b>	1.00	1.00	1.00	1.00
Arena	<b>Part Time   Seasonal</b>	-	-	5.00	5.00
Engineer	<b>Contract</b>				
<b>Total</b>	<b>Full Time</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>
	<b>Part Time</b>	<b>7.00</b>	<b>7.00</b>	<b>12.00</b>	<b>12.00</b>

<b>2026 Pay Plan (Hourly)</b>							
<b>Grade</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>	<b>Step F</b>	<b>Step G</b>
<b>1</b>	19.86	20.59	21.32	22.04	22.77	23.50	24.22
<b>2</b>	21.39	22.17	22.96	23.74	24.52	25.31	26.09
<b>3</b>	23.53	24.39	25.25	26.11	26.97	27.83	28.69
<b>4</b>	25.88	26.83	27.77	28.72	29.67	30.61	31.56
<b>5</b>	28.47	29.51	30.55	31.60	32.64	33.68	34.72
<b>6</b>	31.34	32.48	33.63	34.78	35.92	37.07	38.21
<b>7</b>	34.46	35.72	36.99	38.25	39.51	40.77	42.03
<b>8</b>	37.89	39.28	40.66	42.05	43.43	44.82	46.21
<b>9</b>	41.21	42.72	44.22	45.73	47.24	48.75	50.25
<b>10</b>	47.03	48.75	50.48	52.20	53.92	55.64	57.36
<b>11</b>	49.95	51.77	53.60	55.43	57.26	59.08	60.91
<b>12</b>	52.94	54.88	56.82	58.75	60.69	62.63	64.56
<b>13</b>	57.42	59.52	61.62	63.72	65.82	67.92	70.02
<b>14</b>	60.87	63.10	65.32	67.55	69.78	72.00	74.23
<b>15</b>	64.53	66.89	69.26	71.62	73.98	76.34	78.70
<b>16</b>	68.74	71.25	73.77	76.28	78.79	81.31	83.82

<b>2026 Pay Plan (Annually)</b>							
<b>Grade</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>	<b>Step F</b>	<b>Step G</b>
<b>1</b>	41,317.03	42,828.63	44,340.22	45,851.82	47,363.42	48,875.02	50,386.62
<b>2</b>	44,495.26	46,123.14	47,751.01	49,378.89	51,006.76	52,634.64	54,262.51
<b>3</b>	48,939.82	50,730.30	52,520.78	54,311.26	56,101.75	57,892.23	59,682.71
<b>4</b>	53,831.32	55,800.76	57,770.20	59,739.64	61,709.07	63,678.51	65,647.95
<b>5</b>	59,219.42	61,385.98	63,552.55	65,719.11	67,885.67	70,052.24	72,218.80
<b>6</b>	65,178.60	67,563.19	69,947.77	72,332.35	74,716.94	77,101.52	79,486.10
<b>7</b>	71,684.05	74,306.64	76,929.22	79,551.81	82,174.40	84,796.99	87,419.57
<b>8</b>	78,810.24	81,693.55	84,576.85	87,460.15	90,343.45	93,226.75	96,110.05
<b>9</b>	85,712.97	88,848.81	91,984.65	95,120.49	98,256.33	101,392.17	104,528.01
<b>10</b>	97,829.98	101,409.13	104,988.27	108,567.42	112,146.56	115,725.71	119,304.86
<b>11</b>	103,888.49	107,689.29	111,490.08	115,290.88	119,091.68	122,892.48	126,693.28
<b>12</b>	110,120.80	114,149.61	118,178.42	122,207.23	126,236.04	130,264.85	134,293.66
<b>13</b>	119,432.03	123,801.50	128,170.96	132,540.43	136,909.89	141,279.36	145,648.82
<b>14</b>	126,607.89	131,239.88	135,871.88	140,503.87	145,135.87	149,767.87	154,399.86
<b>15</b>	134,230.68	139,141.56	144,052.44	148,963.32	153,874.19	158,785.07	163,695.95
<b>16</b>	142,970.82	148,201.46	153,432.10	158,662.74	163,893.38	169,124.02	174,354.66

<b>2026 Cafeteria Contribution</b>							
Full Time Employees					\$1,500 per month		

<b>Seasonal/Part Time</b>							
Mayor					\$525 per month		
Council Member					\$475 per month		
Seasonal and Part Time					\$15.00-\$23.00 per hour		

<b>2026 Fire Fighter and Officer Pay Plan</b>							
<b>Position</b>					<b>Monthly Salary Rate</b>		
District Fire Chief					\$	770.14	
Captain					\$	326.63	
Lieutenant					\$	227.68	

<b>Training/Drill/Fire Call/Duty Officer</b>							
Probationary Firefighter						\$17.47 per hour	
Firefighter I						\$18.81 per hour	
Firefighter II/Officer						\$19.39 per hour	
Firefighter III/Officer						\$21.35 per hour	
Duty Officer						\$326.63 per week	

**City of East Bethel  
2026 General Fund Proposed Budget (Summary)**

	Account Description	2023 Actual	2024 Actual	2025 Actual 1/1/25 to 5/31/25	2025 Final Budget	2026 Proposed Budget	% Change
<b>General Fund</b>							
<b>Revenues</b>							
	Property Tax	5,098,159.81	5,289,545.88	-	5,411,500.00	5,738,600.00	6%
	Franchise Tax	58,997.29	55,287.63	16,957.26	61,500.00	57,000.00	-7%
	Payment in Lieu of Taxes	-	34,265.75	12,607.50	25,000.00	25,000.00	N/A
	Use of Fund Balance	-	-	-	200,000.00	200,000.00	0%
	Special Assessments	13,000.00	12,500.00	-	12,000.00	11,500.00	-4%
	Licenses and Fees	43,006.11	42,818.36	32,255.01	39,400.00	38,400.00	-3%
	Building Inspection Permits	425,703.87	536,543.10	144,144.67	347,500.00	389,000.00	12%
	State Aid	829,574.34	239,351.78	128,335.50	235,000.00	263,000.00	12%
	Fines and Forfeits	21,390.60	26,614.29	9,789.42	22,000.00	24,000.00	9%
	Intergovernmental Charges	293,867.06	336,448.43	358,779.58	358,700.00	403,000.00	12%
	Other Fees	3,172.68	3,215.10	1,360.93	3,700.00	3,200.00	-14%
	Cemetery Revenue	8,900.00	7,150.00	2,480.00	7,500.00	7,500.00	0%
	Site Lease Revenue	130,025.48	105,440.72	58,414.25	83,000.00	86,000.00	4%
	Gambling 10% Contribution	79,460.74	57,239.20	17,114.05	60,000.00	60,000.00	0%
	Refunds and Reimbursements	34,910.98	41,069.30	11,716.89	29,500.00	29,500.00	0%
	Conduit Debt Issuance Fee	100,000.00	-	-	-	-	N/A
	Interest Earnings	118,047.81	163,667.77	67,178.13	80,000.00	120,000.00	50%
<b>Total Revenues - General Fund</b>		<b>7,258,216.77</b>	<b>6,951,157.31</b>	<b>861,133.19</b>	<b>6,976,300.00</b>	<b>7,455,700.00</b>	<b>7%</b>
<b>Expenditures</b>							
<b>General Government</b>							
	Council	83,374.91	67,212.03	54,521.52	83,600.00	85,200.00	2%
	City Administration	426,934.22	434,439.38	164,828.46	461,900.00	530,600.00	15%
	Elections	2,593.26	16,593.71	-	4,000.00	25,000.00	525%
	Finance	400,758.61	394,641.59	174,618.52	424,300.00	451,400.00	6%
	Assessing	59,315.00	59,693.35	63,457.00	63,500.00	63,500.00	0%
	Legal	182,817.86	175,204.26	77,380.50	185,000.00	195,000.00	5%
	Government Buildings	36,235.72	37,475.79	11,726.38	43,500.00	43,500.00	0%
	Risk Management	101,917.00	106,036.00	101,334.00	108,000.00	132,000.00	22%
<b>Total General Government</b>		<b>1,293,946.58</b>	<b>1,291,296.11</b>	<b>647,866.38</b>	<b>1,373,800.00</b>	<b>1,526,200.00</b>	<b>11%</b>
<b>Community Development</b>							
	Planning and Zoning	147,304.84	163,160.49	66,494.88	277,500.00	254,400.00	-8%
	Building Inspection	365,440.83	380,589.22	148,566.98	401,400.00	419,800.00	5%
<b>Total Community Development</b>		<b>512,745.67</b>	<b>543,749.71</b>	<b>215,061.86</b>	<b>678,900.00</b>	<b>674,200.00</b>	<b>-1%</b>
<b>Public Safety</b>							
	Police Protection	1,223,474.00	1,398,453.00	759,345.00	1,473,000.00	1,583,000.00	7%
	Fire Protection	943,891.61	903,747.01	441,684.38	979,100.00	1,052,100.00	7%
<b>Total Public Safety</b>		<b>2,167,365.61</b>	<b>2,302,200.01</b>	<b>1,201,029.38</b>	<b>2,452,100.00</b>	<b>2,635,100.00</b>	<b>7%</b>
<b>Engineering</b>							
	Engineering	9,473.25	9,727.31	7,128.25	20,000.00	20,000.00	0%
<b>Total Engineering</b>		<b>9,473.25</b>	<b>9,727.31</b>	<b>7,128.25</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>0%</b>
<b>Public Works</b>							
	Public Works - Parks Maintenance	512,843.27	535,603.05	226,527.12	556,400.00	595,900.00	7%
	Public Works - Streets	1,061,596.30	1,037,763.14	479,794.48	1,128,600.00	1,177,800.00	4%
<b>Total Public Works</b>		<b>1,574,439.57</b>	<b>1,573,366.19</b>	<b>706,321.60</b>	<b>1,685,000.00</b>	<b>1,773,700.00</b>	<b>5%</b>
<b>Civic Events</b>							
	Civic Events	6,500.00	6,500.00	-	6,500.00	6,500.00	0%
<b>Total Culture and Recreation</b>		<b>6,500.00</b>	<b>6,500.00</b>	<b>-</b>	<b>6,500.00</b>	<b>6,500.00</b>	<b>0%</b>
<b>Transfers / Other</b>							
	Transfer to Building Capital	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	0%
	Transfer to Street Capital	500,000.00	550,000.00	600,000.00	600,000.00	650,000.00	8%
	Transfer to Parks Capital	100,000.00	100,000.00	110,000.00	110,000.00	120,000.00	9%
<b>Total Other</b>		<b>650,000.00</b>	<b>700,000.00</b>	<b>760,000.00</b>	<b>760,000.00</b>	<b>820,000.00</b>	<b>8%</b>
<b>Total Expenditures - General Fund</b>		<b>6,214,470.68</b>	<b>6,426,839.33</b>	<b>3,537,407.47</b>	<b>6,976,300.00</b>	<b>7,455,700.00</b>	<b>7%</b>
<b>Excess of Revenues over Expenditures - General Fund</b>		<b>1,043,746.09</b>	<b>524,317.98</b>	<b>(2,676,274.28)</b>	<b>-</b>	<b>-</b>	



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 41110 - Mayor and City Council

### **DEPARTMENTAL PROFILE**

The City Council is comprised of the Mayor and four City Council Members. All are elected at-large. Council Members serve four-year terms with two members up for election every two years. The Mayor serves a two-year term.

### **DEPARTMENTAL GOALS**

To provide leadership and vision for the City while planning for growth / development activity and to adopt policies that are in the best interest of the City and its residents.

### **EXPENDITURE DETAILS**

#### **STAFFING**

1- Mayor  
4- City Council Members

103-Mayor and City Council Salary  
\$29,100  
Provides for a monthly salary of \$525 for the Mayor and \$475 for each Council Member

107-Commissions and Boards  
\$27,000  
Upper Rum River Watershed Management Organization -\$12,373  
Sunrise Watershed Management Organization - \$14,381

307-Professional Services  
\$3,000  
Quarterly updates of ordinances. Professional service requirements throughout the year including assistance with grant and direct appropriation identification and pursuit.

433-Dues and Subscriptions

\$21,000

League of Minnesota Cities-\$13,500

Alexandra House-\$4,500

Mediation Services for Anoka County-\$2,500

MN Mayors Association-\$30

434-Conferences/Meetings

\$1,000

Costs associated with Mayor and City Council members' attendance at League of Minnesota Cities Annual Conference, Local Government meetings, etc.

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Council						
	E 101-41110-103 Part-Time Employees	28,575.00	29,100.00	12,125.00	29,100.00	29,100.00
	E 101-41110-107 Commissions and Boards	25,595.87	22,629.04	23,337.95	23,500.00	27,000.00
	E 101-41110-125 FICA/Medicare	2,186.08	2,226.24	927.60	2,200.00	2,200.00
	E 101-41110-151 Worker s Comp Insurance Prem	78.77	92.24	121.28	100.00	200.00
	E 101-41110-201 Office Supplies	130.73	32.38	134.20	200.00	200.00
	E 101-41110-231 Small Tools and Minor Equip	2,731.40	502.09	755.78	1,000.00	1,000.00
	E 101-41110-307 Professional Services Fees	4,770.32	1,306.32	2,289.71	5,000.00	3,000.00
	E 101-41110-331 Travel Expenses	-	-	-	500.00	500.00
	E 101-41110-433 Dues and Subscriptions	18,649.18	11,299.20	13,355.00	21,000.00	21,000.00
	E 101-41110-434 Conferences/Meetings	657.56	24.52	1,475.00	1,000.00	1,000.00
		83,374.91	67,212.03	54,521.52	83,600.00	85,200.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 41320 – City Administration

### **DEPARTMENTAL PROFILE**

Pursuant to City Code, Chapter 2-261, the City Administrator is the chief administrative officer of the City responsible to the City Council. The Administrator facilitates and directs implementation of the City Council's policies and directives relating to City operations and activities. Specific activities include recommendations to the Council regarding policies, operations, procedures and providing liaison between the Council, commissions, employees, residents and other governmental entities.

### **DEPARTMENTAL GOALS**

Provide leadership and direction to employees of the City of East Bethel and work to achieve the goals established by the City Council. The Department also provides assistance to all stakeholders, accurate information and courteous service to City residents/visitors.

### **EXPENDITURE DETAILS**

#### **STAFFING**

1 City Administrator  
1 Administrative Coordinator  
1 Administrative Assistant

101-Full-Time Employees Regular  
\$314,500

Provides for a 8% COLA salary increase for three employees and a STEP increase for one eligible employee.

131-Cafeteria Contribution  
\$54,000  
City allotment for benefits for full-time employees

201-Office Supplies  
\$1,500  
Miscellaneous office supplies including paper, toner, envelopes, and folders

307 – Professional Service Fees

\$12,000

Time Savers - minute-taking services for City Council Meetings and City Council Work Meetings.

309 - Information Systems

\$17,600

Metro-Inet– IT Support

Metro-Inet- VOIP Phones

Adobe Acrobat Subscription

Anoka County - Fiber Internet - \$150 per month | \$1,800 annually

321 - Phone

\$2,200

Cell phone reimbursement for City Administrator and land lines for City Hall.

322-Postage

\$7,000

All postage costs including 4 newsletter mailings throughout the year

331-Travel Expenses

\$3,000 Mileage and travel reimbursement for the City Administrator / Support Staff

342-Legal Notices

\$500

Advertising costs for legal notices regarding ordinances and other legally required notices

351-Printing and Duplicating

\$6,000

City newsletter production and mailing of 4 publications to each resident

413-Office Equipment

\$7,000

Pitney Bowes - postage machine lease - \$700

US Bank Equipment Finance - Ricoh copier/printer lease - \$6,300

421-Software License

\$40,000

Miscellaneous Software licenses

Civic Plus Modules

434-Conferences/Meetings

\$5,000

MCFOA membership

Miscellaneous Conferences for City Administrator, Administrative Coordinator and Administrative Assistant

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Administration						
	E 101-41320-101 Full-Time Employees Regular	270,679.48	273,076.75	106,085.11	291,900.00	314,500.00
	E 101-41320-102 Full-Time Employees Overtime	235.34	7,178.96	762.37	-	-
	E 101-41320-103 Part-Time Employees	630.00	-	-	-	-
	E 101-41320-122 PERA-Coordinated Plan	19,133.10	19,746.03	8,013.57	21,900.00	23,600.00
	E 101-41320-125 FICA/Medicare	22,658.56	22,448.22	8,895.92	26,800.00	28,700.00
	E 101-41320-126 Deferred Compensation	3,760.50	4,000.00	1,538.60	6,000.00	6,000.00
	E 101-41320-131 Cafeteria Contribution	51,296.94	52,200.00	22,125.00	53,100.00	54,000.00
	E 101-41320-151 Worker s Comp Insurance Prem	1,763.64	2,113.38	1,451.78	2,000.00	2,000.00
	E 101-41320-201 Office Supplies	1,397.08	4,900.86	945.26	1,500.00	1,500.00
	E 101-41320-231 Small Tools and Minor Equip	952.80	15.13	-	-	-
	E 101-41320-307 Professional Services Fees	13,838.23	9,915.89	2,216.02	13,000.00	12,000.00
	E 101-41320-309 Information Systems	15,677.80	14,957.98	6,648.70	16,000.00	17,600.00
	E 101-41320-321 Telephone	1,869.06	2,353.94	614.10	2,200.00	2,200.00
	E 101-41320-322 Postage/Delivery	6,979.70	5,600.38	1,500.00	10,000.00	7,000.00
	E 101-41320-331 Travel Expenses	1,937.31	507.33	377.28	1,000.00	3,000.00
	E 101-41320-342 Legal Notices	755.23	290.40	36.86	500.00	500.00
	E 101-41320-351 Printing and Duplicating	2,520.90	3,289.44	-	3,500.00	6,000.00
	E 101-41320-413 Office Equipment Rental	7,089.60	7,018.75	2,804.39	7,000.00	7,000.00
	E 101-41320-421 Software Licensing	3,238.95	-	-	500.00	40,000.00
	E 101-41320-434 Conferences/Meetings	520.00	4,825.94	813.50	5,000.00	5,000.00
		426,934.22	434,439.38	164,828.46	461,900.00	530,600.00



## 2026 Budget

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 41410 – Elections

### **DEPARTMENTAL PROFILE**

This department is responsible for providing access to the election process to the citizens of the City of East Bethel. The department is responsible for determining polling locations, acquiring and maintaining election equipment, contracting and training election judges, registering municipal candidates, and conducting absentee voting for both the primary and general elections.

### **EXPENDITURE DETAILS**

219 - General Operating Supplies  
\$500

307 - Professional Services Fees  
\$20,000  
Election Judge Payments

342 - Legal Notices  
\$500

402 - Equipment Maintenance  
\$4,000

The City and Anoka County have a joint powers agreement that includes payment of a system support fee for equipment and software. The City will store and use the equipment during each election cycle.

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Elections						
	E 101-41410-219 General Operating Supplies	-	268.27	-	-	500.00
	E 101-41410-307 Professional Services Fees	-	14,612.84	-	-	20,000.00
	E 101-41410-342 Legal Notices	-	417.45	-	-	500.00
	E 101-41410-402 Repairs/Maint Machinery/Equip	2,593.26	1,295.15	-	4,000.00	4,000.00
		2,593.26	16,593.71	-	4,000.00	25,000.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 41520 – Finance

### **DEPARTMENTAL PROFILE**

Finance is responsible for all treasury operations of the City including: accounting management (accounts payable and receivable, reconciliations, and reporting to stakeholders), investment management, risk management (property / general liability insurance and workers compensation), utility billing management, human resource management (payroll, benefits, employee recruitment/retention), budget management, audit management, debt service management (new issues, refinances and rating calls). This department is also responsible for overseeing the information technology management (Computer - hardware / software).

### **DEPARTMENTAL GOALS**

Departmental goals include preparation of financial statements that garner a clean audit opinion, continuous analysis of the City's financial condition and continued establishment and implementation of financial policies.

### **EXPENDITURE DETAILS**

#### **STAFFING**

1 Finance Director  
1 Finance Coordinator  
1 Accounting Coordinator

101-Full-Time Employees Regular Salary  
\$291,600

Provides for an 8% COLA salary increase for three employees and a step increase for two employees

131-Cafeteria Contribution  
\$54,000  
City allotment for benefits for full-time employees

301-Auditing and Accounting Services  
\$28,000  
Annual audit of the City's financial statements

307 – Professional Service Fees  
\$1,900  
Anoka County - \$1,900  
Cost associated with tax levy and special assessment administration

309 - Information Systems  
\$14,800  
Metro-INET– IT support  
Metro-INET- VOIP Phones  
Adobe Acrobat Subscription

321 - Phone  
\$500  
Cell phone reimbursement for Finance Director

331-Travel Expense  
\$200  
Mileage reimbursement for: trainings, bank and post office travel

342-Legal Notices  
\$500  
Publishing of the City's annual audit

421-Software License  
\$1,800  
Financial software license and support necessary if problems arise with Banyon financial and payroll software.

434-Conferences/Meetings/Training  
\$700  
Training for Finance Staff

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Finance						
	E 101-41520-101 Full-Time Employees Regular	260,531.98	249,755.66	95,462.86	270,100.00	291,600.00
	E 101-41520-102 Full-Time Employees Overtime	396.15	2,429.72	645.59	-	-
	E 101-41520-122 PERA-Coordinated Plan	19,551.96	18,402.88	7,208.09	20,300.00	21,900.00
	E 101-41520-125 FICA/Medicare	23,085.83	21,484.34	8,353.68	25,200.00	26,900.00
	E 101-41520-126 Deferred Compensation	6,163.11	6,000.18	2,307.90	6,000.00	6,000.00
	E 101-41520-131 Cafeteria Contribution	51,300.00	52,200.00	22,125.00	53,100.00	54,000.00
	E 101-41520-151 Worker s Comp Insurance Prem	1,672.43	2,073.03	1,342.62	2,100.00	2,500.00
	E 101-41520-201 Office Supplies	37.69	-	215.24	100.00	100.00
	E 101-41520-231 Small Tools and Minor Equip	-	-	-	-	-
	E 101-41520-301 Auditing and Acct g Services	23,500.00	25,578.00	26,906.00	27,000.00	28,000.00
	E 101-41520-307 Professional Services Fees	1,731.29	1,816.68	1,886.34	1,800.00	1,900.00
	E 101-41520-309 Information Systems	9,545.88	11,430.50	5,678.05	13,500.00	14,800.00
	E 101-41520-321 Telephone	880.00	480.00	-	1,500.00	500.00
	E 101-41520-331 Travel Expenses	71.04	-	108.70	200.00	200.00
	E 101-41520-342 Legal Notices	591.25	1,080.60	358.45	1,000.00	500.00
	E 101-41520-421 Software Licensing	1,680.00	1,680.00	1,730.00	1,700.00	1,800.00
	E 101-41520-434 Conferences/Meetings	20.00	230.00	290.00	700.00	700.00
		400,758.61	394,641.59	174,618.52	424,300.00	451,400.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 41550 – Assessing

### **DEPARTMENTAL PROFILE**

The primary function of this department is the accurate classification and valuation of all real property listed for taxation. Existing properties need to be physically inspected every five years, all newly constructed structures need to be inspected the year of construction.

### **DEPARTMENTAL GOALS**

Ensure full and accurate valuations for all properties within the City to provide an equitable basis for assessing taxes; provide detailed explanations to citizens with concerns about their properties' valuations; analyze and assimilate data acquired in the appraisal process into a format that will be useful and meaningful to the City and its stakeholders.

### **EXPENDITURE DETAILS**

307-Professional Services  
\$63,500

The City currently has a contract with the Anoka County Assessor's Office to complete these services through May 15, 2028

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Assessing						
	E 101-41550-307 Professional Services Fees	59,315.00	59,693.35	63,457.00	63,500.00	63,500.00
		59,315.00	59,693.35	63,457.00	63,500.00	63,500.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 41610 – Legal

### **DEPARTMENTAL PROFILE**

Legal provides counsel and support to the City Council and other City staff. In addition, the department prosecutes criminal offenses.

### **DEPARTMENTAL GOALS**

Ensure that the City of East Bethel's interests are proactively, efficiently and thoroughly represented and protected. Closure of many longstanding issues will be aggressively pursued. The City will continue to monitor the current provision of legal services to the City to determine if the aforementioned goals are being met. When it is deemed necessary, legal specialists in various disciplines may be retained to best serve the City's interests. A portion of the cost for prosecution services is recovered through fines and penalties assessed by the court system.

### **EXPENDITURE DETAILS**

303-Legal Services  
\$195,000

The City currently has a contract with Eckberg Lammers for Legal services that runs through May 31, 2026.

Civil Services:  
1/1/26 to 05/31/26 - \$250.00 per hour  
6/1/26 to 12/31/26 – Open  
\$5,500 per month \*\*estimate  
\$66,000 annually

Prosecution Services:  
1/1/26 to 5/31/26 (5 Months)- \$53,590  
6/1/26 to 12/31/26 (7 Months) – Open  
\$129,000 annually

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Law and Legal						
	E 101-41610-303 Legal Fees	182,817.86	175,204.26	77,380.50	185,000.00	195,000.00
		182,817.86	175,204.26	77,380.50	185,000.00	195,000.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 41940 – General Government Buildings

### **DEPARTMENTAL PROFILE**

The General Government Buildings department provides for the ongoing cleaning, maintenance and utility costs for City Hall and other general City facilities. Costs for other buildings are charged to the functional department using the respective building.

### **DEPARTMENTAL GOALS**

Maximize the efficiency and usability of City Hall to accommodate employees and equipment necessary to best serve customers of the City of East Bethel; ensure a healthy environment for employees and residents using City facilities.

### **EXPENDITURE DETAILS**

211-Cleaning Supplies

\$500

Cleaning supplies for government facilities

219-General Operating Supplies / Safety Supplies

\$1,000

Safety supplies/First Aid for City Hall

223-Bldg/Facility Repair Supplies

\$1,500

Miscellaneous supplies such as light bulbs, power strips, etc.

381-Electric Utilities

\$13,500

Electrical utility services for City Hall and the City billboard

382-Gas Utilities

\$6,000

Gas utilities for City Hall

403-Buildings & Facilities Repair/Maintenance

\$19,500

City Hall janitorial service - \$4,600

Septic system pumping - \$1,500

Annual carpet cleaning \$500

Water Softener Rental - \$300

Senior Center janitorial service - \$3,400

Miscellaneous building repairs - \$9,200

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Government Buildings						
	E 101-41940-211 Cleaning Supplies	512.90	271.71	-	500.00	500.00
	E 101-41940-219 General Operating Supplies	746.48	1,418.70	253.40	1,000.00	1,000.00
	E 101-41940-223 Bldg/Facility Repair Supplies	2,999.07	3,658.91	959.29	1,500.00	1,500.00
	E 101-41940-381 Electric Utilities	12,326.17	12,408.40	3,713.56	13,500.00	13,500.00
	E 101-41940-382 Gas Utilities	5,627.70	4,622.56	3,379.31	6,000.00	6,000.00
	E 101-41940-385 Refuse Removal	909.38	1,095.18	514.00	1,000.00	1,000.00
	E 101-41940-402 Repairs/Maint Machinery/Equip	325.00	325.00	325.00	500.00	500.00
	E 101-41940-403 Bldgs/Facilities Repair/Maint	12,789.02	13,675.33	2,581.82	19,500.00	19,500.00
		36,235.72	37,475.79	11,726.38	43,500.00	43,500.00



## *2026 Budget*

**FUND:** 101 – General Fund  
**DEPT/ACTIVITY/PROJECT:** 41910 – Planning and Zoning

### **DEPARTMENTAL PROFILE**

The Planning and Zoning division formulates, administrates and interprets ordinances enacted by the City of East Bethel. It is responsible for preparing reports and making presentations to the City Council, Planning Commission (PC) and Economic Development Authority (EDA) to facilitate their decision making. It also assists with code enforcement, oversee GIS functions, economic development, environmental planning, customer service, and related activities.

### **DEPARTMENTAL GOALS**

Improve the assimilating and data processing function for presentations to PC and City Council and EDA; provide timely and thorough review of all PC, City Council and EDA issues; provide accurate information regarding City ordinances and zoning to the public; update GIS functions, provide assistance to residents, developers, real estate agents, appraisers, insurance companies, mortgage companies, etc. regarding City ordinances and procedures. Provide support to EDA.

### **EXPENDITURE DETAILS**

#### **STAFFING**

1 Community Development Director  
1 City Planner

101-Full-Time Employees Regular  
\$156,900

Provides for a 8% COLA salary increase for two eligible employees and a step increase for two eligible employee

107 – Commission Member compensation  
\$1,700

131-Cafeteria Contribution  
\$36,000  
City allotment for benefits for full-time employees

307 – Professional Service Fees

\$4,700

Time Savers – Planning and Zoning minute taking - \$2,000

Anoka Conservation District - Land use reviews - \$500

Anoka County – Pictometry - \$2,200

309 - Information Systems

\$9,800

Metro-INET – IT Support

Metro-INET- VOIP Phones

Adobe Acrobat Subscription

321 – Phone

\$500

Cell phone reimbursement for Staff

331 – Travel Expenses

\$100

342 – Legal Notices

\$2,000

Publications of notices for land use proposals, Comprehensive Plan Amendments, and Zoning Ordinance Amendments

421 – Software Licensing

\$5,500

Datafi (GIS) licensing \$5,500

423 – Filing Fees

\$2,000

Filing fees at Anoka County (plats, agreements, resolutions, etc)

433 – Dues and Subscriptions

\$1,200

Minnesota Chapter American Planning Association - \$850

Economic Development Association - \$320

434 – Conferences/Meetings

\$1,000

League of MN Cities Workshops

Ehlers Conference

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Planning and Zoning						
	E 101-41910-101 Full-Time Employees Regular	89,945.88	101,255.24	21,568.28	181,300.00	156,900.00
	E 101-41910-103 Part-Time Employees	189.00	-	-	-	-
	E 101-41910-107 Commissions and Boards	1,400.00	1,240.00	-	1,700.00	1,700.00
	E 101-41910-122 PERA-Coordinated Plan	6,278.29	7,394.91	1,009.19	13,600.00	11,800.00
	E 101-41910-125 FICA/Medicare	7,441.10	8,504.45	1,563.20	16,900.00	15,100.00
	E 101-41910-126 Deferred Compensation	2,000.18	2,000.18	538.51	4,000.00	4,000.00
	E 101-41910-131 Cafeteria Contribution	17,100.00	17,400.00	5,900.00	35,400.00	36,000.00
	E 101-41910-151 Worker s Comp Insurance Prem	1,089.53	1,255.58	868.40	2,000.00	2,000.00
	E 101-41910-201 Office Supplies	-	1,687.56	-	100.00	100.00
	E 101-41910-231 Small Tools and Minor Equip	-	-	-	-	-
	E 101-41910-307 Professional Services Fees	4,350.00	4,890.25	32,569.25	4,700.00	4,700.00
	E 101-41910-309 Information Systems	6,517.08	7,739.37	1,991.95	5,000.00	9,800.00
	E 101-41910-321 Telephone	480.00	480.00	-	500.00	500.00
	E 101-41910-331 Travel Expenses	24.89	-	-	100.00	100.00
	E 101-41910-341 Personnel Advertising	652.40	-	-	-	-
	E 101-41910-342 Legal Notices	2,473.49	2,050.95	132.02	2,000.00	2,000.00
	E 101-41910-421 Software Licensing	5,400.00	5,744.00	63.00	6,000.00	5,500.00
	E 101-41910-423 Filing Fees	1,518.00	1,518.00	291.08	2,000.00	2,000.00
	E 101-41910-433 Dues and Subscriptions	445.00	-	-	1,200.00	1,200.00
	E 101-41910-434 Conferences/Meetings	-	-	-	1,000.00	1,000.00
		147,304.84	163,160.49	66,494.88	277,500.00	254,400.00



## *2026 Budget*

**FUND:** 101 – General Fund  
**DEPT/ACTIVITY/PROJECT:** 42410 – Building Inspection

### **DEPARTMENTAL PROFILE**

This department is responsible for conducting plan reviews and on-site inspections for all building activity, septic systems installed within the City as required by State Building Code and code enforcement. The Building Official is also the Code Compliance Officer.

### **DEPARTMENTAL GOALS**

Provide plan reviews and permit issuances in a timely manner, i.e., residential reviews and permits issued within 3-14 working days of receipt of complete application; commercial and institutional plan reviews and permits issued within 30 days of receipt of completed application (commercial plan review time frame does not include State or County reviews); conduct on-site inspections as scheduled in a professional manner; provide information to the public regarding building codes, septic codes, and city ordinances; conduct city ordinance violation inspections.

### **EXPENDITURE DETAILS**

#### **STAFFING**

1 Building Official  
1 Building Inspector  
1 Building Permit Technician

101-Full-Time Employees Regular  
\$273,900

Provides for a 8% COLA salary increase for three employees and a step increase for one employee

131-Cafeteria Contribution  
\$54,000  
City allotment for benefits for full-time employees

212- Motor Fuels  
\$6,000  
Fuel Costs

219-General Operating Supplies

\$2,200

Includes replacement stamps for plan reviews, scale rulers, plan hangers, plan drawer, new file cabinets, dividers, picture paper, etc. Updating building code books.

221 – Motor Vehicle Parts

\$1,100

Replacement of tires on one Building Department vehicle

309 - Information Systems

\$14,800

Metro-INET – IT Support

Metro-INET- VOIP Phones

Adobe Acrobat Subscription

321 – Telephone

\$1,100

Cell Phone charges for Building Official and Building Inspector

351-Printing and Duplicating

\$300

Inspection cards, permit applications, postcards for septic pumping and other forms related to building inspection, code enforcement and dangerous dog enforcement

421-Software Licensing

\$3,000

Annual support for Permit Works software (Complaint Tracker, Septic, and Permitting).

431-Vehicle Replacement Charges

\$6,000

Future truck replacement

433- Dues and Subscriptions

\$400

Membership in the International Code Council (ICC) and Minnesota 10,000 Lakes Chapter of the ICC. MN Building Technician Association.

434-Conferences/Meetings

\$2,900

Building Official/Inspector continuing education to maintain State certifications by attending classes sponsored by the State Building Codes and Standards Department, local colleges, the Minnesota Pollution Control Agency and sewage treatment systems education expenses.

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Building Inspection						
	E 101-42410-101 Full-Time Employees Regular	238,568.46	249,791.07	92,525.51	259,800.00	273,900.00
	E 101-42410-102 Full-Time Employees Overtime	81.74	56.40	328.03	-	-
	E 101-42410-122 PERA-Coordinated Plan	18,041.65	18,744.35	6,964.01	19,500.00	20,500.00
	E 101-42410-125 FICA/Medicare	19,588.17	19,742.10	7,457.42	24,400.00	25,500.00
	E 101-42410-126 Deferred Compensation	6,000.18	5,923.25	2,307.90	6,000.00	6,000.00
	E 101-42410-131 Cafeteria Contribution	51,300.00	51,475.00	22,125.00	53,100.00	54,000.00
	E 101-42410-151 Worker s Comp Insurance Prem	1,960.16	1,736.36	2,456.01	2,000.00	2,000.00
	E 101-42410-201 Office Supplies	223.71	650.24	-	-	-
	E 101-42410-212 Motor Fuels	5,425.72	5,191.08	1,459.55	6,000.00	6,000.00
	E 101-42410-219 General Operating Supplies	594.13	255.00	279.18	2,200.00	2,200.00
	E 101-42410-221 Motor Vehicles Parts	108.93	977.66	-	1,100.00	1,100.00
	E 101-42410-231 Small Tools and Minor Equip	-	-	-	-	-
	E 101-42410-307 Professional Services Fees	4,709.60	5,510.00	-	-	-
	E 101-42410-309 Information Systems	9,775.68	11,430.49	5,678.05	13,500.00	14,800.00
	E 101-42410-321 Telephone	544.27	664.22	117.88	1,100.00	1,100.00
	E 101-42410-331 Travel Expenses	-	-	124.04	-	-
	E 101-42410-351 Printing and Duplicating	325.00	159.00	254.40	300.00	300.00
	E 101-42410-421 Software Licensing	2,990.00	2,990.00	-	3,000.00	3,000.00
	E 101-42410-422 Auto/Misc Licensing Fees/Taxes	-	-	-	100.00	100.00
	E 101-42410-431 Equipment Replacement Chgs	3,000.00	3,000.00	6,000.00	6,000.00	6,000.00
	E 101-42410-433 Dues and Subscriptions	100.00	383.00	-	400.00	400.00
	E 101-42410-434 Conferences/Meetings	2,103.43	1,910.00	490.00	2,900.00	2,900.00
		365,440.83	380,589.22	148,566.98	401,400.00	419,800.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 42110 – Police

### **DEPARTMENTAL PROFILE**

This department accounts for police protection and animal control services within the City of East Bethel. The level of Anoka County Sheriff provides patrol service for 36 hours daily coverage and 0 hours of weekly coverage by Anoka County Community Service Officers (CSO'S).

### **DEPARTMENTAL GOALS**

Increase the presence of officers in the City's neighborhoods; support City staff with code enforcement and monitoring; provide regular, timely progress reports to the City Council regarding the aforementioned goals; strive to align the perceived priorities of the County Sheriff with the priorities of the City Council; increase the effectiveness, efficiency and accountability of animal control services.

### **EXPENDITURE DETAILS**

307-Professional Services

\$1,583,000

Anoka County – Law Enforcement Contract \$1,577,593

Animal Humane Society—Animal Control \$5,000

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Police Protection						
	E 101-42110-307 Professional Services Fees	1,223,474.00	1,398,453.00	759,345.00	1,473,000.00	1,583,000.00
		1,223,474.00	1,398,453.00	759,345.00	1,473,000.00	1,583,000.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 42210 – Fire Department

### **DEPARTMENTAL PROFILE**

The East Bethel Fire Department is committed to protecting the lives and property of residents, as well as those who work, visit, or travel through our community. As our rural community grows and attracts more residents, the fire department must continuously adapt to meet evolving service demands. Since 1959, we have relied on volunteers to dedicate their time and skills to provide fire, rescue, and medical services. Over the years, the role of a volunteer has shifted from little or no financial compensation to receiving an hourly wage and pension benefits. However, the most important factor remains the time commitment required of our volunteers.

Our call volume has increased significantly, from a few hundred calls annually to over a thousand today, putting considerable strain on the volunteer model. This surge has led to challenges with volunteer retention and recruitment, which puts the sustainability of the model at risk.

This budget represents a shift from the previous approach of responding to every incident in the community to a more focused strategy, responding to incidents where we can have the greatest positive impact. By using data, best practices, and innovative ideas, we are reorganizing the department to better support our volunteers. This includes reducing low-priority incidents, adding more volunteers, and providing our leadership team with the training and policies needed to take effective action when necessary.

### **DEPARTMENTAL GOALS**

In 2026, the East Bethel Fire Department aims to focus on providing a consistent response to incidents during the daytime hours, and find balance for our on-call members. Our goals include increasing our staffing model number of on-call firefighters to 40 for fire suppression, rescue operations, and public fire/safety education programs.

We are committed to providing our firefighters with the highest quality training and educational opportunities available. Additionally, we seek to foster a culture of open communication and support that prioritizes the safety, health, well-being, and professional growth of every department member.

## **EXPENDITURE DETAILS**

### **STAFFING**

1 Full-time Fire Chief | Emergency Manager

1 Full-time Deputy Fire Chief

2 Daytime Duty Crew Members (8 hours per day M-F)

2 On-Call District Fire Chiefs

3 On-Call Captains (1 –Training Captain)

2 On-Call Lieutenants

40 Paid On-call Firefighters

101-Full-Time Employees Regular

\$220,900

Provides for a 8% COLA salary increase for two employees and a STEP increase for two eligible employee.

103-PT Wages and Salaries

\$218,800

Provides for a 8% COLA rate increase

District Fire Chief \$770.14 per month

Captain \$326.63 per month

Training Captain \$326.63 per month

Lieutenant \$227.68 per month

Probationary Firefighter \$17.47 per hour

Firefighter I \$18.81 per hour

Firefighter II/Officer \$19.39 per hour

Firefighter III/Officer \$21.35 per hour

127- Fire Pensions Contributions-City - \$16,000

Contribution funded directly by City taxpayers. This amount is the estimated amount of a voluntary contribution required by the City. The amount is calculated based on 40 firefighters at \$400 each.

131-Cafeteria Contribution -\$36,000

City share of benefits for full-time employees

135-Disability Insurance - \$1,400

This is the amount paid by the City to fund the disability/life insurance policy purchased on behalf of the Firefighters.

151-Workers Comp Insurance Premium - \$55,000

In addition to the full time Fire Chief and Deputy Chief, the City purchases worker's compensation insurance for 40 volunteer firefighters.

201-Offices Supplies - \$1,000

Provides for consumable supplies for the Fire Department including tablets, pencils and pens.

211-Cleaning Supplies - \$1,000  
Paper towels, toilet paper, cleaning products

212-Motors Fuels - \$20,000  
The Department's share of fuel costs for 2026. We will have a reduction of calls in 2026.

214- Personal Protective Equipment - \$45,000  
We are adding staff and replacing equipment. Personal Protective Equipment for Fire Fighters; turnout gear, helmets, boots, hood and gloves. All gear needing replacing on a 10 year life cycle per OSHA standards.

217-Safety Supplies/Medical Supplies - \$15,000  
We should see a decrease in this line item for 2026. However, we will be adding more staff and will keep it the same for the time being. This covers gloves, glasses, coveralls, and medical supplies, medications carried on board rescue trucks. It also covers medical directorship for EMS (Emergency Medical Services) or medical response protocols, medications (epi, nitro, aspirin, and needles).

219-General Operating Supplies/Facility Repairs - \$4,500  
This line item is to cover minor repairs or three fire stations. Which includes garage doors, locks, and the like.

221-Motor Vehicles/Equipment Parts- \$10,000  
Provides for repair and preventive maintenance on thirteen fire trucks.

222-Tires - \$2,000  
This is for replacement of tires on large trucks.

229-Equipment Parts/ Lubricants - \$1,500  
Provides for replacement parts for equipment items such as pumps, jaws-of-life, etc.

231-Small Tools and Minor Equipment - \$24,500  
This line item is to replace damaged, lost, or outdated equipment such as hand tools, AED's, fire hose, hydraulic tools, fans, and the like.

307-Professional Services Fees - \$8,500  
Provides initial physicals new firefighters, continuing health surveillance of firefighters, behavior management assistance, respiratory screening and Hepatitis B shots as required by NFPA and OSHA

309-Information Systems - \$35,700  
Metro-Inet- IT Support  
Metro-Inet- VOIP Phones  
Adobe Acrobat Subscription  
Anoka County - Fiber Internet

321-Telephones - \$13,200  
Provides for analog line at each station, two cellular phone services, fourteen wireless connections for Mobile Dispatch, and cable internet connection at Station 3 for dispatch computer.

381-Electrical Utilities - \$11,500  
Electric utility service for three stations

382-Gas Utilities - \$13,000  
Gas utility service for three stations

385-Refuse Removal- \$2,500  
Refuse removal for three stations

402-Repairs/Maintenance Machinery/Equip - \$25,500  
Repairs to communication radios, pagers, fire extinguishers. Detectors. warning sirens maintenance and contract, repair of poles for the warning sirens.

403-Bldgs/Facilities Repair/Maintenance. - \$10,000  
Provides for maintenance of SCBA compressor, HVAC, electrical repairs etc. a cleaning service weekly for the restrooms, office area and hallways at Station 1 and Station 3. General maintenance of the interior and exterior of the Fire Stations. In 2026, we want to continue our upgrades the Administrative office flooring at station #1. We also want to paint the interior. This has not been done since 2005.

421-Software Licensing (PSDS Fees) - \$14,000  
Installation of Dispatch Software to advise responding units and personnel. Also Anoka County Fire Protection Council JPA fees for the Public Safety Data System.

431-Vehicle Replacement Charges (Capital) - \$140,000  
Replacement of Apparatus, SCBA and Extrication Equipment from the Equipment Replacement Fund

433-Dues and Subscriptions - \$2,000  
Professional firefighter associations for officers and fire inspectors. Active 911 responding app.

434-Training / Emergency Management - \$40,000  
Improve training and gain consistency within the fire officer group. Add teamwork and conflict resolution training for the department using outside vendors. Much of our new hire training will be paid for by the Minnesota State Board of Firefighter Training and Education. Additional training may be reimbursed but not guaranteed. This includes outside training for the leadership team; to include emergency management conferences.

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Fire Protection						
	E 101-42210-101 Full-Time Employees Regular	176,813.61	191,700.01	64,690.78	195,700.00	220,900.00
	E 101-42210-102 Full-Time Employees Overtime	3,657.36	3,462.01	437.85	12,000.00	-
	E 101-42210-103 Part-Time Employees	181,987.03	200,178.88	70,249.46	209,600.00	218,800.00
	E 101-42210-122 PERA-Coordinated Plan	30,872.29	33,079.35	9,089.01	36,800.00	39,100.00
	E 101-42210-125 FICA/Medicare	16,751.89	18,302.25	6,270.07	20,400.00	20,500.00
	E 101-42210-126 Deferred Compensation	4,000.36	4,000.36	1,230.88	4,000.00	4,000.00
	E 101-42210-127 Fire Pension Contribution-City	14,000.00	14,000.00	-	14,000.00	16,000.00
	E 101-42210-128 Fire Pension Contrib.-State	94,071.02	-	-	-	-
	E 101-42210-131 Cafeteria Contribution	34,200.00	34,800.00	11,800.00	35,400.00	36,000.00
	E 101-42210-135 Disability Insurance	1,354.75	1,354.75	1,386.26	1,400.00	1,400.00
	E 101-42210-141 Unemploy Benefit Payments	4.78	13.12	1,025.07	-	-
	E 101-42210-151 Worker s Comp Insurance Prem	40,699.75	48,499.40	40,800.16	60,000.00	55,000.00
	E 101-42210-201 Office Supplies	247.53	1,211.12	-	1,000.00	1,000.00
	E 101-42210-203 Books/Ref. Materials/Software	74.95	-	-	-	-
	E 101-42210-211 Cleaning Supplies	337.20	633.57	-	1,000.00	1,000.00
	E 101-42210-212 Motor Fuels	16,816.05	13,408.04	3,421.35	20,000.00	20,000.00
	E 101-42210-213 Lubricants and Additives	1,027.32	65.82	-	-	-
	E 101-42210-214 Clothing & Personal Equipment	10,604.62	6,911.46	1,270.00	22,000.00	45,000.00
	E 101-42210-215 Shop Supplies	27.54	199.97	-	-	-
	E 101-42210-217 Safety Supplies	12,388.38	6,874.20	1,249.82	15,000.00	15,000.00
	E 101-42210-219 General Operating Supplies	2,971.71	4,125.80	2,036.06	4,500.00	4,500.00
	E 101-42210-221 Motor Vehicles Parts	7,143.85	6,177.62	1,459.89	8,000.00	10,000.00
	E 101-42210-222 Tires	776.00	1,153.91	1,364.00	2,000.00	2,000.00
	E 101-42210-223 Bldg/Facility Repair Supplies	1,101.99	2,886.41	213.20	-	-
	E 101-42210-229 Equipment Parts	-	-	-	500.00	1,500.00
	E 101-42210-231 Small Tools and Minor Equip	30,039.23	12,661.01	4,610.14	24,500.00	24,500.00
	E 101-42210-306 Personnel/Labor Relations	50.00	-	-	-	-
	E 101-42210-307 Professional Services Fees	10,170.52	15,463.00	22,958.45	7,500.00	8,500.00
	E 101-42210-309 Information Systems	22,790.88	34,469.57	13,117.05	31,500.00	35,700.00
	E 101-42210-321 Telephone	13,296.74	13,033.82	3,852.00	12,000.00	13,200.00
	E 101-42210-331 Travel Expenses	34.06	-	-	-	-
	E 101-42210-351 Printing and Duplicating	-	47.74	310.00	-	-
	E 101-42210-381 Electric Utilities	10,268.66	10,480.14	3,384.41	11,500.00	11,500.00
	E 101-42210-382 Gas Utilities	12,267.33	9,049.98	6,318.58	13,000.00	13,000.00
	E 101-42210-385 Refuse Removal	2,273.68	1,657.01	712.10	2,300.00	2,500.00
	E 101-42210-401 Motor Vehicle Services (Lic d)	2,261.81	6,745.81	-	-	-
	E 101-42210-402 Repairs/Maint Machinery/Equip	7,540.00	24,180.74	8,962.58	25,500.00	25,500.00
	E 101-42210-403 Bldgs/Facilities Repair/Maint	10,541.28	11,878.44	8,018.00	10,000.00	10,000.00
	E 101-42210-413 Office Equipment Rental	1,587.36	1,561.36	377.34	2,000.00	-
	E 101-42210-421 Software Licensing	9,842.00	12,297.00	13,338.00	14,000.00	14,000.00
	E 101-42210-431 Equipment Replacement Chgs	125,000.00	125,000.00	130,000.00	130,000.00	140,000.00
	E 101-42210-433 Dues and Subscriptions	2,045.25	3,234.24	650.00	2,000.00	2,000.00
	E 101-42210-434 Conferences/Meetings	31,952.83	28,949.10	7,081.87	30,000.00	40,000.00
		943,891.61	903,747.01	441,684.38	979,100.00	1,052,100.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 43110 – Engineering

### **DEPARTMENTAL PROFILE**

Engineering encompasses surveys, design support, mapping, planning assistance and other general engineering activities necessary for municipal operations. Services are provided for by a consulting engineer. This department will account for costs that cannot be charged directly to developers or do not directly relate to another functional department.

### **DEPARTMENTAL GOALS**

Provide continued assistance in further updates to the transportation plan; provide review and update services on public work standards for public works facilities and infrastructure; maintain the City's storm water management plan and continue to provide support to City staff and City customers as necessary.

### **EXPENDITURE DETAILS**

302-Engineering Services  
\$20,000  
Project services and support

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Engineering						
	E 101-43110-302 Architect/Engineering Fees	9,473.25	9,727.31	7,128.25	20,000.00	20,000.00
		9,473.25	9,727.31	7,128.25	20,000.00	20,000.00



## *2026 Budget*

**FUND:** 101 – General Fund  
**DEPT/ACTIVITY/PROJECT:** 43201 – Park Maintenance

### **DEPARTMENTAL PROFILE**

Park Maintenance is responsible for the design, construction and maintenance of city parks, trails, pavilions, docks, picnic tables, restrooms, cemeteries etc., including: 17 ball fields, 7 pavilions, 2 skateboard parks, 1 orienteering course, 3 cemeteries, bridges, 6 tennis courts, 14 playgrounds, 6 basketball courts, cross-country ski trails, and walking trails.

### **DEPARTMENTAL GOALS**

Continue weekly summertime safety and maintenance inspections of playgrounds and shelter buildings to ensure high quality facilities; repair/upgrade park signage as necessary; maintain 250 acres of manicured turf areas with a normal mowing cycle of every five days; upgrade and re-chip trails and 14 playgrounds; maintain park amenities; maintain trees, shrubs, and plants.

### **EXPENDITURE DETAILS**

#### **STAFFING**

1 – Public Works Maintenance Technician Lead  
3 – Public Works Maintenance Technician  
1 - Seasonal Maintenance Worker (summer)

101-Full-Time Employees Regular Salaries  
\$308,200  
Provides for a 8% COLA salary increase

102-FT- Overtime  
\$1,200  
25 hours of overtime to staff special events such as Booster Days, National Night Out and other emergency maintenance situations including snow and ice removal

103-PT-Wages and Salaries  
\$7,300  
1 seasonal employee for part time help during the summer months

131-Cafeteria Contribution  
\$72,000  
City allotment for benefits for full-time employees

211-Cleaning Supplies  
\$600  
Cleaning agents, paper products, brooms, brushes, etc. to maintain park facilities

212-Motor Fuels  
\$24,000  
Diesel and gasoline for mowers, trucks and other maintenance equipment

213-Lubricants and Additives  
\$500  
Oil, grease and hydraulic fluid for park maintenance equipment

214-Clothing and Personal Equipment  
\$3,000  
12 months of uniform rental for maintenance employees, employee allowance for safety boots

215-Shop Materials  
\$400  
Materials necessary to fabricate and/or repair park equipment

216 Chemicals/Chemical products  
\$5,000  
Includes fertilizer, weed control, etc.

217-Safety Supplies  
\$1,500  
Safety vests, gloves, hearing protection, safety goggles and other safety equipment

218-Welding Supplies  
\$100  
Welding rods, gasses and other supplies incidental to welding

219-General Operating Supplies  
\$1,200  
Fencing, paint, building repair materials, playground equipment, picnic tables, waste cans and other supplies for operating the park system

221-Motor Vehicles Parts  
\$2,100  
Repair parts and maintenance items for licensed vehicles, etc.

222-Tires

\$1,200

Replacement tires for mowers, trucks and ball field grooming equipment

223-Repair Maintenance Buildings and Facilities

\$5,000

Paint, lumber, vandalism repair supplies, and maintenance parts for irrigation systems

225-Park and Landscape Supplies

\$7,000

Black dirt, sod, seed, Ag lime, mulch, lumber for bridges, walkways, class five for parking lots, and asphalt for trails and lots, safety mulch for playgrounds

226-Signs and stripping

\$1,500

New park signs and striping of lots and handicap zones

229-Equipment Parts

\$5,000

Parts installed in-house on park maintenance equipment. Includes alternators, belts, batteries, blades and small engine appurtenances. More work has been completed in-house so this category has increased.

231-Small tools and minor equipment

\$2,000

Saws, shovels, hand tools, bobcat attachments, etc. for trails and parks maintenance.

306-Personnel/Labor Relations

\$300

Drug compliance testing for all CDL license holders

307-Professional Services Fees

\$600

Fee for taking Park Commission meeting minutes

309 - Information Systems

\$500

Metro-INET - IT support

321-Telephone

\$1,900

Cell phones for Park Maintenance workers

341-Advertising-Personnel

\$200

Advertising costs for vacancies created through attrition, resignation and staffing addition

342-Advertising-Legal Notices

\$100

Notices for public hearings for park grants or designations

381-Electric

\$5,000

Electric service for various parks throughout the City at pavilions and park shelters including the warming building at John Anderson Park

384-Sewer

\$300

Pumping of septic systems at Booster East and Booster West Parks and John Anderson Park

385-Refuse Removal

\$1,000

Contracted refuse removal services at all City parks and tree removal in City Parks

387-Heating Fuels/Propane

\$300

Propane for thawing graves for winter opening

401-Motor Vehicles (Licensed)

\$1,000

Repair and maintenance service from outside vendors when in-house technicians/mechanics are unable to make the repairs

402-Equipment Services (Non-licensed)

\$2,500

Repair and maintenance service from outside vendors when in-house technicians/mechanics are unable to make the repairs

403-Buldings and Facilities

\$3,500

Repair and maintenance services for park buildings and facilities, e.g., significant electrical work, well and septic systems, etc., when City staff are unable to make the necessary repairs

405-Park and Landscape Services

\$1,500

Landscape services that are more efficiently done by outside vendors; cemetery items, head stone maintenance, replacement, surveys and upkeep

415-Other Equipment Rentals

\$10,500

Rental of portable toilets in parks including special events such as Booster Day. Rental of Warming House at the East Bethel Ice Arena.

422-Auto/Misc Licensing Fees/Taxes

\$1,000

Tax exempt licensure for City owned vehicles. Annual assessment from Coon Lake Improvement District of City owned property adjacent to the lake.

431-Vehicle Replacement Charges

\$22,000

Park contribution to Equipment Replacement Fund for future acquisition of equipment and rolling stock

434-Confereneces/Meetings/Training

\$500

Funding for required classes to keep certifications current and continuing education conferences

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
<b>Public Works - Park Maintenance</b>						
	E 101-43201-101 Full-Time Employees Regular	258,628.21	272,576.83	102,470.42	280,400.00	308,200.00
	E 101-43201-102 Full-Time Employees Overtime	1,055.45	1,189.02	535.79	1,200.00	1,200.00
	E 101-43201-103 Part-Time Employees	5,693.63	6,379.35	1,360.00	7,000.00	7,300.00
	E 101-43201-105 Employee On Call/Standby Pay	7,262.64	7,957.45	2,415.69	6,200.00	8,600.00
	E 101-43201-107 Commissions and Boards	920.00	580.00	-	1,700.00	1,700.00
	E 101-43201-122 PERA-Coordinated Plan	19,676.45	20,594.76	7,906.60	21,200.00	23,100.00
	E 101-43201-125 FICA/Medicare	24,969.53	25,609.98	9,703.03	28,600.00	31,000.00
	E 101-43201-126 Deferred Compensation	7,880.41	7,965.42	2,999.33	8,000.00	8,000.00
	E 101-43201-131 Cafeteria Contribution	68,400.00	69,600.00	29,500.00	70,800.00	72,000.00
	E 101-43201-151 Worker s Comp Insurance Prem	17,936.58	21,968.56	19,662.67	23,000.00	22,000.00
	E 101-43201-211 Cleaning Supplies	793.73	560.78	-	600.00	600.00
	E 101-43201-212 Motor Fuels	23,314.43	17,017.37	4,104.92	24,000.00	24,000.00
	E 101-43201-213 Lubricants and Additives	1,812.15	235.23	165.76	500.00	500.00
	E 101-43201-214 Clothing & Personal Equipment	2,969.77	2,588.48	952.86	3,000.00	3,000.00
	E 101-43201-215 Shop Supplies	53.23	2.34	-	400.00	400.00
	E 101-43201-216 Chemicals and Chem Products	3,760.88	4,027.00	1,775.31	5,000.00	5,000.00
	E 101-43201-217 Safety Supplies	1,770.04	1,370.32	485.62	700.00	1,500.00
	E 101-43201-218 Welding Supplies	-	-	27.80	100.00	100.00
	E 101-43201-219 General Operating Supplies	219.78	269.25	387.96	1,200.00	1,200.00
	E 101-43201-221 Motor Vehicles Parts	705.87	42.89	-	2,100.00	2,100.00
	E 101-43201-222 Tires	-	189.97	1,240.00	1,000.00	1,200.00
	E 101-43201-223 Bldg/Facility Repair Supplies	12,069.88	8,095.14	1,977.52	3,500.00	5,000.00
	E 101-43201-225 Park/Landscaping Materials	6,483.92	11,586.84	4,097.03	7,000.00	7,000.00
	E 101-43201-226 Sign/Striping Repair Materials	-	528.69	13.18	1,500.00	1,500.00
	E 101-43201-229 Equipment Parts	4,894.06	11,252.42	3,704.85	5,000.00	5,000.00
	E 101-43201-231 Small Tools and Minor Equip	3,043.70	2,161.85	423.98	2,000.00	2,000.00
	E 101-43201-306 Personnel/Labor Relations	-	174.00	60.00	300.00	300.00
	E 101-43201-307 Professional Services Fees	991.75	5,788.54	556.50	600.00	600.00
	E 101-43201-309 Information Systems	344.64	274.80	148.90	500.00	500.00
	E 101-43201-321 Telephone	1,840.00	1,920.00	-	1,900.00	1,900.00
	E 101-43201-341 Personnel Advertising	913.20	-	-	200.00	200.00
	E 101-43201-342 Legal Notices	-	-	-	100.00	100.00
	E 101-43201-381 Electric Utilities	4,412.53	4,274.19	916.95	5,000.00	5,000.00
	E 101-43201-384 Sewer Utilities	-	-	-	300.00	300.00
	E 101-43201-385 Refuse Removal	-	-	2,000.00	1,000.00	1,000.00
	E 101-43201-387 Heating Fuels/Propane	-	14.04	-	300.00	300.00
	E 101-43201-401 Motor Vehicle Services (Lic d)	-	-	-	1,000.00	1,000.00
	E 101-43201-402 Repairs/Maint Machinery/Equip	2,719.11	-	1,400.00	2,500.00	2,500.00
	E 101-43201-403 Bldgs/Facilities Repair/Maint	109.00	304.50	1,865.00	3,500.00	3,500.00
	E 101-43201-405 Park & Landscape Services	-	-	-	1,500.00	1,500.00
	E 101-43201-415 Other Equipment Rentals	9,730.00	10,378.94	2,617.45	10,500.00	10,500.00
	E 101-43201-422 Auto/Misc Licensing Fees/Taxes	468.70	849.10	562.00	1,000.00	1,000.00
	E 101-43201-431 Equipment Replacement Chgs	17,000.00	17,000.00	20,000.00	20,000.00	22,000.00
	E 101-43201-434 Conferences/Meetings	-	275.00	490.00	500.00	500.00
		512,843.27	535,603.05	226,527.12	556,400.00	595,900.00



## *2026 Budget*

**FUND:** 101 – General Fund  
**DEPT/ACTIVITY/PROJECT:** 43220 – Street Maintenance

### **DEPARTMENTAL PROFILE**

The department is responsible for maintenance of the City’s streets, roadways, storm sewer system, and right-of-ways.

### **DEPARTMENTAL GOALS**

Snow removal from City streets within 24 hours of a snow event; brush cutting and road side ditch mowing such that clear site distances of 100 feet are maintained; annual review of all streets to assess condition; sweep all streets annually; patch and crack seal streets in accordance with road maintenance plan; maintain gravel roads for proper drainage and drivability; maintain storm sewer system in accordance with NPDES plan.

### **EXPENDITURE DETAILS**

#### **STAFFING**

- 1 - Public Works Manager
- 1 - Public Works Maintenance Technician Lead
- 3 - Public Works Maintenance Technician
- 1 - Seasonal Maintenance Worker (summer)

101-Full-Time Employees Regular Salaries

\$437,300

Provides for a 8% COLA salary increase for each employee and STEP increases for two eligible employees

102 FT-Overtime

\$12,500

Thirty five hours per person for snow plowing

103-PT-Wages and Salaries

\$7,300

1 seasonal employee for part time help during the summer months

131-Cafeteria Contribution

\$90,000

City allotment for benefits for full-time employees

201 Office Supplies

\$100

Paper, pens, ink for copier and printer

211-Cleaning Supplies

\$800

Maintenance facility bathroom and break room supplies, supplies for cleaning maintenance shop and vehicles.

212-Motor Fuels

\$45,000

Gasoline and diesel fuel for maintenance equipment

213-Lubricants and Additives

\$5,000

Oil, grease and hydraulic fluid for maintenance equipment, DEF Fluid for Diesel Engines. Increase in preventative maintenance and changing oil on the fire trucks has increased the spending in this category.

214-Clothing and Personal Equipment

\$3,000

Uniforms for maintenance employees, safety boot allowance per employee

215-Shop Supplies

\$1,500

Tape, grinding wheels, mechanic wire, paints, polishes, zip ties, nuts and bolts, electrical wire and connectors

216-Chemicals and Chemical Products

\$200

Solvents, degreasers, floor dry, oil spill absorbers, etc.

217-Safety Supplies

\$1,800

Safety vests/shirts, ear protection devices, safety glasses and goggles, gloves, chaps, caution tape, warning cones and barricades

218-Welding Supplies

\$1,000

Gases, rods, flat steel and cold rolled stock needed to make repairs and fabricate replacement items on maintenance equipment

219-General Operating Supplies

\$500

Lumber, plastic tarps, erosion control devices, lath for staking, string line, straps

221-Motor Vehicle Parts

\$15,000

Repair parts and service items installed by maintenance employees, including alternators, belts, hoses, starters, lights, mufflers, filters, etc. More work being completed in-house, more preventative maintenance, less major repairs that need to be contracted out.

222-Tires

\$7,000

Replacement tires for maintenance equipment; on average, an F-550 requires 6 tires replaced on a three year basis with an average cost of \$225 per tire and total cost of \$1,350. A single axle dump truck requires 6 truck tires @ \$300 each to be replaced on each truck every 4 years or an annual cost of \$1,800. Replace two tractor tires @ \$1,200 ea. and 4 tires on a F-150 for a total cost of \$600. Motor grader is \$10,000. Front end loader is \$7,000.

223-Bldg/Facility Repair Supplies

\$1,000

Materials for repair to shop building and property

224-Street Maintenance Supplies

\$100,500

650 tons of salt -- \$65,000; asphalt patching material at \$25,000; culverts at \$5,000; black dirt for shoulder restoration at \$3,000 and boulevard maintenance materials at \$500; 100 tons of ice control sand--\$1,000; 100 tons of Class V—\$1,500. Salt prices have been up 33% over the past two years.

226-Signs and Striping Supplies

\$11,000

Replacement/upgrade of street signs and lane striping on MSA routes.

229- Equipment Parts

\$14,000

Equipment parts purchased and installed by maintenance employees on non-licensed equipment, including alternators, belts, hoses, starters, lights, mufflers, etc.

230-Snowplow Cutting Edges

\$10,000

Replacement cutting edges for five snowplows. Includes front plow, wing, and underbody at a cost of \$2,000 per truck. An average winter will require one replacement per truck

231-Small Tools and Minor Equipment

\$5,000

Hand tools (wrenches, pliers, screwdrivers, etc.), saws, drills, grinders, shovels, lutes, and compressors

306-Personnel and Labor Relations

\$500

Drug testing for CDL enforcement

307- Professional Service Fees

\$5,200

Animal control trappers and GIS development - \$1,000

SafeAssure Safety Consultant - \$4,200

SafeAssure provides annual OSHA required training

309 - Information Systems

\$9,700

Metro-Inet – IT Support

321- Telephone

\$2,500

Cellular phones for Street Maintenance Staff

331 – Travel Expenses

\$1,000

Mileage reimbursement for On Call

341-Personnel Advertising

\$100

General advertising for positions that may open due to attrition or resignation

342- Legal Notices

\$100

Publishing overlay and Class-5 bid requests

381-Utility Services-Electric

\$20,000

Electric service for maintenance facilities, street lights and signals; projected budgeted amount is in line with historical electrical utility bills

382-Utility Service-Gas

\$9,700

Gas service for maintenance facilities

385-Utility Services-Refuse Removal

\$6,000

Refuse removal at maintenance facility. Contracted tree removal in R.O.W with a single tree costing between \$1,000 and \$4,000.

388-Utility Services-Hazardous Waste Disposal

\$500

Cleanup and disposal of hazardous waste such as meth lab debris, tires and batteries

401-Motor Vehicle Services (Licensed)

\$8,200

Contractual repairs on City owned equipment that cannot be performed in-house

402-Equipment Services (Non-licensed)

\$6,400

Contractual repairs on City owned equipment that cannot be performed in-house

403-Buldings and Facilities

\$4,000

Air filters, door sweeps, lights, rugs, hand towels, doors, HVAC, etc.

404-Street Maintenance Services

\$55,000

Provides \$15,000 for various street repairs that cannot be handled in house and \$40,000 for Class V material

422-Auto License Fees

\$100

Tax exempt licensure required for City owned maintenance vehicles

431- Vehicle Replacement Charges

\$150,000

Funding for Street Maintenance major equipment purchases through the Equipment Replacement Fund

433-Dues and Subscriptions

\$100

Membership dues for the State contract service; permits the City to more economically purchase off of State contracts that are specified and bid by the State

434-Conferences/Meetings/Training

\$400

Funding for required classes to keep certifications current and continuing education conferences

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Public Works - Streets						
	E 101-43220-101 Full-Time Employees Regular	342,907.13	383,511.06	143,488.61	400,400.00	437,300.00
	E 101-43220-102 Full-Time Employees Overtime	13,400.04	5,008.88	6,259.47	12,000.00	12,500.00
	E 101-43220-103 Part-Time Employees	5,693.62	6,379.33	1,360.00	7,000.00	7,300.00
	E 101-43220-105 Employee On Call/Standby Pay	11,106.37	10,618.91	5,516.98	11,900.00	12,400.00
	E 101-43220-122 PERA-Coordinated Plan	27,249.09	29,254.61	11,644.84	32,100.00	32,800.00
	E 101-43220-125 FICA/Medicare	35,243.73	37,530.20	14,758.87	40,500.00	43,600.00
	E 101-43220-126 Deferred Compensation	9,735.93	10,034.58	3,924.37	10,000.00	10,000.00
	E 101-43220-131 Cafeteria Contribution	81,225.00	87,000.00	36,875.00	88,500.00	90,000.00
	E 101-43220-151 Worker s Comp Insurance Prem	23,666.14	28,540.45	18,229.08	40,000.00	30,000.00
	E 101-43220-201 Office Supplies	23.99	-	-	100.00	100.00
	E 101-43220-211 Cleaning Supplies	753.29	952.21	542.58	800.00	800.00
	E 101-43220-212 Motor Fuels	43,454.93	27,351.49	6,145.68	45,000.00	45,000.00
	E 101-43220-213 Lubricants and Additives	1,154.46	4,717.89	2,923.32	5,000.00	5,000.00
	E 101-43220-214 Clothing & Personal Equipment	2,951.77	3,408.48	876.71	3,000.00	3,000.00
	E 101-43220-215 Shop Supplies	1,254.85	2,097.61	546.74	1,500.00	1,500.00
	E 101-43220-216 Chemicals and Chem Products	69.81	-	-	200.00	200.00
	E 101-43220-217 Safety Supplies	835.77	2,387.06	562.70	1,800.00	1,800.00
	E 101-43220-218 Welding Supplies	529.64	-	1,212.88	1,000.00	1,000.00
	E 101-43220-219 General Operating Supplies	337.11	55.13	35.76	500.00	500.00
	E 101-43220-221 Motor Vehicles Parts	20,658.06	18,380.56	3,478.97	11,000.00	15,000.00
	E 101-43220-222 Tires	9,584.12	3,363.56	904.87	7,000.00	7,000.00
	E 101-43220-223 Bldg/Facility Repair Supplies	868.12	1,250.14	660.45	1,000.00	1,000.00
	E 101-43220-224 Street Maint Materials	121,819.00	69,862.33	25,528.02	100,500.00	100,500.00
	E 101-43220-226 Sign/Striping Repair Materials	8,587.77	7,510.27	5,037.94	11,000.00	11,000.00
	E 101-43220-229 Equipment Parts	19,185.70	9,961.19	9,131.36	14,000.00	14,000.00
	E 101-43220-230 Snowplow Cutting Edges	12,130.30	2,491.00	-	10,000.00	10,000.00
	E 101-43220-231 Small Tools and Minor Equip	1,684.87	16,307.94	118.91	5,000.00	5,000.00
	E 101-43220-306 Personnel/Labor Relations	695.00	511.00	165.00	400.00	500.00
	E 101-43220-307 Professional Services Fees	4,561.17	4,605.95	4,855.36	5,200.00	5,200.00
	E 101-43220-309 Information Systems	6,402.24	7,917.29	3,735.75	9,000.00	9,700.00
	E 101-43220-321 Telephone	1,984.27	2,273.78	117.88	1,600.00	2,500.00
	E 101-43220-331 Travel Expenses	842.19	782.17	447.36	1,000.00	1,000.00
	E 101-43220-341 Personnel Advertising	652.40	-	-	100.00	100.00
	E 101-43220-342 Legal Notices	-	-	-	100.00	100.00
	E 101-43220-381 Electric Utilities	19,924.55	22,200.98	6,534.71	20,000.00	20,000.00
	E 101-43220-382 Gas Utilities	9,641.99	5,564.79	4,321.96	9,700.00	9,700.00
	E 101-43220-385 Refuse Removal	17,204.33	8,694.16	2,675.75	6,000.00	6,000.00
	E 101-43220-388 Hazardous Waste Disposal	-	-	-	500.00	500.00
	E 101-43220-401 Motor Vehicle Services (Lic d)	29,020.54	28,232.71	4,220.12	8,200.00	8,200.00
	E 101-43220-402 Repairs/Maint Machinery/Equip	805.92	-	1,507.00	6,400.00	6,400.00
	E 101-43220-403 Bldgs/Facilities Repair/Maint	4,891.22	8,814.14	8,647.48	4,000.00	4,000.00
	E 101-43220-404 Street Maint Services	32,293.81	42,567.54	-	55,000.00	55,000.00
	E 101-43220-422 Auto/Misc Licensing Fees/Taxes	142.00	2,253.75	2,117.00	100.00	100.00
	E 101-43220-431 Equipment Replacement Chgs	135,000.00	135,000.00	140,000.00	140,000.00	150,000.00
	E 101-43220-433 Dues and Subscriptions	-	100.00	100.00	100.00	100.00
	E 101-43220-434 Conferences/Meetings	1,424.06	270.00	585.00	400.00	400.00
		1,061,596.30	1,037,763.14	479,794.48	1,128,600.00	1,177,800.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 45311 – Civic Events

### **DEPARTMENTAL PROFILE**

This department accounts for funding of community events and activities.

### **DEPARTMENTAL GOALS**

Provide funding for events that foster and promote community pride in the City of East Bethel.

### **EXPENDITURE DETAILS**

307 - Professional Services  
    \$6,500 Booster Days Fireworks Display

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Civic Events						
	E 101-45311-307 Professional Services Fees	6,500.00	6,500.00	-	6,500.00	6,500.00
		6,500.00	6,500.00	-	6,500.00	6,500.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 48140 – Risk Management

### **DEPARTMENTAL PROFILE**

Risk Management provides for the City’s insurance needs, excluding workers compensation which is charged to the respective departments.

### **DEPARTMENTAL GOALS**

Continually reassess the City’s insurance needs; promptly report and follow through on all claims; regularly solicit insurance providers to ensure that the City has the most cost effective coverage in place; complete a comprehensive analysis of all the City’s coverage.

### **EXPENDITURE DETAILS**

307-Professional Services

\$6,000

The City has a contract that runs through 12/31/27 with Corporate Four Insurance to aid with administering the City’s general, property, and vehicle insurance program.

\$6,000 Agent Fees

361-General Liability Insurance

\$37,000

Includes excess liability insurance of \$1 million in addition to \$1.5 million of general liability insurance coverage.

362-Property Insurance

\$54,500

Insurance covering all property owned by the City

363-Automotive Insurance

\$10,500

Insurance for City vehicles

364-MN Paid Leave

\$24,000

MN Paid Leave insurance program mandated by State

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Risk Management						
	E 101-48140-307 Professional Services Fees	5,000.00	5,000.00	6,000.00	6,000.00	6,000.00
	E 101-48140-361 General Liability Ins	38,502.00	37,154.00	32,761.00	37,500.00	37,000.00
	E 101-48140-362 Property Ins	45,370.00	54,114.00	52,244.00	54,500.00	54,500.00
	E 101-48140-363 Automotive Ins	13,045.00	9,768.00	10,329.00	10,000.00	10,500.00
	MN Paid Leave Program		-	-		24,000.00
		101,917.00	106,036.00	101,334.00	108,000.00	132,000.00



## *2026 Budget*

**FUND:** 101 - General Fund  
**DEPT/ACTIVITY/PROJECT:** 49360 – Transfers Out

### **DEPARTMENTAL PROFILE**

All transfers from the General Fund are identified and accounted for in this department. Transfers include amounts identified for Road Capital for street projects such as mill and overlay and paving projects and General Capital for general capital projects such as buildings, parking lots, etc. By creating this department, the results of operating departments will not be affected by capital spending that tends to fluctuate from year to year. Operating departments' expenditures will reflect only operating costs which should remain fairly consistent from year to year.

### **DEPARTMENTAL GOALS**

Continued accurate tracking and oversight of all inter-fund transfers.

### **EXPENDITURE DETAILS**

932-Transfer to Building Capital Fund  
\$50,000  
Set aside funds for future building needs

935-Transfer to Roads Capital Fund  
\$650,000  
Allocate funding for roads projects to include mill and overlay and construction

936-Transfer to Parks Capital Fund  
\$120,000  
Funding for park projects such as playground equipment replacement

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Transfers / Other						
	E 101-49360-932 Bldg Capital Transfers	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
	E 101-49360-935 Street Capital Transfers	500,000.00	550,000.00	600,000.00	600,000.00	650,000.00
	E 101-49360-936 Parks Capital Transfers	100,000.00	100,000.00	110,000.00	110,000.00	120,000.00
		650,000.00	700,000.00	760,000.00	760,000.00	820,000.00

## City of East Bethel

### 2026 Special Revenue Fund Budget (Summary)

Fund Description	Recycling	HRA	EDA	Total
Fund Number	226	230	232	
<b>Revenue</b>				
Levy		77,000	136,200	<b>213,200</b>
General Sales and Use Tax		30,000		<b>30,000</b>
County Grants	68,600			<b>68,600</b>
Fees	2,000			<b>2,000</b>
Interest Earnings	2,500	10,000	1,000	<b>13,500</b>
<b>Total Revenue</b>	<b>73,100</b>	<b>117,000</b>	<b>137,200</b>	<b>327,300</b>
<b>Expenditures</b>				
Supplies	2,300	-	-	<b>2,300</b>
Fees for Service	66,300	-	12,300	<b>78,600</b>
Transfer to General for Salaries	-	48,000	128,000	<b>176,000</b>
<b>Total Expenditures</b>	<b>68,600</b>	<b>48,000</b>	<b>140,300</b>	<b>256,900</b>
<b>Revenue over Expenditures</b>	<b>4,500</b>	<b>69,000</b>	<b>(3,100)</b>	<b>70,400</b>



## 2026 Budget

**FUND:** 226 - Recycling Fund  
**DEPT/ACTIVITY/PROJECT:** 43235 – Recycling Operations

### DEPARTMENTAL PROFILE

Recycling Operations provide for the collection and disposal of recyclable waste. A grant from Anoka County provides partial funding for this service.

### DEPARTMENTAL GOALS

Determine the appropriate role of the City in regard to the operation and funding of the recycling center.

### REVENUE DETAILS

33600-County Grants  
\$68,600

Anoka County reimbursement grant for recycling activities

34403-Recyclables Redeemed  
\$2,000

The City receives revenue for receipts on its “recycling days” and users of the recycled oil receptacle are asked to donate for the service. All other revenues for aluminum, glass, newspaper, tin and glass are retained by various community groups.

### EXPENDITURE DETAILS

223 – Building Facility Repair Supplies  
\$2,000

Recycle building and equipment repair costs

307-Professional Services  
\$46,500

Management fees for operating the recycling center.

Cedar East Bethel Lions: \$1,200 monthly to manage the Recycling Center and \$418.04 per month for drop off Saturday recycling: \$20,000

Electronics Recycling: \$2,000

First State Tire Recycling: \$2,000

Evergreen Recycling: \$22,500

322-Postage/Delivery

\$2,000

Share of newsletter costs; delivery of recycled cardboard to the redemption center (all other recyclables' transport costs are paid by the benefiting entity)

381-Electric Utilities

\$1,000

Electrical service for the recycle building

382-Gas Utilities

\$1,500

Gas service for the recycle building

385-Refuse Removal

\$6,000

Disposal costs of non-recyclable waste left at the recycling center and from Coon Lake clean up day

402-Repairs/Maint Machinery/Equip

\$1,500

Repair/maintenance/replacement of equipment

403-Bldgs/Facilities Repair/Maint

\$4,400

Repair and maintenance service from outside vendors when city staff is unable to make repairs

415-Other Equipment Rentals

\$1,000

Rental of porta-potties at the recycling center

422-Auto/Misc Licensing Fees/Taxes

\$2,000

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
Recycling						
	E 226-43235-219 General Operating Supplies	1,116.67	952.41	975.45	300.00	300.00
	E 226-43235-223 Bldg/Facility Repair Supplies	146.71	295.93	244.65	2,000.00	2,000.00
	E 226-43235-231 Small Tools and Minor Equip		6,914.00	-		
	E 226-43235-307 Professional Services Fees	30,365.12	34,102.53	14,029.01	46,500.00	46,500.00
	E 226-43235-322 Postage/Delivery	991.58	1,325.00	-	2,000.00	2,000.00
	E 226-43235-331 Travel Expenses	81.48	39.21	-	100.00	100.00
	E 226-43235-351 Printing and Duplicating	139.38	-	-	300.00	300.00
	E 226-43235-381 Electric Utilities	799.90	1,044.10	289.35	1,000.00	1,000.00
	E 226-43235-382 Gas Utilities	1,484.18	1,463.60	825.22	1,500.00	1,500.00
	E 226-43235-385 Refuse Removal	6,989.03	7,724.25	3,345.80	6,000.00	6,000.00
	E 226-43235-402 Repairs/Maint Machinery/Equip	-	-	-	1,500.00	1,500.00
	E 226-43235-403 Bldgs/Facilities Repair/Maint	14.00	15.00	5,072.00	4,400.00	4,400.00
	E 226-43235-415 Other Equipment Rentals	1,100.00	1,040.00	400.00	1,000.00	1,000.00
	E 226-43235-422 Auto/Misc Licensing Fees/Taxes	1,426.88	1,989.36	1,989.36	2,000.00	2,000.00
	E 226-43235-540 Heavy Machinery		14,441.09	-	-	-
		44,654.93	71,346.48	27,170.84	68,600.00	68,600.00



## *2026 Budget*

**FUND:** 230 – Housing & Redevelopment Authority  
**DEPT/ACTIVITY/PROJECT:** 23000 – Housing & Redevelopment

### **DEPARTMENTAL PROFILE**

The City is authorized by Minnesota Statutes, Chapter 469.001 to 469.047(the ACT) to establish a Housing and Redevelopment Authority (HRA) to address;

- a) the shortage of decent, safe and sanitary dwelling accommodations available to persons of low and moderate income and their families at prices and amounts they can afford within the City of East Bethel;
- b) substandard, slum or blighted areas existing within the City of East Bethel which cannot be redeveloped without government assistance.

### **DEPARTMENTAL GOALS**

The East Bethel Housing and Redevelopment Authority's purpose is to provide a sufficient supply of adequate, safe and sanitary dwellings to persons of low and moderate income.

### **EXPENDITURE DETAILS**

933-Transfer to City General Fund

\$48,000

Support Executive Director, Community Development Director, Finance Director, and Support Staff

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
HRA						
	E 230-23000-303 Legal Fees		171.50	-	-	-
	E 230-23000-307 Professional Services Fees	900.00	588.00	220.50	-	-
	E 230-23000-933 Gen l Fund Reimb Transfers	30,000.00	31,000.00	32,000.00	32,000.00	48,000.00
		30,900.00	31,759.50	32,220.50	32,000.00	48,000.00



## 2026 Budget

**FUND:** 232 – Economic Development Authority  
**DEPT/ACTIVITY/PROJECT:** 23200 – Economic Development Authority

**DEPARTMENTAL PROFILE:** The EDA addresses the City’s need to proactively deal with economic development, housing, and redevelopment issues within the city. It is responsible for making presentations to the EDA and City Council to facilitate their decision making. It also includes direct interaction with the business community.

**DEPARTMENTAL GOALS:** The East Bethel EDA goals are to assist in increasing the amounts and types of services offered within the city, help restore blighted properties by encouraging redevelopment activities, achieve commercial development, encourage development of housing with the city that is safe, diverse, and gives residents affordable options to own a home and markets the City to promote Economic Development activities.

### **EXPENDITURE DETAILS**

307-Professional Services Fees  
\$12,300  
\$11,000 - Civic Plus City Website  
\$800 - Anoka County Economic Development Cost Share  
\$500 – Economic Development Association

933-Transfer to City General Fund  
\$128,000  
Support Executive Director, Community Development Director and Support Staff

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
EDA						
	E 232-23200-107 Commissions and Boards	820.00	260.00	-	1,000.00	-
	E 232-23200-307 Professional Services Fees	11,419.02	12,286.37	297.00	12,300.00	12,300.00
	E 232-23200-433 Dues and Subscriptions	215.00	-	-	-	-
	E 232-23200-933 Gen l Fund Reimb Transfers	120,000.00	115,000.00	121,000.00	121,000.00	128,000.00
		132,454.02	127,546.37	121,297.00	134,300.00	140,300.00

## City of East Bethel 2026 Debt Service Budget

Fund Description	2015A	2014A	Total
Fund Number	310	311	
<b>Revenue</b>			
Levy	670,000	230,000	900,000
Transfer from Enterprise Fund		100,000	100,000
Special Assessments	10,500	-	10,500
Interest Earned	20,000	6,000	26,000
<b>Total Revenue</b>	<b>700,500</b>	<b>336,000</b>	<b>1,036,500</b>
<b>Expenditures</b>			
Principal	290,000	220,000	510,000
Interest	336,000	144,000	480,000
Fiscal Agent Fees	1,500	1,500	3,000
<b>Total Expenditures</b>	<b>627,500</b>	<b>365,500</b>	<b>993,000</b>
<b>Revenue over Expenditures</b>	<b>73,000</b>	<b>(29,500)</b>	<b>43,500</b>

\*2015A is the former 2010A--refinanced in 2015.

These were issued to fund construction of water/sewer infrastructure improvements

\*2014A is the former 2010B--refinanced in 2014.

These were issued to fund construction of water/sewer infrastructure improvements

<b>City of East Bethel</b>			
<b>Debt Service Schedule</b>			
<b>Paying Agent</b>	<b>Bond Trust</b>	<b>Bond Trust</b>	
<b>Callable</b>	<b>2/1/2023</b>	<b>2/1/2023</b>	
	<b>2015A</b>	<b>2014A</b>	<b>Total</b>
	<b>Feb/Aug</b>	<b>Feb/Aug</b>	
<b>Original Principal</b>	<b>\$ 11,850,000</b>	<b>\$ 5,485,000</b>	
	<b>310</b>	<b>311</b>	
Principal	290,000.00	220,000.00	510,000.00
Interest	335,300.00	143,425.00	478,725.00
<b>Total 2026</b>	<b>625,300.00</b>	<b>363,425.00</b>	<b>988,725.00</b>
Principal	350,000.00	225,000.00	575,000.00
Interest	324,250.00	137,025.00	461,275.00
<b>Total 2027</b>	<b>674,250.00</b>	<b>362,025.00</b>	<b>1,036,275.00</b>
Principal	420,000.00	230,000.00	650,000.00
Interest	312,700.00	130,200.00	442,900.00
<b>Total 2028</b>	<b>732,700.00</b>	<b>360,200.00</b>	<b>1,092,900.00</b>
Principal	480,000.00	245,000.00	725,000.00
Interest	299,200.00	122,462.50	421,662.50
<b>Total 2029</b>	<b>779,200.00</b>	<b>367,462.50</b>	<b>1,146,662.50</b>
Principal	555,000.00	255,000.00	810,000.00
Interest	283,675.00	113,712.50	397,387.50
<b>Total 2030</b>	<b>838,675.00</b>	<b>368,712.50</b>	<b>1,207,387.50</b>
Principal	665,000.00	265,000.00	930,000.00
Interest	264,959.38	104,612.50	369,571.88
<b>Total 2031</b>	<b>929,959.38</b>	<b>369,612.50</b>	<b>1,299,571.88</b>
Principal	750,000.00	280,000.00	1,030,000.00
Interest	242,850.01	95,075.00	337,925.01
<b>Total 2032</b>	<b>992,850.01</b>	<b>375,075.00</b>	<b>1,367,925.01</b>
Principal	770,000.00	295,000.00	1,065,000.00
Interest	218,618.76	85,012.50	303,631.26
<b>Total 2033</b>	<b>988,618.76</b>	<b>380,012.50</b>	<b>1,368,631.26</b>
Principal	790,000.00	310,000.00	1,100,000.00
Interest	193,268.76	74,425.00	267,693.76
<b>Total 2034</b>	<b>983,268.76</b>	<b>384,425.00</b>	<b>1,367,693.76</b>
Principal	815,000.00	320,000.00	1,135,000.00
Interest	166,678.13	62,600.00	229,278.13
<b>Total 2035</b>	<b>981,678.13</b>	<b>382,600.00</b>	<b>1,364,278.13</b>
Principal	840,000.00	255,000.00	1,095,000.00
Interest	138,750.00	51,100.00	189,850.00
<b>Total 2036</b>	<b>978,750.00</b>	<b>306,100.00</b>	<b>1,284,850.00</b>
Principal	860,000.00	265,000.00	1,125,000.00
Interest	110,062.50	40,700.00	150,762.50
<b>Total 2037</b>	<b>970,062.50</b>	<b>305,700.00</b>	<b>1,275,762.50</b>
Principal	885,000.00	280,000.00	1,165,000.00
Interest	80,062.50	29,800.00	109,862.50
<b>Total 2038</b>	<b>965,062.50</b>	<b>309,800.00</b>	<b>1,274,862.50</b>
Principal	910,000.00	295,000.00	1,205,000.00
Interest	48,650.00	18,300.00	66,950.00
<b>Total 2039</b>	<b>958,650.00</b>	<b>313,300.00</b>	<b>1,271,950.00</b>
Principal	935,000.00	310,000.00	1,245,000.00
Interest	16,362.50	6,200.00	22,562.50
<b>Total 2040</b>	<b>951,362.50</b>	<b>316,200.00</b>	<b>1,267,562.50</b>
<b>Principal due 2026 to 2040</b>	<b>10,315,000.00</b>	<b>4,050,000.00</b>	<b>14,365,000.00</b>
<b>Interest due 2026 to 2040</b>	<b>3,035,387.54</b>	<b>1,214,650.00</b>	<b>4,250,037.54</b>
<b>Rates</b>	<b>3.0 - 4.0%</b>	<b>3.0 - 4.0%</b>	

**City of East Bethel**  
**2026 Enterprise Fund Budget (Summary)**

Fund Description Fund Number	Water 601	Sewer 602	Arena 615	Total
<b>Revenue</b>				
Sales	326,000	302,000	231,400	859,400
Penalties	2,000	1,000	-	3,000
Interest	85,000	60,000	5,000	150,000
<b>Total Revenue</b>	<b>413,000</b>	<b>363,000</b>	<b>236,400</b>	<b>1,012,400</b>
<b>Expenditures</b>				
Salaries	-	-	42,900	42,900
Transfer to General Fund for Salaries	79,000	79,000	67,000	225,000
Transfer to Debt Service	100,000	-	-	100,000
Supplies	52,100	3,000	6,500	61,600
Fees for Service	61,700	99,500	88,000	249,200
Reserve Capacity Loan Payment (Interest)	-	45,000	-	45,000
Reserve Capacity Loan Payment (Principal)	-	186,000	-	186,000
<b>Total Current Expenditures</b>	<b>292,800</b>	<b>412,500</b>	<b>204,400</b>	<b>723,700</b>
<b>Net Cash (Inflow / Outflow)</b>	<b>120,200</b>	<b>(49,500)</b>	<b>32,000</b>	<b>288,700</b>
<b>Depreciation / Other Non Operating Expenses</b>				
Depreciation	257,000	280,000	32,000	569,000
<b>Total Non-Current Expenditures</b>	<b>257,000</b>	<b>280,000</b>	<b>32,000</b>	<b>569,000</b>
<b>Total Expenditures</b>	<b>549,800</b>	<b>692,500</b>	<b>236,400</b>	<b>1,292,700</b>
<b>Net Income</b>	<b>(136,800)</b>	<b>(143,500)</b>	<b>-</b>	<b>(280,300)</b>



## 2026 Budget

**FUND:** 601 - Water Fund  
**DEPT/ACTIVITY/PROJECT:** 49401 – Water Utility Operations

### DEPARTMENTAL PROFILE

Water Utility Operations provide for the distribution of water to customers, the provision of proper metering equipment to measure usage and the timely reading of meters to ensure accurate billing of customers. Currently, the City owns and operates two separate water systems from four municipal wells. Wells #3 and #4, along with the water treatment facility and water tower, service the southern portion of the city. Wells #1 and #2, along with two pressure tanks, service the Whispering Aspen development.

### DEPARTMENTAL GOALS

Provide adequate capacity, perform required maintenance and work to facilitate the orderly implementation of service to new residents.

### USER FEE SUMMARY

The City of East Bethel utilizes an enterprise fund accounting system that isolates revenue and expenditures for its water operation. The water fund is supported through a set of user fees that are analyzed on an annual basis to ensure cash flow needs are being met and to begin building adequate reserves to replace existing infrastructure as it becomes depreciated.

The typical water customer can be classified into four different categories—residential single family home (whispering aspen), residential single family home (viking preserve), residential townhome (elevage) and non-residential each with a fixed and variable component to the cost structure. There are currently 171 residential units (259 ERU’s) and 32 (324 ERU’s) non-residential parcels serviced by the City’s water system. All rates are chronicled below:

	2025	2026
<b>RESIDENTIAL Whispering Aspen</b>		
<b>BASE CHARGE</b>	\$18.77 PER MONTH	\$18.77 PER MONTH
<b>USAGE CHARGES</b>		
0 - 5,000 GALLONS PER MONTH	\$10.60 PER 1,000 Gallons	\$10.60 PER 1,000 Gallons
5,001 - 10,000 GALLONS PER MONTH	\$12.72 PER 1,000 Gallons	\$12.72 PER 1,000 Gallons
Over 10,000 GALLONS PER MONTH	\$15.26 PER 1,000 Gallons	\$15.26 PER 1,000 Gallons
<b>COMMERCIAL / PHASE I / Viking Preserve / Elevage</b>		
<b>BASE CHARGE</b>	\$17.50 PER ERU/MONTH	\$17.50 PER ERU/MONTH
<b>USAGE CHARGES</b>		
0 – 5,000 GALLONS PER MONTH	\$3.50 PER 1,000 Gallons	\$3.50 PER 1,000 Gallons
5,001 to 10,000 GALLONS PER MONTH	\$3.80 PER 1,000 Gallons	\$3.80 PER 1,000 Gallons
Over 10,000 GALLONS PER MONTH	\$4.10 PER 1,000 Gallons	\$4.10 PER 1,000 Gallons

## **EXPENDITURE DETAILS**

### 211-Cleaning Supplies

\$100

Cleaning agents for cleaning the lab and treatment room at the water plant

### 216-Chemicals and Chemical Products

\$8,000

Chemicals added to the water supply for health and safety purposes

### 223-Bldg/Facility Repair Supplies

\$3,000

Miscellaneous materials for repair and maintenance of the water building

### 227-Utility System Supplies

\$20,000

Water supply and distribution system; valve boxes, covers, extensions and castings; install 1 new fire hydrant

### 228-Water Meters

\$20,000

Purchase of water meters that will be billed back to the builders/contractors

### 231-Small Tools & Minor Equip

\$1,000

Tools and equipment required for the daily operation of the water treatment and distribution facilities

### 307-Professional Services

\$7,000

Required periodic water testing and software upgrades for treatment plant.

### 309-Information Systems

\$4,500

Metro-Inet – IT Support

### 321-Telephone

\$4,900

Landline, security line, and DSL line at both Water Treatment plants

### 381-Electric Utilities

\$22,000

Utilities for the Water Plant/Whispering Aspen Community Center

### 382-Gas Utilities

\$4,000

Utilities for the Water Plant/Whispering Aspen Community Center

### 402-Repairs/Maintenance on Machinery/Equipment

\$1,000

Repair/maintenance/replacement of fire hydrants and other equipment

403-Buildings/Facilities Repair and Maintenance

\$15,000

General building repair items

421-Software Licensing

\$2,000

Banyon Utility Billing Software

434-Conferences and Meetings

\$1,000

Costs associated with annual re-certification of water licenses

481-Depreciation Expense

\$257,000

Specific items that will be depreciated are: Water mains, Wells #2/#3/#4, Water Treatment facility, Meters, Water Tower, Lateral lines, and Water Stubs.

933-Transfer to City General Fund

\$79,000

Support Public Works Manager, Public Works Maintenance and Administration Staff

934-Transfer to Debt Service Fund

\$100,000

Transfer to 2014A Debt Service Fund

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
<b>Expenditures</b>						
	E 601-49401-201 Office Supplies			46.20	-	-
	E 601-49401-211 Cleaning Supplies	48.98	-	-	100.00	100.00
	E 601-49401-216 Chemicals and Chem Products	8,692.47	6,787.45	937.05	8,000.00	8,000.00
	E 601-49401-217 Safety Supplies	149.18	-	796.22	-	-
	E 601-49401-223 Bldg/Facility Repair Supplies	3,740.36	2,069.92	649.41	3,000.00	3,000.00
	E 601-49401-227 Utility Maint Supplies	26,490.17	19,442.13	47,025.87	20,000.00	20,000.00
	E 601-49401-228 Water Meters		-	-	-	20,000.00
	E 601-49401-231 Small Tools and Minor Equip	-	1,237.10	91.60	1,000.00	1,000.00
	E 601-49401-307 Professional Services Fees	6,951.77	230.92	77.55	7,000.00	7,000.00
	E 601-49401-309 Information Systems	3,028.80	3,917.89	1,771.55	4,500.00	4,500.00
	E 601-49401-321 Telephone	5,057.70	5,558.41	1,790.26	5,000.00	4,900.00
	E 601-49401-381 Electric Utilities	20,986.51	21,901.69	6,770.25	20,000.00	22,000.00
	E 601-49401-382 Gas Utilities	3,159.37	3,605.28	1,547.70	4,000.00	4,000.00
	E 601-49401-402 Repairs/Maint Machinery/Equip	-	1,725.50	-	1,000.00	1,000.00
	E 601-49401-403 Bldgs/Facilities Repair/Maint	46,463.33	6,061.35	3,011.77	15,000.00	15,000.00
	E 601-49401-421 Software Licensing	1,850.00	2,025.00	-	2,000.00	2,000.00
	E 601-49401-422 Auto/Misc Licensing Fees/Taxes	436.15	1,048.66	1,189.08	300.00	300.00
	E 601-49401-434 Conferences/Meetings	664.50	848.00	1,067.00	1,000.00	1,000.00
	E 601-49401-481 Depreciation Expense	256,698.25	256,698.25	-	257,000.00	257,000.00
	E 601-49401-933 Gen l Fund Reimb Transfers	68,000.00	69,000.00	72,000.00	72,000.00	79,000.00
	E 601-49401-934 Debt Fund Transfer	-	-	-	-	100,000.00
<b>Total Expenditures - Water Fund</b>		<b>452,417.54</b>	<b>402,157.55</b>	<b>138,771.51</b>	<b>420,900.00</b>	<b>549,800.00</b>



## 2026 Budget

**FUND:** 602 - Sewer Fund  
**DEPT/ACTIVITY/PROJECT:** 49451 – Sewer Utility Operations

### DEPARTMENTAL PROFILE

Sewer Utility Operations provide for the collection of sanitary sewage through a system of gravity sewer lines, force mains, and lift stations with delivery to the Metropolitan Council Environmental Service Wastewater Treatment Facility.

### DEPARTMENTAL GOALS

Provide adequate capacity to service customers and provide efficient collection of sanitary sewage.

### USER FEE SUMMARY

The City of East Bethel utilizes an enterprise fund accounting system that isolates revenue and expenditures for its sewer operation. The sewer fund is supported through a set of user fees that are analyzed on an annual basis to ensure cash flow needs are being met and to begin building adequate reserves to replace existing infrastructure as it becomes depreciated.

The typical sewer customer can be classified into three different categories—residential, mobile and non-residential each with a fixed and variable component to the cost structure. There are currently 171 residential units (259 ERU’s), 32 (324 ERU’s) commercial parcels and 1 mobile customer (roughly 189 mobile units) serviced by the Metropolitan Council’s sewer system that is in East Bethel. The 2026 proposed sales revenue is based on no additions to the current customer base. All rates are chronicled below:

	<b>2025</b>	<b>2026</b>
<b>Residential / Non-Residential</b>		
BASE CHARGE PER ERU	\$6.30 PER MONTH	\$6.30 PER MONTH
USAGE CHARGE	\$6.70 PER 1,000 GALLONS	\$6.70 PER 1,000 GALLONS
<i>(Residential based on water use during January)</i>		
<b>Mobile Park</b>		
BASE CHARGE	\$1,190 PER MONTH	\$1,190 PER MONTH
USAGE CHARGE	\$6.70 PER 1,000 GALLONS	\$6.70 PER 1,000 GALLONS

## **EXPENDITURE DETAILS**

### 223-Buildings and Facilities Supplies

\$3,000

Repair materials to keep the sewer collection operational

Sewer system and lift station degreasers and deodorizers and refrigerated sample supply storage unit required by the PCA

Various small tools, replacement of chemical feed pumps and regulators

### 307-Professional Services

\$83,000

MCES waste water treatment charges

2026 - \$82,915 \*Estimate per MCES

2025 - \$70,140

2024 - \$72,853

2023 - \$63,188

2022 - \$48,254

2021 - \$34,948

2020 - \$38,069

2019 - \$33,108

2018 - \$26,152

2017 - \$24,772

2016 - \$20,735

### 381-Electric Utilities

\$4,000

Utilities for the lift stations

### 403-Buildings/Facilities Repair and Maintenance

\$10,000

Repair services that cannot be performed in-house and sewer line inspection and jetting

### 421-Software Licensing

\$1,500

Banyon Utility Billing Software

### 434-Conferences and Meetings

\$1,000

Costs associated with annual re-certification of sewer license

### 481-Depreciation Expense

\$280,000

The specific items to be depreciated are: manholes, lateral lines, force mains, lift stations, and gravity sewer lines

626-Reserve Capacity Loan Payment

\$45,000

RCL Principal Payment \$186,418

RCL Interest Payment \$44,823

933-Transfer to City General Fund

\$79,000

Support Public Works Manager, Public Works Maintenance Staff and Administration  
Costs

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
<b>Expenditures</b>						
	E 602-49451-223 Bldg/Facility Repair Supplies	156.55	44.24	-	3,000.00	3,000.00
	E 602-49451-227 Utility Maint Supplies		71.13	49,615.00	-	-
	E 602-49451-307 Professional Services Fees	63,188.28	77,710.38	35,070.12	70,500.00	83,000.00
	E 602-49451-381 Electric Utilities	2,978.19	3,165.40	1,042.77	4,000.00	4,000.00
	E 602-49451-403 Bldgs/Facilities Repair/Maint	7,183.47	7,206.75	-	10,000.00	10,000.00
	E 602-49451-421 Software Licensing	1,430.00	1,430.00	-	1,500.00	1,500.00
	E 602-49451-434 Conferences/Meetings	-	23.00	-	1,000.00	1,000.00
	E 602-49451-481 Depreciation Expense	279,416.29	279,416.29	-	280,000.00	280,000.00
	E 602-49451-626 Loan Payment	532,738.33	54,600.00	-	50,000.00	45,000.00
	E 602-49451-933 Gen l Fund Reimb Transfers	68,000.00	69,000.00	72,000.00	72,000.00	79,000.00
<b>Total Expenditures - Sewer Fund</b>		<b>955,091.11</b>	<b>492,667.19</b>	<b>157,727.89</b>	<b>492,000.00</b>	<b>506,500.00</b>



## 2026 Budget

**FUND:** 615 - Arena Fund  
**DEPT/ACTIVITY/PROJECT:** 49851 – Arena Operations

### DEPARTMENTAL PROFILE

Arena Operations provides for the operation of the City’s ice arena.

### DEPARTMENTAL GOALS

Maintain the exterior of the Arena, coordinate arena management activities, address deferred maintenance items at the facility and improve the financial performance of the Arena.

### USER FEE SUMMARY

The City of East Bethel utilizes an enterprise fund accounting system that isolates revenues and expenditures for its arena operation. Thus, the arena fund is supported through a set of user fees that are analyzed on an annual basis to ensure cash flow needs are being met and to begin building adequate reserves to replace existing infrastructure as it becomes depreciated.

The two primary users of the arena are the St. Francis Youth Hockey Association and St. Francis High School. The 2026 user rates are proposed to remain the same at \$210 per hour for prime-time ice rental. All rates are chronicled below:

ICE ARENA	2025	2026
ICE ARENA ICE RENTAL - PRIME TIME	\$210/HR	\$210/HR
ICE ARENA ICE RENTAL - NON PRIME TIME	NEGOTIABLE	NEGOTIABLE
LOCKER ROOM RENTAL	\$7,500	\$7,500
DRY FLOOR EVENTS	NEGOTIABLE	NEGOTIABLE

### EXPENDITURE DETAILS

103-Part-Time Employees

\$38,900

Part-time employees that operate the ice maintenance equipment, unlock and lock the building daily, supervise the building and any users/visitors, provide daily cleaning and maintenance activities.

933-Transfer to City General Fund

\$67,000

Support Full-Time Public Works and Administration Staff that conduct Arena related duties

219-General Operating Supplies | Cleaning Supplies

\$3,500

Cleaning and general operating supplies for Arena

223-Buildings & Facilities Repair and Maintenance Supplies

\$3,000

Repair and maintain boards, bleachers, HVAC, etc.

309-Information Systems

\$6,700

Anoka County | Zayo Broadband \$1,800

Metro-Inet- IT Support | VOIP Phone \$5,000

381-Electric Utilities

\$38,000

Electricity needs for the Arena

382-Gas Utilities

\$20,000

Natural gas heating needs for the Arena

385-Refuse Removal

\$3,000

Garbage removal services

402-Repairs to Machinery

\$2,500

Potential repairs to the Zamboni and other equipment

403-Building & Facilities Repair and Maintenance Services

\$17,300

Outsourced facilities repair not performed by City employees - \$10,000

Trane - \$6,000 maintenance agreement for ice arena chillers

Wright Hennepin - \$500 Security at the arena

Miscellaneous Repairs

422-Licensing

\$500

Anoka County Food License

481-Depreciation

\$32,000

Depreciation of Arena and equipment

**City of East Bethel  
2026 Proposed Budget**

	<b>Account Description</b>	<b>2023 Actual</b>	<b>2024 Actual</b>	<b>2025 Actual 1/1/25 to 5/31/25</b>	<b>2025 Final Budget</b>	<b>2026 Proposed Budget</b>
<b>Expenditures</b>						
	E 615-49851-103 Part-Time Employees	-	17,073.50	10,493.00	36,000.00	38,900.00
	E 615-49851-125 FICA/Medicare	-	1,306.13	802.71	2,800.00	3,000.00
	E 615-49851-151 Worker s Comp Insurance Prem	-	-	-	3,600.00	1,000.00
	E 615-49851-211 Cleaning Supplies	1,944.49	2,592.99	-	2,000.00	-
	E 615-49851-219 General Operating Supplies	3,260.61	310.67	882.14	1,500.00	3,500.00
	E 615-49851-223 Bldg/Facility Repair Supplies	4,321.44	10,132.71	790.83	3,000.00	3,000.00
	E 615-49851-231 Small Tools and Minor Equip	751.97	2,018.51	-	200.00	-
	E 615-49851-307 Professional Services Fees	83,987.50	37,447.08	-	-	-
	E 615-49851-933 Gen l Fund Reimb Transfers		38,800.00	59,700.00	59,700.00	67,000.00
	E 615-49851-309 Information Systems	900.00	5,012.39	867.60	1,000.00	6,700.00
	E 615-49851-321 Telephone	64.27	169.58	-	-	-
	E 615-49851-381 Electric Utilities	30,980.60	37,823.71	8,640.57	36,000.00	38,000.00
	E 615-49851-382 Gas Utilities	18,665.19	13,517.77	11,246.87	25,000.00	20,000.00
	E 615-49851-385 Refuse Removal	3,267.30	3,567.73	2,870.95	3,000.00	3,000.00
	E 615-49851-402 Repairs/Maint Machinery/Equip	1,394.14	1,923.55	-	2,500.00	2,500.00
	E 615-49851-403 Bldgs/Facilities Repair/Maint	47,058.42	32,863.16	8,247.29	16,500.00	17,300.00
	E 615-49851-422 Auto/Misc Licensing Fees/Taxes	420.00	420.00	-	500.00	500.00
	E 615-49851-433 Dues and Subscriptions	-	-	-	1,500.00	-
	E 615-49851-481 Depreciation Expense	32,014.66	32,261.41	-	32,000.00	32,000.00
	<b>Total Expenditures - Arena</b>	<b>229,030.59</b>	<b>237,240.89</b>	<b>104,541.96</b>	<b>226,800.00</b>	<b>236,400.00</b>



## 2026 Budget

**FUND:** 401 – Building Capital Project Fund  
**DEPT/ACTIVITY/PROJECT:** 40100 – Building Capital Projects

### DEPARTMENTAL PROFILE

The Building Capital Projects Fund accounts for general capital projects involving general government facilities.

### DEPARTMENTAL GOALS

Identify and prioritize projects that would benefit the City; ensure that improvements are done to City specifications and within budget.

### REVENUE DETAILS

39201-General Fund Transfer  
\$50,000

### GENERAL GOVERNMENT FACILITY MANAGEMENT PLAN

#### **City Hall / Senior Center**

2241 221st Avenue NE  
East Bethel, MN 55011

#### **Fire Station #1**

2751 Viking Blvd NE  
East Bethel, MN 55092

#### **Public Works / Fire Station #2**

2375 221st Avenue NE  
East Bethel, MN 55011

#### **Fire Station #3**

342 Forest Road  
East Bethel, MN 55092



## *2026 Budget*

**FUND:** 404 – Park Acquisition & Development Fund  
**DEPT/ACTIVITY/PROJECT:** 40400 – Park Acquisition & Development

### **DEPARTMENTAL PROFILE**

The Park Acquisition & Development Fund accounts for funds received from developers that are to be used for the acquisition/development of major park facilities.

### **DEPARTMENTAL GOALS**

Identify and prioritize recreational opportunities that would benefit the residents of the City. The Fund is currently depleted due to the lack of development activity in the City.

**Parks Capital Improvement Plan  
2026-2030  
Funding Analysis**

<b>PARK ACQUISITION AND DEVELOPMENT FUND</b>	<b>Beginning Balance</b>	<b>Sources (Revenues)</b>	<b>Uses (Project Costs)</b>	<b>Ending Balance</b>
<b>2026 Beginning Balance</b>	\$333,610			
Park Dedication Fees		\$303,000		\$636,610
Park and Playground Development - Viking Meadows			\$200,000	\$436,610
<b>2026 Ending Balance</b>				\$436,610
<b>2027 Beginning Balance</b>	\$436,610			
Park Dedication Fees		\$40,000		\$476,610
Park and Playground Development - Viking Meadows			\$150,000	\$326,610
<b>2027 Ending Balance</b>				\$326,610
<b>2028 Beginning Balance</b>	\$326,610			
Park Dedication Fees		\$40,000		\$366,610
Booster West Ballfield Lights			\$350,000	\$16,610
<b>2028 Ending Balance</b>				\$16,610
<b>2029 Beginning Balance</b>	\$16,610			
Park Dedication Fees		\$40,000		\$56,610
None			\$0	\$56,610
<b>2029 Ending Balance</b>				\$56,610
<b>2030 Beginning Balance</b>	\$56,610			
Park Dedication Fees		\$40,000		\$96,610
None			\$0	\$96,610
<b>2030 Ending Balance</b>				\$96,610
<b>TOTAL PARK ACQUISITION AND DEVELOPMENT</b>				
<b>FUND SOURCES AND USES</b>		\$463,000	\$700,000	
<b>Park Dedication Fees- Residential</b> = \$2,000 per lot. Multifamily = \$1,500 per unit. <b>Commercial</b> = 5% of land or cash not to exceed \$2,000 per acre.				



## ***2026 Budget***

**FUND:** 407 – Park Capital Fund  
**DEPT/ACTIVITY/PROJECT:** 40700 – Park Capital Projects

### **DEPARTMENTAL PROFILE**

The Park Capital Fund accounts for improvements to parks as part of the five-year plan Capital Improvement Plan.

### **DEPARTMENTAL GOALS**

Implement improvements identified in the five-year plan within the authorized budget; complete improvements identified by the Parks Commission and approved by the Council.

### **REVENUE DETAILS**

39201-General Fund Transfer  
\$120,000  
Budgeted transfer amount.

**Parks Capital Improvement Plan  
2026-2030  
Funding Analysis**

<b>PARK CAPITAL FUND</b>	<b>Beginning Balance</b>	<b>Sources (Revenues)</b>	<b>Uses (Project Costs)</b>	<b>Ending Balance</b>
<b>2026 Beginning Balance</b>	\$10,000			
Transfer From General Fund		\$120,000		\$130,000
ZiplineBooster West			\$25,000	\$105,000
Pickleball Courts- Booster West			\$60,000	\$45,000
Concrete Bag Toss/Cornhole (4) Booster Park			\$8,000	\$37,000
Sand Volleyball Court Booster Park			\$5,000	\$32,000
Disc Golf Goals (2) Booster Park			\$1,000	\$31,000
Misc Park Projects and Tree Planting			\$5,000	\$26,000
<b>2026 Ending Balance</b>				\$26,000
<b>2027 Beginning Balance</b>	\$26,000			
Transfer From General Fund		\$130,000		\$156,000
Pickleball Courts - Various Parks			\$90,000	\$66,000
Concrete Bag Toss/Cornhole (4) Booster Park			\$4,000	\$62,000
Booster West Drainge and Fencing Upgrades			\$25,000	\$37,000
Disc Golf Goals (2) Booster Park			\$1,000	\$36,000
Misc Park Projects and Tree Planting			\$5,000	\$31,000
<b>2027 Ending Balance</b>				\$31,000
<b>2028 Beginning Balance</b>	\$31,000			
Transfer From General Fund		\$140,000		\$171,000
Pavement Repair - Booster East			\$90,000	\$81,000
Misc Park Projects and Tree Planting			\$5,000	\$76,000
<b>2028 Ending Balance</b>				\$76,000
<b>2029 Beginning Balance</b>	\$76,000			
Transfer From General Fund		\$150,000		\$226,000
New Park Development - Bonde Park			\$150,000	\$76,000
Misc Park Projects and Tree Planting			\$5,000	\$71,000
<b>2029 Ending Balance</b>				\$71,000
<b>2030 Beginning Balance</b>	\$71,000			
Transfer From General Fund		\$160,000		\$231,000
Pavement Repair - Booster West			\$100,000	\$131,000
Misc Park Projects and Tree Planting			\$5,000	\$126,000
<b>2030 Ending Balance</b>				\$126,000
<b>TOTAL PARK CAPITAL FUND SOURCES AND USES</b>		\$700,000	\$584,000	



## *2026 Budget*

**FUND:** 402 – MSA Street Construction Fund  
**DEPT/ACTIVITY/PROJECT:** Multiple

### **DEPARTMENTAL PROFILE**

The MSA Street Construction Fund accounts for amounts received from the State to improve State Aid roads in the City of East Bethel.

### **DEPARTMENTAL GOALS**

Procure and efficiently spend funds received to improve State Aid routes.

**Street Capital Projects  
2026-2030  
Funding Analysis**

<b>MUNICIPAL STATE AID FUND - FUND 402</b>	<b>Beginning Balance</b>	<b>Sources (Revenues)</b>	<b>Uses (Project Costs)</b>	<b>Ending Balance</b>
<b>2026 Beginning Balance</b>	\$ (394,153)			
Municipal State Aid Funding		\$ 757,936		\$ 363,783
Viking Blvd/Sandhill Parkway Left Turn Lane			\$ 362,000	\$ 1,783
<b>2026 Ending Balance</b>				\$ 1,783
<b>2027 Beginning Balance</b>	\$ 1,783			
Municipal State Aid Funding		\$ 757,936		\$ 759,719
Polk-Jackson - Mill & Overlay			\$ 800,000	\$ (40,281)
Klondike Drive - Mill & Overlay			\$ 140,000	\$ (180,281)
<b>2027 Ending Balance</b>				\$ (180,281)
<b>2028 Beginning Balance</b>	\$ (180,281)			
Municipal State Aid Funding		\$ 757,936		\$ 577,655
Briarwood Ave - Overlay			\$ 350,000	\$ 227,655
<b>2028 Ending Balance</b>				\$ 227,655
<b>2029 Beginning Balance</b>	\$ 227,655			
Municipal State Aid Funding		\$ 757,936		\$ 985,591
MSA Project			\$ -	\$ 985,591
<b>2029 Ending Balance</b>				\$ 985,591
<b>2030 Beginning Balance</b>	\$ 985,591			
Municipal State Aid Funding		\$ 757,936		\$ 1,743,527
MSA Project			\$ -	\$ 1,743,527
<b>2030 Ending Balance</b>				\$ 1,743,527
		\$3,789,680	\$1,652,000	
A negative balance is not an indication of too many projects. It simply means the City has anticipated numerous projects and can fund this within the regulations identified by MN DOT.				



## *2026 Budget*

**FUND:** 406 – Street Capital Project Fund  
**DEPT/ACTIVITY/PROJECT:** 40600 – Street Capital Projects

### **DEPARTMENTAL PROFILE**

The Street Capital Projects Fund accounts for amounts used for street improvement projects including reconditioning and overlays.

### **DEPARTMENTAL GOALS**

Identify and prioritize street project needs of the City; ensure that improvements are done to City specifications and within budget; complete improvements identified by the Roads Commission and approved by the Council.

### **REVENUE DETAILS**

39201-General Fund Transfer  
\$650,000  
Budgeted transfer amount

**Street Capital Projects  
2026-2030  
Funding Analysis**

<b>STREET CAPITAL FUND - FUND 406</b>	<b>Beginning Balance</b>	<b>Sources (Revenues)</b>	<b>Uses (Project Costs)</b>	<b>Ending Balance</b>
<b>2026 Beginning Balance</b>	\$ 304,320			
Transfer from General Fund		\$ 650,000		\$ 954,320
Central Avenue Assessments		\$ 20,122		\$ 974,442
Fillmore Street Assessments		\$ 3,050		\$ 977,492
North Metro JPA Maintenance Projects			\$ 110,000	\$ 867,492
Cedarbrook - Overlay/Reconstruct			\$ 405,000	\$ 462,492
Sunset Drive- Reclaim and Pave (Linwood)			\$ 300,000	\$ 162,492
<b>2026 Ending Balance</b>				\$ 162,492
<b>2027 Beginning Balance</b>	\$ 162,492			
Transfer from General Fund		\$ 700,000		\$ 862,492
Central Avenue Assessments		\$ 20,122		\$ 882,614
Fillmore Street Assessments (Final Year)		\$ 3,050		\$ 885,664
North Metro JPA Maintenance Projects			\$ 115,000	\$ 770,664
London, 225th, 226th - Overlay			\$ 250,000	\$ 520,664
Pine Crest Estates - Overlay			\$ 135,000	\$ 385,664
224th Ave, 225th Ave -Overlay			\$ 140,000	\$ 245,664
<b>2027 Ending Balance</b>				\$ 245,664
<b>2028 Beginning Balance</b>	\$ 245,664			
Transfer from General Fund		\$ 750,000		\$ 995,664
Central Avenue Assessments (Final Year)		\$ 20,122		\$ 1,015,786
North Metro JPA Maintenance Projects			\$ 120,000	\$ 895,786
Quincy St-Overlay			\$ 50,000	\$ 845,786
Carlisle - Overlay			\$390,000	\$ 455,786
Raintree - Overlay			\$ 135,000	\$ 320,786
<b>2028 Ending Balance</b>				\$ 320,786
<b>2029 Beginning Balance</b>	\$ 320,786			
Transfer from General Fund		\$ 800,000		\$ 1,120,786
North Metro JPA Maintenance Projects			\$ 125,000	\$ 995,786
Norseland Manor - Overlay			\$ 450,000	\$ 545,786
Naples St, Rendova St, 197th Ave- Overlay			\$ 125,000	\$ 420,786
<b>2029 Ending Balance</b>				\$ 420,786
<b>2030 Beginning Balance</b>	\$ 420,786			
Transfer from General Fund		\$ 850,000		\$ 1,270,786
DeGardners, Oak Trail, Wisens - Overlay			\$ 700,000	\$ 570,786
Sunny View - Overlay			\$ 195,000	\$ 375,786
<b>2030 Ending Balance</b>				\$ 375,786
		\$ 3,816,466	\$ 3,745,000	

**City of East Bethel  
2026 Other Governmental Fund Budget (Summary)**

<b>Fund Description Fund Number</b>	<b>TIF 1-2 436</b>	<b>TIF 1-3 437</b>	<b>TIF 1-4 438</b>	<b>TIF 1-5 439</b>	<b>Total</b>
<b>Revenue</b>					
Tax Increment	182,000	104,000	100,000	52,000	<b>438,000</b>
Interest Earned	1,400	1,400	1,400	1,400	<b>5,600</b>
<b>Total Revenue</b>	<b>183,400</b>	<b>105,400</b>	<b>101,400</b>	<b>53,400</b>	<b>443,600</b>
<b>Expenditures</b>					
Pay As You Go	163,800	93,600	90,000	46,800	<b>394,200</b>
Professional Service Fee	18,200	10,400	10,000	5,200	<b>43,800</b>
General Fund Reimbursement	1,400	1,400	1,400	1,400	<b>5,600</b>
<b>Total Expenditures</b>	<b>183,400</b>	<b>105,400</b>	<b>101,400</b>	<b>53,400</b>	<b>443,600</b>
<b>Revenue over Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

- \*TIF 1-2 - East Bethel Village Apartments I and II
- \*TIF 1-3 - Viking Preserve 48 Residential Single Family Homes
- \*TIF 1-4 - Trident Senior Living
- \*TIF 1-5 - Aggressive Hydraulics Expansion

## 2026 Budget



**FUND:** 701 – Equipment Replacement Fund  
**DEPT/ACTIVITY/PROJECT:** Multiple

### **DEPARTMENTAL PROFILE**

Equipment Replacement Operations provide for the systematic funding and acquisition of major pieces of equipment necessary for City operations. Accordingly, individual department budgets will not fluctuate based on equipment acquisition activities allowing for better long-term financial analyses, benchmarking and comparisons.

### **DEPARTMENTAL GOALS**

Compare the current and future equipment needs of the City with the current equipment inventory; set up a funding plan to ensure that these equipment needs can be met without borrowing by establishing annual departmental funding requirements that ensure funds availability when equipment is no longer economically viable.

### **REVENUE DETAILS**

39201-General Fund Allocation  
\$318,000

<b>Equipment Replacement Schedule</b>	<b>Inspection</b>	<b>Parks</b>	<b>Streets</b>	<b>Fire</b>	<b>Total</b>
<b>2026 Purchases</b>					
Single Axle Plow with dump box and plow equipment			350,000.00		
Vermeer Wood Chipper/Forestry Head			30,000.00		
Landpride 3-Point Mower		25,000.00			
FORD F-550 - MINI PUMPER REFURBISH/REPLACE				75,000.00	
FORD 550 QUICK ATTACK WITH PUMPER REFURBISH/REPLACE				75,000.00	
<b>Total</b>					555,000.00
<b>2027 Purchases</b>					
Front End Loader			250,000.00		
Kubota		17,000.00			
Kubota with ballfield groomer		20,000.00			
ROSENBAUERER 6 MAN CAB - 1250 PUMPER REFURBISH				75,000.00	
INTERNATIONAL REG CAB - 1250 PUMPER REFURBISH				50,000.00	
FORD EXPLORER - DUTY OFFICER Replacement				75,000.00	
<b>Total</b>					487,000.00
<b>2028 Purchases</b>					
Excavator			90,000.00		
Ford F-550 1.5 Ton with dump box			90,000.00		
Ford F-150 4x4			50,000.00		
PJ 20 FT TRAILER			12,000.00		
Vactor/Jetter Truck- Used			100,000.00		
ROLLE 12 FT TRAILER			8,000.00		
Extracation Tools				150,000.00	
Chevy Colorado - Replacement				100,000.00	
<b>Total</b>					600,000.00
<b>2029 Purchases</b>					
Zero Turn Mower JD930M		15,000.00			
Zero Turn Mower JD930M		15,000.00			
John Deere Tractor and Ditch Mower Attachment			125,000.00		
Ford F350 4X4/plow			75,000.00		
<b>Total</b>					230,000.00
<b>2030 Purchases</b>					
PJ ROLLER TRAILER			8,000.00		
Asphalt Roller			25,000.00		
Chevrolet 3500 4x4			75,000.00		
<b>Total</b>					108,000.00
<b>2031 and Beyond</b>					
T66 BOBCAT WITH LOADER, AUGER FOR SKID STEER LOADER			90,000.00		
PJ 24 FT DECKOVER TRAILER			12,000.00		
SINGLE AXLE PLOW WITH DUMP BOX AND PLOW EQUIPMENT			350,000.00		
FREIGHTLINER, STEPP HOT PATCHER			40,000.00		
FORD ESCAPE 4X4	35,000.00				
SPARTAN 6 MAN CAB - 1250 PUMPER Replacement				1,500,000.00	
FIRE TANKER APPARATUS Replacement				1,000,000.00	
FORD 4X4 1T PU - GRASS RIG Replacement				100,000.00	
2020 Chevy Tahoe #9542 Replacement				100,000.00	
SKIDSTER -RECYCLE CENTER		25,000.00			
TORO WIDE AREA MOWER		80,000.00			
CHEVROLET 3500 4X4		50,000.00			
TRACTOR		60,000.00			
FREIGHTLINER, DUMP BODY, HOIST, PLOW, WING SANDER			360,000.00		
FREIGHTLINER, DUMP BODY, HOIST, PLOW, WING SANDER			365,000.00		
CHEVROLET 3500 4x4			70,000.00		
CHEVROLET 3500 4x4 w/ CONTRACTOR BOX			75,000.00		
JOHN DEERE GRADER			325,000.00		
TOWMASTER T-20 TRAILER			12,000.00		
FORD ESCAPE 4X4	37,500.00				
FORD 4x4 1T PU - GRASS RIG Replacement				100,000.00	
FORD F-550 - MINI PUMPER Replacement				400,000.00	
FORD 550 QUICK ATTACK WITH PUMPER Replacement				400,000.00	
4 X 4 FOUR DOOR UTILITY PICKUP TRUCK Replacement				100,000.00	
SPARTAN 6 MAN CAB - 1250 PUMPER Replacement				1,500,000.00	
SELF CONTAINED BREATHING APPARATUS				500,000.00	
FIRE TANKER APPARATUS REFURBISH				100,000.00	
TANDEM AXLE DUMP TRUCK, PLOW, HOIST, SANDER			375,000.00		
ELGIN SWEEPER			325,000.00		
FORD ESCAPE 4X4	40,000.00				
INTERNATIONAL REG CAB - 1250 PUMPER Replacement				1,500,000.00	
ROSENBAUERER 6 MAN CAB - 1250 PUMPER				1,500,000.00	
Mercury 25 ELHPT - Boat				40,000.00	
<b>Total</b>					11,566,500.00
<b>Total Scheduled Purchases</b>	112,500.00	307,000.00	3,687,000.00	9,440,000.00	13,546,500.00



## 2026 Budget

**FUND:** 702 – Compensated Absences Fund  
**DEPT/ACTIVITY/PROJECT:** Multiple

### **DEPARTMENTAL PROFILE**

Compensated Absences Fund provides for the funding of the City's obligation of earned but unused vacation and sick pay benefits. These benefits are payable only upon employees' severance from employment.

### **DEPARTMENTAL GOALS**

Compare each employee's accrued obligation on an annual basis and expense any increase to individual departments. Consequently, the period in which the services are rendered incurs the expense. Individual department budgets will not fluctuate based on employees separation from employment and the accumulation of these benefits.

### **REVENUE DETAILS**

39201-Transfer from General Fund

\$N/A

To be determined when liability is calculated at year end.

### **EXPENDITURE DETAILS**

Determined when employee separates from City service.