City of East Bethel
City Council Agenda
City Council Regular Meeting
Date: May 12, 2025 at 7:00 p.m.

The regular City Council meeting may be monitored live via the following means:
Cable Channel 10, MidcoTV Channel 77, or the City of East Bethel YouTube channel
(*www.youtube.com/channel/UC8_7ShcME-XG14pN5JrmBGg/live*)

7:00 PM

1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Adopt Agenda

4.0 Presentations and Public Hearings

A. Continuation of Public Hearing: EDA Appointments (p. 3-22)
   1. Approve Res. 2025-20, Amending the Enabling EDA Resolution
   2. Approve Res. 2025-21, Declaring Vacancies and Appointing New Commissioners

5.0 Public Forum

6.0 Consent Agenda (p. 23-24)

Any item on the consent agenda may be removed for consideration by request of any Council Member and put on the regular agenda for discussion and consideration

A. Approve Bill List (p. 25-28)
B. Minutes: April 24, 2025 Town Hall meeting (p. 29-30)
C. Minutes: April 28, 2025 City Council Work meeting (p. 31-33)
D. Minutes: April 28, 2025 City Council meeting (p. 34-38)
E. Minutes: April 28, 2025 LBAE meeting (p. 39-41)
F. Res. 2025-25, Allowing Temporary Liquor Sales in a City Park for Booster Day (p. 42)
G. Successful Completion of Probationary Period: Building Permit Technician
H. Consider Hire of Fire Chief | Emergency Management Director (p. 43)
I. Consider Position Update & Salary Grade Change: Fire Inspector to Deputy Fire Chief (p. 44-47)

7.0 New Business - Commission, Association and Task Force Reports

A. Planning Commission
B. Economic Development Authority
C. Park Commission

8.0 Department Reports

A. Community Development
   1. Consider Approval of Res. 2025-26, Authorizing Involvement in Anoka County's "Urban County" Program through 2028 (p. 48-57)
B. Engineer
C. City Attorney
D. Finance

E. Public Works
   1. Consider adoption of the 2026 Parks Capital Improvement Plan (p. 58-61)
   2. Consider adoption of the 2026 Street Capital Improvement Plan (p. 62-65)
F. Fire Department
G. City Administrator
   1. Approve Attendees to the League of Minnesota Cities Annual Conference (p. 66-72)

9.0 Other

A. Staff Report
B. Council Reports

10.0 Adjourn

City of East Bethel
City Council Meeting
Agenda Item Information

Date: May 12, 2025

Agenda Item Number: 4.0 A

Agenda Item: Appointment of EDA member Vacancies

Background Information:

The prior council had indicated an interest in transitioning the EDA membership over to elected officials (similar to HRA membership). After reviewing the legality of transitioning EDA membership, the city attorney advised that it would need to happen when terms expire. Tom Schulzetenberg's term expires January 31st 2025. Mr. Schulzetenberg has indicated interest in being reappointed. A newly appointed term would be a period of 6 years, expiring on January 31st, 2031. Suzanne Erkel's term expired with her election to the City Council, creating a vacancy. Two seats are requiring appointments.

Fiscal Impact: Budget reduction

Recommendation(s): Staff recommends Council consider appointing members to fill the open vacancies

1. Continue with past practice of considering the renewal of incumbents to the open positions and evaluating applications submitted by interested members of the public, to fill the balance of the vacant positions.
2. Modify the current membership (of 2 councilmembers and 5 members of the public) by appointing councilmembers to the vacant EDA authority seats. The net result will be modifying a 7-member authority to a 5-member authority once all terms have expired and councilmembers have been appointed. If approved, current membership will consist of 4 councilmembers and 3 members of the public until such time as the public member terms expire, at which point 1 more council member would need to be appointed to fill the one vacancy left.

Attachments:

1. Res. 2008-53, EDA Enabling Resolution
2. Res. 2011-27, Amending EDA Enabling Resolution
3. EDA Bylaws, adopted 6/5/2013
4. EDA Conversion Opinion
5. Res. 2025-20, Resolution to Amend EDA Enabling Resolution
6. Res. 2025-21, Resolution to Declare EDA Vacancy

CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA

RESOLUTION NO. 2008-53

RESOLUTION PROVIDING FOR THE CREATION OF AN ECONOMIC DEVELOPMENT AUTHORITY IN THE CITY OF EAST BETHEL, MINNESOTA

WHEREAS, the City Council of the City of East Bethel has reviewed the potential for an Economic Development Authority.

NOW THEREFOR BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST BETHEL AS FOLLOWS:

Section 1. Background: Findings.

1.01. The City is authorized by Minnesota Statutes, Chapter 469 (Act) to establish an Economic Development Authority (EDA) to coordinate and administer economic development and redevelopment plans and programs of the City.

1.02. It is found and determined by the City Council that the encouragement and financial support of economic development and redevelopment in the City is vital to the orderly development and financing of the City and in the best interests of the health, safety, prosperity and general welfare of the citizens of the City.

1.03. It is further found and determined that the economic development and redevelopment of the City can best be accomplished by the establishment of an EDA as authorized by the Act.

1.04. The City Councils has in accordance with the Act provided public notice and conducted a public hearing on July 16, 2008 concerning the establishing of an EDA at which all persons wishing to be heard expressed their views.

Section 2. Enabling Resolution.

2.01. The Economic Development Authority of the City of East Bethel (EDA) is hereby established and granted all powers within the Act, including those of a Housing and Redevelopment Authority (HRA).

2.02. The EDA consists of a governing body of five commissioners who shall initially be members of the City Council and serve as Commissioners of the EDA for terms coinciding with their terms as members of the City Council. The EDA has all the powers and duties set forth in Section 469.090 to 469.108 of the Act and other law, except as limited by this resolution.

2.03. The following limits apply to the EDA and its operation:

(a) All sales of bonds or other obligations of the EDA must be approved by the City Council.

(b) The EDA must follow the budget process for City departments in accordance with City policies, ordinances and resolutions.

(c) Development and redevelopment actions of the EDA must be in conformance with the City comprehensive plan and official controls implementing the comprehensive plan.

(d) The EDA must submit its plans for development and redevelopment to the City Council for approval in accordance with City planning procedures and law.

(e) The administrative structure and management practices and policies of the EDA must be approved by the City Council.

2.04. As provided in the Act it is the intention of the City Council that nothing in this resolution nor any activities of the EDA are to be construed to impair the obligations of the City under any of its contracts or to affect in any detrimental manner the rights and privileges of a holder of a bond or other obligation heretofore issued by the City.

Section 3. Implementation.

3.01. The City Council will from time to time and at the appropriate time adopt such ordinances and resolutions as are required and permitted by the Act to give full effect to this resolution.

3.02. The Mayor, the Administrator, and other appropriate City officials are authorized and directed to take the actions and execute and deliver the documents necessary to give full effect to this resolution.

3.03. Nothing in this resolution is intended to prevent the City from modifying this enabling resolution to impose new or different limitations on the EDA as authorized by the Act.

Adopted this 16th day of July, 2008 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Greg Hunter, Mayor

ATTEST:

Douglas Sell, City Administrator

CITY OF EAST BETHEL,
ANOKA COUNTY, MINNESOTA

RESOLUTION NO. 2011-27

A RESOLUTION AMENDING THE ENABLING RESOLUTION OF THE CITY OF EAST BETHEL, ANOKA COUNTY, MINNESOTA, PROVIDING FOR THE CREATION OF AN ECONOMIC DEVELOPMENT AUTHORITY AND THE APPOINTMENT OF SEATED COUNCIL MEMBERS AND COMMISSIONERS OF THE EAST BETHEL ECONOMIC DEVELOPMENT AUTHORITY

WHEREAS, the City Council for the City of East Bethel (hereinafter, "the City") has the authority to establish an Economic Development Authority (hereinafter, "the Authority") pursuant to Chapter 469.091 of the Minnesota Statutes; and,

WHEREAS, the Notice of Public Hearing is published within the legal publication for the City of East Bethel once per week for 2 weeks prior to the adoption of the original enabling Resolution of the City of East Bethel; the same having been adopted July 16, 2008; and,

WHEREAS, based upon all the information presented, the City Council then found that the establishment of an Economic Development Authority was in the best interest of the City, and thereby adopted Resolution No. 2008-53, "A Resolution Providing for the Creation of an Economic Development Authority in the City of East Bethel, Minnesota"; and,

WHEREAS, the City of East Bethel has now determined that it is best to implement amendments to the East Bethel Economic Development Authority to provide for the current membership of the Authority, expanding its membership, and establishing a seven (7) member Authority pursuant to Minn. Stat. §469.095, subd. 2(c); and,

WHEREAS, Minn. Stat. 469.093, subd. 2, requires all modifications to the enabling Resolution creating the Economic Development Authority to be, by written Resolution and adopted after Notice was given and a public hearing conducted as required for the original adoption of the enabling Resolution; and,

WHEREAS, a public hearing was conducted by the City of East Bethel with regard to the proposed amendments to the Economic Development Authority in terms of its membership and the appointment of a seven (7) member Authority pursuant to Minn. Stat. § 469.095, subd. 2 (c) on August 17, 2011, with legal notices therefore being duly published in the official publication of the City of East Bethel;

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of East Bethel that the East Bethel Economic Development Authority, having been duly established pursuant to Chapter 469.091 of the Minnesota Statutes (the Act) which Authority which operates under the terms and conditions of its original enabling Resolution, duly adopted on the 16th day of

July, 2008, being the same is hereby amended in the following respects:

1. Commissioners. (a) the Economic Development Authority Commissioners shall be comprised of a seven (7) member Authority; two (2) of whom shall be members of the City Council, being appointed by the Mayor with the approval of the City Council. Those members initially appointed shall be appointed for terms of one, two, three, four, and five years respectively, and two (2) members for six years, as required by Statute. Thereafter, all Commissioners shall be appointed for a six year term, notwithstanding however, that the two (2) City Council members to be initially appointed to the seven-member Commission, shall be appointed to terms closely related to their existing Council terms as possible, and thereafter, as each City Council member vacates or otherwise leaves their position from the City Council, the City Council shall reappoint Council members to the remaining term.
2. Officers and Meetings. The Authority shall annually elect a President, Vice President, and Secretary. A member must not serve as President or Vice President at the same time. All other offices may be held by the same member.
3. Rules and Procedures. The Authority shall adopt rules and procedures not inconsistent with the provisions of this Resolution or otherwise provided by Minn. Stat. §469.096, and as may be necessary for the proper execution and conduct of the Authority's business.
4. Annual Meetings. The Authority shall conduct an annual meeting to be held prior to the second regular meeting date at 6:30 p.m. of the month of January in each year. The Authority's regular meeting shall occur according to a meeting schedule, if any, adopted or revised from time-to-time by Resolution of the Authority. Special meetings may be called by the President as needed.
5. Section 2.02 of Resolution 2008-53. That Section 2.02 of the enabling Resolution of July 16, 2008, being Resolution No. 2008-53 is hereby deleted.
6. Section 2.01 of Resolution 2008-53. That Section 2.01 of Resolution No. 2008-53 is adopted by the City Council of the City of East Bethel on the 16th day of July, 2008, granting to the EDA, all the powers contained within the Act, including those of the Housing and Redevelopment Authority is hereby modified to limit the powers of the EDA to all of those previously supplied within the originating and enabling Resolution, accepting that the EDA shall not have authority or power to levy a tax within the city of East Bethel.

Adopted this 17th day of August, 2011 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Richard Lawrence, Mayor

ATTEST:

Jack Davis, City Administrator

City of East Bethel
Economic Development Authority
Agenda Information

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Date:
May 20, 2013

* *

Agenda Item Number:
Item 8.0

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Agenda Item:
Revised EDA By-laws

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Requested Action:
Recommend approval for final Council action

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Background Information:
The City Council has requested that the EDA Board consider making changes to the EDA By-laws so that they are consistent with other Boards and Commissions in the City of East Bethel. Specifically the following sections have been eliminated – Sections 4.2, 4.3, 4.8, 4.9, 4.10 – all of which had to do with financial transactions. The EDA does not operate financially independent of the City Council and so these sections were eliminated. Section 3.3 - Calling of Special meetings. The language was changed so that it was consistent with what the City Council requires to call a Special meeting.

Attachment(s):

1. EDA By-laws

* *

Fiscal Impact:
NA

* *

Recommendation(s):
Recommend approval of proposed EDA by-laws and forward to City Council.

* *

Economic Development Authority Action

Motion by: _____ Second by: _____

_____

_____

_____

Vote Yes: _____ Vote No: _____

No Action Required: _____

BY-LAWS OF THE
EAST BETHEL ECONOMIC DEVELOPMENT AUTHORITY
Dated: May 20, 2013

1. The Authority

Section 1.1 Name of the Authority. The name of the Authority shall be the East Bethel Economic Development Authority (hereinafter, the "Authority"), and its governing body shall be called the Board of Commissioners (hereinafter, the "Board").

Section 1.2 Office. The principal office of the Authority shall be the East Bethel City Hall.

Section 1.3 Seal. The Authority shall have an official seal.

Section 1.4 Purpose. The purpose of the East Bethel Economic Development Authority is to coordinate and administer economic development and redevelopment plans and programs within the scope of MN Statutes 469.090 et. seq. for the City of East Bethel.

2. Organization

Section 2.1a Officers. The officers of the Authority shall consist of a President, Vice President, a Secretary, a Treasurer, and an Assistant Treasurer. The President, Vice President and Treasurer shall be members of the Board and shall be elected annually, and no Commissioner may serve as President and Vice President at the same time.

Section 2.1b Ad hoc (non-voting) Members. Ad-hoc members from the East Bethel business and residential communities may be appointed to the Board by the City Council in a special capacity from time to time.

Section 2.1c Members. The Board shall consist of seven (7) voting members to include two (2) City Council and five (5) members from the business and residential communities.

Section 2.2 President. The President shall preside at all Board meetings, and be appointed by the Board.

Section 2.3 Vice President. The Vice President shall preside at any Board meeting and exercise all powers and perform all responsibilities of the President in the absence of the President, and shall be appointed by the Board.

Section 2.4 Treasurer. The Treasurer shall be the Executive Director of the Board. The Treasurer shall receive and be responsible for Authority money, shall disburse Authority money by check only, keep an account of all Authority receipts and disbursements and the nature and purpose relating thereto. Shall file the Authority's financial statements with its Secretary at least once a year as set by the Authority and be responsible for the acts of the Assistant Treasurer.

Section 2.5 Assistant Treasurer. The Assistant Treasurer shall have all the powers and duties of the Treasurer if the Treasurer is absent or disabled. The Assistant Treasurer shall be the Fiscal and Support Services Director of the City of East Bethel (the "City").

Section 2.6 Terms. Those commissioners appointed shall be appointed for terms of one, two, three, four, and five years respectively, and two members for six years. Thereafter, all commissioners shall be appointed for six-year terms.

Section 2.6 Secretary. The Secretary shall be appointed by the Board to keep minutes of regular meetings of the Board.

Section 2.7 Executive Director. The Executive Director shall be the City Administrator of the City and shall be appointed executive officer of the Authority and shall have such additional responsibilities as the Board may from time to time and by resolution prescribe. The City of East Bethel (or the Executive Director) shall maintain all records of the authority in accordance with applicable law and provide City Council with copies of those minutes.

3. Procedures of the Board of Commissioners

Section 3.1 Annual Meeting. The annual meeting of the Board shall be held the second regular City Council meeting date at 7:00 p.m. of the month of January in each year.

Section 3.2 Regular Meetings. The Board shall hold regular meetings the third Monday of each month and at such other time as the Board may determine and set.

Section 3.3 Special Meetings. Special meetings may be called by any two board members. Written notice shall be given by the President and/or Board members to the Executive Director stating the time, place and purpose of the meeting. Notice of a special meeting shall be given by the Executive Director to each member of the Board by mailing a copy or causing a copy of such notice to be delivered to Board Members at least three days prior to the date and time stated in the notice.

The Executive Director shall post notice of any special meeting in the principal office of the Authority no less than three (3) days prior to such special meeting.

Section 3.4 Quorum. A quorum of the seven (7)-member Board shall consist of four Commissioners. A quorum shall be required for the Authority to conduct business. A meeting may not be called to order and must be adjourned if, at any time, a quorum is not present for a meeting.

Section 3.5 Adoption of Resolutions. Resolutions of the Board shall be adopted if approved by a simple majority.

Section 3.6 Rules of Order. The meeting of the Board shall be governed by modified Robert's Rules of Order.

4. Miscellaneous

Section 4.1 Fiscal Year. The fiscal year of the Authority shall be the calendar year.

Section 4.4 Report to City. The Authority shall make an annual report to the City Council of its activities and accomplishments. The Authority shall provide City Council with monthly report.

Section 4.6 Budget to City. The Authority shall annually send its budget to the City Council which budget included a written estimate of the amount of money needed by the Authority from the City in order for the Authority to conduct business during the upcoming fiscal year.

Section 4.7 Employees. The Authority may employ technical experts and agents and other employees as it may require and determine their duties, qualifications and compensation.

Section 4.11 Amendment of By-Laws. These By-Laws may be proposed to be amended by the Board by majority vote of all the Commissioners Amendments are to be effective only upon approval of the majority of City Council.

Section 4.12 Compensation. A commissioner, including the president, shall be paid for attending each regular or special meeting of the East Bethel Economic Development Authority in an amount to be determined by City Council.

Amended this 20th day of May, 2013 by the Economic Development Authority of the City of East Bethel.

EAST BETHEL ECONOMIC DEVELOPMENT AUTHORITY

_____

Heidi Moegerle, President

ATTEST:

_____

Jack Davis, Executive Director

Bezanson asked is a right turn in and a right turn out off the table? He understands they will end the crossovers. Davis said you can qualify for a right turn and out but you lose money. Bezanson asked could we repay MNDOT back if that were prudent at that time. We are looking at a future project it would be a closure and right turn/right out in the vicinity. Butler said another thought he had, the design of the highway, the speeds that were in effect when the highway was developed; the turn lanes are inadequate. Davis said the deceleration lanes would be doubled on rebuild of the roads.

Chamber Update – Dan Butler

June 6 there is a meeting at Village Bank at 8:00 a.m. as a follow up to the May 2nd meeting. There is a steering committee that was created. He does know that Aggressive Hydraulics would be moved on the 3rd of that week. If there were any plans for a ribbon cutting, it would be the following week. Winter said perhaps the July Chamber meeting

Loan Resolution

As part of the necessary legal action required putting the Utility Infrastructure Loan Program in place, the EDA needs to adopt the attached resolution. The HRA has lent the EDA money for other projects, such as AD Voltage. The EDA is the last official group to have to pass this.

Conner is confused. He thought this was behind us. He thought we took all the official actions. Winter said this is the legal action. This is what the attorneys have said is 'ok'. This is to make it official. Bezanson said he was glad someone brought up legal. He looked at paragraph four and he has some questions. Paragraph two; what if these things don't get repaid. As EDA members do we have liability? Winter said what it is, whoever applies for an assessment agreement, and then we have the option of assessing it on their taxes. Bezanson said it just strikes me, as this is a pretty serious thing.

Moegerle motioned to adopt a resolution authorizing the extension of loans to qualifying businesses and property owners pursuant to the utility infrastructure loan fund program and entering into with the City of East Bethel Housing and Redevelopment Authority of an interfund loan to receive funds for the administration of the loan program. Bezanson seconded, all in favor, motion carries unanimously.

Revised EDA By-Laws

The EDA talked about this two or three meetings ago, after legal review.

The City Council has requested that the EDA Board consider making changes to the EDA By-laws so that they are consistent with other Boards and Commissions in the City of East Bethel. Specifically the following sections have been eliminated – Sections 4.2, 4.3, 4.8, 4.9, 4.10 – all of which had to do with financial transactions. The EDA does not operate financially independent of the City Council and so these sections were eliminated. We don't have our own checkbook, and do not do our own finance. Section 3.3 - Calling of Special meetings. The language was changed so that it was consistent with what the City Council requires to call a Special meeting. It takes two members to call a meeting. The language before said the President could call it. Butler said he thinks two is enough. Written notice should be given by the President. What if him and Brian wanted to get together and call a special meeting? How do we need know when there are conflicts? Winter said you would contact Davis, as the Executive Director and he would do that. Moegerle said what about having it be three, which would be more members. Bezanson said he thinks it is a good idea. Davis said it should probably be three. Lux said two board members one of which would be a non City Council member.

Bezanson moved to approve the proposed EDA by-laws changes and also change the number of members in needed in Section 3.3 to three. Lux seconded, all in favor, motion carries unanimously.

Moegerle said there is still section 1.3 in there that we don't have a seal.

Davis said was there a change in reporting on monthly reports. Butler said that is draft minutes. Winter said 4.4 it is up to interpretation if the monthly report can be the minutes. Davis said it would be a tabular report for the city council. As far as that goes, he wouldn't change anything. They can take care of the details.

Amend EDA By-Laws

Davis explained that the EDA, at their May 20, 2013 meeting voted to recommend that City Council approve the following changes to the EDA By-laws so that they are consistent with other Boards and Commissions in the City of East Bethel.

Specifically the following sections have been eliminated – Sections 4.2, 4.3, 4.8, 4.9, 4.10 – all of which had to do with financial transactions. The EDA does not operate financially independent of the City Council and so these sections were eliminated.

Section 3.3 - Calling of Special meetings. The language was changed so that it was consistent with what the City Council requires to call a Special meeting.

Section 4.4 – Added language that states that the EDA will make monthly reports to the City Council.

Section 4.12 – Compensation was not changed as that is being addressed separately by the City Council.

Staff recommends approval of the revised EDA by-laws.

Moegerle motion to adopt with the amended EDA By-Laws with the following changes: with regard to section 4.0 miscellaneous those will be renumbered into numerical order. Lawrence seconded. DeRoche amended the motion have it put in writing that the reimbursement for the EDA members for Council Members is $0 and the rest of the members is $20. Moegerle, "We have already addressed that under the Consent Agenda, Item J." DeRoche, "Seeing how these are the written By-Laws, I think it should be put in there." Moegerle, "I think we already established compensation in Item J." DeRoche, "We didn't go over the EDA By-Laws." Moegerle, "But we have already established the compensation in Item J, we have already set that." DeRoche, "But when someone reads the EDA By-Laws, if they don't go back into these other things, then it is in there. I think it is crucial it is in here. It has been kind of a barking point for a couple months now." Moegerle, "Yeah, well, who has been barking?" DeRoche, "What was that about respect?" Moegerle, "Your words, not mine."

Davis, "I think that J only addresses the citizen members." Moegerle, "We are all citizens of the City of East Bethel." Koller, "I think it should be clarified in the EDA By-Laws." **Ronning seconded the amendment.**

Moegerle, "So then, if that becomes effective today, then retroactively the Council Members will get paid? Because they certainly haven't been." DeRoche, "No." Vierling, "No." Moegerle, "You can't make that retroactive." Vierling, "He is not." Moegerle, "But there was no difference between the EDA and the citizen members serving before." DeRoche, "There was no amount set." Moegerle, "Why is this such a problem for you? Do you want to get paid for the HRA?" DeRoche, "Absolutely not. Being on the Council, we knew coming in that there would be liaison meetings and there would be other stuff coming in and there wasn't any question about it. I am not in this to make money. And, I pay the same amount for my gas. As long as I am here, it is my choice to be or not to be on the Commission."

Moegerle, "And you know what? There is a lot more work associated with being on the EDA. Richard goes to a lot of things and I go to a lot of things. Not because I sit up here, but because I am on the EDA and I wear two hats. And that makes a difference. Am I going to go to MSP 2040 is all about? Or do I just sit on my hands and wait for Ed Reynoso to come up here and tell us? The question is, do you want your EDA going out and bringing back information that brings in information to the City to make it stronger, better and more efficient? Or do you want them to sit on their hands like a Commission member and do nothing? And I think that there is a certain amount of incentive that comes with that. There is a reason that State Statute was put out for this and I will abide by the State Statute. I am sorry that is not something you appreciate." DeRoche, "For the record, I don't think any of our Commission members sit on their hands and do nothing. I think that is a slap in the face, that is the statement you just made. And if you think that $20 they make, I think they are worth a lot more. But, you know what? We are in a situation here where we have to watch what we spend." Moegerle, "$500 a year makes or breaks this City?"

DeRoche, "Well, we were talking about saving $149 a year so yes, $500 makes a difference. I call the question."

Moegerle, nay; DeRoche, Koller, Lawrence and Ronning, aye; the amendment carries. Moegerle, "What did the EDA say about this or are they at the whim of the Council?" Davis, "They are, on this, I think because it says the rate will be determined by City Council." Ronning, "This particular thing addressed monthly meetings anyhow." **Moegerle, nay; DeRoche, Koller, Lawrence, Ronning, aye; motion as amended carries.**

Road Minutes

Davis explained that the meeting minutes from the May 14, 2013 Road Commission meeting are included for your review. As I proposed in an update to you last Friday, I think it would be wise to send meeting minutes to you as they are done. If you wish to bring something up as an agenda item on the minutes, you can amend the agenda. Or contact me and I will add it to the agenda.

Fence at Water Treatment Plant

Davis explained that as directed at the April 17, 2013 City Council meeting staff has obtained quotes for a perimeter fence around the Water Treatment Plant and the Water Tower. The perimeter fence layout is shown on Attachment 1. A total of three quotes were requested. A total of two quotes were received. Quotes were received on a total of 4 alternatives. The alternatives considered in the quotes are summarized below:

Alternative 1 – 6 foot chain link fence and three strands of barb wire on top. The main gate would not have a power operator.
Alternative 2 – 6 foot chain link fence and three strands of barb wire on top. The main gate would have a power operator.
Alternative 3 – 8 foot chain link fence without barb wire on top. The main gate would not have a power operator.
Alternative 4 – 8 foot chain link fence without barb wire on top. The main gate would have a power operator.

The total bids for the four alternatives are summarized below:

Alternate	Century Fence Company	Town & Country Fence
1	$26,227.50	$27,978.25
2	$37,624.50	$40,778.25
3	$30,413.91	$34,167.00
4	$41,808.91	$44,967.00

The recommended staff alternative for this project would be Alternate 3 at $30,413.91. Bond proceeds from the municipal utilities project are available and appropriate for this project.

Staff is requesting approval to award the contract for this project to Century Fence Company in the amount of $30,413.91.

Lawrence made a motion to approve Century Fence Company Alternative 3 in the amount of $30,413.91. Ronning seconded. Moegerle, "Why is the recommendation without barb wire?" Davis, 'The eight foot fence we think would be appropriate without the barb wire. We could add it." Moegerle, "Is it a liability issue? Or an effectiveness issue?" Vierling, "Probably more of an effectiveness issue. Three strands of barb wire isn't going to stop anyone." DeRoche, "If they want to get in there that bad." **All in favor, motion carries.**

Johnson Street Service Road Project ROW

Davis explained that City staff has prepared the required easement deeds for the Johnson Street and Trunk Highway 65 Improvement Project. The project will include constructing Johnson Street from 215th Avenue to 221st Avenue and eliminating the access and median crossing at 219th Avenue and Trunk Highway 65. The easement deeds are included as Attachments 1 – 3.

Eric Larson<elarson@eckberglammers.com>

To:Matt Look

Wed 2/5/2025 9:43 AM

Matt,

Short answer is that changing the EDA Board from 7 to 5 members all of whom will be the East Bethel City Council Members can occur, but such change may have to occur over the next few years, not immediately.

Removal Prior to Official Term. My preliminary research indicates that it is an open legal question in Minnesota whether an official can be removed from office due to a governance change.

Separate from a governance change, the law is clear that, absent misfeasance, malfeasance, nonfeasance, committee or commission members may **not** be removed prior to term expiration. Whether that principle applies to a governance structure change has not been directly answered in Minnesota. But courts in other states have ruled an officer such as an EDA board member/commissioner cannot be removed through a governance change.

Therefore, I believe the questions are:

1. Does the City want to test this open legal question? If so, then I recommend more research on this issue to construct as strong an argument as possible in support of removal due to a governance change prior to term expiration.
2. If the City does not want to test this open legal question, then how does the City want to transition to a 5-member EDA Board composed of the East Bethel City Council? There are various means of doing so, but one that comes to mind is that as each resident member's term expires a City Council member is appointed until all 5 council members are on the EDA board and then when the last two resident's terms expire without any reappointment then the EDA Board is entirely composed of the East Bethel City Council and the 5-member board is obtained.

An amendment to the Enabling Resolution would need a City Council public hearing followed by adoption of the Enabling Resolution amendment. I have started a draft amendment.

Let me know next steps, anticipated process, and timeline. And, of course, if you have any questions or concerns, don't hesitate to follow up. Thanks.

Eric

Eric Larson
Attorney
1809 Northwestern Avenue | Stillwater, MN 55082
Direct: 651-351-2137 | Fax: 651-439-2923
eckberglammers.com

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received this message in error, please immediately advise the sender by reply e-mail and delete the message and any attachments. Thank you.

From: Matt Look <matt.look@ci.east-bethel.mn.us>
Sent: Friday, April 12, 2024 10:04 AM
To: Eric Larson <elarson@eckberglammers.com>
Subject: RE: EDA Bylaw Changes Info

Change would take place immediately

From: Eric Larson <elarson@eckberglammers.com>
Sent: Friday, April 12, 2024 10:03 AM
To: Matt Look <matt.look@ci.east-bethel.mn.us>
Subject: RE: EDA Bylaw Changes Info

Caution: This email originated outside our organization; please use caution.

Sorry, I was not clear.

Can the current EDA Board members serve out their terms or will the change take place immediately?

If the later, then I need to see if that is possible once a member as been appointed to a 6-year term. I suspect the City can terminate a members term early, but I would need to research to confirm.

CITY OF EAST BETHEL
ANOKA COUNTY, MINNESOTA

RESOLUTION NO. 2025-20

RESOLUTION TO FURTHER AMEND THE ENABLING RESOLUTION OF THE CITY OF EAST BETHEL, ANOKA COUNTY, MINNESOTA, PROVIDING FOR THE CREATION OF AN ECONOMIC DEVELOPMENT AUTHORITY AND THE APPOINTMENT OF SEATED COUNCIL MEMBERS AND COMMISSIONERS OF THE EAST BETHEL ECONOMIC DEVELOPMENT AUTHORITY

WHEREAS, the City Council for the City of East Bethel (hereinafter, "the City") has the authority to establish an Economic Development Authority (hereinafter, "the Authority") pursuant to Chapter 469.091 of the Minnesota Statutes; and

WHEREAS, based upon all the information presented, prior to adoption of the original enabling resolution, the City Council then found that the establishment of an economic development authority was in the best interest of the City, and thereby adopted Resolution No. 2008-53, “A Resolution Providing for the Creation of an Economic Development Authority in the City of East Bethel, Minnesota” (the “Enabling Resolution”); and,

WHEREAS, the City subsequently amended the Enabling Resolution to expand the membership of the Authority to seven (7) members pursuant to Minn. Stat. §469.095, subd. 2(c) and to be comprised of five (5) residents and two (2) council member; and,

WHEREAS, the City now determines that it is best to further amend the Enabling Resolution to reduce the membership of the Authority to five (5) members pursuant to Minn. Stat. §469.095, subd. 2(c) and to be comprised entirely by the members of the City Council; and,

WHEREAS, for the avoidance of doubt, the Mayor shall be considered a member of the City Council; and,

WHEREAS, it will require several years to complete the transition from the current number of Commissioners and during the transition period members of the City Council who are not Commissioners will be appointed to fill vacant positions on the Authority as the terms expire for the current Commissioners who are not Council Members; and,

WHEREAS, the transition will be complete upon the conclusion of the current terms for Commissioners Bezanson, Lancrain, and Lux, which shall be completed sooner in the event those Commissioners leave their positions prior to the expiration of their respective terms; and,

WHEREAS, Minn. Stat. 469.093, subd. 2, requires all modifications to the Enabling Resolution creating the Authority to be made by written resolution and adopted after proper Notice was given and a public hearing conducted as required for the original adoption of the Enabling Resolution; and,

WHEREAS, the Notice of Public Hearing was published within the legal publication for the City once per week for 2 weeks prior to the adoption of this Resolution in the same manner as the original enabling resolution of the City; the same having been adopted July 16, 2008 and amended August 17, 2011; and,

WHEREAS, a public hearing was conducted by the City with regard to these proposed further amendments to the Authority regarding the number of its membership and the appointment of a five (5) members pursuant to Minn. Stat.§ 469.095, subd. 2 (c) on April 14th, 2025, with legal notices therefore being duly published in the official publication of the City; and,

NOW THEREFORE, BE IT RESOLVED, by the City Council of East Bethel, Minnesota that the East Bethel Economic Development Authority, having been duly established pursuant to Chapter 469.091 of the Minnesota Statutes (the Act) which Authority which operates under the terms and conditions of its original enabling Resolution, duly adopted on the 16th day of July, 2008, as amended on August 17, 2011, being the same is hereby amended in the following respects:

1. Section 1 of Resolution 2011-27. That Section 1 of the amended enabling Resolution of August 17, 2011, being Resolution No. 2011-27, is hereby deleted and replaced with Sections 2 and 3 of this Resolution.

2. Commissioners. (a) the Economic Development Authority Commissioners shall be comprised of a five (5) member Authority, who shall consist exclusively of the members of the City Council of East Bethel, Minnesota as appointed by the Mayor with the approval of the City Council. The current Commissioners shall continue to serve for the remainder of their respective terms. Upon the expiration of each Commissioner term, the position shall be filled by the appointment of a sitting member of the City Council, who shall then serve as a Commissioner for a term that coincides with the respective City Council term. Thereafter, as each City Council member vacates or otherwise leaves their position from the City Council, the Mayor shall appoint a City Council member to the Authority, to be approved by City Council.

3. Transition. The Authority shall continue with seven (7) members with sitting Council members being appointed to fill any vacant Commissioner positions until all five (5) members of the City Council are appointed as Commissioners. Thereafter, any Commissioner seats held by residents will be eliminated immediately upon the termination of the respective terms of those Commissioners. This may result in a six (6) person Authority until the transition to a five (5) member Authority is complete and any vote of a six-person Authority that results in a tie shall be decided by a majority vote taken by the President, Vice President, and Secretary. This Transition section shall cease to be effective what the number of membership seats on the Authority is reduced to five (5).

Adopted this 12th day of May, 2025 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

_____

Ardie Anderson, Mayor

ATTEST:

_____

Matt Look, City Administrator

CITY OF EAST BETHEL
ANOKA COUNTY, MINNESOTA

RESOLUTION NO. 2025-21

RESOLUTION DECLARING VACANCIES AND APPOINTING NEW COMMSSIONERS ON THE ECONOMIC DEVELOPMENT AURHORITY FOR THE CITY OF EAST BETHEL, ANOKA COUNTY, MINNESOTA,

WHEREAS, the City of East Bethel, Minnesota (the "City") maintains an Economic Development Authority established pursuant to Minnesota Statutes Chapter 469 (the "EDA"); and

WHEREAS, the EDA is comprised of individuals that are appointed to serve as commissioners of the EDA (each a "Commissioner");

WHEREAS, EDA Commissioners Bob DeRoche and Kevin Lewis previously served as Commissioners based upon their status as sitting members of the City Council;

WHEREAS, Commissioners DeRoche and Lewis are no longer members of the City Council;

WHEREAS, Commissioner Tom Schulzetenberg recently completed his term as an EDA Commissioner;

WHEREAS, Commissioner Suzanne Erkel was recently elected as a member of the City Council;

WHEREAS, the Mayor and City Council must appoint and confirm, respectively, current members of the City Council to fill these vacant seats;

WHEREAS, the City Council recently amended the enabling resolution of the EDA to reduce the number of Commissioners from seven (7) to five (5) and that going forward only sitting members of the City Council shall be appointed as Commissioners;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT:

1. The EDA Commissioner seats previously held by Commissioners DeRoche, Lewis, and Schulzetenberg are declared to be vacant.

2. The election of Commission Erkel acts to vacate her seat as a Commissioner.

3. Only sitting members of the City Council are eligible to be appointed to the vacant EDA Commissioner seats.

4. The Mayor has appointed Ardie Anderson, currently the Mayor, to fill the seat vacated by Commissioner Lewis.

5. The Mayor has appointed Suzanne Erkel, currently a Council Member, to fill the seat vacated by Commissioner DeRoche.

6. The Mayor has appointed _____, currently a Council Member, to fill the seat vacated by Commissioner Schultzetenberg.

7. The Mayor has appointed _____, currently a Council Member, to fill the seat vacated by Commissioner Erkel.

8. Adoption of this Resolution by the City Council shall be confirmation of the Mayor's aforementioned appointments to serve as Commissioners of the EDA.

Adopted this 12th day of May, 2025 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

_____
Ardie Anderson, Mayor

ATTEST:

_____
Matt Look, City Administrator

City of East Bethel
City Council Meeting
Agenda Item Information

Date: May 12, 2025

Agenda Item Number: Item 6.0 A-I

Requested Action: Consider approving the Consent Agenda as presented

Background Information:

Item A - Approve Bills

Item B – Minutes: April 24, 2025 Town Hall meeting
Minutes from the April 24, 2025 Town Hall meeting are attached for your review.

Item C – Minutes: April 28, 2025 City Council work meeting
Minutes from the April 28, 2025 City Council work meeting are attached for your review.

Item D – Minutes: April 28, 2025 City Council meeting
Minutes from the April 28, 2025 City Council meeting are attached for your review.

Item E – Minutes: April 28, 2025 LBAE meeting
Minutes from the April 28, 2025 Local Board of Appeals & Equalization (LBAE) meeting are attached for your review.

Item F –Res. 2025-25, Allowing Temporary Liquor Sales in a City Park for Booster Day
Route 65 Pub & Grub has made a vendor application to sell food and alcohol at the City of East Bethel Booster Day event to be held at Booster Park East located at 22266 Palisade Street NE in East Bethel on July 19, 2025.

Item G – Successful Completion of Probationary Period: Building Permit Technician
Misty Kolodziej began employment with the City of East Bethel on November 12, 2024. As a condition of hire, a six-month probationary period is required of all new full-time employees to enable the City to evaluate their performance and ensure they have demonstrated the ability to perform the duties of the position. Ms. Kolodziej has completed her probationary period and has met all the requirements of the position. Staff recommends her appointment as a regular employee based on the successful completion of the six-month probationary period.

Item H – Consider Hire of Fire Chief | Emergency Management Director
The City of East Bethel recently advertised for the vacant Fire Chief | Emergency Management Director position and received 9 applications. Four of those candidates were selected (three accepted) for an initial interview that was held on April 22, 2025. The interview panel consisted of the City Administrator Matt Look, Interim Fire Chief Jerry Streich, Mayor Ardie Anderson and Council Member Jim Smith.

After the interview process, the interview panel's unanimous choice for the position was Jeffrey Cielocha. Mr. Cielocha's interview and resume have demonstrated that he has the qualifications for the Fire Chief |Emergency Management position.

A tentative offer of employment, pending a successful background check and Council approval, at Pay Grade 11, Step E ($53.01 per hour) has been accepted by Mr. Cielocha. The complete and signed Conditional Offer of Employment is attached for your review. As with all new employees, a six-month probationary period will be required for this position. Staff recommends Council approve the hire of Mr. Cielocha as the Fire Chief | Emergency Management Director.

Item I – Consider Position Update and Salary Grade Change: Fire Inspector

In September 2024, the Capstone LLC report recommended that the fire department undergo a reorganization to establish a more defined chain of command and implement a succession plan. As part of this restructuring, the Deputy Fire Chief position was created to work directly under the Fire Chief and oversee the department's daily operations, including readiness, maintenance, and repair. This role will also support the Fire Chief in enforcing the Minnesota State Fire Code through preplanning, inspections, and enforcement activities as needed.

At the April 28, 2025 City Council meeting, Interim Fire Chief Jerry Streich addressed several key issues critical to the long-term sustainability of the fire department, including the need to appoint a Deputy Fire Chief. The Council unanimously approved (5-0) the appointment of Fire Inspector Ben Uden to the position. Inspector Uden is a well-regarded member of the department and meets the qualifications required for the role, including experience as a firefighter, paramedic, and inspector. I am confident that this appointment will support his professional growth and enhance the department's overall effectiveness.

The City Administrator and Interim Fire Chief recommend the Council consider the approval of the updated (Fire Inspector) Deputy Fire Chief position description and grade change from non-exempt grade 7 step G ($38.92 per hour) to exempt grade 8 Step E ($40.22 per hour) effective May 12, 2025. This position would then also be eligible for step increases on 5/12/26 and 5/12/27—steps F and G, respectively.

Fiscal Impact: As noted above

Recommendation(s): Staff recommends approval of the Consent Agenda as presented.

City Council Action:

Motion by: _____ Second by: _____

Vote Yes: _____ Vote No: _____

City of East Bethel
May 12, 2025
Payment Summary

Payments for Council Approval						
Bills to be approved for payment						$238,110.55
Electronic Payroll Payments						$37,273.65
Payroll City Staff - May 8, 2025						$47,667.88
Total to be Approved for Payment						$323,052.08
Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Arena Operations	Bldgs/Facilities Repair/Maint	35032125330	Wright-Hennepin Coop Electric	615	49851	$44.90
Arena Operations	Refuse Removal	11857858T067	Ace Solid Waste, Inc.	615	49851	$312.49
Building Inspection	General Operating Supplies	IN4829877	Innovative Office Solutions	101	42410	$279.18
Building Inspection	Information Systems	2693	Metro-Inet	101	42410	$1,135.61
Building Inspection	Motor Fuels	26480750	Mansfield Oil Company	101	42410	$231.33
Building Inspection	Telephone	05 2025-2	T MOBILE	101	42410	$29.47
City Administration	Conferences/Meetings	427568	League of MN Cities	101	41320	$425.00
City Administration	Information Systems	2693	Metro-Inet	101	41320	$1,254.74
City Administration	Legal Notices	831170	STAR	101	41320	$10.89
City Administration	Office Equipment Rental	554671115	US Bank Equipment Finance	101	41320	$517.87
City Administration	Office Supplies	EC05052507	Anoka County Treasury Dept	101	41320	$11.00
City Administration	Office Supplies	IN4829877	Innovative Office Solutions	101	41320	$40.47
City Administration	Professional Services Fees	30337	TimeSaver Off Site Secretarial	101	41320	$212.50
Finance	Auditing and Acct g Services	506963	Abdo LLP	101	41520	$3,156.00
Finance	Information Systems	2693	Metro-Inet	101	41520	$1,135.61
Finance	Sales Tax Remittance	04 2025	Minnesota Revenue	101		$227.00
Fire Department	Bldg/Facility Repair Supplies	9139128	Plunkett's Pest Control	101	42210	$213.20
Fire Department	Bldgs/Facilities Repair/Maint	2703	Bill's Quality Cleaning	101	42210	$168.00
Fire Department	Bldgs/Facilities Repair/Maint	2704	Bill's Quality Cleaning	101	42210	$53.00
Fire Department	Bldgs/Facilities Repair/Maint	35032125196	Wright-Hennepin Coop Electric	101	42210	$27.50
Fire Department	Bldgs/Facilities Repair/Maint	35032125196	Wright-Hennepin Coop Electric	101	42210	$5.50
Fire Department	Information Systems	2693	Metro-Inet	101	42210	$2,548.41
Fire Department	Motor Fuels	26480738	Mansfield Oil Company	101	42210	$326.08
Fire Department	Motor Fuels	26480750	Mansfield Oil Company	101	42210	$368.02
Fire Department	Motor Vehicles Parts	1539-341501	O'Reilly Auto Stores Inc.	101	42210	$9.17
Fire Department	Motor Vehicles Parts	1921-253042	O'Reilly Auto Stores Inc.	101	42210	$95.49
Fire Department	Motor Vehicles Parts	1921-253283	O'Reilly Auto Stores Inc.	101	42210	$166.55
Fire Department	Motor Vehicles Parts	1921-254065	O'Reilly Auto Stores Inc.	101	42210	$163.02
Fire Department	Printing and Duplicating	I-8840	SIGNS NOW	101	42210	$310.00
Fire Department	Professional Services Fees	1230	Capstone LLC	101	42210	$9,778.32
Fire Department	Professional Services Fees	47443	Med Compass, Inc.	101	42210	$235.00
Fire Department	Professional Services Fees	425	Rogers Electric	101	42210	$300.00
Fire Department	Refuse Removal	11857858T067	Ace Solid Waste, Inc.	101	42210	$41.62
Fire Department	Refuse Removal	11857858T067	Ace Solid Waste, Inc.	101	42210	$100.80
Fire Department	Repairs/Maint Machinery/Equip	880374	Midway Ford Company	101	42210	$144.10
Fire Department	Repairs/Maint Machinery/Equip	2217186	Ready Watt Electric	101	42210	$6,375.00
Fire Department	Safety Supplies	CI00066741	Allina Health System	101	42210	$158.25
Fire Department	Telephone	13299700114704	Midcontinent Communications	101	42210	$20.25
Fire Department	Telephone	13864340214682	Midcontinent Communications	101	42210	$106.14
Fire Department	Telephone	05 2025-1	T MOBILE	101	42210	$75.96
Fire Department	Telephone	6111315322	Verizon	101	42210	$560.14
General Govt Buildings/Plant	Bldg/Facility Repair Supplies	9139128	Plunkett's Pest Control	101	41940	$84.50
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	2701	Bill's Quality Cleaning	101	41940	$380.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	2705	Bill's Quality Cleaning	101	41940	$168.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	56952	Robert B. Hill Company	101	41940	$18.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	35032125196	Wright-Hennepin Coop Electric	101	41940	$22.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	35032125196	Wright-Hennepin Coop Electric	101	41940	$40.90
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	35032125330	Wright-Hennepin Coop Electric	101	41940	$22.00

City of East Bethel
May 12, 2025
Payment Summary

General Govt Buildings/Plant	Refuse Removal	11857858T067	Ace Solid Waste, Inc.	101	41940	$102.80
General Govt Buildings/Plant	Repairs/Maint Machinery/Equip	97413	LSS	101	41940	$325.00
Legal	Legal Fees	04 2025	Eckberg, Lammers, P.C.	101	41610	$10,461.19
Mayor/City Council	Conferences/Meetings	427568	League of MN Cities	101	41110	$1,125.00
Mayor/City Council	Office Supplies	EC05052507	Anoka County Treasury Dept	101	41110	$11.00
Mayor/City Council	Professional Services Fees	334129	CivicPlus	101	41110	$693.00
Park Maintenance	Bldg/Facility Repair Supplies	32772	Menards Cambridge	101	43201	$6.49
Park Maintenance	Bldg/Facility Repair Supplies	33120	Menards Cambridge	101	43201	$20.62
Park Maintenance	Bldg/Facility Repair Supplies	152579236-001	SiteOne Landscape Supply	101	43201	$65.92
Park Maintenance	Bldg/Facility Repair Supplies	152579645-001	SiteOne Landscape Supply	101	43201	$35.46
Park Maintenance	Clothing & Personal Equipment	4228843558	Cintas Corporation	101	43201	$33.31
Park Maintenance	Clothing & Personal Equipment	4229569699	Cintas Corporation	101	43201	$33.31
Park Maintenance	Clothing & Personal Equipment	04 17 25	SODREN, CHAD	101	43201	$232.07
Park Maintenance	Information Systems	2693	Metro-Inet	101	43201	$29.78
Park Maintenance	Motor Fuels	26480738	Mansfield Oil Company	101	43201	$627.08
Park Maintenance	Motor Fuels	26480750	Mansfield Oil Company	101	43201	$315.44
Park Maintenance	Other Equipment Rentals	MP272086	LRS	101	43201	$498.20
Park Maintenance	Other Equipment Rentals	MP272087	LRS	101	43201	$691.05
Park Maintenance	Other Equipment Rentals	MP272088	LRS	101	43201	$192.85
Park Maintenance	Other Equipment Rentals	MP272089	LRS	101	43201	$128.57
Park Maintenance	Other Equipment Rentals	MP272090	LRS	101	43201	$241.07
Park Maintenance	Other Equipment Rentals	MP272091	LRS	101	43201	$80.00
Park Maintenance	Other Equipment Rentals	MP272093	LRS	101	43201	$128.57
Park Maintenance	Other Equipment Rentals	MP272094	LRS	101	43201	$128.57
Park Maintenance	Other Equipment Rentals	MP272095	LRS	101	43201	$128.57
Park Maintenance	Park/Landscaping Materials	25-0238	Rum River Tree Farm & Nursery	101	43201	$1,049.85
Park Maintenance	Park/Landscaping Materials	152096966-001	SiteOne Landscape Supply	101	43201	$174.18
Planning and Zoning	Filing Fees	25-13774	Anoka County Property Tax	101	41910	$46.00
Planning and Zoning	Filing Fees	25-16533	Anoka County Property Tax	101	41910	$46.00
Planning and Zoning	Information Systems	2693	Metro-Inet	101	41910	$398.39
Recycling Operations	Other Equipment Rentals	MP272092	LRS	226	43235	$80.00
Recycling Operations	Professional Services Fees	05 2025	Cedar East Bethel Lions	226	43235	$419.72
Recycling Operations	Professional Services Fees	05 2025	Cedar East Bethel Lions	226	43235	$1,300.00
Recycling Operations	Professional Services Fees	3707	Evergreen Recycling	226	43235	$975.00
Recycling Operations	Professional Services Fees	CU-43299	First State Tire Recycle	226	43235	$127.23
Recycling Operations	Professional Services Fees	127203	Gregory Cardey	226	43235	$450.00
Recycling Operations	Refuse Removal	11857858T067	Ace Solid Waste, Inc.	226	43235	$669.16
Sewer Operations	Professional Services Fees	04 2025	Metropolitan Council	602		$3,185.00
Sewer Operations	Professional Services Fees	04 2025	Metropolitan Council	602		($31.85)
Sewer Operations	Professional Services Fees	0001187259	Metropolitan Council Env Svcs	602	49451	$5,845.02
Street Maintenance	Bldgs/Facilities Repair/Maint	4228843558	Cintas Corporation	101	43220	$9.08
Street Maintenance	Bldgs/Facilities Repair/Maint	4229569699	Cintas Corporation	101	43220	$9.08
Street Maintenance	Bldgs/Facilities Repair/Maint	35032125196	Wright-Hennepin Coop Electric	101	43220	$22.00
Street Maintenance	Clothing & Personal Equipment	4228843558	Cintas Corporation	101	43220	$33.31
Street Maintenance	Clothing & Personal Equipment	4229569699	Cintas Corporation	101	43220	$33.31
Street Maintenance	Equipment Parts	125296073	Fleet Pride	101	43220	$51.01
Street Maintenance	Equipment Parts	P64475	MacQueen	101	43220	$90.22
Street Maintenance	Equipment Parts	56604	Menards - Forest Lake	101	43220	$67.96
Street Maintenance	Equipment Parts	1539-343077	O'Reilly Auto Stores Inc.	101	43220	$19.03
Street Maintenance	Equipment Parts	1539-343273	O'Reilly Auto Stores Inc.	101	43220	$37.15
Street Maintenance	Equipment Parts	069468	Winnick Supply	101	43220	$107.41
Street Maintenance	Information Systems	2693	Metro-Inet	101	43220	$747.15
Street Maintenance	Motor Fuels	26480738	Mansfield Oil Company	101	43220	$1,555.15
Street Maintenance	Motor Fuels	26480750	Mansfield Oil Company	101	43220	$136.69
Street Maintenance	Motor Vehicles	476915	Towmaster	701	43220	$169,651.00
Street Maintenance	Motor Vehicles Parts	14127	The Graphics Guys	101	43220	$120.00
Street Maintenance	Professional Services Fees	5040361	Gopher State One-Call	101	43220	$54.00

City of East Bethel
May 12, 2025
Payment Summary

Street Maintenance	Refuse Removal	11857858T067	Ace Solid Waste, Inc.	101	43220	$535.15
Street Maintenance	Safety Supplies	5267508606	CINTAS	101	43220	$263.27
Street Maintenance	Small Tools and Minor Equip	56408	Menards - Forest Lake	101	43220	$27.95
Street Maintenance	Telephone	05 2025-2	T MOBILE	101	43220	$29.47
Street Maintenance	Welding Supplies	0020356769	Minneapolis Oxygen Co.	101	43220	$346.97
Water Utility Operations	Bldg/Facility Repair Supplies	80985	Hughey and Phillips	601	49401	$583.83
Water Utility Operations	Bldgs/Facilities Repair/Maint	35032125196	Wright-Hennepin Coop Electric	601	49401	$5.50
Water Utility Operations	Bldgs/Facilities Repair/Maint	35032125196	Wright-Hennepin Coop Electric	601	49401	$42.95
Water Utility Operations	Information Systems	2693	Metro-Inet	601	49401	$354.31
						$238,110.55

City of East Bethel
May 12, 2025
Payment Summary

Electronic Payroll Payments		
Payroll	PERA	$9,157.50
Payroll	Federal Withholding	$6,686.57
Payroll	Medicare Withholding	$2,150.80
Payroll	FICA Tax Withholding	$8,717.98
Payroll	State Withholding	$3,287.09
Payroll	MSRS/H.S.A./HCSP	$7,273.71
		$37,273.65

DRAFT MINUTES: NOT YET APPROVED

EAST BETHEL TOWN HALL MEETING

April 24, 2025

The East Bethel City Council met on April 24, 2025, at 6:00 p.m. for a Town Hall meeting at City Hall.

MEMBERS PRESENT: Ardie Anderson, Suzanne Erkel, Brian Mundle, Tim Miller, Jim Smith

ALSO PRESENT: Matt Look, City Administrator
Eric Larson, City Attorney
Nate Ayshford, Public Works Manager
Mike Jeziorski, Deputy City Administrator/Finance Director
Carrie Frost, Administrative Coordinator
Craig Jochum, City Engineer
Nick Schmitz, Building Inspector
Lieutenant Derrick Peterson, Anoka County Sheriff's Office

1.0 – Call to Order

The April 24, 2025, Town Hall meeting was called to order by Mayor Anderson at 6:00 p.m.

2.0 – Adopt Agenda

Mundle stated I'll make a motion to adopt tonight's agenda. Erkel stated I'll second. Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

3.0 – Informal Session in the Senior Center with Council, Guests, and Staff – East Bethel Senior Center

4.0 – Opening Remarks by Mayor Ardie Anderson – City Council Chambers

Anderson thanked everyone for attending and stated that he has been learning so much over the last 4 months, and through the League of Minnesota class.

5.0 – Updates by Elected Officials – City Council Chambers

None.

6.0 – General Public Input – City Council Chambers

Kevin Lewis encouraged the City to send out the *East Bethel Bulletin* quarterly, like it used to. Lewis also asked for an update on the Fire Chief.

Look stated that they have extended an offer to an individual and are in the final negotiations of that. Look noted that once that is signed, they will be brought in to be introduced to the people, building, equipment, etc. They are hoping to hire this individual in mid-late May.

Jane Winehold stated that there is a vacant property near her house, and there have been 2 deaths in that house. She asked if there was any further information regarding that property. Mrs. Winehold stated that people have also passed through her property who should not be there.

Mary Wells asked about exploring the idea of Accessory Dwelling Units and asked how a property owner could start some dialogue about it. Mundle stated that, according to State building Codes, it

was not very functional, and the best options for having additional people living together were to add on to the existing house.

Smith stated that if there is room on a property to add an additional unit and a septic system, then he is not against it and would talk with staff.

Megan Hennick asked if there is any discussion on the traffic being created on Viking Boulevard getting to Highway 65. Mundle stated that a traffic study was done before the development was approved, and it looked at the intersections in the area.

Erkel asked if there is a right-turn-only lane on Sandhill. Mrs. Hennick stated that there is not.

Miller thanked everyone for joining the meeting. Miller shared that East Bethel has achieved the lowest tax break in the last few years among anyone in the area.

Miller stated that they have approved many ordinances and variances to help residents achieve what they desire for their properties.

Miller noted that they are trying to make their Fire Department and the City safer.

Erkel stated that if any residents ever need to meet with the Council, please reach out, and they can set up a time to meet.

7.0 – Adjourn

Mundle stated I'll make a motion to adjourn. Erkel stated I'll second. To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

Town Hall Meeting adjourned at 6:19 PM.

Submitted by:
Lilian Rokosz
TimeSaver Off Site Secretarial, Inc.

DRAFT MINUTES: NOT YET APPROVED

EAST BETHEL CITY COUNCIL WORK MEETING

April 28, 2025

The East Bethel City Council met on April 28, 2025, at 6:00 p.m. for the regular City Council Work meeting at City Hall.

MEMBERS PRESENT:	Ardie Anderson	Suzanne Erkel	Brian Mundle
	Tim Miller	Jim Smith	

ALSO PRESENT: Matt Look, City Administrator
Mike Jeziorski, Deputy City Administrator/Finance Director
Nate Ayshford, Public Work Director

1.0 – Duty Crew Discussion

Streich stated that the Fire Department was created in 1959, when a local group got together and formed their own Fire Department. Streich stated that East Bethel has a volunteer model, which is the least expensive model.

Streich stated that because the volunteer firefighters are not full-time, they typically have another full-time job, meaning they are only able to respond to calls during a certain time frame.

Streich noted that their volunteer model pays an hourly rate and is also paid a pension.

Streich stated that a full-time chief was added in 2007, and at the time, there were 3 stations, 570 calls, and 35 firefighters. Today, there are 3 stations, 2 full-time positions - Fire Chief and Fire Inspector, and 27 on-call firefighters. Streich stated they need at least 40, maybe even 50 firefighters.

Streich stated that they start out at a $16/hour rate.

Streich stated that most of the costs in the budget are for personnel.

Streich stated that in the daytime, he is concerned about the safety of the firefighters and providing the needed staffing.

Streich stated that his number one response regarding the daytime response would be to create a staffing model during the daytime, called a duty crew model.

Streich stated that with the staffing model, he proposes 8 hours per day and offering it to the volunteers, but it would not be mandatory right away.

Streich stated that they have come up with enough money in the current budget, where a daytime staffing model for East Bethel would cost $15,452. Streich outlined other duties the daytime staff would be assigned.

Streich asked to move the Fire Inspector position to an assistant position.

Streich gave an overview of his recommendations, including reclassifying a job position into operations mode, responding to calls 24/7, and introducing the duty crew model.

Smith asked how long it could take to put everything together to reduce the calls. Streich stated he would begin to work with the Chiefs right away, and in a month or two, it would be set up.

Smith stated that he is in favor of this and would like this topic to be added to tonight's City Council meeting agenda to get it moving forward as soon as possible.

Erkel stated that she agrees with what was presented. Erkel asked if the 8-hour daytime would help the firefighters hit their 30% requirement easier or harder. Streich stated that the daytime firefighters would go to an hourly type of good standing rather than a percentage to hit their requirements.

Erkel asked if there is enough work for both the Fire Chief and the assistant if the number of calls is cut back, and they are not responding to those calls. Streich stated that there is still work for both positions to do and things to address in the community.

Miller stated that residents might ask about their safety if the non-emergency calls are not responded to anymore. Streich stated that the telecommunicators are professionals and they get transferred to Alina.

Mundle asked what the feelings of the current Fire Inspector were regarding the position potentially changing to an assistant Fire Chief position.

Mundle asked if Streich had discussed the potential of the changes in calls to the firefighters. Streich stated that they are aware that this change is being discussed, but they do not have all the information that has been presented tonight.

Anderson stated that he opposes the idea of an Assistant Fire Chief based on his experience and thinks there is plenty of work and responsibilities for the two positions.

2.0 – Level of Service Discussion

Streich stated that when discussing Levels of Service, it should be thought of as an incident type, either fire incidents or medical incidents.

Streich referenced a sheet regarding the level of service, and discussed non-emergent calls such as fever, back pain, dizziness, etc., and noted the highlighted events that would be in the best interest of East Bethel to either respond to or not respond to.

Streich stated that the Fire incidents are the responsibility of the City, and the firefighters are the only people who can do that work.

Streich stated that medicals by law are under the medical director of Alina; Alina is responsible for all the medical calls in the community. Alina is stationed in Station 1 off Bunker Lake Boulevard.

Streich stated that his proposal is to look at reducing the non-emergent incidents, but continue to go to the calls where they can make a difference. Streich stated that a reduction in the non-emergent calls could reduce the calls by 50-60%, according to the numbers provided by Alina.

3.0 – Duties and Responsibilities of the Fire Department

Streich discussed the list he created that includes everything that the City believes the Fire Department does and highlighted some of the requirements, like responding to calls and managing 30-45 employees and their safety and OSHA rules.

Streich referenced the sheet given to the Council, which discusses the Fire Chief, Fire Inspector, District Chief, and firefighter's roles.

4.0 – Fee Schedule Review

Not discussed.

5.0 – Business Advisory Council

Not discussed.

6.0 – Adjourn

Erkel stated I'll make a motion to adjourn. Miller stated I'll second. To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

Work Meeting adjourned at 6:54 p.m.

Submitted by:
Lilian Rokosz
TimeSaver Off Site Secretarial, Inc.

DRAFT MINUTES: NOT YET APPROVED

EAST BETHEL CITY COUNCIL MEETING

April 28, 2025

The East Bethel City Council met on April 28, 2025, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT:	Ardie Anderson	Suzanne Erkel	Brian Mundle
	Tim Miller	Jim Smith	

ALSO PRESENT:
Matt Look, City Administrator
Eric Larson, City Attorney (Christina Benson)
Jerry Streich, Interim Fire Chief
Nate Ayshford, Public Works Manager
Mike Jeziorski, Deputy City Administrator/Finance Director
Carrie Frost, Administrative Coordinator
Craig Jochum, City Engineer

1.0 Call to Order

The April 28, 2025, City Council meeting was called to order by Mayor Anderson at 7:00 p.m.

2.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

3.0 Adopt Agenda

Mundle stated I'll make a motion to adopt tonight's agenda. Erkel stated I'll second. Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

4.0 Presentations and Public Hearings

4.0 A Anoka County Sheriff's Report

Sergeant Scott Wickland presented the March 2025 Sheriff's Report, stating the Sheriff's Department responded to 371 calls for service, including 3 thefts, 2 burglaries, 2 damage to property, 34 arrests, 242 traffic stops, and 43 traffic citations.

Informational; no action required.

4.0 B Fire Department Monthly Report

Interim Fire Chief Jerry Streich presented the March 2025 report and noted that they responded to 58 incidents, 3 daytime structure fires, a pole barn fire, a chicken coop fire, and a cabin fire.

Streich warned to keep any heating lamp in a chicken coop secure and at least 3 feet from anything combustible and ensure that the chicken coop is away from the primary residence. Steich noted that they assisted with 2 structure fires, 2 personal injury accidents, 7 grass fires. Streich noted that on May 14, 2025, at 6:30 pm at Station 1, they are holding a Firefighter interest meeting.

Streich stated that they are implementing a new records management system. Streich updated that this month, they have had an approximate dollar loss of $370,000 of fire loss.

Informational; no action required.

5.0 Public Forum

Derek Lind recommended that the City cancel the poll pad agreement that was pushed out in 2018 for elections. Mr. Lind stated that they are a bad deal because it was never properly approved, there are risks associated with the agreement, and the agreement is very one-sided.

Erkel asked what other options there are. Mr. Lind stated paper is his recommendation.

Sarah McLoughlin commented regarding her neighbor and the comments she made at the April 14, 2025, City Council meeting. Ms. McLoughlin asked if the Council has come up with any courses of action. Mundle stated that he has talked to the deputy, and there is a plan of action that is being put together.

Ms. McLoughlin stated that the information she found in the police reports she has gotten from the Anoka County Sheriff's Department is mind-boggling. Ms. McLoughlin noted that 32 of the 53 reports have nothing to do with the homeowner.

Smith stated that if there was something that could be done right now, they would, but it is unfortunate that the laws seem to protect the bad people.

Look stated that he has spoken with the homeowner, and they are looking to form an LLC so there can be a board to make decisions if the property owner is not available.

Erkel stated that the owner can get an eviction, and within a couple of weeks, the property can be cleared out. Ms. McLoughlin stated that they lost their eviction notice in 2024.

Mundle stated that Streich can update Ms. Loughlin on the work being done.

Dave Keifer stated that he lives in a development and there are roosters that crow night and day. Mr. Keifer gave the Council complaint forms from his neighbors and expressed their desire to get the roosters handled.

Smith stated that he and Miller went out to the property last year, and when they went, they did not see any chickens or roosters. Mr. Keifer stated that sometimes they hide them and let them run loose in the back of their property.

Mr. Keifer noted that he was able to grab one of the chickens that got onto his property and gave it to a sanctuary, which stated that the chicken was in poor condition and had frostbite, among other issues caused by neglect. Mr. Keifer asked the Council to address the issue and give him and his neighbors relief.

Look stated that they will address this in the next staff meeting and see what options are available.

Another resident came forward and expressed her complaints regarding the parties being held at the property, fires, and noise.

Look noted that the unfortunate reality of roosters is that they can multiply within a few weeks, so it poses challenges to potential ordinances regarding limiting the number of roosters.

6.0 Consent Agenda

Item A: Approve Bill List
Item B: Approve Meeting Minutes, April 14, 2025 City Council Meeting
Item C: Accept Resignation of Fire Fighter Jack Olson
Item D: Approve Bid for 2025 JPA Street Maintenance Project
Item E: Approve Joint Powers Agreement with State of Minnesota
Item F: Approve Court Data Services Agreement

~~Item G: Approve State of Minnesota JPA with BCA and East Bethel~~
Erkel requested to pull Item G.

Mundle stated I'll make a motion to approve Consent Agenda as amended. Erkel stated I'll second. Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

6.0 G Approve State of Minnesota JPA with BCA and East Bethel
Erkel asked if it is a renewal of the contract or a whole new contract. Look stated that it is a renewal because it is a JPA for the City that the City Attorney uses.

Erkel asked if there is a cost increase. Look stated that he does not believe there is any cost associated with this.

Erkel stated I'll make a motion to approve Item G of the Consent Agenda. Mundle stated I'll second. Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

7.0 New Business. Commission, Association, and Task Force Reports
7.0 A Planning Commission
7.0 A.1 Final Plat Approval Blanco de Cola Pradera
____ stated the plat is consistent with the preliminary plat that was approved on March 10, 2025.

___ noted that the Final Plat request meets the standards in the code and matches the Preliminary Plat previously reviewed by the City. The plat requests is consistent with the comprehensive plan and density allowed for these parcels. The applicant's request for the Final Plat aligns with the comprehensive plan.

Mundle stated I'll make a motion to approve Resolution 2025-23 approving the Final Plat and Development Contract for "Blanco de Cola Pradera" for three lots located at PID #26-33-23-32-0012 and #26-33-23-23-0001. Miller stated I'll second. Anderson asked any discussion?

Erkel stated that on page 41, it is written "xx meeting". Look stated they will update that.

To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

7.0 B Economic Development Authority
None.

7.0 C Park Commission
None.

8.0 Department Reports
8.0 A Community Development
None.

8.0 B Engineer Report
None.

8.0 C City Attorney
None.

8.0 D Finance
None.

8.0 E Public Works

None.

8.0 F Fire Department

None.

8.0 G City Administrator Report

None.

9.0 – Other Items

9.0 A Staff Report

Look stated that they have started their Union negotiations, had a meet and greet meeting, and will be bringing it to the finance committee to discuss the proposal that they will be bringing forward.

Look updated on the abandoned house located at 105 229th Avenue NE and stated that the owner passed away and his son took ownership of the house and then passed away from an overdose. Currently, the house is behind on taxes and must go through the formal process of tax forfeiture before the County can sell that property. Look stated that if the neighbors notice anything unusual call the Police Department.

Look stated that the finalist for the Fire Chief position will meet with the firefighters and tour the station and equipment tomorrow, and they are looking at a May 27, 2025, start date.

Look stated that they will be transitioning away from the officing on Mondays with Landform and moving to weekly remote meetings to assist Grace on any of the cases she will be working with.

9.0 B Council Reports

Erkel stated that she would like the approval of serving alcohol at the community center for the seniors to be added to a future agenda.

Erkel stated that the Seniors would like to look over a copy of the cleaning contract because they believe the cleaner is not doing what he is supposed to be doing.

Erkel stated that on May 3, 2025, there will be a Fix-It clinic to repair small items.

Erkel stated that the Senior Dance is being held on May 2, 2025.

Erkel stated that she received a few complaints regarding the Spring Town Hall meeting.

9.0 C Other

Look noted that at the City Council work session earlier, Streich presented three recommendations: to move to a duty crew model for daytime hours, transitioning the Fire Chief to Deputy Chief, and reducing non-emergent medical calls, all to promote cost-saving and efficiency.

Smith stated I'll make a motion to approve moving to a duty crew model for daytime hours, transitioning the Fire Chief to Deputy Chief, and reducing non-emergent medical calls. Miller stated I'll second. Anderson asked any discussion?

Mundle asked if Streich could put out some information and education regarding the decrease in calls, educating them that they will not experience a lack of service due to this change.

Streich stated that they can market and post educational videos, etc., to get the information to residents.

Streich also noted that since 2020, they have received a 47% increase in medical calls.

Smith stated that the duty crew idea makes sense, plus it can save money by reducing calls for which the firefighters are not needed.

Streich clarified that it is not saving money, but the overall impact to the budget is $15,000. Streich noted this will also create a faster response time in the daytime.

Erkel asked if the Fire Inspector position transition would be a change in pay. Look noted that on the sheet provided, the pay is outlined.

Look noted that with all of this, it also creates a continuity plan, so that the Deputy Chief could step more seamlessly into the Fire Chief position if needed.

Erkel asked if this increase in pay is already budgeted for. Look stated that it would not be an increase in the levy.

Anderson asked for a progress report in a few months to see how this is going.

To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

10.0 Adjourn

Mundle stated I'll make a motion to adjourn. Erkel stated I'll second. To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

Meeting adjourned at 8:05 p.m.

Submitted by:
Lilian Rokosz
TimeSaver Off Site Secretarial, Inc.

DRAFT MINUTES: NOT YET APPROVED

EAST BETHEL CITY COUNCIL MEETING

Local Board of Appeals and Equalization

April 28, 2025

The East Bethel City Council met on April 28, 2025, at 5:30 p.m. for the Local Board of Appeals and Equalization meeting at City Hall.

MEMBERS PRESENT:	Ardie Anderson	Suzanne Erkel	Brian Mundle
	Tim Miller	Jim Smith	

ALSO PRESENT: Matt Look, City Administrator
Alex Guggenberger, County Assessor
Diana Stellmach, County Assessor
Ben Hamill, County Assessor
Eric Larson, City Attorney
Nate Ayshford, Public Works Manager
Mike Jeziorski, Deputy City Administrator/Finance Director

1.0 – Call to Order

The April 28, 2025, City Council Local Board of Appeals and Equalization meeting was called to order by Mayor Anderson at 5:30 p.m.

2.0 – Adopt Agenda

Mundle stated I'll make a motion to adopt tonight's agenda. Miller stated I'll second. Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

3.0 – Assessor's Report

County Assessor Alex Guggenberger welcomed Board Members and residents to the 2025 Board of Appeals and Equalization Meeting. He stated the purpose of the meeting is to hear evaluation appeals for 2025 Assessments, which is the starting point for determining property taxes payable in 2025.

Guggenberger gave a presentation on the East Bethel Assessment staff, East Bethel property breakdown, assessment and taxation timeline, property tax bills sent out, 2025 assessment, sales ratio studies, locations on all the sales that took place in the last year, median sale price vs estimated market value, and market value change in East Bethel vs. Countywide.

Erkel asked what the percentage chance shows. Guggenberger stated that it is based on aggregate values.

Guggenberger stated that they are required to give property owners a physical notice 10 days prior to this meeting, and any change or agreement made with property owners within that 10-day period needs to be brought here for approval.

Guggenberger stated that they noticed that building values were not on the right parcel for two of the properties with the same owner.

Guggenberger indicated he had revised the valuations on 4 properties:

Curtis and Diane Strandlin, parcel # 28-34-23-34-00-04, original value - $352,400, increase to $406,300, moving an outbuilding to the correct parcel.

Curtis and Diane Strandlin, parcel #28-34-23-42-00-05, original value - $1,256,600, decrease to $1,241,300.

Spirit Master Funding, parcel #32-33-23-24-00-17, original value - $2,225,600, revised to $1,630,800.

Paul Stone, parcel #07-33-23-43-00-05, 07-33-23-43-00-06, and 07-33-23-43-00-07, recommending no change, and will work to reach an agreement with Mr. Stone.

4.0 – Board of Equalization Hearing

Anderson opened the Board of Equalization Hearing.

Look stated there were no residents present tonight who wished to appeal their property value.

Erkel stated I'll make a motion to approve the listed recent 10-day changes and read-ins from the Anoka County Assessor. Smith stated I'll second. Anderson asked any discussion?

Erkel asked why the percentage of change for the two properties owned by the Strandlins was not equal. Guggenberger stated that the parcel ending in "05" is the parcel with the house on it, so it is a much larger value that you are taking $50-60,000 from, compared to the raw land with no improvement values on it.

To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

Anderson closed the Board of Equalization hearing.

Erkel asked if different entities with different acreage are assigned the same tax rate and how it is figured out. Guggenberger stated that they value according to the highest and best use, and the tax class rate that gets assigned is based solely on use.

Erkel asked if, when properties are inspected, are they done by appointment or how property owners are notified. Guggenberger stated that they send a letter to all the properties saying that they will be coming within the next few weeks and then will knock on the door to let them know that they are there and try to get in where necessary to verify information.

Erkel asked what they do about dogs. Guggenberger stated that they can fend off dogs typically and are very familiar with how to handle the situation.

Guggenberger stated that if a resident desires to appeal for a value adjustment they must allow them access to the property first.

Erkel asked when the City changed from an Open Book. Guggenberger stated that a resident is not available to appeal to the County unless they attend the Local Board of Appeals meeting first.

Mundle asked if, in an Open Book city, there is no Local Board of Appeals meeting. Guggenberger stated that it was correct, and if the City desired to be an Open Book city, they could look into that.

Erkel asked where on the website this information can be found. Guggenberger stated that it is found on the Anoka County website under the property records and tax tab.

Erkel asked who from the State would change the recommendation if it is too low. Guggenberger stated that it would be the Department of Revenue and the State Board of Assessors.

5.0 Property Approvals

6.0 – Adjourn

Mundle stated I'll make a motion to adjourn the Board of Appeals and Equalization Hearing. Erkel stated I'll second. Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

Meeting adjourned at 6:06 p.m.

Submitted by:
Lilian Rokosz
TimeSaver Off Site Secretarial, Inc.

CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA

RESOLUTION 2025-25

APPROVING TEMPORARY LIQUOR SALES IN BOOSTER PARK FOR ROUTE 65 PUB & GRUB FOR BOOSTER DAY 2025

WHEREAS, the Route 65 Pub & Grub, has made a vendor application for food and liquor sales from the use of their catering license/food truck at the 2025 East Bethel Booster Day event to be held on Saturday, July 19, 2025 at Booster East Park, 22266 Palisade St NE, East Bethel, MN 55011; and

WHEREAS, section 6-64 of the East Bethel Code of Ordinances restricts the purchase and consumption of 3.2 malt liquor or intoxicating liquor in any place of public gathering in the City, but allows the city council to waive this restriction when it finds that to do so appears in the interest of the public.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA that the restriction of liquor sales in Booster Park shall be waived for Route 65 Pub & Grub for the 2025 Booster Day event on Saturday, July 19, 2025 at Booster East Park, 22266 Palisade St NE, East Bethel, MN 55011.

Adopted this 12th day of May, 2025 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

_____
Arden Anderson, Mayor

ATTEST:

_____
Matt Look, City Administrator

April 25, 2025

Jeffrey Cielocha

Appointment/Conditional Offer of Employment – Fire Chief | Emergency Management Director

Dear Mr. Cielocha,

At its regular meeting on Monday April 28, 2025, the City Council will consider approval of our recommendation (pending a successful background and reference check) to make an offer of employment for the Fire Chief | Emergency Management Director position to you. The official start date for this position is May 27, 2025 with eligibility for City benefits starting June 1, 2025.

Starting Wage:	2025 Pay Plan: $53.01 per hour, Grade 11, Step E
Insurance Benefits:	2025 Pay Plan: $1,475 per month or $737.50 per pay period
PERA:	Police / Fire EE 11.8% and ER 17.7%
Vacation:	Earned at a rate of ten (10) days per year or 3.08 hours per pay period. You may use the vacation as you accrue the time. *Starting with a bank of 120 hours
Safe and Sick Leave:	One day, eight (8) hours per month. You may use the sick leave as you accrue time. *Starting with a bank of 40 hours
Vehicle:	Use of a vehicle to take home
Holidays:	Thirteen (13) holidays per year.
Probationary period:	Six (6) months.
Pay periods:	Twenty six (26) pay periods per year.

If you have any questions, please do not hesitate to contact me at 763-367-7850. Welcome aboard!

Sincerely yours,

Matt Look
City Administrator

I have read and understand the offer of employment from the City of East Bethel. I accept the offer as presented:

Signature

4-25-25
Date

Please sign and date the offer letter and return a copy of the signed letter for our file.
Thank you.

2241 221st Avenue NE East Bethel, Minnesota 55011
(763) 367-7840 Fax (763) 434-9578
www.ci.east-bethel.mn.us

MEMORANDUM

DATE: 05/05/2025

TO: Matt Look, City Administrator

FR: Jerry Streich, Fire Chief (Interim)

RE: Job Classification Change – Deputy Chief

In September 2024, the Capstone LLC report recommended that the department undergo a reorganization to establish a more defined chain of command and implement a succession plan. As part of this restructuring, the Deputy Fire Chief position was created to work directly under the Fire Chief and oversee the department's daily operations, including readiness, maintenance, and repair. This role will also support the Fire Chief in enforcing the Minnesota State Fire Code through preplanning, inspections, and enforcement activities as needed.

At the April 28 City Council meeting, I addressed several key issues critical to the long-term sustainability of the fire department, including the need to appoint a Deputy Fire Chief. The Council unanimously approved (5–0) the appointment of Fire Inspector Ben Uden to the position. Inspector Uden is a well-regarded member of the department and meets the qualifications required for the role, including experience as a firefighter, paramedic, and inspector. I am confident that this appointment will support his professional growth and enhance the department's overall effectiveness.

CITY OF EAST BETHEL
POSITION DESCRIPTION

Job Description Title: Deputy Fire Chief	**FLSA Status:** Exempt / Essential / Non-Union
Department: Fire Department	**Position Status:** Regular Full-Time
Accountable To: Fire Chief | Emergency Management Director	**Salary Grade:** Grade 8
Prepared By: Fire Chief Jerry Streich	**Revision Date:** May 12, 2025

POSITION DESCRIPTION:

- Responds to emergencies and may assume incident command of activities at emergencies, as required.
- Responsible for the operational readiness of the department in support of the Fire Chief.
- Provides supervision of staff assigned to the Fire Department and manages and evaluates personnel at the scene of emergencies and other settings.
- Responsible for the maintenance and readiness of equipment and facilities.
- Manages the Records Management System and work with support staff to implement updates, and new features, to include training staff and scheduling.
- Responsible for the daily duties and needs of the Duty Crew Program.
- Administers fire code enforcement and fire prevention activities within the Fire Department, including supervision of assigned personnel.
- Delegates appropriate duties, responsibility and authority to officers and training personnel.
- Administers vehicle, equipment and facility maintenance activities.
- Prepares and submits monthly reports to the Fire Chief regarding the department's activities.
- Performs all duties of the fire inspector including managing the safety related plans for all businesses within the City.
- Schedules, supervises and conducts inspections of existing structures, construction and remodel sites for compliance with fire codes.
- Reviews and approves commercial construction plans for fire code compliance.
- Coordinates with building officials for fire-related code review, and approval of occupancy permits and business licenses.
- Responds to complaints regarding fire code violations and fire hazards.
- Administers compliance of required State and Federal fire incident reports.
- Conducts, or causes to be conducted, origin and cause investigations as required by law. Performs other related duties as assigned by the Fire Chief.

Peripheral Duties:

- Attends state conferences and meetings to keep abreast of current trends in the fire service; represents the Fire Department in a variety of local, county, state and other meetings as budget permits.
- Performs the duties of command personnel as needed.
- Attends Anoka County Fire Protection Council meetings in the absence of the Fire Chief.
- Attends local and state meetings related to Operations, Data, Inspections, and Investigations.

Knowledge, Skills and Abilities:

- Thorough knowledge of modern fire suppression techniques, fire prevention, and emergency medical services principles, procedures, and equipment; working knowledge of first aid and resuscitation techniques and their application as demonstrated through State First Responder, or E.M.T. certification.
- Considerable knowledge of applicable laws, ordinances, departmental standard operating procedures or guidelines, and regulations.
- Skill in the operation of all fire service tools and equipment.
- Ability to train and supervise subordinate personnel.
- Ability to perform work requiring good physical condition.
- Ability to make public presentations and speak effectively to groups, boards and in all other situations that require a civic presence.
- Ability to communicate effectively orally and in writing.
- Ability to exercise sound judgment in evaluating situations and in making decisions.
- Ability to effectively give and receive verbal and written instructions.
- Ability to establish and maintain effective working relationships with other employees, supervisors, and the public.
- Extensive knowledge of inspection techniques, including working knowledge of fire suppression techniques and equipment.
- Extensive knowledge of fire codes and their applications.
- Extensive knowledge with Records Management Systems, and technology
- Ability to identify, develop, and utilize capabilities of staff, including providing the leadership necessary to enhance staff participation, recruitment, and retention.
- Ability to react calmly and quickly in cases of emergency and to make sound decisions in such situations.
- Possess strong collaboration and conflict resolution skills and the ability to diffuse potentially negative situations. Build trusting relationships.

Minimum Qualifications:

- Associates Degree in Fire Administration, Fire Science, Emergency Management, Public Safety, Public Administration, or related field that can demonstrate to benefit the administration of a professional fire department.
- Certified as a Fire Inspector and Emergency Medical Technician or higher.
- Two years combined experience as a Firefighter or a Medical Responder, Fire Code/Plan Review and Inspector.
- Current Valid Minnesota Driver's License
- Current Firefighter II Minnesota State Certification (MFSCB)
- Meets all requirements of an East Bethel Firefighter
- Current Fire Inspector I Minnesota State Certification (MFSCB)
- Current EMSRB Emergency Medical Responder
- Minnesota State Firefighter License (within 30 days of hire).
- Pass Background screening conducted by the Anoka County Sheriff's Department.
- Legally authorized to work in the U.S. Must be able to read and write the English language. Must be able to multiply, divide, use fractions and read graphs.
- Extensive knowledge of building, electrical, mechanical and fire codes.
- Must possess, or be able to obtain by time of hire, a valid State driver's license without record of suspension or revocation in any state.
- Utilizes managerial and leadership principles to maintain an effective work force.
- Must have a good working knowledge of Microsoft Windows, EMS software and record maintenance systems.

Desired Qualifications:

- Completed Basic Administration and Advanced Administration, State Fire Marshal Leadership Academy or Fire Marshall Code Academy.
- Fire Officer and/or leadership training within the last five years.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee will be required to pass a pre-employment physical exam performed by a city-specified physician and pass an annual medical checkup.

The employee may be required to perform fire-fighting tasks (e.g., hose line operations, extensive crawling, lifting and carrying heavy objects, ventilating roofs or walls using power or hand tools, forcible entry, etc.), rescue operations, and other emergency response actions under stressful conditions while wearing PPE and SCBA, including working in extremely hot or cold environments for prolonged time periods.

Employee must be able to complete critical, time-sensitive, complex problem solving during physical exertion in stressful hazardous environments (including hot, dark, tightly enclosed spaces), further aggravated by fatigue, flashing light, sirens, and other distractions.

Employee must be able to communicate (give and comprehend verbal orders) while wearing PPE and SCBA under conditions of high background noise, poor visibility, and drenching from hose lines and/or fixed protection systems (sprinklers).

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in office, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency and stressful situations. Individual is exposed to hearing alarms and hazards associated with fighting fires and rendering emergency medical assistance, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils.

The employee occasionally works near moving mechanical parts and in high, precarious places and is exposed to wet and/or humid conditions, fumes, airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the work environment is usually quiet in office setting however, during training, maintenance, and incidents, the noise level may exceed recommended standards.

City of East Bethel
City Council Meeting
Agenda Item Information

Date: May 12, 2025

Agenda Item Number: 8.0 A.1

Request: Consider Approval of Resolution 2025-26 Opting into Anoka County's Urban County Program Cooperative Agreement for Community Development Block Grant and HOME Investment Partnership Program funding

Background/Context

The City received a notice from Anoka County on April 16, 2025 regarding the County's HUD Urban Requalification process for fiscal years 2026-2028. This program allows Anoka County to administer funding from HUD's Community Development Block Grant (CDBG) and HOME Investment Partnership Program to participating units of general local government. The County is required to notify participating communities of their option to opt-in or opt-out of Anoka County's "Urban County" funding Cooperative Agreement for fiscal year 2026-2028.

East Bethel currently participates in the CDBG and Home Investment Partnership and has executed a Cooperative Agreement with the County through the end of the year.

Analysis

Opting into this agreement allows the City to apply for federal CDBG and HOME Program funding administered by Anoka County. By opting into this agreement, the City is not required to apply for CDBG or HOME Program funding, but it provides the City with the option to pursue this funding if a project that could benefit from it is proposed. The City incurs no cost by opting into this program for fiscal years 2026-2028.

If the City elects to be excluded from the Cooperative Agreement, the City may apply for funding individually through the Small Cities or State CDBG and HOME programs.

Community Development staff has not identified any projects where this funding may be applicable at this time.

Summary: The Council should discuss opting into Anoka County's Cooperative Agreement for CDBG and HOME Funding for through the 2028 fiscal year. Staff believes this allows the City to utilize these funding sources if projects that could benefit from them are proposed.

Attachments:

1. Resolution 2025-26 Approving Participation in Anoka County's Cooperative Agreement for CDBG and HOME Funding.
2. 2026-2028 Urban County Requalification Letter.
3. Copy of Anoka County's Cooperative Agreement.

City Council Action:

Motion by: _____ Second by: _____

Vote Yes: _____ Vote No: _____

Anoka County
COUNTY ADMINISTRATION
Community & Governmental Relations

April 15, 2025

City of East Bethel
ATTN: Matt Look, City Administrator
2241 221st Avenue NE
East Bethel, MN 55011

VIA: Email

RE: 2026-2028 Urban County Requalification for participation in the following HUD Programs:
-CDBG (Community Development Block Grant Program); and
-HOME (HOME Investment Partnerships Program)

Dear Mr. Look:

Every three years Anoka County must complete an Urban Requalification process to continue receiving and administering HUD funds from the CDBG and HOME programs. We are currently preparing our requalification for federal fiscal years 2026 through 2028; and the County is required to notify participating communities of their option to be excluded from Anoka County's "Urban County" funding cycles for the next three years. **The city's options are:**

If you choose to OPT-IN and remain a participant with Anoka County, the following will apply:

- The grant process for your city will remain the same as it is now for CDBG and HOME programs; AND
- Your city will continue to be ineligible to apply for individual grants through the HUD Small Cities or State CDBG and HOME programs; AND
- The current *Cooperation Agreement* will automatically renew for another three-year period.

If you choose to OPT-OUT and NOT remain a participant with Anoka County, the following will apply:

- Your city will be able to apply for grants individually through the HUD Small Cities or State CDBG and HOME programs, BUT you will not be eligible to receive funds through Anoka County for federal fiscal years 2026 through 2028; AND
- If you elect to be excluded, this will be effective for the entire 3-year period for which Anoka County qualifies unless you specifically elect to be included in a subsequent year for the remainder of the county's 3-year qualification period.

We would prefer that you notify Anoka County (by letter and/or Resolution) no later than May 30, 2025, of your intent to continue (Opt-In) OR terminate (Opt-Out) the *Cooperation Agreement* currently in effect. **Failure to respond by the deadline means your city will remain a participant in Anoka County's CDBG program for the 2026-2028 qualification period.**

Mail your notification to: Anoka County
ATTN: Ruth Thompson
2100 3rd Avenue, Suite 700
Anoka, MN 55303-5024

Email your notification to: Ruth.Thompson@anokacountymn.gov

If you'd like to receive a scanned copy of the *Cooperative Agreement* to review or if you have any questions, please contact me at 763-324-4601 or Ruth.Thompson@anokacountymn.gov

Thank you for your prompt attention to this matter.

Sincerely,

Ruth Thompson
Community Development Specialist
Direct Dial: 763.324.4601
E-mail: ruth.thompson@anokacountymn.gov

cc: Mike Jeziorski, Finance Director

ANOKA COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT and
HOME INVESTMENT PARTINERSHIP PROGRAM
COOPERATION AGREEMENT

THIS AGREEMENT is made and entered into under the requirements of the federal Community Development Block Grant (CDBG) program and HOME Investment Partnership Program by and between the COUNTY OF ANOKA, State of Minnesota, hereinafter referred to as "COUNTY" and the CITY/TOWNSHIP of (city/township) hereinafter referred to as "COOPERATING COMMUNITY", said parties to this Agreement each being governmental units of the State of Minnesota, and is made pursuant to Minnesota Statutes, Section 471.59.

WITNESSETH:

WHEREAS, Title I of the Housing and Community Development Act of 1974, as amended, provides for a program of community development block grants, as implemented by Part 570, Title 24, Code of Federal Regulations, governing the applicability and use of funds under Title I; and

WHEREAS, Title II of the Cranston-Gonzales National Affordable Housing Act of 1990, and as amended provides for a program known as the HOME Investment Partnership program. Part 92 of Title 24 of the Code of Federal Regulations sets forth regulations governing the applicability and use of funds under Title II; and

WHEREAS, Anoka County, Minnesota qualifies under said law as an "urban county" eligible to receive community development block grants funds; and

WHERAS, the County's population, among other factors, is determinant of the eligibility of the County and the amount of resources which may be made available to the County to undertake activities under the afore-referenced law; and

WHEREAS, Section 24 CFR 570.307, titled "urban counties" provides that computation of the County's population may include persons residing in "unincorporated areas" and in "its included parts of general local government with which it has entered into cooperative agreements to undertake or to assist in the undertaking of essential activities pursuant to community development block grants"; and

WHEREAS, it is in the interest of the Cooperating Community, to have its population counted together with other municipalities of Anoka County who similarly agree;

NOW, THEREFORE, in consideration of mutual covenants and promises contained in this Agreement, the parties mutually agree to the following terms and conditions.

SECTION I. DEFINITIONS

For the purpose of this Agreement, the terms defined in this section have the meanings given to them:

A. "The Act" means the Housing and Community Development Act of 1974, Title I, of Public Law 93-383, as amended (42 USC 5301 et seq.)

B. "Regulations" means the rules and regulations promulgated pursuant to the Act, including but not limited to 24 CFR Part 570.

C. "HUD" means the United States Department of Housing and Urban Development

D. "Cooperating Community" means any city or township in Anoka County, which has entered into a cooperation agreement which is identical to this Agreement.

E. "CDBG Program" means federal program instituted under 42 U.S.C. 5301, et seq. as amended.

F. "HOME Investment Partnership Program" means the federal program instituted under Title II of the Cranston-Gonzales National Affordable Housing Act, 42 U.S.C. 12701 et seq. as amended

The definitions contained in 42 U.S.C. 5302 of the Act and 24 CFR 570.3 of the Regulations are incorporated herein by reference and made a part hereof.

SECTION II. PURPOSE

The Cooperating Community and the County have determined that it is desirable and in the interests of its citizens that the County qualifies as an urban county within the provisions of the Act. This Agreement contemplates that identical agreements will be executed between the County and other cities and townships within the County, thus enabling the County to qualify under the Act.

The purpose of this Agreement is to authorize the County to participate with the Cooperating Community in undertaking, or to assist in undertaking, essential community development and housing assistance activities pursuant to the CDBG Entitlement Program and the HOME Investment Partnership Program.

SECTION III. TERM OF AGREEEMNT

This Agreement shall be in effect upon execution and terminate no sooner than the end of the third program year covered by the application for the basic grant amount and approved after the effective date. This Agreement shall be effective for the federal fiscal years 2008 through 2010.

This Agreement shall renew automatically for subsequent three-year program periods, unless written notice of termination to be effective at the end of the current three-year program period is given by the Cooperating Community to the County following the same schedule as the opt-out notification requirements as established by HUD. A copy of all notices must be sent to the HUD Field Office. Since this Agreement has an automatic renewal provision, the County shall, prior to the "opt-out" date, provide written notification to the Cooperating Community of the community's rights under this "opt-out" provision. The County shall have the right to "opt-out" of future renewal of the Agreement.

The parties agree that this Agreement will remain in effect until CDBG and HOME Investment Partnership Program funds and program income received for activities carried out during the three-year qualification period (and any successive periods under the automatic renewal provision) are expended and the funded activities completed, and that the County and Cooperating Community cannot terminate or withdraw from this Agreement during this period. Notwithstanding any other provision of this Agreement, this Agreement shall be terminated at the end of any program year during which HUD withdraws its designation of Anoka County as an urban county under the Act.

SECTION IV. METHOD

The Cooperating Community and County hereby agree that it will cooperate to undertake or assist in undertaking community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing. The County shall prepare and submit to HUD and appropriate reviewing agencies, all necessary applications for basic grant amount under the CDBG and HOME Investment Partnership Program requirements. In making the application, the County shall address the goals and needs of County as developed in meetings between the Community, its citizens and the County, and also addressing the Act and other relevant Minnesota and/or federal statutes and regulations. The parties agree to cooperate fully in establishing priorities and in preparation of the application for a basic grant amount. The Cooperating Community and the County agree that the County shall establish a reasonable time schedule for the development of the grant application.

It is anticipated by the parties that the party ultimately implementing a project funded by monies received from the grant may be either the Cooperating Community or the County. The determination of which party will implement the project will be made by the parties after consideration of the nature and scope of the project, and the ability of each party to undertake the project, though it is understood by the Cooperating Community that the County shall have final responsibility for selecting projects and filing annual grant requests. The County is hereby authorized to distribute to the Cooperating Community such funds as are determined appropriate for the Community to use in implementing a project and the County is hereby authorized to undertake projects within the Cooperating Community as are determined appropriate for the County to undertake.

SECTION V. SPECIAL PROVISIONS

A. Nothing in this Agreement is intended to prevent or otherwise modify or abrogate the right of the Cooperating Community or the County to submit individual applications for discretionary funds in the event County does not receive designation as an urban county entity under the Act.

B. The Cooperating Community and the County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses, or damages resulting from the acts of omissions of their respective officers, agents, and employees relating to activities conducted by either under this Agreement, the Act or the Regulations.

C. In the event that there is a revision of the Act and/or Regulation which would make this Agreement out of compliance with the Act or Regulations, both parties will review this Agreement and renegotiate those items necessary to bring the Agreement into compliance.

D. All funds received by the County under the Act shall be deposited in the County treasury.

E. The Cooperating Community and the County shall maintain financial and other records and accounts in accordance with requirements of the Act and Regulations. Such records and accounts will be in such form as to permit reports required of the County to be prepared therefrom and to permit the tracing of grant funds and program income to final expenditure.

F. The Cooperating Community and the County agree to make available all records and accounts with respect to matters covered by this Agreement at all reasonable times to their respective personnel and duly authorized federal officials. Such records shall be retained as provided by law, but in no event for a period of less than (5) five years from the date of completion of any activity funded under the Act or less than (5) five years from the last receipt of program income resulting from activity implementation. The County shall perform all audits of the basic grant amounts and resulting program income as required under the Act and Regulation.

G. The county, as the CDBG grant recipient, either for the urban county or a joint recipient (Metropolitan City/Urban County Joint Recipients) has full responsibility for the execution of the community development program, for following its Consolidated Plan, and for meeting the requirements of other applicable laws (e.g., National Environmental Policy Act, Uniform Relocation Act, Fair Housing Act, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of Title I of the Housing and Community Development Act of 1974, the Americans with Disabilities Act of 1990, and for affirmatively furthering fair housing). The Counties responsibilities must include these functions even where, as a matter of administrative convenience or State law, the county permits the participation units of general local government to carry out essential community development and housing assistance activities. The county will be held accountable for the accomplishment of the community development program, for

following the Consolidated Plan, and for ensuring that actions necessary for such accomplishments are taken by cooperating units of general local government.

H. The parties agree to take all actions necessary to assure compliance with the urban county's certification required by section 104(b) of Title 1 of the Housing and Community Development Act of 1974, as amended including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 109 of Title 1 of the Housing and Community Development Act of 1974, and other applicable laws. The agreement also prohibits urban county funding for activities in, or in support of, any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the county's action to comply with the county's fair housing certification. This provision is required because noncompliance by a unit of general local government included in an urban county may constitute noncompliance by the grantee (i.e., the entire urban county) that can, in turn, provide cause for funding sanctions or other remedial actions by the department.

I. The parties further agree that pursuant to 24 CFR 570.501 (b), the Cooperating Community is subject to the same requirements applicable to subrecipients, including a written agreement as set forth in 24 CFR 570.503. Such agreements are only entered into when a Cooperating Community chooses to propose a project and actually will receive funds from the County's entitlement allocation.

J. The parties further agree that the cooperating Community has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions.

K. The Cooperating Community acknowledges that by executing this Agreement it may not apply for grants from appropriations under the Small Cities or State Community Development Block Grant Programs for fiscal years during the period in which it participates in the County's CDBG Program. The Cooperating Community further acknowledges that during the period in which it participates in the County's CDBG Program it may only participate in the HOME Program (24 USC 12701 et seq. and regulations promulgated thereto) through the County and is precluded from forming a HOME Consortium for participation in the HOME Program, except through the County.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed.

COUNTY OF ANOKA
STATE OF MINNESOTA

_____
Dennis D. Berg,
Chair, Anoka County Board of Commissioners

_____
Terry L. Johnson,
Anoka County Administrator

APPROVED AS TO FORM
AND EXECUTION

_____
Anthony C. Palumbo,
Assistant Anoka County Attorney

_____
Date

CITY/TOWNSHIP OF (City/Township)
STATE OF MINNESOTA

By: _____

Its: _____

Date: _____

By: _____

Its: _____

Date: _____

I hereby certify that the provisions of this agreement are fully authorized under state and local law and that the agreement provides full legal authority of the County.

_____
Anthony C. Palumbo
Assistant Anoka County Attorney.

CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA

RESOLUTION NO. 2025-26

A RESOLUTION AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE THE COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIP PROGRAM COOPERATIVE AGREEMENT FOR ANOKA COUNTY

WHEREAS, Anoka County has been classified as Urban County eligible to receive Community Development Block Grant Funds and HOME Investment Partnership funds through the Department of Housing and Urban Development; and

WHEREAS, each community in Anoka County has the option to opt in or out of the Anoka County CDBG program; and

WHEREAS, each community who opts in must enter into a Cooperation Agreement every three years to continue to be included in the Urban County; and,

WHEREAS, by opting into the Anoka County and authorizing the Cooperation Agreement, the City of East Bethel will be eligible to apply for CDBG and HOME funds through the County; and,

WHEREAS, the City of East Bethel has elected to opt in since Anoka County became an Urban County;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EAST BETHEL: that the East Bethel City Council hereby authorizes the Mayor and the City Administrator to execute the Anoka County Community Development Block Grant and HOME Investment Partnership Program Cooperative Agreement.

Adopted this 12th day of May, 2025 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

_____

Ardie Anderson, Mayor

ATTEST:

_____

Matt Look, City Administrator

City of East Bethel
City Council Meeting
Agenda Item Information

Date: May 12, 2025

Agenda Item Number: Item 8.0 E.1

Agenda Item: 2026-2030 Parks Capital Improvement Plan

Background Information:
The Parks Commission prepares an annual Capital Improvement Plan (CIP) which updates needs and costs of proposed projects, evaluates priorities and establishes funding for these works for the coming year and for each of the subsequent years for a five year period. This plan is presented to City Council for their approval and used in the preparation of the 2026 budget.

Attached is the 2026-2030 Parks CIP developed from discussions at the March 11th and April 8th Park Commission Meetings.

Approval of the plans only commits the City for the projects identified for 2026. Projects beyond 2026 are for planning purposes and will be reevaluated annually for funding prioritization during the capital improvement needs assessment and planning process.

Attachment(s):
Attachment 1 - 2026-2030 Parks CIP
Attachment 2 - Park Comprehensive Trail and Open Space Map

Fiscal Impact:
The budget includes a general fund transfer of $120,000 for Parks Capital Improvement Projects for 2026 and is a $10,000 increase over the 2025 budget to adjust for inflation and is subject to City Council approval. It is anticipated that Park Dedication Fees from developers will provide an additional $303,000 to the Parks Acquisition and Development Fund for 2026 mainly from the Viking Meadows development.

Recommendation(s):
The Park Commission voted unanimously to recommend the attached 2026-2030 Parks Capital Improvement Plan for approval by City Council.

City Council Action:

Motion by: _____ Second by: _____

Vote Yes: _____ Vote No: _____

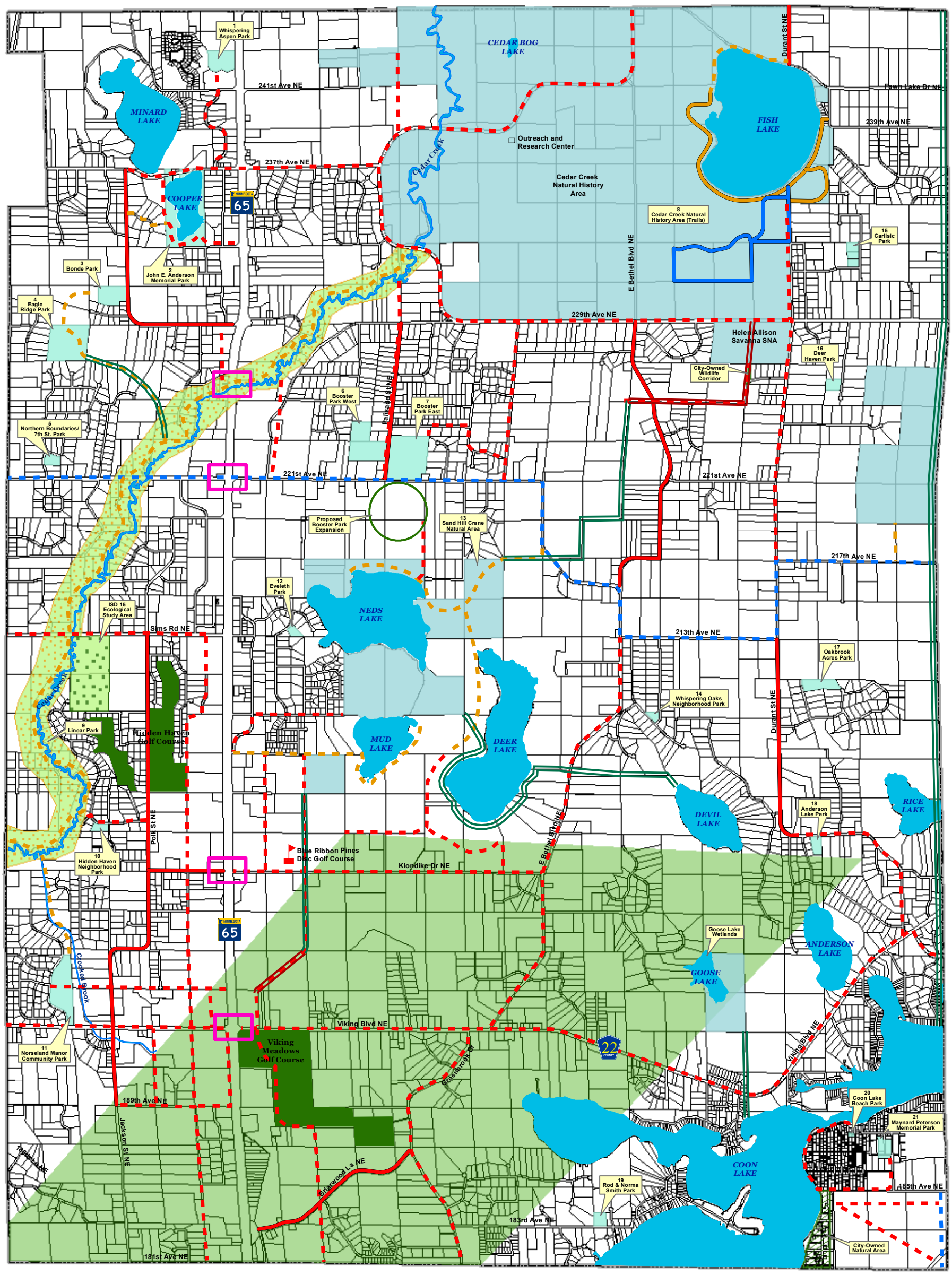
Parks Capital Improvement Plan
2026-2030
Funding Analysis

PARK ACQUISITION AND DEVELOPMENT FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2026 Beginning Balance	$333,610			
Park Dedication Fees		$303,000		$636,610
Park and Playground Development - Viking Meadows			$200,000	$436,610
2026 Ending Balance				$436,610
2027 Beginning Balance	$436,610			
Park Dedication Fees		$40,000		$476,610
Park and Playground Development - Viking Meadows			$150,000	$326,610
2027 Ending Balance				$326,610
2028 Beginning Balance	$326,610			
Park Dedication Fees		$40,000		$366,610
Booster West Ballfield Lights			$350,000	$16,610
2028 Ending Balance				$16,610
2029 Beginning Balance	$16,610			
Park Dedication Fees		$40,000		$56,610
None			$0	$56,610
2029 Ending Balance				$56,610
2030 Beginning Balance	$56,610			
Park Dedication Fees		$40,000		$96,610
None			$0	$96,610
2030 Ending Balance				$96,610
TOTAL PARK ACQUISITION AND DEVELOPMENT				
FUND SOURCES AND USES		$463,000	$700,000	

Park Dedication Fees- **Residential** = $2,000 per lot. Multifamily = $1,500 per unit. **Commercial** = 5% of land or cash not to exceed $2,000 per acre.

Parks Capital Improvement Plan
2026-2030
Funding Analysis

PARK CAPITAL FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2026 Beginning Balance	$10,000			
Transfer From General Fund		$120,000		$130,000
ZiplineBooster West			$25,000	$105,000
Pickleball Courts- Booster West			$60,000	$45,000
Concrete Bag Toss/Cornhole (4) Booster Park			$8,000	$37,000
Sand Volleyball Court Booster Park			$5,000	$32,000
Disc Golf Goals (2) Booster Park			$1,000	$31,000
Misc Park Projects and Tree Planting			$5,000	$26,000
2026 Ending Balance				$26,000
2027 Beginning Balance	$26,000			
Transfer From General Fund		$130,000		$156,000
Pickleball Courts - Various Parks			$90,000	$66,000
Concrete Bag Toss/Cornhole (4) Booster Park			$4,000	$62,000
Booster West Drainge and Fencing Upgrades			$25,000	$37,000
Disc Golf Goals (2) Booster Park			$1,000	$36,000
Misc Park Projects and Tree Planting			$5,000	$31,000
2027 Ending Balance				$31,000
2028 Beginning Balance	$31,000			
Transfer From General Fund		$140,000		$171,000
Pavement Repair - Booster East			$90,000	$81,000
Misc Park Projects and Tree Planting			$5,000	$76,000
2028 Ending Balance				$76,000
2029 Beginning Balance	$76,000			
Transfer From General Fund		$150,000		$226,000
New Park Development - Bonde Park			$150,000	$76,000
Misc Park Projects and Tree Planting			$5,000	$71,000
2029 Ending Balance				$71,000
2030 Beginning Balance	$71,000			
Transfer From General Fund		$160,000		$231,000
Pavement Repair - Booster West			$100,000	$131,000
Misc Park Projects and Tree Planting			$5,000	$126,000
2030 Ending Balance				$126,000
TOTAL PARK CAPITAL FUND SOURCES AND USES		$700,000	$584,000	



Comprehensive Trails and Open Space Concept Plan

East City of Bethel

Revised October 2017

Hakanson Anderson

N W E S

0.5 0 0.5 1 MILES

Legend

- Existing City Trail - On Road
- Existing City Trail - Off Road
- Existing City Trail (Winter Use Only)
- Proposed City Trail - Bituminous
- Proposed City Trail - Natural
- Proposed County Regional Trails
- Future Connection/Greenway
- Existing Connection/Greenway
- Existing City Parks
- Open Space Managed By Others
- Future Park Location
- City-Owned Natural Area
- City-Owned Wildlife Corridor
- Future Greenway Corridor
- ISD #15 Ecological Study Area
- Road Crossing Issue

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City of East Bethel
City Council Meeting
Agenda Item Information

Date: May 12, 2025

Agenda Item Number: Item 8.0 E.2

Agenda Item: 2026-2030 Roads Capital Improvement Plan

Background Information:
Staff prepares an annual Capital Improvement Plan (CIP) which updates needs and costs of proposed projects, evaluates priorities and establishes funding for these works for the coming year and for each of the subsequent years for a five-year period. This plan is presented to City Council for their approval and used in the preparation of the 2026 budget.

Attached is the draft 2026-2030 Roads CIP. Approval of the plans only commits the City for the projects identified for 2026. Projects beyond 2026 are for planning purposes and will be reevaluated annually for funding prioritization during the capital improvement needs assessment and planning process.

Attachment(s):
Attachment 1 - 2026-2030 Roads CIP
Attachment 2 – Road Project Location Map

Fiscal Impact:
The budget includes a proposed general fund transfer increase of $50,000 for road improvement projects for 2026 subject to City Council approval

Recommendation(s):
Staff recommends the attached 2026-2030 Roads Capital Improvement Plan to the City Council for their consideration and approval.

City Council Action:

Motion by: _____ Second by: _____

Vote Yes: _____ Vote No: _____

Street Capital Projects
2026-2030
Funding Analysis

MUNICIPAL STATE AID FUND - FUND 402	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2026 Beginning Balance	$ (394,153)			
Municipal State Aid Funding		$ 757,936		$ 363,783
Viking Blvd/Sandhill Parkway Left Turn Lane			$ 362,000	$ 1,783
2026 Ending Balance				$ 1,783
2027 Beginning Balance	$ 1,783			
Municipal State Aid Funding		$ 757,936		$ 759,719
Polk-Jackson - Mill & Overlay			$ 800,000	$ (40,281)
Klondike Drive - Mill & Overlay			$ 140,000	$ (180,281)
2027 Ending Balance				$ (180,281)
2028 Beginning Balance	$ (180,281)			
Municipal State Aid Funding		$ 757,936		$ 577,655
Briarwood Ave - Overlay			$ 350,000	$ 227,655
2028 Ending Balance				$ 227,655
2029 Beginning Balance	$ 227,655			
Municipal State Aid Funding		$ 757,936		$ 985,591
MSA Project			$ -	$ 985,591
2029 Ending Balance				$ 985,591
2030 Beginning Balance	$ 985,591			
Municipal State Aid Funding		$ 757,936		$ 1,743,527
MSA Project			$ -	$ 1,743,527
2030 Ending Balance				$ 1,743,527
		$3,789,680	$1,652,000	

A negative balance is not an indication of too many projects. It simply means the City has anticipated numerous projects and can fund this within the regulations identified by MN DOT.

Street Capital Projects
2026-2030
Funding Analysis

STREET CAPITAL FUND - FUND 406	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2026 Beginning Balance	$ 304,320			
Transfer from General Fund		$ 650,000		$ 954,320
Central Avenue Assessments		$ 20,122		$ 974,442
Fillmore Street Assessments		$ 3,050		$ 977,492
North Metro JPA Maintenance Projects			$ 110,000	$ 867,492
Cedarbrook - Overlay/Reconstruct			$ 405,000	$ 462,492
Sunset Drive- Reclaim and Pave (Linwood)			$ 300,000	$ 162,492
2026 Ending Balance				$ 162,492
2027 Beginning Balance	$ 162,492			
Transfer from General Fund		$ 700,000		$ 862,492
Central Avenue Assessments		$ 20,122		$ 882,614
Fillmore Street Assessments (Final Year)		$ 3,050		$ 885,664
North Metro JPA Maintenance Projects			$ 115,000	$ 770,664
London, 225th, 226th - Overlay			$ 250,000	$ 520,664
Pine Crest Estates - Overlay			$ 135,000	$ 385,664
224th Ave, 225th Ave -Overlay			$ 140,000	$ 245,664
2027 Ending Balance				$ 245,664
2028 Beginning Balance	$ 245,664			
Transfer from General Fund		$ 750,000		$ 995,664
Central Avenue Assessments (Final Year)		$ 20,122		$ 1,015,786
North Metro JPA Maintenance Projects			$ 120,000	$ 895,786
Quincy St-Overlay			$ 50,000	$ 845,786
Carlisle - Overlay			$390,000	$ 455,786
Raintree - Overlay			$ 135,000	$ 320,786
2028 Ending Balance				$ 320,786
2029 Beginning Balance	$ 320,786			
Transfer from General Fund		$ 800,000		$ 1,120,786
North Metro JPA Maintenance Projects			$ 125,000	$ 995,786
Norseland Manor - Overlay			$ 450,000	$ 545,786
Naples St, Rendova St, 197th Ave- Overlay			$ 125,000	$ 420,786
2029 Ending Balance				$ 420,786
2030 Beginning Balance	$ 420,786			
Transfer from General Fund		$ 850,000		$ 1,270,786
DeGardners, Oak Trail, Wisens - Overlay			$ 700,000	$ 570,786
Sunny View - Overlay			$ 195,000	$ 375,786
2030 Ending Balance				$ 375,786
		$ 3,816,466	$ 3,745,000	

City of East Bethel
City Council Meeting
Agenda Item Information

Date: May 12, 2025

Agenda Item Number: 8.0 G1

Agenda Item: Approve League of Minnesota Cities Annual Conference
Request to approval for 3 Council Members and the Administrator to attend the League of Minnesota Cities Annual Conference in Duluth, June 25-27. Conference includes general sessions, innovative workshops, networking opportunities and one on one conversations with vendors relating to city needs.

Background Information: The Annual Conference has not been commonly or regularly attended by this council in the past. It is recommended to attend for purposed of learning new laws that have been passed and how they will impact the way we do business in East Bethel, as well as other relative information that cities will be required to handle for their citizens. Similar to continuing ed credits, this conference educates councilmembers on best management practices and solutions to practical difficulties while fulfilling the responsibilities of being elected. Regular attendees are charged $425, First Time attendees are discounted to $275. Hotel room stays are $149 a night with two nights reserved per attendee. Meal cost estimated at $50 a day. Estimated expense $2525 plus mileage which will also be reimbursable for those driving themselves.

Recommendation: City Council should review the attachments and consider approving the cost for (4) individuals to attend the Annual Conference

Attachments:
1. 2025 Conference Brochure

City Council Action:

Motion by: _____ Second by: _____

Vote Yes: _____ Vote No: _____

CELEBRATE CITIES

LMC

CITY FEST

2025 ANNUAL CONFERENCE

LMC.ORG/AC25 FOR EARLY BIRD RATES, REGISTER BY **MAY 2** AND SAVE!

JUNE 25-27 | DULUTH | DULUTH ENTERTAINMENT CONVENTION CENTER

MINNESOTA'S LARGEST CITY CONFERENCE!

JOIN US FOR A CELEBRATION OF LOCAL GOVERNMENT

INNOVATIVE SESSIONS • NETWORKING OPPORTUNITIES • FESTIVAL FUN

MINNESOTA'S LARGEST CITY CONFERENCE!

THREE DAYS OF SPEAKERS, NETWORKING, EDUCATIONAL SESSIONS, AND MORE.

JUNE 25

- Pre-Conference Workshops
- Networking Meetups
- Mobile Tours
- Opening Ceremony & Keynote Speaker
- Exhibit Hall

KEYNOTE SPEAKER:

Karith Foster

TOPIC:

A Celebration of Strength in Community, Connection, and (Yes) Chaos

JUNE 26

- Educational Sessions
- Legislative Update
- Message from the Governor *(invited)*
- Annual Business Meeting
- Networking Meetups
- Mobile Tour
- LMC Resource Center
- Awards Show & Dinner

JUNE 27

- Educational Sessions
- Closing Keynote Speaker

KEYNOTE SPEAKER:

James Robilotta

TOPIC:

Choosing to Care: How Curiosity Creates Community

EXPAND YOUR NETWORK

There are networking opportunities for everyone!

FIRST-TIME ATTENDEES MEETUP

Meet city officials and staff from across the state! Connect with other first-timers and get tips to make the most out of your conference experience.

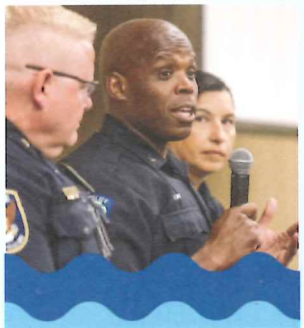
MAYORS BREAKFAST

Collaborate with other mayors over breakfast hosted by the Minnesota Mayors Association.

WATCH FOR MORE MEETUPS TO BE ANNOUNCED!

CONNECT WITH:

- OTHER ELECTED AND APPOINTED CITY OFFICIALS
- CITY-CENTERED ORGANIZATIONS
- LEAGUE STAFF



Get inspired & explore local initiatives!

MOBILE TOURS

PRE-REGISTRATION REQUIRED.

Additional fees apply.

AVAILABLE TOURS:

- Partnering for Wellness: Hermantown Essential Wellness Center
- Climate Resilient Infrastructure Along Lake Superior
- Duluth Residential Development

LMC
LEAGUE of MINNESOTA CITIES
145 University Ave. W.
St. Paul, MN 55103-2044

PRSRT STD
US POSTAGE PAID
TWIN CITIES MN
PERMIT NO. 3223

970 T5 P2 **********SCH 5-DIGIT 55011

Matt Look
Administrator
CITY OF East Bethel
2241 221st Ave NE
East Bethel MN 55011-9790

CITY FEST

2025 ANNUAL CONFERENCE

CONNECTING LEADERS

CELEBRATING COMMUNITY

JUNE 25-27 DULUTH

REGISTER BY **MAY 2** AND SAVE!

LMC.ORG/AC25

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PRE-CONFERENCE WORKSHOPS

GAIN DEEPER UNDERSTANDING AND NETWORK WITH PEERS DURING THESE MORNING WORKSHOPS.

PRE-CONFERENCE WORKSHOP FEE:

$65

Pre-registration required.
Limited spots available.
Lunch included.

WEDNESDAY, JUNE 25 | 10 A.M.-12:30 P.M.

STRENGTHENING PUBLIC SERVICE

Jake Loesch
Executive Director,
Citizens League

Luna Allen-Bakerian
Policy Director,
Citizens League

In 2024, the Citizens League embarked on a project to explore the challenges and barriers to local public service. This initiative delved into key themes like education and workforce pipelines, policy changes affecting local government, and organizational cultures that foster belonging. Join Citizens League leaders as they share their findings and offer recommendations on driving change in your city and the broader sector.

INVERSITY™ 101

Karith Foster
President and CEO,
INVERSITY™

Belonging, intention, and respect are the triad for creating successful and harmonious work environments.

Within this engaging interactive presentation, you'll explore how harnessing those elements increases both awareness and communication skills, providing attendees with the building blocks for creating a caring, inclusive, and healthy environment. In addition, you will gain a sincere comprehension of the importance of reclaiming and creating spaces to encompass everyone and their lived experiences.

WEDNESDAY, JUNE 25 | 10 A.M.-12 P.M.

THE MODERN MAYOR: IMPACTFUL COMMUNITY LEADERSHIP

Join fellow mayors for a dynamic panel discussion on emerging trends, pressing challenges, and impactful strategies for strengthening our communities. Connect with mayors from across the state to explore the evolving demands of the role, learn tips on navigating conflict, and discover ways to leverage collective leadership for lasting change.

VISIT THE EXHIBIT HALL

Welcome to the ultimate city project hub!

WEDNESDAY
JUNE 25
3:30-6:30 P.M.

EXPLORE city-centric resources while you enjoy food and drinks.

CONNECT with hundreds of vendors, talk projects, and bring fresh ideas back to your community.

VISIT the League booth!

ANNUAL CONFERENCE PRICING:

$425 **Regular Attendee**
$475 after May 2

$275 **First-Time Attendee**
$475 after May 2

$275 **Cities with Populations Under 2,500**
$475 after May 2

$675 **Company Representative**
For companies not exhibiting

REGISTER BY **MAY 2** AND SAVE!
LMC.ORG/AC25

For information about exhibiting and sponsorship opportunities, visit **lmc.org/exhibit**

LMC BUSINESS LEADERSHIP COUNCIL

Thank You Annual Conference Sponsors!

2025 Business Leadership Council members:

- Bolton & Menk, Inc.
- Ehlers
- Kennedy & Graven
- Minnesota Healthcare Consortium
- SEH Inc.
- Sourcewell
- WSB
- Xcel Energy

QUESTIONS ABOUT THE 2025 ANNUAL CONFERENCE?

(651) 281-1200 | registration@lmc.org

LODGING OPTIONS:

Lodging is not included in the conference registration fee.

Contact hotels directly to make your reservation and ask for the League of Minnesota Cities block.

Canal Park Lodge
250 Canal Park Drive
Duluth, MN 55802
(218) 279-6000
$189-$259/night

Edgewater Hotel and Waterpark
2400 London Road
Duluth, MN 55812
(218) 728-3601
$155/night

Hampton Inn Duluth Canal Park
310 Canal Park Drive
Duluth, MN 55802
(218) 720-3000
$239–259/night

Holiday Inn
200 W First Street
Duluth, MN 55802
(218) 722-1202
$149/night

Inn on Lake Superior
350 Canal Park Drive
Duluth, MN 55802
(218) 726-1111
$215–308/night

Lift Bridge Lodge
408 Canal Park Drive
Duluth, MN 55802
(218) 727-1378
$286–316/night

Pier B
800 W Railroad Street
Duluth, MN 55802
(218) 481-8888
$199/night

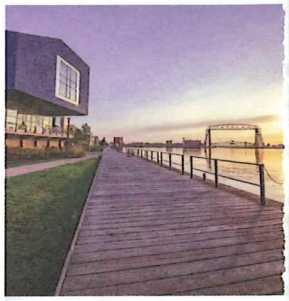
Radisson Duluth Harborview
505 W Superior Street
Duluth, MN 55802
(800) 333-3333
$179/night

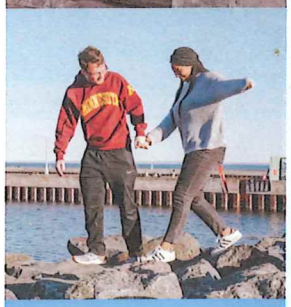
The Suites Hotel at Waterfront Plaza
325 S Lake Avenue
Duluth, MN 55802
(218) 727-4663
$169–199/night

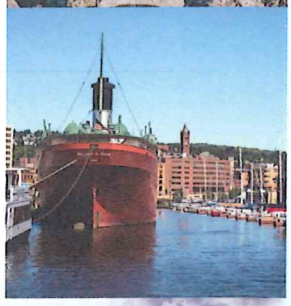
BOOK BY MAY 24 TO RECEIVE THE SPECIAL LEAGUE ROOM RATES!

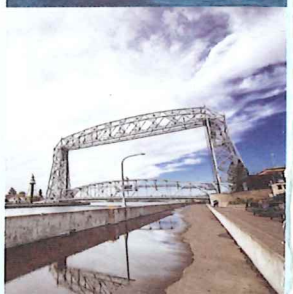
ROOMS FILL UP FAST!

RESERVE YOUR ROOM TODAY!









LEARN, CONNECT, AND DEVELOP NEW SKILLS!

CONFERENCE SESSIONS

Join your peers for dozens of information-packed sessions brought to you by government and industry leaders.

More topics to be added soon!

TOPICS INCLUDE:

ENERGIZE TEAMS:

- Community engagement and leadership pipelines
- Small cities, big organizational culture!
- Hosting city festivals
- Strategic communications

BUILD BOLDLY:

- Economic development and redevelopment
- Innovative housing solutions for Greater MN
- Drinking water and wastewater infrastructure
- GreenStep Cities Gold Leaf Program

$ SPEND SMART:

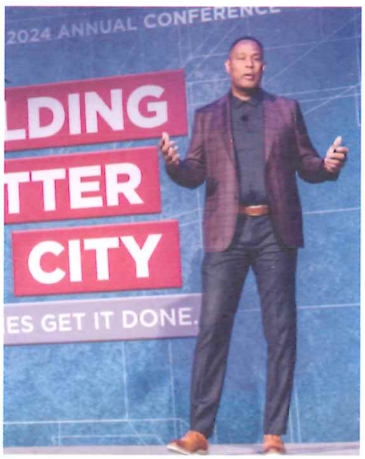
- Taxes as revenue
- Funding sustainability projects through grants
- Franchise agreements and right of way laws

MAP THE FUTURE:

- Training council candidates
- ADA and digital accessibility
- Adult-use cannabis
- Engineering projects in small cities

STRENGTHEN YOUR CITY:

- Disaster recovery planning
- Communicating critical information with underserved residents
- Crime reporting law and cybersecurity
- Public safety health and wellness



AWARDS
RECEPTION & DINNER

THURSDAY, JUNE 26

Join us for a fun and festive night of awards.

Honoring outstanding city projects, programs, and leaders in Minnesota!

NOMINATE YOUR CITY

LMC.ORG/AWARDS