

**City of East Bethel
City Council Agenda
City Council Regular Meeting
Date: November 25, 2024 at 7:00 p.m.**



The regular City Council meeting may be monitored live via the following means:
Cable Channel 10, MidcoTV Channel 77, or the City of East Bethel YouTube channel
(www.youtube.com/channel/UC8_7ShcME-XG14pN5JrmBGq/live)

7:00 PM

1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Adopt Agenda

4.0 Presentations and Public Hearings

- A. ACSO Monthly Report (p. 2-8)
- B. Fire Department Monthly Report (p. 9-13)

5.0 Public Forum

6.0 Consent Agenda (p. 14)

Any item on the consent agenda may be removed for consideration by request of any Council Member and put on the regular agenda for discussion and consideration

- A. Approve Bill List (p. 15-19)
- B. Minutes: November 13, 2024 City Council Special Meeting (p. 20)
- C. Minutes: November 13, 2024 City Council Work Meeting (p. 21-23)
- D. Minutes: November 13, 2024 City Council Meeting (p. 24-27)

7.0 New Business - Commission, Association and Task Force Reports

- A. Planning Commission (None)
- B. Economic Development Authority (None)
- C. Park Commission (None)

8.0 Department Reports

- A. Community Development (None)
- B. Engineer (None)
- C. City Attorney (None)
- D. Finance (None)
- E. Public Works (None)
- F. Fire Department (None)
- G. City Administrator

9.0 Other

- A. Staff Report
- B. Council Reports
- C. Closed Session – City Administrator Performance Review M.S. § 13D.05(3)(a)

10.0 Adjourn

**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: November 25, 2024

Agenda Item Number: 4.0 A

Agenda Item: Sheriff's Department Report

Background Information:

Lieutenant Derek Peters will present the Anoka County Sheriff's Office monthly report.

Attachment(s):

1. Sheriff's Office October Report *(this item will be provided as soon as it is made available)*
2. CSO Report of Activities
3. CFS Report

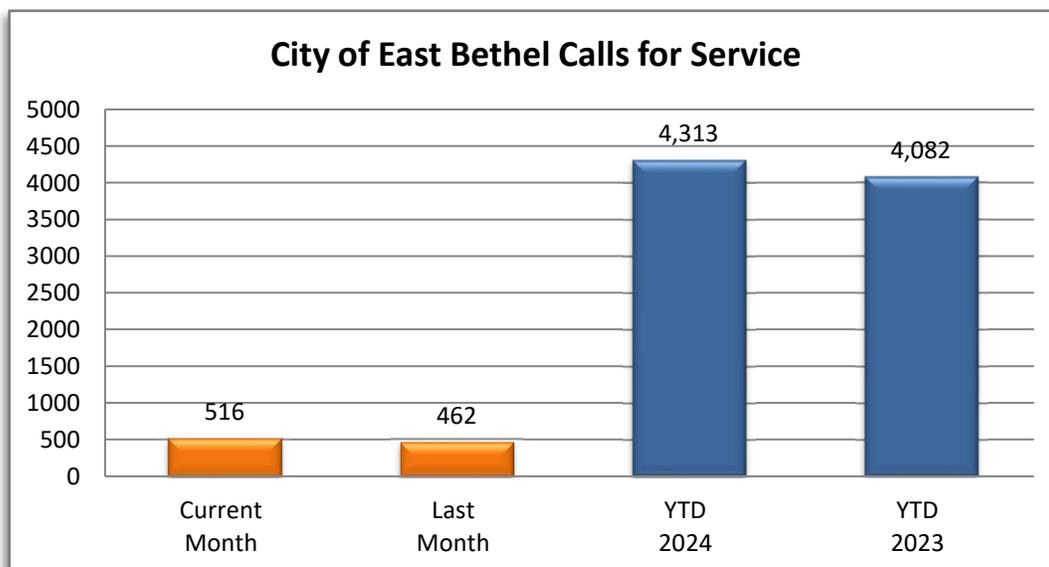
Fiscal Impact:

Recommendation(s): No Action Required

PATROL DIVISION

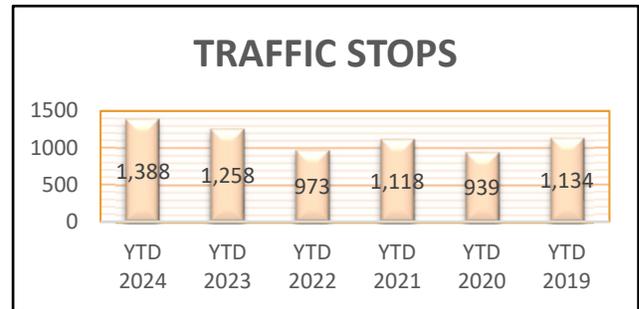
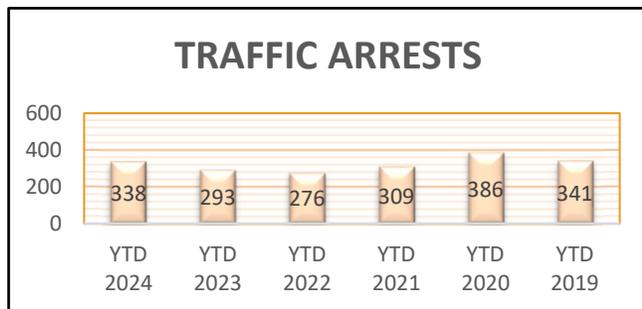
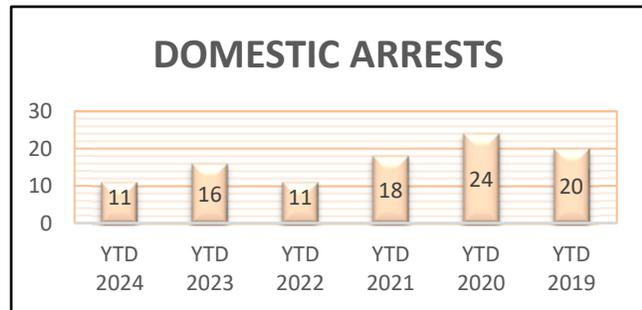
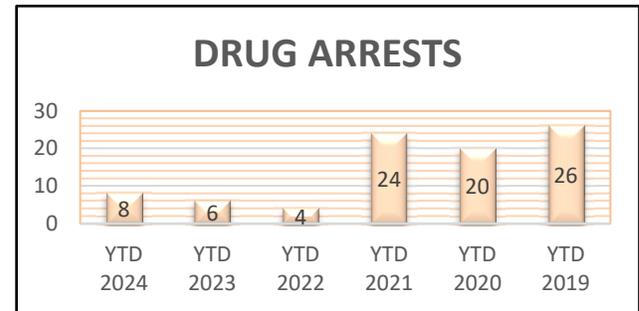
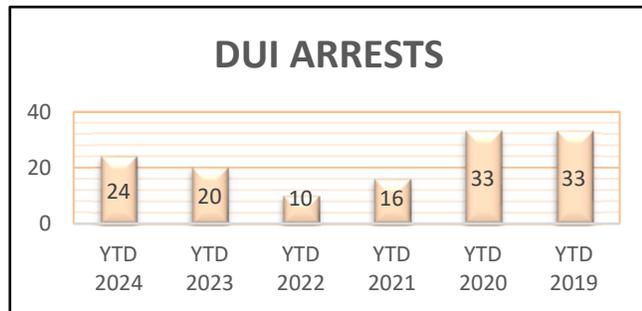
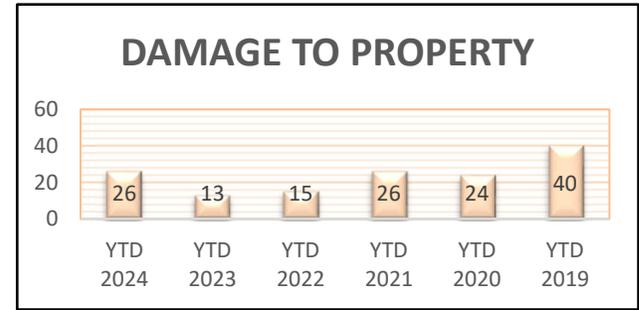
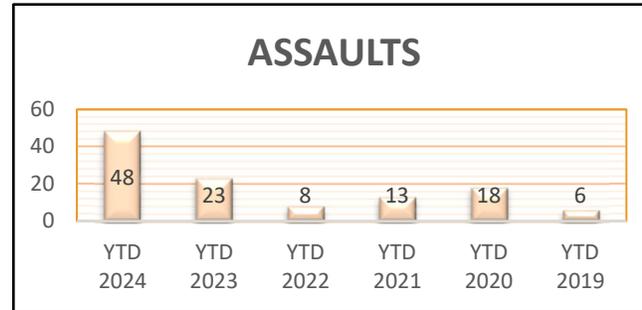
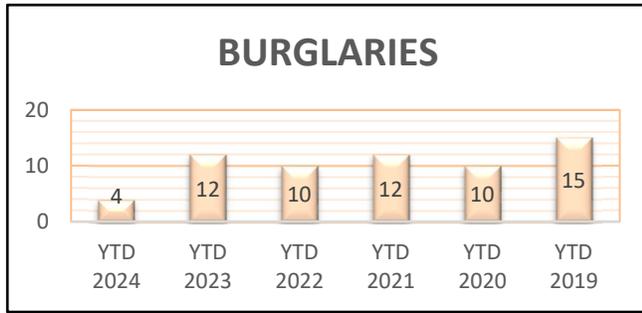
CITY OF EAST BETHEL - OCTOBER 2024

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2024	YTD 2023
Calls for Service	363	336	374	409	449	422	442	540	462	516			4,313	4,082
Burglaries	0	1	0	0	0	0	1	0	1	1			4	12
Thefts	5	3	3	2	2	4	4	5	6	5			39	59
Crim Sex Conduct	0	1	1	0	1	2	0	0	0	0			5	7
Assault	5	1	3	4	8	6	4	7	6	4			48	23
Dam to Property	0	5	1	3	4	2	2	2	2	5			26	13
Harass Comm	0	0	0	0	0	0	0	0	0	0			0	0
PI Accidents	4	2	3	7	11	7	6	4	5	4			53	51
PD Accidents	23	16	15	11	29	2	11	10	15	30			162	153
Medical	62	47	59	55	76	58	80	74	63	69			643	585
Animal Complaint	19	24	32	33	38	30	22	39	33	24			294	275
Alarms	24	14	17	13	15	14	16	20	26	23			182	169
Felony Arrests	6	4	2	2	3	6	2	5	5	5			40	15
Gross Misd Arrests	2	2	3	6	7	8	0	6	7	6			47	35
Misd Arrests	10	5	7	8	21	7	15	12	14	6			105	53
DUI Arrests	3	2	2	2	0	3	3	4	3	2			24	20
Drug Arrests	1	1	0	1	0	1	2	1	0	1			8	6
Domestic Arrests	1	0	3	1	1	0	2	2	1	0			11	16
Warrant Arrests	2	3	5	8	2	5	7	6	3	9			50	48
Traffic Stops	106	113	116	128	100	186	135	154	150	200			1,388	1,258
Traffic Arrests	16	32	18	29	26	49	45	42	39	42			338	293



CITY OF EAST BETHEL

YEAR TO DATE - OCTOBER 2019-2024

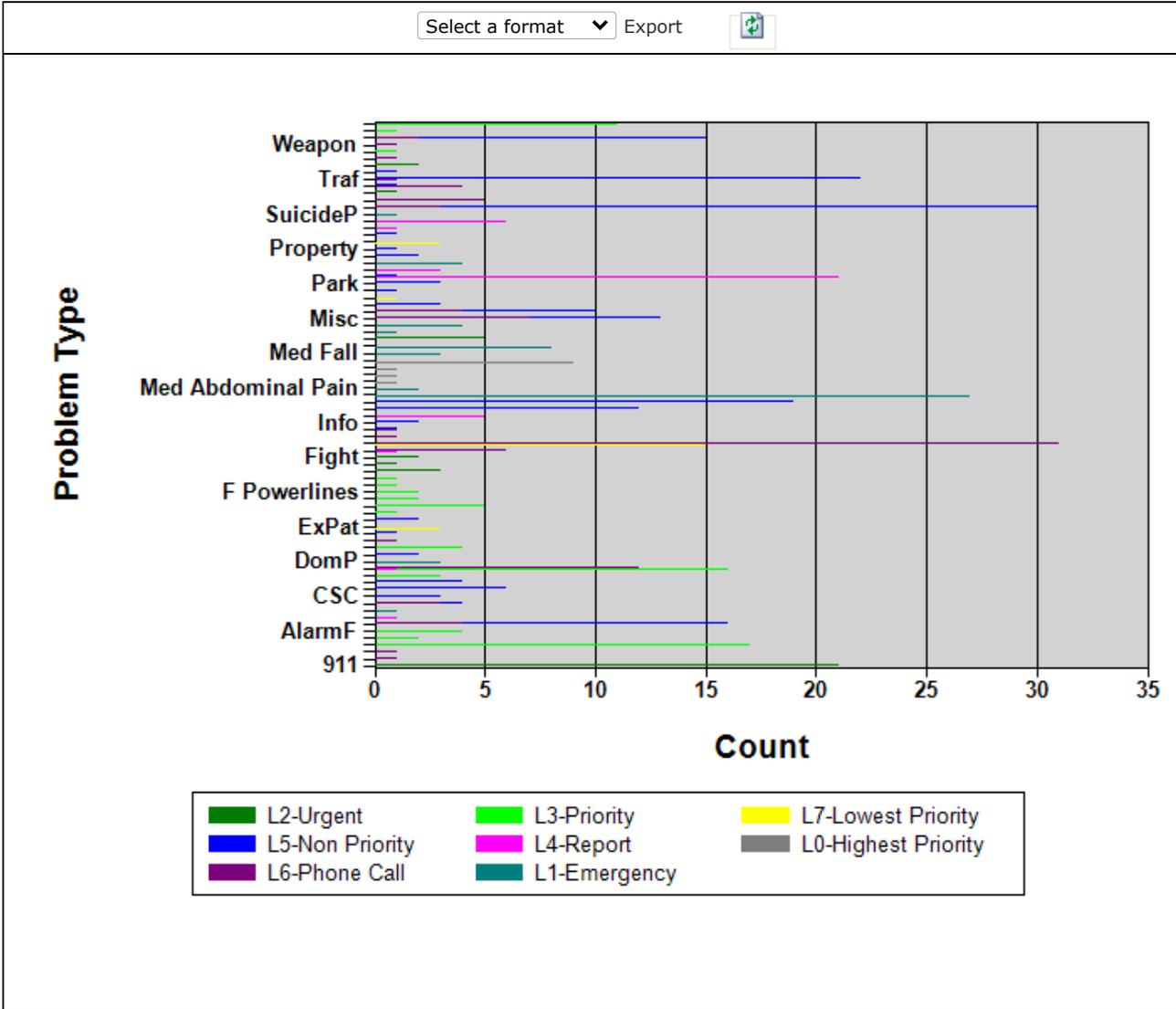


Problem Type Summary

9:33 AM 11/08/2024

Data Source: Data Warehouse

Agency:	LAW ENFORCEMENT
Division:	East Bethel Law
Day Range:	Date From 10/1/2024 To 10/31/2024
Exclusion:	• Calls canceled before first unit assigned



Priority	Description
0	L0-Highest Priority
1	L1-Emergency
2	L2-Urgent
3	L3-Priority
4	L4-Report
5	L5-Non Priority
6	L6-Phone Call
7	L7-Lowest Priority

Problem Type	Priority							Total	
	0	1	2	3	4	5	6		7
911			21						21
Abandon						1	1		2
Abuse						1	1		2
AbuseP									
AlarmB				17					17

AlarmCO			2			Item 4.0 A, Attachment 3	2
AlarmCOill							
AlarmF			4				4
AlarmFsmoke							
AlarmHoldup							
AlarmV							
AlarmWF							
Animal					16	4	20
AnimalResc							
Arson							
Assault				1			1
AssaultP	1						1
Boat Assist							
Bomb							
BombP							
Broadcast							
Burg							
BurgP							
Civil					4	3	7
CivilP							
CSC					3		3
Debris					6		6
Deer					4		4
Disorderly			3				3
Dom			16	1	1	12	30
DomP	3						3
Drugs					2		2
DUI			4				4
Dumping						1	1
Escort					1		1
ExPat						3	3
F Aircraft							
F Assist					2		2
F CleanUp							
F Collapse							
F Dump							
F Elec Smell							
F Expl							
F Gas Odor In			1				1
F Gas Odor Out							
F Grass fire							
F Illegal			5				5
F Misc			2				2
F Mutual Aid							
F Oven							
F Powerlines			2				2
F SmokeIn			1				1
F SmokeOut			1				1
F Structure		3					3
F Train							
F Veh		1					1
F Water Rescue							
Fight		2					2
Flood in							
Flood out							
Fraud				1	4	6	11
FraudP							
FU						31	46
FW						15	
Gun						1	1
Harass					1	1	2
Info					2		2
Lift Assist				5			5
Liq							
Lockout					12		12
LockoutP							

MA					19	Item 4.0 A, Attachment 3	19
MASS							
Med -	27						27
Med Abdominal Pain	2						2
Med Alarm							
Med Allergic	1						1
Med Assault	1						1
Med Bleed	1						1
Med Breathing Diff	9						9
Med Breathing Not							
Med Choking							
Med Drown							
Med Electro							
Med Fall	3						3
Med Heart	8						8
Med Hold		5					5
Med Info							
Med OB							
Med Priority							
Med Seizure	1						1
Med Stab-Gunshot							
Med Stroke	4						4
Med Uncon							
Medex							
Misc					13	7	20
MiscO					10	4	14
Noise					3		3
NoTag						1	1
Ord							
Other					1		1
Park					3		3
PD				21	1	8	30
Person				3			3
PI	4						4
POR					2		2
Property					1		1
PW							
REPO-TOW						3	3
RJ					1		1
RoadClosure							
Robbery							
RobberyP							
Shots							
Slumper				1			1
StolenProp							
Suicide				6			6
SuicideP	1						1
Susp					30	3	33
SuspP							
Theft					3	5	8
TheftP		1					1
Threat					1	4	5
ThreatP							
Traf					22	1	23
Tres					1		1
UNK		2					2
Unsecure							
Vand						1	1
VandP							
VehTheft							
VehTheftP			1				1
Weapon						1	1
Weather							
Welfare					15	2	17
WelfareP			1				1
WT							11

Total

12	54	35	71	39	186	Item 4.0 A, Attachment 3	97	22	516
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Close

**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: November 25, 2024

Agenda Item Number: Item 4.0 B

Agenda Item: Fire Department Report

Background Information:

Fire Chief Rodney Sanow will present the Fire Department's monthly report.

Attachment(s):

Attachment 1 – October 2024 calls and call graph

Fiscal Impact:

Recommendation(s): No Action Required



East Bethel Fire Department October 2024 Response Calls

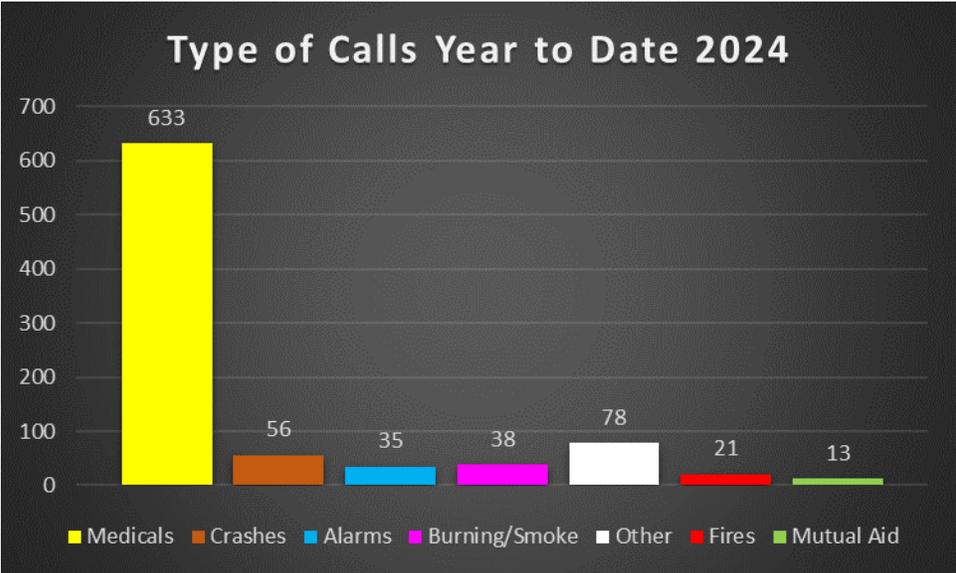
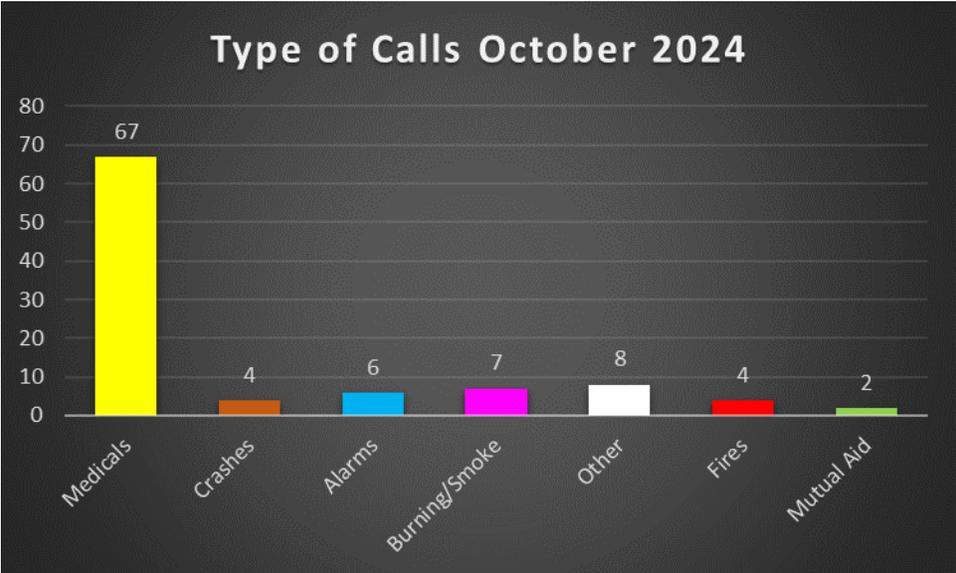
Incident No	Incident Date	Street Address	Incident Type
777	10/1/2024	19131 Taylor Street Northeast Apt 304	EMS call
778	10/1/2024	900 189th Avenue Northeast	EMS call
779	10/1/2024	705 Lakeshore Drive Northeast	Other
780	10/2/2024	20512 Monroe Street Northeast	Burning/smoke
781	10/2/2024	19131 Taylor Street Northeast Apt 7	EMS call
782	10/2/2024	19131 Taylor Street Northeast Apt 9	EMS call
783	10/3/2024	23539 Monroe Street Northeast	EMS call
784	10/4/2024	24355 Hwy 65 Northeast Apt 170	EMS call
785	10/4/2024	2517 North Waconia Circle Northeast	EMS call
786	10/5/2024	19131 Taylor Street Northeast Apt 205	EMS call
787	10/5/2024	23965 Hupp Street Northeast	EMS call
788	10/5/2024	900 189th Avenue Northeast	EMS call
789	10/6/2024	2849 227th Lane Northeast	EMS call
790	10/6/2024	2748 222nd Lane Northeast	EMS call
791	10/6/2024	2523 225th Avenue Northeast	EMS call
792	10/6/2024	19131 Taylor Street Northeast Apt 20	EMS call
793	10/7/2024	4018 Mapleton Drive Northeast	Mutual Aid
794	10/7/2024	23860 Fillmore Street Northeast	EMS call
795	10/8/2024	19131 Taylor Street Northeast Apt 327	EMS call
796	10/8/2024	19131 Taylor Street Northeast Apt 226	EMS call
797	10/9/2024	24355 Hwy 65 Northeast Apt 3	EMS call
798	10/9/2024	900 189th Avenue Northeast	EMS call
799	10/9/2024	4720 209th Avenue Northeast	Alarms
800	10/9/2024	1120 231st Lane Northeast	EMS call
801	10/9/2024	411 217th Avenue Northeast	EMS call
802	10/10/2024	22936 Gopher Drive Northeast	Crash
803	10/10/2024	20042 Polk Street Northeast	Burning/smoke
804	10/11/2024	22020 Xylite Street Northeast	Other
805	10/11/2024	18164 Hwy 65 Northeast Apt 81	EMS call
806	10/12/2024	24355 Hwy 65 Northeast Apt 26	EMS call
807	10/12/2024	2385 Viking Boulevard Northeast	EMS call
808	10/12/2024	23440 London Street Northeast	EMS call
809	10/13/2024	324 Dogwood Road Northeast	EMS call
810	10/13/2024	19131 Taylor Street Northeast Apt 11	EMS call
811	10/15/2024	404 215th Lane Northeast	EMS call
812	10/15/2024	18164 Hwy 65 Northeast Apt 52	EMS call

Incident No	Incident Date	Street Address	Incident Type
813	10/17/2024	18164 Hwy 65 Northeast Apt 103	EMS call
814	10/17/2024	19131 Taylor Street Northeast Apt 323	EMS call
815	10/17/2024	20204 Hwy 65 Northeast	Trash Fire
816	10/17/2024	20918 Ghia Street Northeast	EMS call
817	10/18/2024	19131 Taylor Street Northeast Apt 223	EMS call
818	10/18/2024	Jackson St Northeast and Valhalla Dr. NE	Burning/smoke
819	10/18/2024	18428 Jackson Street Northeast	Building fire
820	10/18/2024	1105 Klondike Drive Northeast	EMS call
821	10/18/2024	18164 Hwy 65 Northeast Apt 164	EMS call
822	10/18/2024	18164 Hwy 65 Northeast Apt 119	EMS call
823	10/18/2024	4500 Wild Rice Drive Northeast	Burning/smoke
824	10/19/2024	18428 Jackson Street Northeast	Building fire
825	10/19/2024	19131 Taylor Street Northeast Apt 13	EMS call
826	10/19/2024	18428 Jackson Street Northeast	Building fire
827	10/19/2024	23239 Erskine Street Northeast	Other
828	10/19/2024	21064 Eveleth Street Northeast	EMS call
829	10/20/2024	19905 Erskine Street Northeast	EMS call
830	10/20/2024	24355 Hwy 65 Northeast Apt 107	EMS call
831	10/20/2024	18116 Deerwood Lane Northeast	Alarms
832	10/20/2024	18164 Hwy 65 Northeast Apt 141	EMS call
833	10/20/2024	229th Ave NE and Tippecanoe St. NE	Crash
834	10/20/2024	24355 Hwy 65 Northeast Apt 28	EMS call
835	10/21/2024	19307 Leyte Street Northeast	EMS call
836	10/21/2024	Hwy 65 Northeast and Sims Rd NE	Burning/smoke
837	10/22/2024	5061 201st Place Northeast	Mutual Aid
838	10/22/2024	Maple Road Northeast and Bryant Ln NE	Burning/smoke
839	10/22/2024	4351 Wild Rice Drive Northeast	EMS call
840	10/22/2024	900 189th Avenue Northeast	EMS call
841	10/22/2024	20675 Hwy 65 Northeast	EMS call
842	10/23/2024	21064 Eveleth Street Northeast	EMS call
843	10/23/2024	3450 Viking Boulevard Northeast	EMS call
844	10/23/2024	4918 South Tri Oak Circle Northeast	Other
845	10/24/2024	19131 Taylor Street Northeast Apt 7	EMS call
846	10/24/2024	4849 Viking Boulevard Northeast	EMS call
847	10/24/2024	900 189th Avenue Northeast	Alarms
848	10/24/2024	405 Dahlia Drive Northeast	Other
849	10/24/2024	900 189th Avenue Northeast	EMS call
850	10/25/2024	Hwy 65 Northeast and Sims RD NE	EMS call
851	10/25/2024	414 Grove Road Northeast	EMS call
852	10/25/2024	24355 Hwy 65 Northeast Apt 132	EMS call

Incident No	Incident Date	Street Address	Incident Type
853	10/25/2024	20520 Polk Street Northeast	EMS call
854	10/25/2024	24355 Hwy 65 Northeast Apt 43	EMS call
855	10/26/2024	445 193rd Lane Northeast	EMS call
856	10/26/2024	18546 Everglade Drive Northeast	Crash
857	10/26/2024	19432 East Front Boulevard Northeast	Alarms
858	10/26/2024	4385 217th Avenue Northeast	EMS call
859	10/27/2024	900 189th Avenue Northeast	Other
860	10/27/2024	19131 Taylor Street Northeast Apt Kitchen	Alarms
861	10/27/2024	18164 Hwy 65 Northeast Apt 56	EMS call
862	10/28/2024	19419 East Tri Oak Circle Northeast	Burning/smoke
863	10/28/2024	625 238th Lane Northeast	EMS call
864	10/29/2024	4515 224th Avenue Northeast	EMS call
865	10/29/2024	3500 190th Avenue Northeast	Other
866	10/29/2024	24355 Hwy 65 Northeast Apt 104	EMS call
867	10/31/2024	19434 3rd Street Northeast	EMS call
868	10/31/2024	Viking Blvd Northeast and 195th Ave NE	Crash
869	10/31/2024	Polk Street Northeast and 207th Ave NE	Other
870	10/31/2024	4890 201st Avenue Northeast	EMS call
871	10/31/2024	4593 209th Avenue Northeast	Alarms
872	10/31/2024	2385 Viking Boulevard Northeast	EMS call
873	10/31/2024	18164 Hwy 65 Northeast Apt 103	EMS call
874	10/31/2024	19435 4th Street Northeast	EMS call

98 Total calls

- 67 Medicals
- 4 Crashes
- 6 Alarms
- 7 Burning/Smoke
- 8 Other
- 4 Fires
- 2 Mutual Aid



**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: November 25, 2024

Agenda Item Number: Item 6.0 A-D

Requested Action: Consider approving the Consent Agenda as presented

Background Information:

Item A – Approve Bills

Item B – November 13, 2024 City Council Special Meeting Minutes

Minutes from the November 13, 2024 City Council special meeting are attached for your review.

Item C – November 13, 2024 City Council Work Meeting Minutes

Minutes from the November 13, 2024 City Council work meeting are attached for your review.

Item D – November 13, 2024 City Council Meeting Minutes

Minutes from the November 13, 2024 City Council regular meeting are attached for your review.

Recommendation(s): Staff recommends approval of the Consent Agenda as presented.

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____



City of East Bethel
November 25, 2024
Payment Summary

Payments for Council Approval						
Bills to be approved for payment						\$75,622.95
Electronic Payroll Payments						\$43,293.75
Payroll City Council - November, 15 2024						\$2,234.02
Payroll Fire Department - November, 15 2024						\$12,740.26
Payroll City Staff - November, 22 2024						\$49,238.48
Total to be Approved for Payment						\$133,890.98
Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Arena Operations	Bldg/Facility Repair Supplies	46848	Menards - Forest Lake	615	49851	\$225.13
Arena Operations	Bldg/Facility Repair Supplies	23869	Menards Cambridge	615	49851	\$117.86
Arena Operations	Electric Utilities	11 2024	Connexus Energy	615	49851	\$5,217.77
Arena Operations	Gas Utilities	903526905	Xcel Energy	615	49851	\$905.99
Arena Operations	Information Systems	B241113J	Anoka County Treasury Dept	615	49851	\$75.00
Arena Operations	Repairs/Maint Machinery/Equip	0083161-IN	R & R Specialities, Inc.	615	49851	\$175.00
Arena Operations	Small Tools and Minor Equip	WM89196080	Jeremiah Haller	615	49851	\$917.00
Building Capital Projects	Bldgs/Facilities Repair/Maint	420132	651 CARPETS INC	401	40100	\$18,137.67
Building Inspection	Motor Fuels	25894795	Mansfield Oil Company	101	42410	\$357.64
Building Inspection	Telephone	11 2024-2	T MOBILE	101	42410	\$29.47
City Administration	Information Systems	B241113J	Anoka County Treasury Dept	101	41320	\$75.00
City Administration	Office Equipment Rental	3106916308	Pitney Bowes Global Financial Svcs	101	41320	\$165.33
City Administration	Office Supplies	IN4678897	Innovative Office Solutions	101	41320	\$95.96
City Administration	Professional Services Fees	M29635	TimeSaver Off Site Secretarial	101	41320	\$325.00
City Administration	Telephone	11 2024	CenturyLink	101	41320	\$153.22
Elections	General Operating Supplies	807778	Carrie Frost	101	41410	\$44.75
Elections	General Operating Supplies	IN4678897	Innovative Office Solutions	101	41410	\$56.54
Elections	Professional Services Fees	10-25 11-5	Carrie Frost	101	41410	\$30.82
Fire Department	Clothing & Personal Equipment	342584	Aspen Mills, Inc.	101	42210	\$78.80
Fire Department	Dues and Subscriptions	8299	MN State Fire Chiefs Assoc.	101	42210	\$100.00
Fire Department	Dues and Subscriptions	2025	Volunteer FF Benefit Assoc of MN	101	42210	\$294.00
Fire Department	Electric Utilities	11 2024	Connexus Energy	101	42210	\$7.81
Fire Department	Electric Utilities	11 2024	Connexus Energy	101	42210	\$153.08
Fire Department	Electric Utilities	11 2024	Connexus Energy	101	42210	\$467.83
Fire Department	Electric Utilities	11 2024	Connexus Energy	101	42210	\$101.64
Fire Department	Gas Utilities	903526905	Xcel Energy	101	42210	\$286.09
Fire Department	General Operating Supplies	23862	Menards Cambridge	101	42210	\$60.35
Fire Department	Information Systems	B241113J	Anoka County Treasury Dept	101	42210	\$75.00
Fire Department	Motor Fuels	25894795	Mansfield Oil Company	101	42210	\$568.97
Fire Department	Office Equipment Rental	37837980	GreatAmerica Financial Svcs	101	42210	\$125.78
Fire Department	Professional Services Fees	5784	Arnes Excavating, Inc.	101	42210	\$1,180.00
Fire Department	Safety Supplies	CI00058693	Allina Health System	101	42210	\$158.25
Fire Department	Small Tools and Minor Equip	9313474067	Grainger	101	42210	\$490.26
Fire Department	Telephone	11 2024	CenturyLink	101	42210	\$88.14
Fire Department	Telephone	11 2024	CenturyLink	101	42210	\$57.88
Fire Department	Telephone	13299700114365	Midcontinent Communications	101	42210	\$20.25
Fire Department	Telephone	11 2024-1	T MOBILE	101	42210	\$99.92
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	310429048	Premium Waters, Inc.	101	41940	\$8.64



City of East Bethel
November 25, 2024
Payment Summary

General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	310444522	Premium Waters, Inc.	101	41940	\$22.20
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	AW15114	SCR	101	41940	\$455.75
General Govt Buildings/Plant	Cleaning Supplies	46940	Menards - Forest Lake	101	41940	\$181.98
General Govt Buildings/Plant	Electric Utilities	11 2024	Connexus Energy	101	41940	\$721.96
General Govt Buildings/Plant	Electric Utilities	11 2024	Connexus Energy	101	41940	\$18.25
General Govt Buildings/Plant	Electric Utilities	11 2024	Connexus Energy	101	41940	\$149.20
General Govt Buildings/Plant	Gas Utilities	903526905	Xcel Energy	101	41940	\$216.13
General Govt Buildings/Plant	General Operating Supplies	5239831510	CINTAS	101	41940	\$22.95
Housing & Redevelopment Author	Professional Services Fees	42461	Eckberg, Lammers, P.C.	230	23000	\$171.50
Legal	Legal Fees	42461	Eckberg, Lammers, P.C.	101		\$245.00
Legal	Legal Fees	42461	Eckberg, Lammers, P.C.	101		\$1,102.50
Legal	Legal Fees	42461	Eckberg, Lammers, P.C.	101	41610	\$2,058.00
Legal	Legal Fees	42461	Eckberg, Lammers, P.C.	101	41610	\$600.25
Legal	Legal Fees	42461	Eckberg, Lammers, P.C.	101	41610	\$840.00
Mayor/City Council	Professional Services Fees	320656	CivicPlus	101	41110	\$660.00
Park Maintenance	Bldg/Facility Repair Supplies	0601274-IN	Beacon Athletics LLC	101	43201	\$515.00
Park Maintenance	Clothing & Personal Equipment	4211263134	Cintas Corporation	101	43201	\$33.55
Park Maintenance	Clothing & Personal Equipment	4211825266	Cintas Corporation	101	43201	\$33.55
Park Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43201	\$29.31
Park Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43201	\$14.50
Park Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43201	\$15.79
Park Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43201	\$36.49
Park Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43201	\$14.50
Park Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43201	\$14.50
Park Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43201	\$36.49
Park Maintenance	Equipment Parts	1045028	Ham Lake Hardware	101	43201	\$38.95
Park Maintenance	Equipment Parts	8544	Hose Pros, Inc.	101	43201	\$129.60
Park Maintenance	Lubricants and Additives	1045988	Ham Lake Hardware	101	43201	\$58.97
Park Maintenance	Motor Fuels	25894795	Mansfield Oil Company	101	43201	\$487.69
Park Maintenance	Other Equipment Rentals	MP263390	LRS	101	43201	\$182.87
Park Maintenance	Other Equipment Rentals	MP263391	LRS	101	43201	\$234.31
Park Maintenance	Other Equipment Rentals	MP263393	LRS	101	43201	\$42.86
Park Maintenance	Other Equipment Rentals	MP263394	LRS	101	43201	\$64.29
Park Maintenance	Other Equipment Rentals	MP263395	LRS	101	43201	\$160.00
Park Maintenance	Other Equipment Rentals	MP263397	LRS	101	43201	\$34.29
Park Maintenance	Other Equipment Rentals	MP263399	LRS	101	43201	\$114.29
Park Maintenance	Safety Supplies	169972	ACTION FASTENINGS INC	101	43201	\$87.84
Park Maintenance	Safety Supplies	5239831510	CINTAS	101	43201	\$22.69
Payroll	Insurance Premiums	12 2024	Dearborn Group	101		\$2,016.79
Payroll	Insurance Premiums	CNS0001703042	Delta Dental	101		\$633.42
Payroll	Insurance Premiums	CNS0001703042	Delta Dental	101		\$51.04
Payroll	Insurance Premiums	265863991827	Medica	101		\$10,279.24
Payroll	Insurance Premiums	436200122024	NCPERS Group Life Ins	101		\$80.00
Payroll	Union Dues	11 2024	MN Public Employees Assn	101		\$351.00
Planning and Zoning	Filing Fees	24-38094	Anoka County Property Tax	101	41910	\$46.00
Planning and Zoning	Filing Fees	24-38094	Anoka County Property Tax	101	41910	\$46.00
Planning and Zoning	Information Systems	2281	Metro-Inet	101	41910	\$119.00
Planning and Zoning	Legal Notices	1024252	ECM Publishers, Inc.	101	41910	\$72.60
Planning and Zoning	Legal Notices	1024253	ECM Publishers, Inc.	101	41910	\$72.60



City of East Bethel
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Recycling Operations	Electric Utilities	11 2024	Connexus Energy	226	43235	\$69.11
Recycling Operations	Gas Utilities	903526905	Xcel Energy	226	43235	\$45.32
Recycling Operations	Other Equipment Rentals	MP263396	LRS	226	43235	\$160.00
Recycling Operations	Small Tools and Minor Equip	159-122849	FACTORY MOTOR PARTS	226	43235	\$6,914.00
Sewer Operations	Electric Utilities	11 2024	Connexus Energy	602	49451	\$69.75
Sewer Operations	Electric Utilities	11 2024	Connexus Energy	602	49451	\$177.23
Street Maintenance	Bldg/Facility Repair Supplies	540401324241261	Capital One Trade Credit	101	43220	\$14.99
Street Maintenance	Bldgs/Facilities Repair/Maint	4211263134	Cintas Corporation	101	43220	\$9.15
Street Maintenance	Bldgs/Facilities Repair/Maint	4211825266	Cintas Corporation	101	43220	\$9.15
Street Maintenance	Bldgs/Facilities Repair/Maint	310429049	Premium Waters, Inc.	101	43220	\$4.32
Street Maintenance	Bldgs/Facilities Repair/Maint	310444521	Premium Waters, Inc.	101	43220	\$16.20
Street Maintenance	Cleaning Supplies	9310922852	Grainger	101	43220	\$44.22
Street Maintenance	Clothing & Personal Equipment	4211263134	Cintas Corporation	101	43220	\$33.56
Street Maintenance	Clothing & Personal Equipment	4211825266	Cintas Corporation	101	43220	\$33.56
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$105.96
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$72.03
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$31.16
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$30.34
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$40.43
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$43.02
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$11.66
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$108.15
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$406.58
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$155.51
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$560.66
Street Maintenance	Electric Utilities	11 2024	Connexus Energy	101	43220	\$5.25
Street Maintenance	Equipment Parts	P60938	MacQueen	101	43220	\$552.71
Street Maintenance	Gas Utilities	903526905	Xcel Energy	101	43220	\$165.35
Street Maintenance	General Operating Supplies	339760	S & S Industrial Supply	101	43220	\$2.45
Street Maintenance	Lubricants and Additives	0250322-IN	Allied Oil & Tire Company	101	43220	\$597.45
Street Maintenance	Motor Fuels	25894795	Mansfield Oil Company	101	43220	\$211.33
Street Maintenance	Safety Supplies	5239831510	CINTAS	101	43220	\$47.25
Street Maintenance	Shop Supplies	339765	S & S Industrial Supply	101	43220	\$40.05
Street Maintenance	Sign/Striping Repair Materials	TRFINV057425	Newman Traffic Signs	101	43220	\$3,024.79
Street Maintenance	Small Tools and Minor Equip	10783521354	Dell Marketing L.P.	101	43220	\$1,237.10
Street Maintenance	Small Tools and Minor Equip	WM89196080	Jeremiah Haller	101	43220	\$742.69



City of East Bethel
November 25, 2024
Payment Summary

Street Maintenance	Small Tools and Minor Equip	50029091349	WHITE CAP LP	101	43220	\$619.96
Street Maintenance	Street Maint Materials	44278036	Martin Marietta Materials	101	43220	\$481.96
Street Maintenance	Street Maint Materials	43764	Menards Cambridge	101	43220	\$100.18
Street Maintenance	Telephone	11 2024-2	T MOBILE	101	43220	\$29.47
Water Utility Operations	Bldg/Facility Repair Supplies	INV494993	Indelco Plastics Corporation	601	49401	\$108.12
Water Utility Operations	Chemicals and Chem Products	6915924	Hawkins, Inc	601	49401	\$50.00
Water Utility Operations	Electric Utilities	11 2024	Connexus Energy	601	49401	\$1,040.83
Water Utility Operations	Electric Utilities	11 2024	Connexus Energy	601	49401	\$175.49
Water Utility Operations	Electric Utilities	11 2024	Connexus Energy	601	49401	\$202.01
Water Utility Operations	Gas Utilities	11 2024-02	CenterPoint Energy	601	49401	\$26.93
Water Utility Operations	Gas Utilities	11 2024-1	CenterPoint Energy	601	49401	\$93.28
Water Utility Operations	Small Tools and Minor Equip	10783521354	Dell Marketing L.P.	601	49401	\$1,237.10
Water Utility Operations	Telephone	11 2024	CenturyLink	601	49401	\$149.74
Water Utility Operations	Telephone	11 2024	CenturyLink	601	49401	\$129.72
Water Utility Operations	Telephone	11 2024	CenturyLink	601	49401	\$153.90
						\$75,622.95



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Payment Summary

Electronic Payroll Payments		
Payroll	PERA	\$10,191.68
Payroll	Federal Withholding	\$7,743.59
Payroll	Medicare Withholding	\$2,794.32
Payroll	FICA Tax Withholding	\$10,953.96
Payroll	State Withholding	\$3,848.31
Payroll	MSRS/H.S.A./HCSP	\$7,761.89
		\$43,293.75

DRAFT MINUTES: NOT YET APPROVED

EAST BETHEL CITY COUNCIL SPECIAL MEETING

November 13, 2024

The East Bethel City Council met on November 13, 2024, at 6:00 p.m. for a City Council Special meeting at City Hall.

MEMBERS PRESENT: Kevin Lewis Brian Mundle Bob DeRoche
Tim Miller Jim Smith

ALSO PRESENT: Matt Look, City Administrator
Carrie Frost, Administrative Coordinator

1.0 – Call to Order

The November 13, 2024, City Council special meeting was called to order by Mayor Lewis at 6:00 p.m.

2.0 – Adopt Agenda

Mundle stated I'll make a motion to adopt tonight's agenda. Miller stated I'll second. Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

3.0 – Canvassing Returns of November 5, 2024, Mayoral and City Council Election

City Council is required to canvass the 2024 Election returns for the November 5, 2024, City Election.

DeRoche asked where precincts 1, 2, and 3 were located. Frost stated that Precinct 1 covers the northern portion of East Bethel and is at the Senior Center, Precinct 2 covers areas west of Highway 65 and south of Viking Boulevard and is at Our Saviour's Lutheran Church, and Precinct 3 covers the south-central part of East Bethel and is at Fire Station #1.

Lewis asked if the results will be on the City's website. Lewis stated that the total number of persons voting was 7,490 and 2,577 of those were absentee.

DeRoche stated I'll make a motion to adopt Resolution 2024-73, A Resolution Canvassing Returns of the Mayoral and City Council Elections. Mundle stated I'll second. Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

4.0 – Adjourn

Miller stated I'll make a motion to adjourn. Smith stated I'll second. To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

Special Meeting adjourned at 6:06 p.m.

Submitted by:

Lilian Rokosz

TimeSaver Off Site Secretarial, Inc.

DRAFT MINUTES: NOT YET APPROVED

EAST BETHEL CITY COUNCIL WORK MEETING

November 13, 2024

The East Bethel City Council met on November 13, 2024, at 6:07 p.m. for the regular City Council Work meeting at City Hall.

MEMBERS PRESENT: Kevin Lewis Brian Mundle Bob DeRoche
Tim Miller Jim Smith

ALSO PRESENT: Matt Look, City Administrator
Nate Ayshford, Public Work Director

1.0 – Fire Relief Discussion

Troy Lachinski gave the annual update on where they stand with the Relief Association, including information regarding the Pension Plan, goals, current status, contributions for 2024 and beyond, pension levels, and member requests.

DeRoche asked where the other miscellaneous money comes from. Lachinski stated that it is any other amount that typically comes from the State when a firefighter retires to help pay taxes.

Lewis asked what the rate of return was on the \$79,000 of earnings. Lachinski stated that the rate of return was 3.6% as of October 31.

DeRoche asked what monies are being discussed at the Capital Committee Hearings. Lachinski stated they like to discuss the State Aid and whether they can tax them on this money.

DeRoche asked if the firefighters have a choice between a payout or getting a certain amount per year. Lachinski stated that their Relief Association is a lumpsum payment.

DeRoche asked at what point the City would become liable and have to pay. Lachinski stated that the City would have to pay if they fell below 95% funded, they would look at the amount they are underfunded and then the City would pay 10% of that each year.

DeRoche asked if the election will have any effect. Lachinski stated that it took a big jump after the election but has been strong for the last few years.

Lewis asked if there are any payouts involved in the numbers. Lachinski stated that the liability assumes that everyone will be fully vested, but the current liability is \$2.3 million.

Lewis asked about the reality of what the return on assets is. Lachinski stated that he is unsure of how they came up with the number, but it is a tool they can use to decide where they stand.

Lachinski stated they are requesting an increased benefit level from \$7500/yos to \$8000/yos starting January 1, 2025.

Lewis stated that his number one priority is the safety of the firefighters and the other residents of East Bethel.

Lewis stated that after talking with Jerry Streich, he is inclined to table this item for now because they are in a time where lots of things are in flux at the Fire Department.

1 Mundle asked how any of the changes would affect the requested increased benefits from \$7500/yos
2 to \$8,000/yos. Mundle also asked if Lachinski accounted for additional people. Lachinski stated that
3 the number they assumed was 29, which is the number of firefighters they have today.

4 Mundle asked if between right now and February they had 10 additional recruits, are they able to
5 come back to City Council and say they need to re-evaluate and move the numbers. Lachinski stated
6 that this needs to be sent to the State by the end of the year, so if they were to pause on this now
7 they would have to come back next year.

8 Lachinski stated that the evaluation comes out in July/August from PERA, and then they crunch the
9 numbers and decide what they want to do for the following calendar year. He stated that if they
10 going to put a pause on this now, he would like to come back to the City Council before the year is
11 out.

12 Lewis stated they he would like to buy the time between now and the first City Council meeting in
13 December.

14 Miller stated that the City workers and staff got a 3% increase last year, and the Fire department got
15 a 25% increase for the pension.

16 Lachinski asked when the feedback regarding edits and changes would be given to Look. Lewis stated
17 that they would give feedback to Look by December 9, 2024.

18 **2.0 – Facility Access Policy**

19 Look discussed the document drafted with the Personnel Committee regarding the Facility Access
20 Policy and asked if the Council could review it and note any changes to be brought back to a future
21 City Council meeting.

22 Look stated that it can be all East Bethel facilities, but this document was crafted for East Bethel, and
23 any changes can still be made.

24 **3.0 – Security System Quotes**

25 Nate Ayshford stated they were asked to review security upgrades to access some of their buildings
26 such as Fire Station #1 and City Hall. He stated that for Fire Station #1, each firefighter would have
27 their own card and key number to get in the building and it would be recorded each time. He stated
28 that the price to switch over to this system would be \$6,300 and \$2,700 fee to cut the lock-blocking
29 mechanism into the doorjamb, giving a total cost of \$9,400.

30 Ayshford also stated that they got a quote for security cameras for the exterior of Fire Station #1 at
31 \$3,600. He also stated they got a quote for the East Bethel Recycle Center due to illegal dumping at
32 \$4,800, which would come out of the Recycling Fund. He stated the quote for the East Bethel Ice
33 Arena for 4 exterior and 1 interior camera was \$4,300. He stated that to streamline the cameras at
34 City Hall with the other buildings would be \$3,600.

35 DeRoche asked how the system at Whispering Aspen would work. Ayshford stated that when the
36 space is rented out, they would come to City Hall and get a card to give them access to the building.

37 Look stated that they have set aside \$50,000 in the Building Improvement Fund for undefined
38 projects, so that money would be the responsibility of that fund, besides the Recycling Center and Ice
39 Arena which are self-funded. He stated the new cameras are more high-def.

1 DeRoche asked if all the systems are interchangeable and can communicate with each other.
2 Ayshford stated that they are all cloud-based and the System Administrator would have access to all
3 the systems from a mobile device.
4 Lewis stated that he is very supportive of this to protect the assets of the residents and limiting
5 liability.

6 **4.0 – Adjourn**

7 Work Meeting adjourned at 6:59 p.m.

8 Submitted by:

9 Lilian Rokosz

10 *TimeSaver Off Site Secretarial, Inc.*

11

DRAFT MINUTES: NOT YET APPROVED

EAST BETHEL CITY COUNCIL MEETING

November 13, 2024

The East Bethel City Council met on November 13, 2024, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Kevin Lewis Brian Mundle Bob DeRoche
Tim Miller Jim Smith

ALSO PRESENT: Matt Look, City Administrator
Eric Larson, City Attorney
Nate Ayshford, Public Works Manager

1.0 Call to Order

The November 13, 2024, City Council meeting was called to order by Mayor Lewis at 7:00 p.m.

2.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

3.0 Adopt Agenda

Mundle stated I'll make a motion to adopt tonight's agenda. Miller stated I'll second. Lewis asked any discussion? To the motion, all in favor say aye. All in favor. Lewis asked any opposed? That motion passes. Motion passes unanimously.

4.0 Presentations and Public Hearings

4.0 A Delinquent Utility Public Hearing, Resolution 2024-74

Look stated that Council set November 13, 2024, as the Public Hearing date for individuals wishing to object to the delinquent charges being collected through the assessment process. He gave Council the addresses of the remaining delinquent accounts and stated that the County charges a \$70 fee to place it on the property taxes. He also noted that the interest is 18% over 12 months, or 1.5% per month.

Look stated that a large number of users are from Whispering Aspens and The Preserve.

DeRoche asked if any of this ever goes into litigation. Look stated this goes on their annual property taxes, so if they do not pay their property taxes then there is the process of tax forfeiture. Look stated that the total is \$24,755.38.

Lewis opened the public hearing at 7:06 p.m.

No comments received.

Lewis closed the public hearing at 7:06 p.m.

DeRoche stated I'll make a motion to adopt Resolution 2024-74, Final Certification of Delinquent Charges for Collection with 2024 Property Taxes. Miller stated I'll second. Lewis asked any discussion? Miller asked if the Greystone Trailer Park was part of this. Look stated they bill the trailer park 1 lump sum fee and distribute that amongst their customers. To the motion, all in favor say aye. All in favor. Lewis asked any opposed? That motion passes. Motion passes unanimously.

5.0 Public Forum

Tammy Gimpl, resident, asked when complaints are filed to the City, where do they go. Look stated that the complaints are handled by the Community Development Department and then are followed up on based on the complaint. Ms. Gimpl discussed the complaint she filed on the Active 911 that was posted to social media, and whether it will be investigated or not.

Look stated that he apologized on behalf of the City to Mr. Gimpl and that they do not have any evidence at the moment of who the information came from.

Ms. Gimpe stated that Active 911 cannot be downloaded by the public, but First Due is public.

DeRoche asked if they could go back and find out who dispatched and called it in. Look stated that the only way this could be determined is if there is a court order made.

Larson urged the Council to move on, due to the City Administrator addressing the complaint and it being fully fleshed out.

6.0 Consent Agenda

~~Item A: Approve Bill List~~

Item B: Approve Meeting Minutes, October 28, 2024 City Council Meeting

Item C: Resolution 2024-75, Declaring Tire Machine Surplus Property

~~Item D: Resolution 2024-76, Fire Department Benefit Level Increase~~

Item E: Approve the Hire of Seasonal Ice Arena Attendants

Item F: Resolution 2024-72, Approving Sidewall Height Variance

Mundle requested to pull Item D. Smith requested to pull Item A.

Mundle stated I'll make a motion to approve Consent Agenda as amended. Miller stated I'll second. Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

6.0 A Approve Bill List

Smith asked the arena operations and asked if they could get information from Deputy City Administrator/ Finance Director Jeziorski on where they started. He stated that there have been lots of different numbers since the City stated they would take care of the arena. Look stated that he will forward the generated report to the City Council.

Smith stated I'll make a motion to approve Item A of the Consent Agenda. DeRoche stated I'll second. Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

6.0 D Resolution 2024-76, Fire Department Benefit Level Increase

Mundle stated I'll make a motion to table Item D of the Consent Agenda to the December 9, 2024, City Council Meeting. Miller stated I'll second. Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

7.0 New Business. Commission, Association, and Task Force Reports

No reports given

7.0 A Planning Commission

None.

1 **7.0 B Economic Development Authority**

2 None.

3 **7.0 C Park Commission**

4 None.

5 **8.0 Department Reports**

6 **8.0 A Community Development**

7 None.

8 **8.0 B Engineer Report**

9 None.

10 **8.0 C City Attorney**

11 None.

12 **8.0 D Finance**

13 None.

14 **8.0 E Public Works**

15 **8.0 E.1 2025 Equipment Capital Improvement Plan**

16 Ayshford stated that the 2 Ford F-450 diesel-engine trucks have been plagued with issues and one of
17 them have been in the dealership for 9 months over the last 2 years. He stated that for their
18 purposes, they do not use them hard enough to justify having diesel engines. He is proposing to move
19 these vehicles up in their timeline and sell them and re-coop about 50% of their original cost. He
20 suggests replacing the 2 trucks with a gas engine with a contractor dump box and a Chevrolet 3500.

21 **Mundle stated I'll make a motion to approve proposed changes to the 2025-2029 Equipment**
22 **Replacement Schedule. DeRoche stated I'll second.** Lewis asked any discussion? To the motion, all
23 in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes**
24 **unanimously.**

25 **DeRoche stated I'll make a motion to adopt Resolution 2024-77, Designating 2015 Ford F-450**
26 **Surplus Equipment. Mundle stated I'll second.** Lewis asked any discussion? To the motion, all in
27 favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes**
28 **unanimously.**

29 **Mundle stated I'll make a motion to adopt Resolution 2024-78, Designating 2016 Ford F-450**
30 **Surplus Equipment. Miller stated I'll second.** Lewis asked any discussion? To the motion, all in favor
31 say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

32 **Mundle stated I'll make a motion to authorize purchase of the Chevrolet 3500 Crew Cab, Chevrolet**
33 **3500 Cab and Chassis, contractor box and snow plows from the quoted State of MN contact pricing.**
34 **DeRoche stated I'll second.** Lewis asked any discussion? To the motion, all in favor say aye. **All in**
35 **favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

36 **8.0 F Fire Department**

37 None.

38 **8.0 G City Administrator Report**

39 None.

40

1 **9.0 – Other Items**

2 **9.0 A Staff Report**

3 Look reported that the County Canvassing Board was held today. He stated that East Bethel was
4 selected for the post-election review which will be held on November 18, 2024.

5 **9.0 B Council Reports**

6 Mundle stated that they had Sunrise River WMO meeting, and they have a pool of money for
7 shoreline stabilization projects between Martin Lake and Coon Lake. He thanked all the Veterans.

8 Miller stated that they had their Rum River Bylaws meeting last night and they have a new Joint
9 Powers Agreement for all the cities involved.

10 DeRoche thanked all the Veterans.

11 **9.0 C Other**

12 None.

13 **10.0 Adjourn**

14 **DeRoche stated I'll make a motion to adjourn. Mundle stated I'll second.** To the motion, all in favor
15 say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

16 Meeting adjourned at 7:45 p.m.

17 Submitted by:

18 Lilian Rokosz

19 *TimeSaver Off Site Secretarial, Inc.*