

# EAST BETHEL CITY COUNCIL MEETING

March 10, 2025

The East Bethel City Council met on March 10, 2025, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT:           Ardie Anderson           Suzanne Erkel           Brian Mundle  
  Tim Miller                 Jim Smith

ALSO PRESENT:               Matt Look, City Administrator  
  Jacob Saufley, City Attorney  
  Kendra Lindahl, Community Development Director  
  Rodney Sanow, Fire Chief  
  Nate Ayshford, Public Works Manager  
  Carrie Frost, Administrative Coordinator

## 1.0 Call to Order

The March 10, 2025, City Council meeting was called to order by Mayor Anderson at 7:00 p.m.

## 2.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

## 3.0 Adopt Agenda

**Mundle stated I'll make a motion to adopt tonight's agenda. Miller stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

## 4.0 Presentations and Public Hearings

None.

## 5.0 Public Forum

Tammy Gimpl stated that she does not feel like she is being heard in her concerns about the Fire Department and thinks there are many things wrong in the City of East Bethel, which can be reflected in the number of applicants for Mayor and City Council this past year.

Ms. Gimpl stated that she believes most of the issues are caused by the City being a "good ole boys club" and is based on who you know, not what you know, and hopes that the people who were voted into office change things.

Ms. Gimpl also noted that she had a newfound respect for Councilmember Erkel and the questions she has been posing regarding things like the Emergency Plan and asked why the County needs to finalize its plan before the City can update and finalize theirs.

Ms. Gimpl stated that the Fire Chief is not qualified because he is not an EMT, and firefighters who are EMTs outrank the Chief no matter how long they have been firefighters. She stated that there are a lot of people out there that could take over the Fire Chief job that would be well worth the money.

## 6.0 Consent Agenda

~~Item A: Approve Bill List~~

~~Item B: Approve Meeting Minutes February 24, 2025 City Council Meeting~~

~~Item C: Resolution 2025-09, Adopt-A-Park Coon Lake Beach & Maynard Peterson Park~~

~~Item D: 2025 Gravel Roads Resurfacing Quote~~

~~Item E: Resolution 2025-10, Supporting HF 1904 and SF 2181~~

Item F: Resolution 2025-11, Accepting Bids for 2025 Street Surface Improvement Project

Item G: Resolution 2025-12, Temporary On-Sale Liquor License: Wat Lao Xayabhoummaram

Erkel requested to pull Items A, B, C, D, and E.

**Mundle stated I'll make a motion to approve Consent Agenda as amended. Erkel stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

### 6.0 A Approve Bill List

Erkel asked about the Arena electric charge and if it is a monthly charge. Ayshford stated that should be the monthly charge. Erkel stated that it seems over the top for the size arena that they have.

Erkel also asked about the \$18,000 for the auditor and if it is year-round and how much per hour they are paying. Look stated he would double-check on the Ice Arena charge and see exactly what the charge is for. Look also stated he will get more information on the auditor charge as well.

**Erkel stated I'll make a motion to approve Item A of the Consent Agenda. Mundle stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

### 6.0 B Approve Meeting Minutes February 24, 2025 City Council Meeting

Erkel stated that the information regarding the chickens, heat lamps, and fires should be added to the Fire Chief's monthly report.

**Erkel stated I'll make a motion to approve Item B of the Consent Agenda. Mundle stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

### 6.0 C Resolution 2025-09, Adopt-A-Park Coon Lake Beach & Maynard Peterson Park

Erkel expressed her appreciation for the people who work with the parks and noted that it is hard work that they are doing.

**Erkel stated I'll make a motion to approve Item C of the Consent Agenda. Mundle stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

### 6.0 D 2025 Gravel Roads Resurfacing Quote

Erkel noted that if they are going for the lowest bid made, she wanted to ensure they are still getting quality work. Erkel asked if they have looked into reviews and how the work has been in the past with Knife River. Ayshford stated that the Bjorklund Companies has done this work for them the past few years, and they have always been the lowest bid for the products they use. Ayshford stated that they are quality products.

**Erkel stated I'll make a motion to approve Item D of the Consent Agenda. Mundle stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

**6.0 E Resolution 2025-10, Supporting HF 1904 and SF 2181**

Erkel noted that she is in support of the bonding bills, and asked what stakes the schools will have in this, if they are going to give some of their levy money to support this, and does not think the City should be the only people liable for this. Look clarified that when the City takes out debt it is called a bond and is also a bill at the State level. Look stated that they are going to the State to ask for \$10.5 million for water treatment, well, water tower, and lines to connect the schools.

Look stated that in order for the schools to pay for things such as replacing their current septic system or hooking up to a City service, they would have to charge the taxpayer to do the work. Look noted that if they believe there is a regional benefit to the project then the State would be more likely to support the project.

Erkel asked for clarification on whether the school would be responsible for paying a portion of the cost if the State does not cover the whole cost. Look stated that the options would be to not do the project or to go to the school and say that they need to participate, but it would be a tough problem to figure out.

**Erkel stated I'll make a motion to approve Item E of the Consent Agenda. Mundle stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

**7.0 New Business. Commission, Association, and Task Force Reports****7.0 A Planning Commission****7.0 A.1 Interim Use Permit (IUP): 20485 East Bethel Boulevard NE**

Lindahl stated that the City received an application from Petra and Jon Fager for an IUP to allow grazing for sheep on a property owned by James Germain and located at 20485 East Bethel Boulevard NE. The property is guided Rural Residential and zoned RR- Rural Residential.

Lindahl noted that the applicant wishes to have up to 13 sheep on 6.6 acres of the parcel and have indicated they will use an electric fence rotating the pasture land. The site plan shows the part of the parcel where the grazing will take place.

Lindahl noted that an IUP is a conditional use with a termination or "sunset clause". The ordinance includes 10 standards for IUP/CUP approval. The ordinance includes additional standards for animals.

Lindahl stated that staff finds that the general and animal standards have been met, and the IUP should terminate upon the following: violation, transfer of title of land, or failure to start operations within three years of approval.

Lindahl stated that the Planning Commission reviewed the item and held a public hearing at the February 25, 2025 meeting. The applicant was present, and no other members of the public spoke at the meeting about this item. The Planning Commission voted 4-0 to recommend granting the IUP request for grazing.

Lindahl stated that the recommendation is to move to adopt Resolution 2025-13 approving the request for an IUP for grazing of 13 sheep/goats on the property located at 20485 East Bethel Boulevard NE, as recommended by the Planning Commission.

**Erkel stated I'll make a motion to adopt Resolution 2025-13, approving the request for an IUP for grazing of 13 sheep/goats on the property located at 20485 East Bethel Boulevard NE. Miller stated I'll second.** Anderson asked any discussion?

Miller asked for clarification on why a variance is needed for this if the landowner is okay with their neighbor using their property for grazing. Lindahl stated that she does not have all the information on the history of why the City's Code requires an IUP for animals and many other things. Lindahl stated that it is something they could look at in the future, but having animals on the property is what triggered the need for an IUP.

To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

#### **7.0 A.2 Preliminary Plat: PID #26-33-23-32-0012, Viking Boulevard NE**

Lindahl stated that the City received an application for a three-lot subdivision named "Blanco de Cola Pradera" located at PID#26-33-23-32-0012 and #26-33-23-23-0001. The parcels are guided Rural Residential and zoned RR- Rural Residential.

Lindahl noted that the application meets all standards for a Preliminary Plat request. The City Engineer has reviews and provides comments with conditions of approval. Anoka County has reviewed and provided comments: additional Right-of-Way will be required and proposed accesses are acceptable. The applicant needs to update plans according to conditional submittal of the final plat.

Lindahl stated that the Planning Commission reviewed the item and held a public hearing at the February 25, 2025 meeting. The applicant was present, and no other members of the public spoke at the meeting. The Planning Commission voted 4-0 to recommend approval of the Preliminary Plat.

Lindahl stated that the recommendation from staff is to move to approve Resolution 2025-14 for the request for a Preliminary Plat for "Blanco de Cola Pradera" for three lots located at PID #26-33-23-32-0012 and #26-33-23-23-0001, as recommended by the Planning Commission.

**Mundle stated I'll make a motion to adopt Resolution 2025-14, approving the request for a Preliminary Plat for "Blanco de Cola Pradera" for three lots located at PID #26-33-23-32-0012 and #26-33-23-23-0001. Miller stated I'll second.** Anderson asked any discussion?

Erkel asked why things come before the Council when there are so many things that still needed to be done. Lindahl stated that it is common that there are conditions of preliminary plat because it is very expensive to do these projects. Lindahl stated that this landowner is not a professional developer but does understand that before it comes back for the final plat the conditions all need to be addressed.

Lindahl stated that it is a matter of this being his first subdivision and there are things that need to be worked through.

Erkel asked if this property has been divided before. Anderson stated that it has not. Lindahl clarified that there cannot be administrative subdivisions developed more than once, but properties can be replatted more than once.

Erkel expressed concern for this being on a floodplain and wetlands because recently, there were issues with someone putting in a driveway, and they spent thousands of dollars, and then another organization came in and told them it had to be put somewhere else due to the wetlands.

Erkel asked if all the organizations that provide rules and regulations for wetlands and floodplains have been notified and are involved in this development, because she does not want to see people spend tons of money just for someone to tell them that it cannot be put there. Look stated that the issue with the driveway involved the filling of a wetland, however, with this project as long as they are not building in the delineated portion of the wetland, they will be fine.

Look stated that generally, the Army Corp of Engineers is not involved in this type of plat unless the wetland is being replaced.

To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

### **7.0 A.3 Rezone a Property RR to AG: 22206 Durant Street NE**

Lindahl stated that the City received an application from the property owner to rezone the property located at 22206 Durant Street NE. The 29.82-acre property is guided Rural Residential and zoned RR-Rural Residential and is requesting that it be rezoned to Agriculture.

Lindahl noted that the request is consistent with the Comprehensive Plan. The applicant has indicated the intent to build more accessory structures if approved. The A zoning designation has no limit on "Agricultural Buildings" allowed.

Lindahl stated that the Planning Commission reviewed the item and held a public hearing at the February 25, 2025, meeting. The applicant was present and no other members of the public spoke at the meeting. The Planning Commission voted 4-0 to recommend approving the rezone request.

Lindahl stated that the staff recommends to move to adopt Ordinance 2025-01 for the approval of the request to rezone the property located at 22206 Durant Street NE from RR-Rural Residential to A-Agriculture, as recommended by the Planning Commission.

**Erkel stated I'll make a motion to adopt Ordinance 2025-01, approving the request to rezone the property located at 22206 Durant Street NE from RR-Rural Residential to A- Agriculture. Mundle stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

### **7.0 B Economic Development Authority**

None.

### **7.0 C Park Commission**

None.

## **8.0 Department Reports**

### **8.0 A Community Development**

#### **8.0 A.1 Barndominium Ordinance**

Lindahl stated that staff developed the proposed ordinance amendment to allow barndominiums in the A and RR zoning districts.

Lindahl noted that a definition is needed for "barndominium" and updating the definition of "Accessory structure" to make it clearer both for "detached" and "attached" structures.

Lindahl stated that the ordinance generally prohibits home occupation from occurring on the lot in a detached accessory structure.

Lindahl stated that the Council should give direction on if they want to either allow metal siding of any type for all single-family dwellings or only for barndominiums in East Bethel.

Lindahl noted that if the Council decides that barndominiums may use metal siding, it would need to comply with the following: the panels have been treated with a factory applied color coating system to prevent against any fading or degradation and have concealed fasteners.

Lindahl stated the desire is to allow metal siding on all homes in East Bethel, then staff finds that calling out barndominiums as a different use is unnecessary. Other sections of the code would regulate size, placement, and ratio of garage or shop space to living area.

Lindahl noted that the following provision would help regulate attached building size when you begin to get larger lots: attached accessory buildings, including garages, with a footprint of less than 1,000 square feet shall not be considered as part of the maximum footprint for purposes of the detached accessory structure calculations. However, attached accessory building space in excess of the initial 1,000 square feet shall be counted towards the maximum allowable detached accessory building footprint.

Lindahl stated that when looking at the Menards examples of barndominiums, the range of total square footage ranges from 2,900 sq. ft. to 6,000 sq. ft. including garage and living area. Additionally, the garages range from 570 sq. ft. to over 3,500 sq. ft. total. Comparing the garage size to the living space size, however, shows a wide variation.

Lindahl asked that the Council discuss and provide direction to staff, so that the amendment can be scheduled for a Public Hearing at the Planning Commission and Council action at an upcoming meeting.

Erkel asked to show which of the presented images use metal siding and which do not. Lindahl presented photos from the meeting packet to show what the metal siding could look like.

Erkel asked what specifications would need to be put into the ordinance so that they would look like the photos presented in the packet. Lindahl stated that the things that could say would be that metal siding is permitted provided there are two or more styles of metal siding, metal siding is permitted as long as there is wainscoting or color accent and trim boards, or only a certain percentage of the house can be one specific style of siding.

Lindahl stated that she needs to hear from the Council about what is important to them so that she can figure out how to write the Code to get there.

Mundle asked if the metal siding is just the metal panel or if it includes steel lap siding. Lindahl stated that it would be all metal siding. Mundle stated that he would make an argument that the steel lap siding is similar in appearance to vinyl lap siding, but nowhere does it have the metal panel that traditionally comes on a pole building.

Lindahl stated that they would want to say metal lap siding if the Council thinks that it is the same quality as the vinyl lap siding.

Mundle stated that it might be easier to call out what would not be allowed, if a pole barn look is not wanted.

Anderson stated that on the street-side of the house they could make there be a certain amount of brick coming up so it is not all metal.

Miller stated that the quality of the steel siding has changed drastically in the last 10 years, and thinks that the residents would be more than happy to use materials like this.

Anderson asked if they would be increasing their IUP and CUPs with buildings like this. Lindahl stated that they have lots of interest in these. Lindahl stated that what she is hearing is that they would allow barndominiums in the Rural Residential and Agricultural zoning districts and metal siding is permitted for lap or other decorative siding but not standing seam. Lindahl stated that the only question that remains is how they want to manage the size.

Lindahl referenced the chart on pages 94/95 of the meeting packet and discussed what it entails.

Mundle stated that it seems a reasonable place to start. Miller stated that he sees how this would work.

Erkel stated that she would like to contemplate the overall size and ratios, but likes the direction that they are going in.

Mundle asked that in regard to barndominiums where the garage is incorporated into the living space, are these garages defined from the living area and separated from the living area.

Lindahl stated that she will check with the building official, but she believes that they are.

Mundle also asked why the barndominium are considered detached. Lindahl stated that is just the term pulled from the building Code.

Mundle asked if barndominiums would be allowed in a platted single-family development. Lindahl stated that the decision is up to the Council. Lindahl stated that they could set a minimum lot size in those zoning districts, but she would avoid tying it to whether the lot is platted or not.

Erkel asked if she could bring the draft back to the Council prior to it being brought to the Planning Commission.

**8.0 B Engineer Report**

None.

**8.0 C City Attorney**

None.

**8.0 D Finance**

None.

**8.0 E Public Works**

None.

**8.0 F Fire Department**

None.

**8.0 G City Administrator Report**

**8.0 G.1 Position Update & Salary Grade Change: Admin Coordinator**

Look stated that Carrie Frost began employment with the City of East Bethel as an Administrative Assistant on November 4, 2011. On September 23, 2013, she was promoted to the City's Permit Technician Position and on October 1, 2014, she was promoted to her current Administrative Coordinator Position.

Look noted that Ms. Frost is scheduled to complete her City Clerk certification in July of 2025 and has become a staff leader as it relates to employee training / overall support. The Administrative Coordinator position is currently at Grade 6 (\$35.38 per hour) in the City of East Bethel's salary matrix. Given the items mentioned above, and to remain competitive with other surrounding City's wages / retain our valued employees, Staff recommends a salary grade change to Grade 7 (\$38.92 per hour).

Look stated that staff recommends the Council consider the approval of the updated Administrative Coordinator position description and grade change from grade 6 (\$35.38 per hour) to grade 7 (\$38.92 per hour) effective March 11, 2025.

**Erkel stated I'll make a motion to approve the updated Administrative Coordinator position description and grade change from grade 6 (\$35.38 per hour) to grade 7 (\$38.92 per hour) effective March 11, 2025. Miller stated I'll second.** Anderson asked any discussion?

Mundle thanked Ms. Frost for everything she has done. Erkel stated that she believes Ms. Frost has earned this and has gone above and beyond.

To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

#### **8.0 G.2 SRWMO 2026 Budget & JPA Amendment**

Look stated that the SRWMO's draft 2026 budget is provided and discussed the amendments to the Joint Powers Agreement (JPA) that would update the agreement to designate how to fund the watershed plan, update and other work required by the State in order for the WMO to exist.

Look noted that budget expenses are broken out into two categories and percentages are attributed to each member of the JPA. Operating Budget expenses are shared equally by members of the JPA (25% each). Non-Operating Budget expenses are not shared equally by members of the JPA (Columbus 19%, East Bethel 30%, Ham Lake 4% and Linwood 47%).

Mundle asked if they need two separate motions. Look stated only one motion is needed, but they could do it separately if desired.

Erkel asked what they are doing differently to cause the increase. Mundle stated the increase comes from the SRWMO starting to budget for the 10 Year Plan.

**Mundle stated I'll make a motion to approve the 2026 SRWMO Budget. Miller stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

Mundle noted that for the JPA, currently the 10 Year Plan is identified as a non-operating cost and is broken down by the ratio Look noted previously, Columbus 19%, East Bethel 30%, Ham Lake 4% and Linwood 47%.

Mundle stated that what was proposed by the Columbus representative, is that the 10 Year Plan be defined as an operating cost, so all members would pay 25%.

Look stated that all members must vote on this, so if one member does not vote on it/does not get approved, it would go back to non-operating cost, which is the current way.

**Mundle stated I'll make a motion to approve the JPA Amendment. Erkel stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

#### **8.0 G.3 URRWMO 2026 Budget**

Look presented the 2026 budget for the Upper Rum River Water Management Organization and the East Bethel portion. Look noted that if not for the anticipated cost for the 10-year plan, the 2026 budget would have gone up \$60.

**Erkel stated I'll make a motion to approve the URRWMO 2026 Budget. Smith stated I'll second.** Anderson asked any discussion?

Erkel stated that she is concerned due to the increase of about \$15,000.

To the motion, all in favor say aye. **Mundle, Anderson, Miller, Smith – Aye.** Anderson asked any opposed? **Erkel – Nay.** That motion passes. **Motion passes.**

#### **8.0 G.4 Spring Town Hall Discussion**

Look stated that staff has reviewed and found possible dates to hold the spring Town Hall Meeting where there are no conflicts with the evening meeting schedules or any East Bethel commissions or committees in April 2025.

Look also stated that a proposal has been made to hold an annual Town Hall meeting in conjunction with the City celebration, Booster Day.

Erkel asked what part of Booster Day the meeting would be held. Frost stated that they would need to consult the Booster Day Committee to see what time would be most convenient and they can bring that information back to Council. Erkel suggested they use the Booster Day idea for next year so they could try to plan earlier. Erkel nominated April 24, 2025, for the spring Town Hall Meeting date.

Mundle clarified that the meeting starts at 6 p.m. Look stated that is correct.

Erkel asked that they get signs put out at major intersections to remind people of the meeting the week of. Miller asked if they could get a newsletter out to the residents prior. Look stated they are working on that.

**Erkel stated I'll make a motion to hold the spring Town Hall Meeting on April 24, 2025. Smith stated I'll second.** Anderson asked any discussion? To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

#### **9.0 – Other Items**

##### **9.0 A Staff Report**

Look stated they are making excellent progress on the new security system that is being installed. Look updated that they have completed the Ice Arena, Fire Station #1, and will be moving to City Hall and Whispering Aspen next.

Look stated that the League Conference is being held in Duluth on June 25-27, 2025.

Look stated that he will be lobbying at the Capital Investment Committee on Thursday, and he should get a good feel for how receptive they will be.

Look stated that they are in the process of finalizing the financials for the Ice Arena and updated that it is being managed better than it was before.

##### **9.0 B Council Reports**

Smith asked what they can do to get a newsletter out to residents at least 4 times a year. Look stated that it does not make sense to put out newsletters if there are no new articles to be put into it, but they have put in requests to department heads on what articles they may have to include.

Miller asked if they ever put local advertising into the newsletter. Look noted that there is advertising in it, but does not think it gets pushed very hard. Look noted they could reach out to the Chamber to research if there are people interested in getting an advertisement.

Frost stated that she has a list of entities that she reaches out to prior to see if there is a desire for advertisement. Frost stated that typically there is not much interest, and it is a huge time commitment because she usually has to design the ads.

Erkel asked what the fees are. Frost updated that she does not know the exact amount but knows there is a discount if they purchase multiple ads.

Miller asked if they are selling any advertisements for the Ice Arena. Frost stated that they are but Jason Hehir handles that along with the Ice Arena management.

Erkel asked what happens if a phone that has access to the security system gets lost. Ayshford stated that they also have a 4-digit PIN that is specific to each person. Ayshford also clarified that the fee asked about during the consent agenda earlier is the monthly electricity charge.

Erkel asked if there are interviews scheduled for the new Community Development Director. Look stated that the interviews are not scheduled yet, but they have 4 applicants.

Erkel asked who would sit in on the interviews. Look stated that generally it would be Jeziorski, himself, and maybe a department head, but could include somebody from the Council if desired.

Erkel suggested that whenever a resolution is being voted on the wording is changed from "the City recommends approval" to "the City recommends the Council approve or disapprove" to avoid potential bias.

Mundle stated that he will attend the Booster Day Committee meeting on Wednesday.

Miller noted that they finished the budget at the Upper Rum River WMO, and they have already paid their dues for the year.

#### 9.0 C Other

None.

#### 9.0 D Closed Session

##### 9.0 D.1 Employee Improvement Update

Saufley stated thank you Mr. Mayor. For the benefit of the public, we'd note that at this time the Council's about to go into Closed Session to review the Employee Improvement Update.

The Council will now evaluate the performance of the Fire Chief and Emergency Manager, Rod Sanow. Minnesota Statutes section 13D.05, subdivision 3 (a) allows the council to do so in a closed session.

**Mundle stated I'll make a motion to go into Closed Session at 8:29 p.m. for the reasons the Mayor stated. Erkel stated I'll second.** Anderson asked any discussion? All in favor say aye? **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

*(Council moved into Closed Session.)*

*(Council reconvened in Open Session.)*

Look suggested a 10-minute recess should be taken for the City Attorney to create the summary of the Closed Session.

**Erkel stated I'll make a motion for a 10-minute recess to refine the findings from the Closed Session at 9:47 p.m. Smith stated I'll second.** Anderson asked any discussion? All in favor say aye? **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

**Mundle stated I'll make a motion to reconvene from the recess at 9:57 p.m. Miller stated I'll second.** Anderson asked any discussion? All in favor say aye? **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

The meeting was closed to evaluate the performance of the Fire Chief Rod Sanow. The Meeting was a follow-up to a 60-day improvement plan. The Council discussed the Fire Chief's efforts to regain confidence of the Council. The Fire Chief was allotted adequate time to explain his performance and department morale. The Council asked the Fire Chief about his performance since implementing the

60-day improvement plan. Fire Chief Sanow responded to the Council's questions. The Council deliberated at length, determined that the Chief no longer had the confidence of the Council as a body, and voted to terminate the Fire Chief.

**Smith stated I'll make a motion to hire Jerry Streich as their interim Advisor until a new Fire Chief is hired. Miller stated I'll second.** Anderson asked any discussion?

Smith noted that in conversation with Streich he has agreed to work for the same pay that Sanow was receiving and is willing to work as much or as little as is needed. Smith also stated that all of Sanow's computers and apps need to be shut off immediately, and his vehicle keys and pager should be returned as well. Smith also noted that Streich will be able to help them find and recruit a new Fire Chief.

Erkel asked for clarification on who Streich is and what his qualifications are. Look stated that Streich is a retired Fire Chief, has a long-distinguished career, and is well-respected in the fire community.

Mundle asked to have a formal contract for Streich at the next meeting, before he is hired, but sees the need to have him serve as the interim in the meantime.

All in favor say aye? **Erkel, Mundle, Miller, Smith - Aye** Anderson asked any opposed? **Anderson – Nay** That motion passes. **Motion passes.**

#### **10.0 Adjourn**

**Mundle stated I'll make a motion to adjourn. Erkel stated I'll second.** To the motion, all in favor say aye. **All in favor.** Anderson asked any opposed? That motion passes. **Motion passes unanimously.**

Meeting adjourned at 10:03 p.m.

Submitted by:

Lilian Rokosz

*TimeSaver Off Site Secretarial, Inc.*