

# EAST BETHEL CITY COUNCIL MEETING

November 25, 2024

The East Bethel City Council met on November 25, 2024, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Kevin Lewis Brian Mundle Bob DeRoche  
Tim Miller Jim Smith

ALSO PRESENT: Matt Look, City Administrator  
Eric Larson, City Attorney  
Rodney Sanow, Fire Chief

## 1.0 Call to Order

The November 25, 2024, City Council meeting was called to order by Mayor Lewis at 7:00 p.m.

## 2.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

## 3.0 Adopt Agenda

**Mundle stated I'll make a motion to adopt tonight's agenda. Miller stated I'll second.** Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

## 4.0 Presentations and Public Hearings

### 4.0 A Anoka County Sheriff's Monthly Report

Lieutenant Derek Peters presented the October 2024, Sheriff's Report, stating the Sheriff's Department had a total of 516 calls for service, 1 burglary, 5 thefts, 5 damage to property calls, 29 custodial arrests, 200 traffic stops, and 42 traffic citations.

**Informational; no action required.**

### 4.0 B Fire Department Monthly Report

Fire Chief Sanow presented the October 2024 report and noted that they responded to 98 calls, of which 67 were medical, 4 accidents, 4 fires, and 6 alarms.

Sanow updated that the Fire Department and Sheriff's Reserve will be out with Santa on the firetruck on December 14, 2024, starting at 4:30. They will start at the senior's apartment, then to the Village of East Bethel apartments, lastly, the Cedarwood Apartments. A map can be found on the East Bethel Facebook page.

Sanow explained that the Alina bill from the bill list is the cost associated with the training.

Miller asked about the house fire that caused the Fire Department to have to return back to the house multiple times.

**Informational; no action required.**

## 5.0 Public Forum

No one appeared.

## 6.0 Consent Agenda

~~Item A: Approve Bill List~~

Item B: Approve Meeting Minutes November 13, 2024, City Council Special Meeting

Item C: Approve Meeting Minutes, November 13, 2024, City Council Work Meeting

Item D: Approve Meeting Minutes, November 13, 2024, City Council Meeting

Mundle requested to pull Item A. **Mundle stated I'll make a motion to approve Consent Agenda as amended. Miller stated I'll second.** Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

#### **6.0 A Approve Bill List**

DeRoche asked for more information on the expense from the Arena operations for small tools and minor equipment. Look stated that they would go and purchase the tools they need, then it would be applied to their budget.

DeRoche recommended having some selected times for open skating to ensure the East Bethel residents have time to skate. Lewis agreed.

DeRoche asked about Arnes Excavating bill. Look stated they contract with that company when needed because they do not own one.

**DeRoche stated I'll make a motion to approve Item A of the Consent Agenda. Miller stated I'll second.** Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

#### **7.0 New Business. Commission, Association, and Task Force Reports**

No reports given

##### **7.0 A Planning Commission**

None.

##### **7.0 B Economic Development Authority**

None.

##### **7.0 C Park Commission**

None.

#### **8.0 Department Reports**

##### **8.0 A Community Development**

None.

##### **8.0 B Engineer Report**

None.

##### **8.0 C City Attorney**

None.

##### **8.0 D Finance**

None.

##### **8.0 E Public Works**

None.

##### **8.0 F Fire Department**

None.

##### **8.0 G City Administrator Report**

None.

## 9.0 – Other Items

### 9.0 A Staff Report

Look updated that the Tree Lighting event at City Hall will take place on December 6, 2024, at 6 p.m.

Look indicated that FirstDue is strictly for First Responders and Active911 will be discontinued.

Look thanked Representative Peggy Scott for her appearance at the Town Hall meeting and how she advocates for the East Bethel community.

### 9.0 B Council Reports

DeRoche wished everyone a good Thanksgiving.

### 9.0 C Closed Session

#### 9.0 C.1 City Administrator Performance Review

**DeRoche stated I'll make a motion to go into Closed Session at 7:25 p.m. for the purposes that City Attorney's indicated. Smith stated I'll second.** Lewis asked any discussion? All in favor say aye? **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

*(Council moved into Closed Session.)*

*(Council reconvenes Open Session.)*

Larson stated thank you Mr. Mayor. For the benefit of the public and for the record, we note the Council is back in Open Session after having concluded a Closed Session. The Closed Session was attended by the entire Council, City Administrator Look, and himself. No formal action was taken. Larson updated that they conducted a performance evaluation of the City Administrator. Larson stated that he will present a public summary of the results of the closed meeting session at the next City Council meeting on December 9, 2024. With that being said, Mr. Mayor, that concludes the summary report required.

## 10.0 Adjourn

**DeRoche stated I'll make a motion to adjourn. Miller stated I'll second.** To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

Meeting adjourned at 8:14 p.m.

Submitted by:

Lilian Rokosz

*TimeSaver Off Site Secretarial, Inc.*