

**City of East Bethel
City Council Agenda
City Council Regular Meeting
Date: March 25, 2024 at 7:00 p.m.**



The regular City Council meeting may be monitored live via the following means:
Cable Channel 10, MidcoTV Channel 77, or the City of East Bethel YouTube channel
(www.youtube.com/channel/UC8_7ShcME-XG14pN5JrmBGg/live)

7:00 PM

1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Adopt Agenda

4.0 Presentations and Public Hearings

- A. ACSO Monthly Report (p. 3-9)
- B. Fire Department Monthly Report (p. 10-13)

5.0 Public Forum

6.0 Consent Agenda (p. 14-18)

Any item on the consent agenda may be removed for consideration by request of any Council Member and put on the regular agenda for discussion and consideration

- A. Approve Bill List (p. 19-22)
- B. Minutes: March 11, 2024 City Council meeting (p. 23-26)
- C. Request for Proposals for Ice Arena Management Services
- D. Request for Proposals for Assessor Services
- E. Renewal of Corporate Four as the City's Insurance Agent (p. 27)
- F. Res. 2024-22 Amending Res. 2024-09: Change Developer of Strandlund Farm (p. 28)
- G. Final Payment for the 2023 Street Surface Improvement Project (p. 29-30)
- H. Res. 2024-23 Declaring 2003 Recycling Center Bobcat Surplus Property (p. 31)
- I. Purchase of Bobcat T66 Compact Track Loader (p. 32-36)
- J. Class 5 Road Resurfacing Bids
- K. Res. 2024-24 Declaring Booster West Skateboard Park Surplus Property (p. 37)
- L. Purchase of Skateboard Park Equipment for Booster West Park (p. 38-42)
- M. Amendment to Personnel Policy – Section 7.3 Earned Safe and Sick Time
- N. Res. 2024-25 Accepting Bids: 2024 Street Surface Improvement Project (p. 43-48)

7.0 New Business - Commission, Association and Task Force Reports

- A. Planning Commission
- B. Economic Development Authority
- C. Park Commission

8.0 Department Reports

- A. Community Development
- B. Engineer
- C. City Attorney
- D. Finance
- E. Public Works
 - 1. Street Light Installation at 19527 Tri Oak Circle (p. 49-58)
 - 2. Street Light Installation at 4938 S Tri Oak Circle (p. 59-66)
 - 3. 2024 North Metro JPA Street Maintenance Project Bids (p. 67-69)
- F. Fire Department
- G. City Administrator

9.0 Other

- A. Staff Report
- B. Council Reports
- C. Other
- D. ~~Closed Session – Attorney Client Privilege, Minn. Stat. § 13D.03; 13D.05, subd. 3~~
CANCELLED

10.0 Adjourn

**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: March 25, 2024

Agenda Item Number: Item 4.0 A

Agenda Item: Sheriff's Department Report

Background Information:

Lieutenant Derek Peters will present the Anoka County Sheriff's Office monthly report.

Attachment(s):

1. Sheriff's Office February Report *(this item will be provided as soon as it is made available)*
2. CSO Report of Activities
3. CFS Report

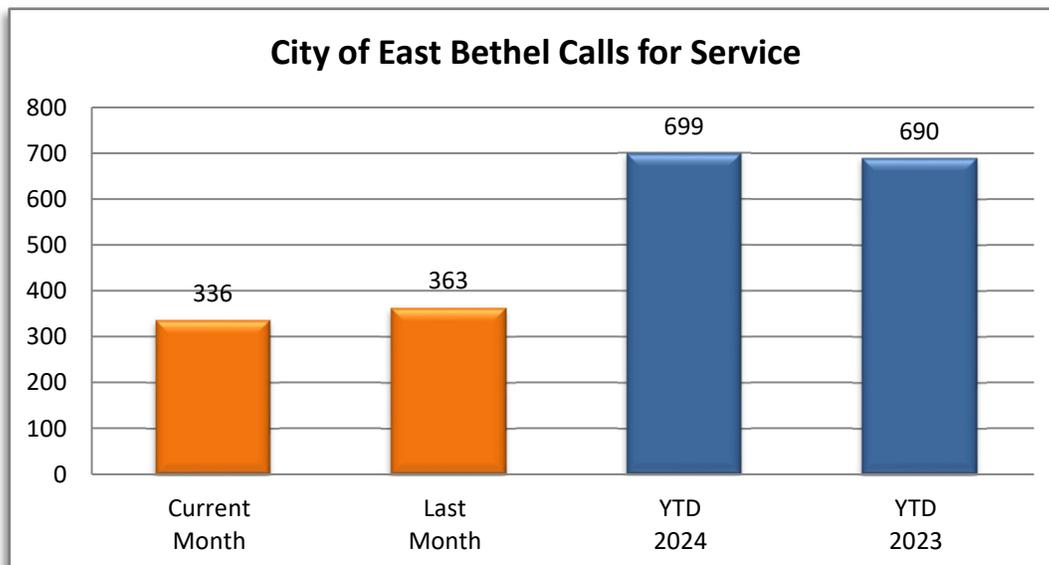
Fiscal Impact:

Recommendation(s): No Action Required

PATROL DIVISION

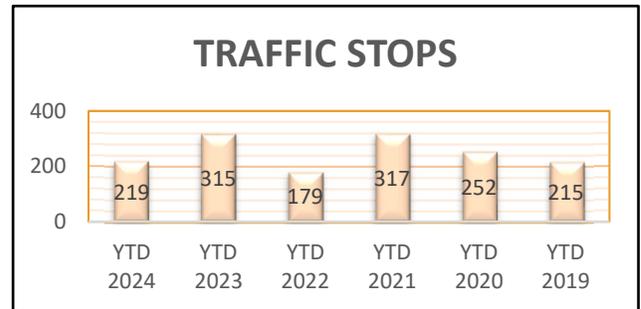
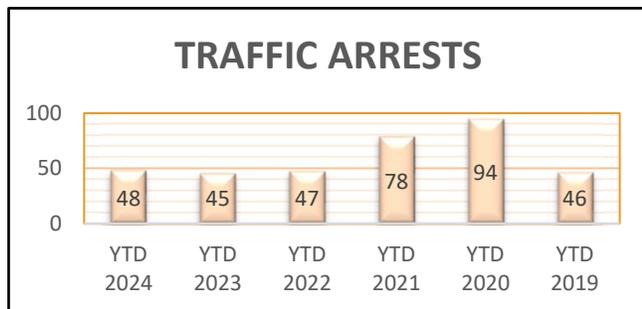
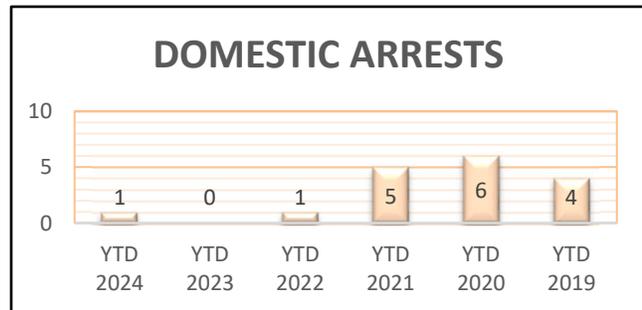
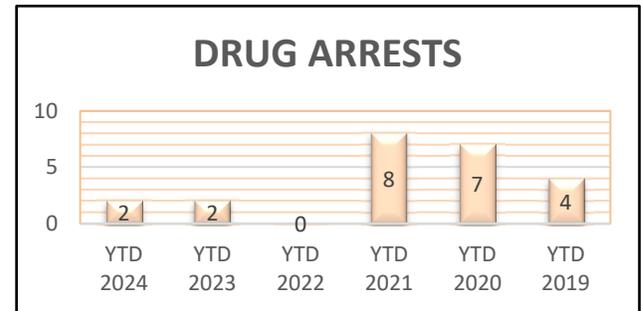
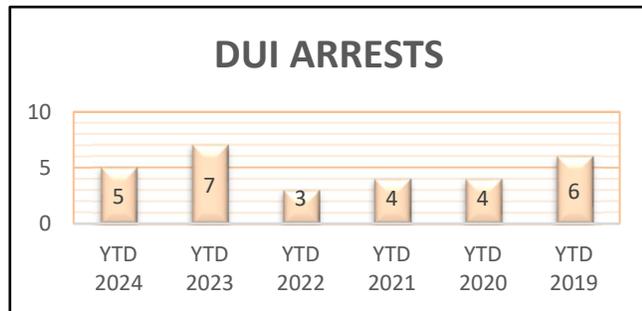
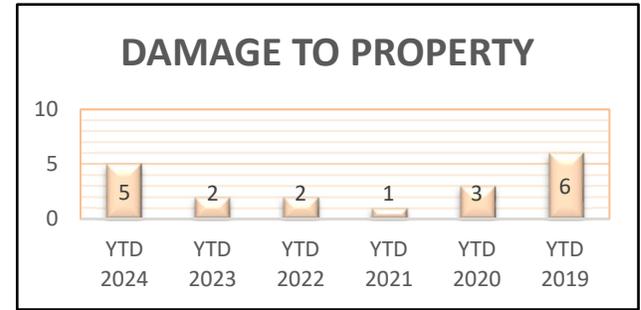
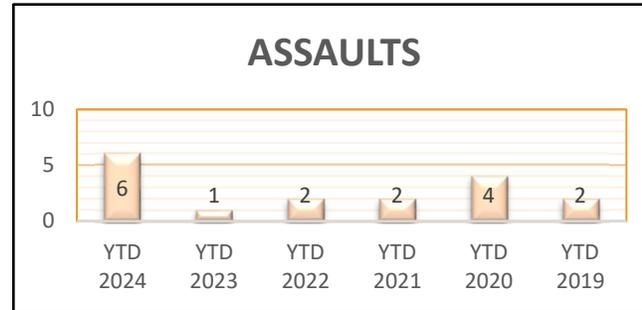
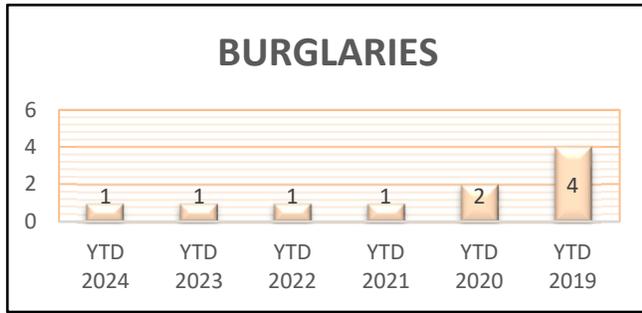
CITY OF EAST BETHEL - FEBRUARY 2024

OFFENSE	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD 2024	YTD 2023
Calls for Service	363	336											699	690
Burglaries	0	1											1	1
Thefts	5	3											8	9
Crim Sex Conduct	0	1											1	4
Assault	5	1											6	1
Dam to Property	0	5											5	2
Harass Comm	0	0											0	0
PI Accidents	4	2											6	17
PD Accidents	23	16											39	37
Medical	62	47											109	119
Animal Complaint	19	24											43	66
Alarms	24	14											38	24
Felony Arrests	6	4											10	1
Gross Misd Arrests	2	2											4	10
Misd Arrests	10	5											15	13
DUI Arrests	3	2											5	7
Drug Arrests	1	1											2	2
Domestic Arrests	1	0											1	0
Warrant Arrests	2	3											5	5
Traffic Stops	106	113											219	315
Traffic Arrests	16	32											48	45



CITY OF EAST BETHEL

YEAR TO DATE - FEBRUARY 2019-2024

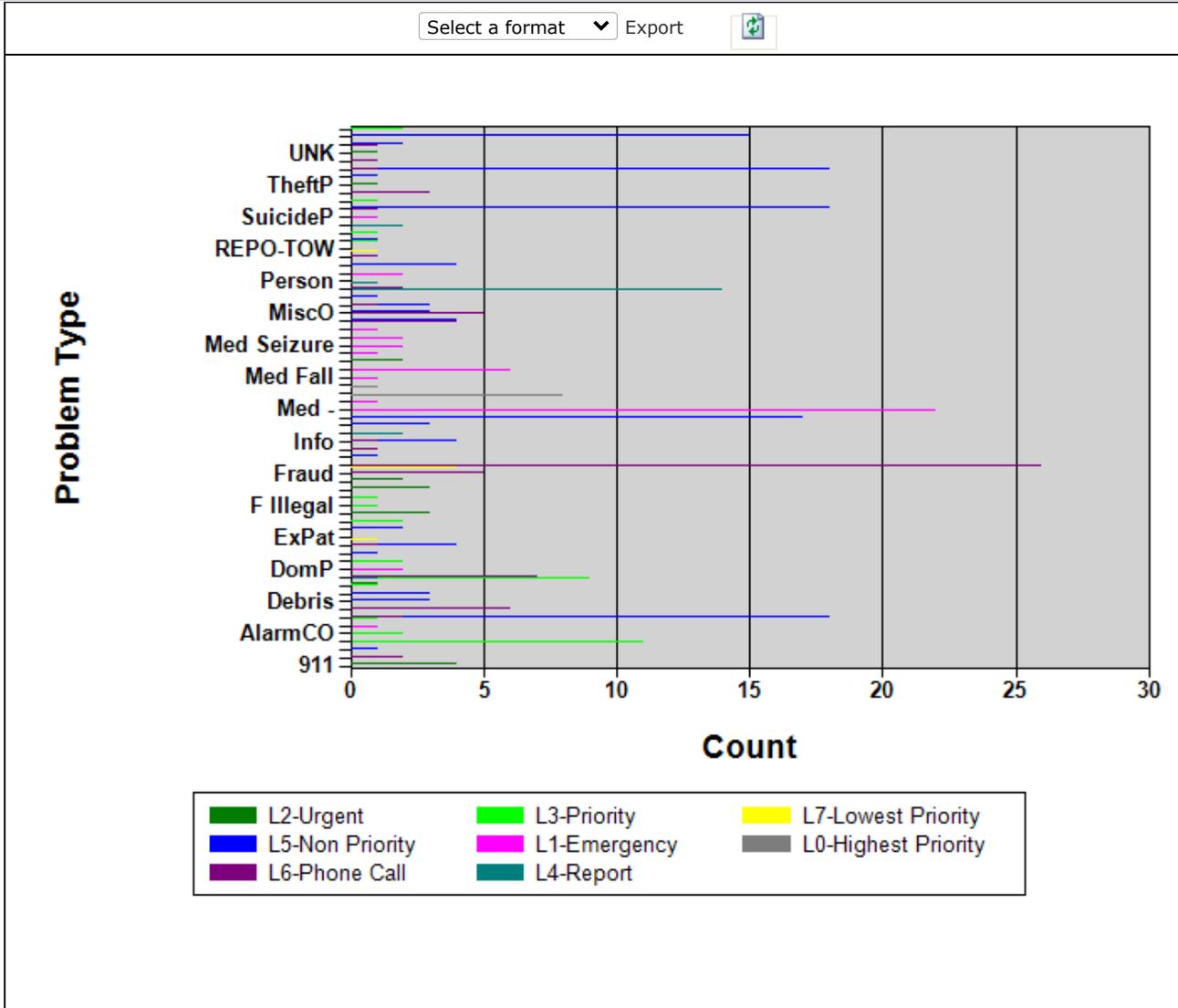


Problem Type Summary

2:46 PM 03/07/2024

Data Source: Data Warehouse

Agency:	LAW ENFORCEMENT
Division:	East Bethel Law
Day Range:	Date From 2/1/2024 To 2/29/2024
Exclusion:	• Calls canceled before first unit assigned



Priority	Description
0	L0-Highest Priority
1	L1-Emergency
2	L2-Urgent
3	L3-Priority
4	L4-Report
5	L5-Non Priority
6	L6-Phone Call
7	L7-Lowest Priority

Problem Type	Priority								Total
	0	1	2	3	4	5	6	7	
911	0	0	4	0	0	0	0	0	4
Abandon	0	0	0	0	0	1	2	0	3
Abuse	0	0	0	0	0	1	0	0	1
AbuseP	0	0	0	0	0	0	0	0	0
AlarmB	0	0	0	11	0	0	0	0	11

AlarmCO	0	0	0	2	0	0	0	0	2
AlarmCOill	0	0	0	0	0	0	0	0	0
AlarmF	0	0	0	0	0	0	0	0	0
AlarmFsmoke	0	0	0	0	0	0	0	0	0
AlarmHoldup	0	1	0	0	0	0	0	0	1
AlarmV	0	0	0	0	0	0	0	0	0
AlarmWF	0	0	0	0	0	0	0	0	0
Animal	0	0	0	1	0	18	2	0	21
AnimalResc	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Assault	0	0	0	0	0	0	0	0	0
AssaultP	0	0	0	0	0	0	0	0	0
Boat Assist	0	0	0	0	0	0	0	0	0
Bomb	0	0	0	0	0	0	0	0	0
BombP	0	0	0	0	0	0	0	0	0
Broadcast	0	0	0	0	0	0	0	0	0
Burg	0	0	0	0	0	0	0	0	0
BurgP	0	0	0	0	0	0	0	0	0
Civil	0	0	0	0	0	4	6	0	10
CivilP	0	0	0	0	0	0	0	0	0
CSC	0	0	0	0	0	0	0	0	0
Debris	0	0	0	0	0	3	0	0	3
Deer	0	0	0	0	0	3	0	0	3
Disorderly	0	0	1	1	0	0	0	0	2
Dom	0	0	0	9	1	1	7	0	18
DomP	0	2	0	0	0	0	0	0	2
Drugs	0	0	0	0	0	0	0	0	0
DUI	0	0	0	2	0	0	0	0	2
Dumping	0	0	0	0	0	1	0	0	1
Escort	0	0	0	0	0	4	1	0	5
ExPat	0	0	0	0	0	0	0	1	1
F Aircraft	0	0	0	0	0	0	0	0	0
F Assist	0	0	0	0	0	2	0	0	2
F CleanUp	0	0	0	0	0	0	0	0	0
F Collapse	0	0	0	0	0	0	0	0	0
F Dump	0	0	0	0	0	0	0	0	0
F Elec Smell	0	0	0	0	0	0	0	0	0
F Expl	0	0	0	0	0	0	0	0	0
F Gas Odor In	0	0	0	2	0	0	0	0	2
F Gas Odor Out	0	0	0	0	0	0	0	0	0
F Grass fire	0	0	3	0	0	0	0	0	3
F Illegal	0	0	0	1	0	0	0	0	1
F Misc	0	0	0	0	0	0	0	0	0
F Mutual Aid	0	0	0	0	0	0	0	0	0
F Oven	0	0	0	0	0	0	0	0	0
F Powerlines	0	0	0	1	0	0	0	0	1
F SmokeIn	0	0	0	0	0	0	0	0	0
F SmokeOut	0	0	0	0	0	0	0	0	0
F Structure	0	0	3	0	0	0	0	0	3
F Train	0	0	0	0	0	0	0	0	0
F Veh	0	0	0	0	0	0	0	0	0
F Water Rescue	0	0	0	0	0	0	0	0	0
Fight	0	0	2	0	0	0	0	0	2
Flood in	0	0	0	0	0	0	0	0	0
Flood out	0	0	0	0	0	0	0	0	0
Fraud	0	0	0	0	0	0	5	0	5
FraudP	0	0	0	0	0	0	0	0	0
FU	0	0	0	0	0	0	26	4	30
FW	0	0	0	0	0	1	0	0	1
Gun	0	0	0	0	0	0	0	0	0
Harass	0	0	0	0	0	1	1	0	2
Info	0	0	0	0	0	4	1	0	5
Lift Assist	0	0	0	0	2	0	0	0	2
Liq	0	0	0	0	0	0	0	0	0
Lockout	0	0	0	0	0	3	0	0	3
LockoutP	0	0	0	0	0	0	0	0	0

MA	0	0	0	0	0	17	0	0	17
MASS	0	0	0	0	0	0	0	0	0
Med -	0	22	0	0	0	0	0	0	22
Med Alarm	0	1	0	0	0	0	0	0	1
Med Allergic	0	0	0	0	0	0	0	0	0
Med Assault	0	0	0	0	0	0	0	0	0
Med Bleed	0	0	0	0	0	0	0	0	0
Med Breathing Diff	8	0	0	0	0	0	0	0	8
Med Breathing Not	1	0	0	0	0	0	0	0	1
Med Choking	0	0	0	0	0	0	0	0	0
Med Drown	0	0	0	0	0	0	0	0	0
Med Electro	0	0	0	0	0	0	0	0	0
Med Fall	0	1	0	0	0	0	0	0	1
Med Heart	0	6	0	0	0	0	0	0	6
Med Hold	0	0	2	0	0	0	0	0	2
Med ILL	0	1	0	0	0	0	0	0	1
Med Info	0	0	0	0	0	0	0	0	0
Med OB	0	0	0	0	0	0	0	0	0
Med Priority	0	0	0	0	0	0	0	0	0
Med Seizure	0	2	0	0	0	0	0	0	2
Med Stab-Gunshot	0	0	0	0	0	0	0	0	0
Med Stroke	0	2	0	0	0	0	0	0	2
Med Uncon	0	1	0	0	0	0	0	0	1
Medex	0	0	0	0	0	0	0	0	0
Misc	0	0	0	0	0	4	4	0	8
MiscO	0	0	0	0	0	3	5	0	8
Noise	0	0	0	0	0	3	1	0	4
NoTag	0	0	0	0	0	0	0	0	0
Ord	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	1	0	0	1
Park	0	0	0	0	0	0	0	0	0
PD	0	0	0	0	14	0	2	0	16
Person	0	0	0	0	1	0	0	0	1
PI	0	2	0	0	0	0	0	0	2
POR	0	0	0	0	0	4	0	0	4
Property	0	0	0	0	0	0	1	0	1
PW	0	0	0	0	0	0	0	0	0
REPO-TOW	0	0	0	0	0	0	0	1	1
RJ	0	0	0	1	0	1	1	0	3
RoadClosure	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
RobberyP	0	0	0	0	0	0	0	0	0
Shots	0	0	0	1	0	0	0	0	1
Slumper	0	0	0	0	0	0	0	0	0
StolenProp	0	0	0	0	0	0	0	0	0
Suicide	0	0	0	0	2	0	0	0	2
SuicideP	0	1	0	0	0	0	0	0	1
Susp	0	0	0	0	0	18	1	0	19
SuspP	0	0	0	1	0	0	0	0	1
Theft	0	0	0	0	0	0	3	0	3
TheftP	0	0	1	0	0	0	0	0	1
Threat	0	0	0	0	0	1	0	0	1
ThreatP	0	0	0	0	0	0	0	0	0
Traf	0	0	0	0	0	18	1	0	19
Tres	0	0	0	0	0	1	1	0	2
UNK	0	0	1	0	0	0	0	0	1
Unsecure	0	0	0	0	0	0	0	0	0
Vand	0	0	0	0	0	2	1	0	3
VandP	0	0	0	0	0	0	0	0	0
VehTheft	0	0	0	0	0	0	0	0	0
VehTheftP	0	0	0	0	0	0	0	0	0
Weapon	0	0	0	0	0	0	0	0	0
Weather	0	0	0	0	0	0	0	0	0
Welfare	0	0	0	0	0	15	0	0	15
WelfareP	0	0	0	0	0	0	0	0	0
WT	0	0	0	2	0	0	0	0	2

Total

9	42	17	35	20	135	Item 4.0.A, Attachment 3	72	6	336
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**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: March 25, 2024

Agenda Item Number: Item 4.0 B

Agenda Item: Fire Department Report

Background Information:

Fire Chief Rodney Sanow will present the Fire Department's monthly report.

Attachment(s):

Attachment 1 – February 2024 calls and call graph

Fiscal Impact:

Recommendation(s): No Action Required



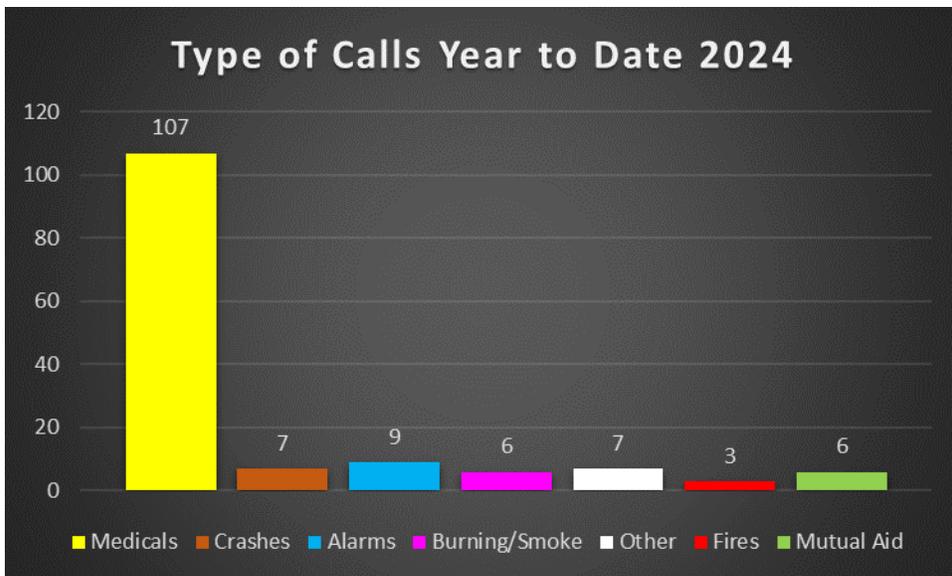
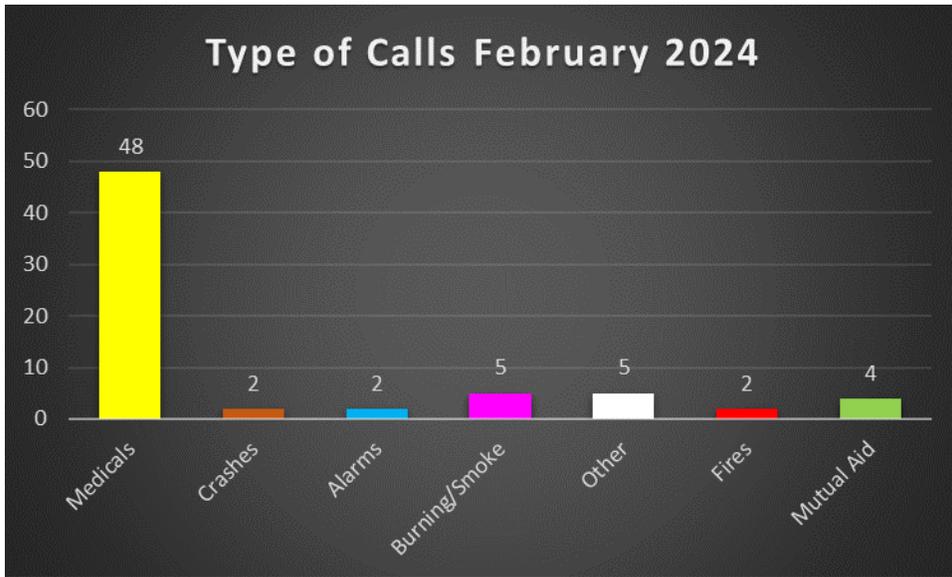
**East Bethel Fire Department
February 2024
Response Calls**

Incident No	Incident Date	Street Address	Incident Type
78	2/1/2024	3255 Viking Boulevard Northeast	Unauthorized burning
79	2/1/2024	22203 Lake George Boulevard Northwest	Building fire
80	2/1/2024	24546 University Avenue Northeast	Grass fire
81	2/1/2024	1509 229th Lane Northeast	EMS call
82	2/1/2024	18260 Fillmore Street Northeast	EMS call
83	2/2/2024	24355 Hwy 65 Northeast Apt 131	EMS call
84	2/4/2024	23904 Filmore Street Northeast	EMS call
85	2/6/2024	178 Maple Road Northeast	EMS call
86	2/6/2024	19131 Taylor Street Northeast Apt Hallway	EMS call
87	2/6/2024	20176 Frazer Street Northeast	EMS call
88	2/7/2024	213 Hawthorne Road Northeast	EMS call
89	2/8/2024	23946 Johnson Street Northeast	EMS call
90	2/8/2024	Baltimore Street NE and 237th Ave NE	Other
91	2/8/2024	15471 Staples Street Northeast	Building fire
92	2/9/2024	23591 Washington Street Northeast	Alarms
93	2/9/2024	764 Lincoln Drive Northeast	Building fire
94	2/9/2024	864 235th Avenue Northeast	EMS call
95	2/10/2024	229 Dogwood Road Northeast	EMS call
96	2/10/2024	20520 Polk Street Northeast	EMS call
97	2/10/2024	19131 Taylor Street Northeast Apt 11	EMS call
98	2/11/2024	23844 Johnson Street Northeast	EMS call
99	2/12/2024	1562 Viking Boulevard Northeast	Other
100	2/12/2024	1252 185th Avenue Northeast Apt 103	EMS call
101	2/12/2024	3062 196th Avenue Northeast	EMS call
102	2/13/2024	20755 Okinawa Street Northeast	EMS call
103	2/13/2024	22418 Durant Street Northeast	EMS call
104	2/13/2024	19131 Taylor Street Northeast Apt 7	EMS call
105	2/15/2024	221st Avenue Northeast and Van Buren St	Crash
106	2/15/2024	245th Avenue Northeast and Ulysses St. NE	Authorized controlled burning
107	2/16/2024	425 Lake Shore Drive Northeast	EMS call
108	2/16/2024	3598 228th Avenue Northeast	EMS call
109	2/17/2024	21972 Cottonwood Street Northwest	Mutual Aid
110	2/17/2024	2385 Viking Boulevard Northeast	EMS call
111	2/17/2024	23435 Sunset Road Northeast	Mutual Aid
112	2/17/2024	19131 Taylor Street Northeast Apt 10	EMS call
113	2/18/2024	426 Viking Boulevard Northeast	EMS call

Incident No	Incident Date	Street Address	Incident Type
114	2/18/2024	19131 Taylor Street Northeast Apt 202	EMS call
115	2/18/2024	19926 Buchanan Street Northeast	EMS call
116	2/18/2024	3862 191 Avenue Northeast	EMS call
117	2/19/2024	18164 Hwy 65 Northeast Apt 97	EMS call
118	2/19/2024	19131 Taylor Street Northeast Apt 105	EMS call
119	2/19/2024	24350 Polk Street Northeast	EMS call
120	2/20/2024	835 181 St Avenue Northeast	EMS call
121	2/20/2024	4385 217th Street Northeast	EMS call
122	2/20/2024	853 221st Avenue Northeast	EMS call
123	2/20/2024	Jackson Street Northeast and 193rd Ln NE	EMS call
124	2/20/2024	18164 Hwy 65 Northeast Apt 96	EMS call
125	2/20/2024	Hwy 65 Northeast and Viking Blvd NE	Authorized controlled burning
126	2/20/2024	Viking Boulevard Northeast and Jackson St Ne	Authorized controlled burning
127	2/22/2024	332 Laurel Road Northeast	EMS call
128	2/22/2024	332 Laurel Road Northeast	EMS call
129	2/22/2024	1120 231st Lane Northeast	Other
130	2/22/2024	20036 Hwy 65 Northeast	Alarm
131	2/23/2024	19229 Staples Street Northeast	EMS call
132	2/23/2024	764 Lincoln Drive Northeast	Other
133	2/23/2024	22225 University Avenue Northeast	EMS call
134	2/23/2024	Hwy 65 Northeast and 209th Ave NE	Crash
135	2/23/2024	21064 Eveleth Street Northeast	EMS call
136	2/24/2024	3838 Edmar Lane Northeast	EMS call
137	2/24/2024	18913 Jewell Street Northeast	EMS call
138	2/24/2024	1120 231st Lane Northeast	Unauthorized burning
139	2/26/2024	24350 Polk Street Northeast	EMS call
140	2/26/2024	19438 West Tri Oak Circle Northeast	EMS call
141	2/26/2024	19131 Taylor Street Northeast	EMS call
142	2/26/2024	3457 217th Avenue Northeast	EMS call
143	2/27/2024	4385 217th Avenue Northeast	EMS call
144	2/27/2024	801 Lakeshore Drive Northeast	Other
145	2/29/2024	1662 Eveleth Lane Northeast	EMS call

68 Total calls

- 48 Medicals
- 2 Crashes
- 2 Alarms
- 5 Burning/Smoke
- 5 Other
- 2 Fires
- 4 Mutual Aid



**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: March 25, 2024

Agenda Item Number: Item 6.0 A-N

Requested Action: Consider approving the Consent Agenda as presented

Background Information:

Item A – Approve Bills

Item B – March 11, 2024 City Council Meeting Minutes

Minutes from the March 11, 2024 City Council meeting are attached for your review.

Item C – Approve Advertisement for Request for Proposals for Ice Arena Management Services

The current Ice Arena Management Contract with Gibson Management Corporation (GMC) is set to expire on July 31, 2024. The City has utilized Gibson Management since 2008 for the management and operation of the City Ice Arena. The City was responsible for the operation of this facility from its opening in 1995 until 2006. Super Rink managed the Arena from 2006 to 2008 but declined to renew their contract with the City beyond 2008. Gibson Management was hired for the 2008-2009 year as the Arena Manager and has been the service provider ever since.

Staff recommends Council approve advertising for Request for Proposals for this service.

Item D – Approve Advertisement for Request for Proposals for Assessor Services

The current City Assessor's contract expires on December 31, 2024. Mr. Tolzmann has been the City Assessor since 2002. Prior to Mr. Tolzmann's term as an independent contractor for this service, Anoka County performed assessing services for the City.

Staff recommends Council approve advertising for Request for Proposals for this service.

Item E – Approve the renewal of Corporate Four as the City's Insurance Agent

The League of MN Cities mandates that each member-City contracts with an Agent of Record in order to assist in the annual renewals for general, property and vehicle insurances. Corporate Four Insurance has been the City of the East Bethel's Insurance Agent of Record since 2016 and their fees have remained unchanged at \$5,000 per year since that time. Their current contract with the City is set to expire at the end of 2024. Staff recommends that the attached proposal to extend the contract for another 3 years at \$6,000 per year is considered for approval.

Item F – Res 2024-22, Strandlund Farm

Res. 2024-22, Amending Res. 2024-09 updating conditions and developer name of the Final Plat of Strandlund Farm.

Item G – Final Payment for the 2023 Street Surface Improvement Project

The 2023 Street Surface Improvement Project included a bituminous overlay for two separate areas in the City including 7th Street and Washington Street just south of 237th Avenue and 233rd Avenue, Taylor Street, Buchanan Street and 231st Lane just west of Trunk Highway 65. T. A. Schifsky & Sons,

Inc. has completed all construction and punch list items for this project and has submitted the IC-134 Forms, Consent of Surety Form, Lien Waiver Forms, and an executed Final Payment Form. The accepted bid amount for this project was \$323,239.93. The final contract amount is \$310,302.40.

Staff recommends final payment of \$15,586.37. A copy of the Final Payment Form is attached. This project was financed with the Street Capital account. Funds, as noted, are available and appropriate for this project.

Item H – Resolution 2024-23 Declaring 2003 Recycling Center Bobcat Surplus Property

The 2003 Bobcat 753 used for operations at the East Bethel Recycling Center has reached the end of its useful service life. This is a scheduled replacement that has been moved back from 2023 and is budgeted for in the Equipment Replacement Fund. The Bobcat was used by the Public Works Department at the beginning of its service life and moved to the Recycle Center in 2010. The current Public Works skid steer is up for replacement and will be moved to the recycle center to replace the Bobcat 753.

The Bobcat 753 will be placed up for auction on the State of Minnesota online auction site MinnBid and is expected to bring between \$8,000 and \$12,000 back to the Equipment Replacement Fund.

Item I – Purchase of Bobcat T66 Compact Track Loader

As part of the City's Equipment Replacement Program, the 2017 Bobcat T590 and the Recycle Center 2003 Bobcat 753 are scheduled for replacement in 2024. Staff has checked state contracts for skid steers similar to the machines being replaced. A used skid steer was planned for the Recycle Center and after researching values of used skid steers, staff recommends replacing the Public Works skid steer and moving the existing Public Works machine to the recycle center.

Staff were able to look at different models from Caterpillar, John Deere and Bobcat and looked at many other models on the state contract. After review, staff have identified the Bobcat T66 as the unit that best matches our requirements and was \$7,000 less than the similar Caterpillar model. Our existing skid steer attachments are compatible with the Bobcat model without any modifications to the electronic controls and with two local vendors, access to parts and service is a benefit as well.

Funds for this acquisition are provided for in the Equipment Replacement Fund. Funding was budgeted at \$55,000 for replacement of the Public Works skid steer and \$25,000 for a used skid steer for the Recycle Center for a total budget of \$80,000. The cost for the new Bobcat T66 is \$71,676.58 on the state contract. The auction sale of the 2003 Bobcat 753 should provide and estimated \$8,000 to \$12,000 back into the Equipment Replacement Fund as well. Funding is available from the City's Equipment Replacement Fund.

Staff recommends the purchase of the Bobcat T66 skid steer. This equipment will meet our current and future needs and has a projected service life of seven years.

Item J – Class 5 Road Resurfacing Bids

At the January 22, 2024 City Council Meeting, council approved the 2024 Class 5 gravel road resurfacing project locations and the \$40,000 budgeted amount for this work. The planned roads would require a total of 2,100 tons of class 5.

Staff has solicited and received quotes for the class 5 material and delivery and recommend the low quote for the high binder class 5 from Bjorklund Companies of \$15.85 per delivered

ton. This would give the project a cost of \$33,285 and \$7,500 funding to cover an application of chloride to Klondike Drive for a total project cost of \$40,785.

Item K – Resolution 2024-24 Declaring Booster West Skateboard Park Surplus Property

The skateboard park equipment located at Booster West Park been scheduled for replacement and budgeted for in the 2023 Parks Capital Improvement Plan. The existing equipment has reached an age where it is no longer a benefit to the park or the community and finding replacement parts is no longer an option. Staff will offer it up for sale on the City’s Website via sealed auction.

Item L – Purchase of Skateboard Park Equipment for Booster West Park

As part of the 2023-2027 Parks Capital Improvement Plan, the skateboard park equipment located at Booster West park was scheduled for replacement in 2023. Based on the age and ongoing city inspections of playground equipment, staff has determined the replacement of these playgrounds is necessary and consistent with the schedule developed for playground replacement. The funding for this purchase has been budgeted for in the Park Capital Fund. A total of \$80,000 has been allocated for the purchase of the skateboard park structures. Staff did not order the equipment in 2023 due to on-going design discussions, but the funds have carried over into 2024 for this purchase.

Staff have contacted playground companies and researched cooperative purchasing ventures and have secured a competitively bid quote through Sourcewell from American Ramp Company for a replacement of the existing structures. Staff were able to reduce the quoted cost of the skateboard park equipment by \$4,000 by performing in the installation in-house with a supervisor from the manufacturer. The total quoted cost of the replacement skateboard park equipment with delivery and supervised installation is \$70,778.

Item M – Amendment to Personnel Policy – Section 7.3 Earned Safe and Sick Time

Effective Jan. 1, 2024, Minnesota’s earned sick and safe time (ESST) law required employers to provide earned sick and safe paid leave to employees who work in Minnesota. The State defines an employee as anyone who works at least 80 hours in a year for an employer in Minnesota (including temporary and part-time employees), but does not include elected officials or independent contractors. The law also states that employers must provide each employee in Minnesota with one hour of ESST for every 30 hours worked, with the ability to accumulate at least 48 hours of ESST each year. Council approved modifications to the City personnel policy on 11/27/23 in order to bring it into compliance with this new law. However, the revisions to the policy did not address the treatment of Paid On-Call Firefighters as it related to Safe and Sick time given the complexities in implementing it for this group and the lack of guidance from the State. Without further guidance from the State, Staff is recommending the following personnel policy revision (highlighted in red) in order to be fully compliant with the new law.

Recommendation:

7.3 Earned Sick and Safe Time (ESST)

1. Sick and Safe Time Leave

Sick and Safe Time leave with pay shall be granted to probationary, regular full-time employees and any employee working more than 80 hours per year. Sick and Safe time leave shall accrue at the rate of eight hours per month (.046 per hour worked) until 640 hours have been accumulated.

ESST leave may be taken only to the extent that it is earned. ESST leave may be used for illness, injury, employee assistance program, or by necessity for medical or dental care. ESST leave may be used by the employee to care for an employee's: child, foster child, adult child, legal ward, child for whom the employee is legal guardian, spouse or registered domestic partner; sibling, stepsibling, or foster sibling; biological, adoptive, or foster parent, stepparent, or a person who stood in loco parentis when the employee was a minor child; grandchild, foster grandchild, or step grandchild; grandparent or step grandparent; a child of a sibling of the employee; a sibling of the parents of the employee; or a child-in-law or sibling-in-law; any other individual related by blood or whose close association with the employee is the equivalent of a family relationship; and up to one individual annually designated by the employee or as otherwise approved by the City Administrator. ESST leave may also be used when City Hall is closed due to weather or to care for a family member whose place of business is closed due to weather. The City Administrator may require a medical certificate as may be deemed necessary before approving the utilization of sick leave.

2. Sick and Safe Leave Request

Employees must notify their immediate supervisor on the first day of sick leave and each day of sick leave request before the start of his or her shift unless otherwise required by the supervisor. When possible, sick leave must be requested in advance.

3. Sick and Safe Leave Severance

Severance pay in the amount of one-half the accumulated sick leave employees have to their credit at the time of resignation, retirement, or death shall be paid to employees who have been employed for at least one full year. **For Paid On Call Fire Fighters, one-half the accumulated/unused sick leave shall be paid out during the month of January for the previous year or upon termination of employment.** If discharged for cause, severance pay shall not be allowed.

Item N – Resolution 2024-25, Accepting Bids for the 2024 Street Surface Improvement Project

This project includes a bituminous overlay on Edmar Lane, Vickers Street, 189th Avenue, Yalta Street, Karen Court, and Breezy Point Drive. This project also includes replacement of the pipe and storm water system at the intersection of Breezy Point Drive and Karen Court. Bids for this project were opened electronically at 10:00 a.m. on March 12, 2024 at the City Hall. A total of 5 bids were received. The bids were as follows:

	Base Bid	Alternate Bid	Base + Alternate
Knife River Corporation	\$479,191.85	\$40,229.25	\$519,421.10
North Valley, Inc.	\$495,054.17	\$38,212.72	\$533,266.89
Kuechle Underground Inc.	\$516,543.92	\$49,410.00	\$565,953.92
Asphalt Surface Technologies Corp.	\$522,726.54	\$47,166.57	\$569,893.11
Park Construction Company	\$538,822.10	\$34,072.40	\$572,894.50

The Alternate Bid included replacing the 6 existing storm sewer catch basins and install one new catch basin in place of an existing flume where there currently is an erosion issue. The bids are summarized in detail on the attached bid tabulation. As shown in the table above Knife River Corporation was the lowest bidder based on the Base Bid and the Base Bid and Alternate bid

combined. The total bid was \$519,421.10. The engineer's estimate for the Base Bid was \$521,857 and for the Alternate Bid \$33,075 for a total of \$554,932.

Staff recommends awarding the Base Bid and a Portion of the Alternate Bid. The Alternate Bid would include accepting the quantities' needed to construct the new catch basin in place of an existing flume as discussed above. The cost of the new catch basin construction would be \$5,522.50. The detail costs and unit prices for the Modified Alternate Bid are attached. Knife River Corporation has successfully completed projects of similar scope and size to this one in the city of East Bethel. Staff recommends approval of Resolution 2024-25 Resolution Accepting Bids for the 2024 Street Surface Improvement Project and award of a contract to Knife River Corporation in the amount of \$484,714.35.

Fiscal Impact: As noted above

Recommendation(s): Staff recommends approval of the Consent Agenda as presented.

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____



City of East Bethel
March 25, 2024
Payment Summary

Payments for Council Approval						
Bills to be approved for payment						\$168,454.04
Electronic Payroll Payments						\$40,974.59
Payroll City Council - March 15, 2024						\$2,234.02
Payroll Fire Department - March 15, 2024						\$13,024.69
Payroll City Staff - March 14, 2024						\$47,742.13
Total to be Approved for Payment						\$272,429.47
Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Payroll	Insurance Premiums	04 2024	Dearborn Group	101		\$2,006.98
Payroll	Insurance Premiums	CNS0001499228	Delta Dental	101		\$51.04
Payroll	Insurance Premiums	CNS0001499228	Delta Dental	101		\$520.87
Payroll	Insurance Premiums	CNS0001499228	Delta Dental	101		\$102.09
Engineering	Architect/Engineering Fees	52501	Hakanson Anderson Assoc. Inc.	101		\$1,377.50
Engineering	Architect/Engineering Fees	52502	Hakanson Anderson Assoc. Inc.	101		\$145.00
Engineering	Architect/Engineering Fees	52503	Hakanson Anderson Assoc. Inc.	101		\$1,160.00
Engineering	Architect/Engineering Fees	52661	Hakanson Anderson Assoc. Inc.	101		\$2,316.25
Payroll	Insurance Premiums	265866092173	Medica	101		\$10,694.69
Payroll	Union Dues	03 2024	MN Public Employees Assn	101		\$351.00
Payroll	Insurance Premiums	436200042024	NCPERS Group Life Ins	101		\$80.00
Street Maintenance	Professional Services Fees	2023 FINAL	T.A. Schifsky and Sons, Inc.	406		\$15,511.37
Building Inspection	Permit Refund	2023-00929	TUNDRALAND	101		\$167.40
Arena Operations	Bldgs/Facilities Repair/Maint	Ice Arena	Patton Heating and Air	615	49851	\$10,647.00
Arena Operations	Gas Utilities	869651393	Xcel Energy	615	49851	\$1,513.06
Building Inspection	Information Systems	1780	Metro-Inet	101	42410	\$952.54
City Administration	Conferences/Meetings	401556	League of MN Cities	101	41320	\$275.00
City Administration	Conferences/Meetings	401848	League of MN Cities	101	41320	\$20.00
City Administration	Information Systems	1780	Metro-Inet	101	41320	\$1,044.15
City Administration	Office Supplies	IN4492147	Innovative Office Solutions	101	41320	\$39.14
City Administration	Telephone	03 2024	CenturyLink	101	41320	\$156.15
Economic Development Authority	Professional Services Fees	EC030724K	Anoka County Treasury Dept	232	23200	\$682.00
Elections	General Operating Supplies	IN4492147	Innovative Office Solutions	101	41410	\$7.03
Engineering	Architect/Engineering Fees	52664	Hakanson Anderson Assoc. Inc.	101	43110	\$287.50
Finance	Information Systems	1780	Metro-Inet	101	41520	\$952.54
Fire Department	Bldgs/Facilities Repair/Maint	2585	Bill's Quality Cleaning	101	42210	\$168.00
Fire Department	Bldgs/Facilities Repair/Maint	2586	Bill's Quality Cleaning	101	42210	\$53.00
Fire Department	Clothing & Personal Equipment	21090	FES, Inc.	101	42210	\$2,285.92
Fire Department	Conferences/Meetings	6735	F.I.R.E.	101	42210	\$1,800.00
Fire Department	Gas Utilities	869651393	Xcel Energy	101	42210	\$1,287.33
Fire Department	Information Systems	1780	Metro-Inet	101	42210	\$2,733.79
Fire Department	Motor Vehicles Parts	01P111305	ASTLEFORD INTL MINNEAPOLIS	101	42210	\$142.84
Fire Department	Motor Vehicles Parts	115228866	Fleet Pride	101	42210	\$13.09
Fire Department	Motor Vehicles Parts	1539-251423	O'Reilly Auto Stores Inc.	101	42210	\$71.90
Fire Department	Office Equipment Rental	36116710	GreatAmerica Financial Svcs	101	42210	\$151.78
Fire Department	Safety Supplies	329413	Aspen Mills, Inc.	101	42210	\$350.87



City of East Bethel

March 25, 2024

Payment Summary

Fire Department	Telephone	03 2024	CenturyLink	101	42210	\$88.70
Fire Department	Telephone	03 2024	CenturyLink	101	42210	\$120.96
Fire Department	Telephone	13229700113898	Midcontinent Communications	101	42210	\$20.25
General Govt Buildings/Plant	Bldg/Facility Repair Supplies	28779	Menards - Forest Lake	101	41940	\$35.94
General Govt Buildings/Plant	Bldg/Facility Repair Supplies	2241 221st	Patton Heating and Air	101	41940	\$235.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	2584	Bill's Quality Cleaning	101	41940	\$380.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	2587	Bill's Quality Cleaning	101	41940	\$168.00
General Govt Buildings/Plant	Gas Utilities	869651393	Xcel Energy	101	41940	\$665.39
Legal	Legal Fees	02 2024	Eckberg, Lammers, P.C.	101	41610	\$10,216.22
Legal	Legal Fees	39057	Eckberg, Lammers, P.C.	101	41610	\$1,721.00
Legal	Legal Fees	39057	Eckberg, Lammers, P.C.	101	41610	\$65.00
Legal	Legal Fees	39057	Eckberg, Lammers, P.C.	101	41610	\$287.50
MSA Street Construction	Architect/Engineering Fees	52504	Hakanson Anderson Assoc. Inc.	402	40200	\$420.00
MSA Street Construction	Architect/Engineering Fees	52505	Hakanson Anderson Assoc. Inc.	402	40200	\$1,612.50
MSA Street Construction	Architect/Engineering Fees	52662	Hakanson Anderson Assoc. Inc.	402	40200	\$15,487.05
Park Capital Projects	Bldg/Facility Repair Supplies	2024079	MWP	407	40700	\$50,000.00
Park Maintenance	Auto/Misc Licensing Fees/Taxes	2024-130003	Anoka County	101	43201	\$100.00
Park Maintenance	Auto/Misc Licensing Fees/Taxes	2024-310005	Anoka County	101	43201	\$100.00
Park Maintenance	Bldg/Facility Repair Supplies	29242	Menards - Forest Lake	101	43201	\$65.72
Park Maintenance	Bldg/Facility Repair Supplies	039844	Winnick Supply	101	43201	\$81.00
Park Maintenance	Clothing & Personal Equipment	4186150509	Cintas Corporation	101	43201	\$33.69
Park Maintenance	Clothing & Personal Equipment	4186874156	Cintas Corporation	101	43201	\$33.69
Park Maintenance	Conferences/Meetings	1259365	Nate Ayshford	101	43201	\$275.00
Park Maintenance	Equipment Parts	60924	Central Trailer Sales, Inc.	101	43201	\$300.94
Park Maintenance	Equipment Parts	114980447	Fleet Pride	101	43201	\$4.80
Park Maintenance	Equipment Parts	115016223	Fleet Pride	101	43201	\$39.69
Park Maintenance	Equipment Parts	115016224	Fleet Pride	101	43201	\$33.48
Park Maintenance	Equipment Parts	115411425	Fleet Pride	101	43201	\$6.75
Park Maintenance	Equipment Parts	335210	S & S Industrial Supply	101	43201	\$2.53
Park Maintenance	Information Systems	1780	Metro-Inet	101	43201	\$22.90
Park Maintenance	Other Equipment Rentals	MP245080	LRS	101	43201	\$80.00
Park Maintenance	Small Tools and Minor Equip	335216	S & S Industrial Supply	101	43201	\$40.00
Planning and Zoning	Information Systems	1780	Metro-Inet	101	41910	\$635.04
Planning and Zoning	Legal Notices	989956	ECM Publishers, Inc.	101	41910	\$66.55
Planning and Zoning	Legal Notices	989957	ECM Publishers, Inc.	101	41910	\$66.55
Planning and Zoning	Legal Notices	989958	ECM Publishers, Inc.	101	41910	\$66.55
Planning and Zoning	Legal Notices	989959	ECM Publishers, Inc.	101	41910	\$66.55
Planning and Zoning	Legal Notices	989960	ECM Publishers, Inc.	101	41910	\$66.55
Recycling Operations	Auto/Misc Licensing Fees/Taxes	2024-230009	Anoka County	226	43235	\$545.16
Recycling Operations	Auto/Misc Licensing Fees/Taxes	2024-230208	Anoka County	226	43235	\$172.86
Recycling Operations	Auto/Misc Licensing Fees/Taxes	2024-240010	Anoka County	226	43235	\$21.30
Recycling Operations	Auto/Misc Licensing Fees/Taxes	2024-240083	Anoka County	226	43235	\$53.24
Recycling Operations	Auto/Misc Licensing Fees/Taxes	2024-240084	Anoka County	226	43235	\$53.24
Recycling Operations	Auto/Misc Licensing Fees/Taxes	2024-340002	Anoka County	226	43235	\$53.24
Recycling Operations	Auto/Misc Licensing Fees/Taxes	2024-430001	Anoka County	226	43235	\$545.16
Recycling Operations	Auto/Misc Licensing Fees/Taxes	2024-430003	Anoka County	226	43235	\$545.16
Recycling Operations	Gas Utilities	869651393	Xcel Energy	226	43235	\$251.73



City of East Bethel

March 25, 2024

Payment Summary

Recycling Operations	Other Equipment Rentals	MP245081	LRS	226	43235	\$80.00
Recycling Operations	Professional Services Fees	CU-41386	First State Tire Recycle	226	43235	\$60.75
Street Capital Projects	Architect/Engineering Fees	52506	Hakanson Anderson Assoc. Inc.	406	40600	\$2,498.75
Street Capital Projects	Architect/Engineering Fees	52663	Hakanson Anderson Assoc. Inc.	406	40600	\$7,885.95
Street Capital Projects	Street Maint Services	2023 FINAL	T.A. Schifsky and Sons, Inc.	406	40600	\$75.00
Street Maintenance	Bldgs/Facilities Repair/Maint	68583	Aker Doors, Inc.	101	43220	\$574.00
Street Maintenance	Bldgs/Facilities Repair/Maint	4186150509	Cintas Corporation	101	43220	\$9.19
Street Maintenance	Bldgs/Facilities Repair/Maint	4186874156	Cintas Corporation	101	43220	\$9.19
Street Maintenance	Clothing & Personal Equipment	4186150509	Cintas Corporation	101	43220	\$33.68
Street Maintenance	Clothing & Personal Equipment	4186874156	Cintas Corporation	101	43220	\$33.68
Street Maintenance	Equipment Parts	4202677	Dalco	101	43220	\$29.51
Street Maintenance	Equipment Parts	0197166-IN	Zarnoth Brush Works, Inc.	101	43220	\$2,153.80
Street Maintenance	Gas Utilities	869651393	Xcel Energy	101	43220	\$731.95
Street Maintenance	Information Systems	1780	Metro-Inet	101	43220	\$627.40
Street Maintenance	Lubricants and Additives	115229501	Fleet Pride	101	43220	\$96.20
Street Maintenance	Motor Vehicle Services (Lic d)	06227	Central Truck Service, Inc	101	43220	\$4,645.29
Street Maintenance	Motor Vehicles Parts	IN001-10808313	Force America Distributing LLC	101	43220	\$39.54
Street Maintenance	Motor Vehicles Parts	1539-225021	O'Reilly Auto Stores Inc.	101	43220	\$259.23
Street Maintenance	Motor Vehicles Parts	1539-251427	O'Reilly Auto Stores Inc.	101	43220	\$24.74
Street Maintenance	Motor Vehicles Parts	467346	Towmaster	101	43220	\$99.69
Street Maintenance	Travel Expenses	03 2024	Jason Hehir	101	43220	\$21.25
TIF 1-2	Professional Services Fees	96917	Ehlers	436	43600	\$600.00
TIF 1-5	Professional Services Fees	96916	Ehlers	439	43900	\$600.00
Water Utility Operations	Chemicals and Chem Products	6709518	Hawkins, Inc	601	49401	\$100.00
Water Utility Operations	Gas Utilities	03 2024-1	CenterPoint Energy	601	49401	\$196.16
Water Utility Operations	Gas Utilities	03 2024-2	CenterPoint Energy	601	49401	\$173.33
Water Utility Operations	Information Systems	1780	Metro-Inet	601	49401	\$297.64
Water Utility Operations	Telephone	03 2024	CenturyLink	601	49401	\$198.90
Water Utility Operations	Telephone	03 2024	CenturyLink	601	49401	\$156.87
Water Utility Operations	Telephone	03 2024	CenturyLink	601	49401	\$70.95
						\$168,454.04



City of East Bethel
March 25, 2024
Payment Summary

Electronic Payroll Payments		
Payroll	PERA	\$10,033.45
Payroll	Federal Withholding	\$6,646.81
Payroll	Medicare Withholding	\$2,679.50
Payroll	FICA Tax Withholding	\$10,490.56
Payroll	State Withholding	\$3,682.08
Payroll	MSRS/H.S.A./HCSP	\$7,442.19
		\$40,974.59

DRAFT MINUTES: NOT YET APPROVED

EAST BETHEL CITY COUNCIL MEETING

March 11, 2024

The East Bethel City Council met on March 11, 2024, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Kevin Lewis Brian Mundle Bob DeRoche
Tim Miller Jim Smith

ALSO PRESENT: Matt Look, City Administrator
Eric Larson, City Attorney
Aaron Berg, Community Development Director

1.0 Call to Order

The March 11, 2024, City Council meeting was called to order by Mayor Lewis at 7:00 p.m.

2.0 Pledge of Allegiance

The Pledge of Allegiance was recited.

3.0 Adopt Agenda

Mundle stated I'll make a motion to adopt tonight's agenda. DeRoche stated I'll second. Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

4.0 Presentations and Public Hearings

None.

5.0 Public Forum

Dean Ehling, 20701 Monroe Street NE, stated he has been a resident of the City for 34 years. He read from a prepared statement regarding TIF on the two East Bethel Apartment buildings which he had spoken about last month at the Open Forum. He noted the East Bethel Apartments did not offer any apartments that were affordable for families at or below 50 percent of the areas median income. He indicated this was important because the 2020 City Council had approved the TIF project believing it was voting to require the developer to make 14 units affordable to low-income residents, but that never happened. He stated all units were currently offered at current market rates only. He indicated he had submitted his questions on this issue to Jeziorski who referred them to Ehlers, the City's finance advisors, for clarification. He read the questions he had sent to Ehlers and the responses he received from Ehlers. He handed a packet with all of his information to Look for distribution to the Council.

Suzanne Erkel, Okinawa Street, stated she thought the Council was going to get rid of them publicizing their addresses so "their enemies could not attack their house." DeRoche responded he thought they did. Ms. Erkel pointed out that the Council still asked for people's addresses.

Ms. Erkel stated she was on the Council in 2020 and she recalled what Mr. Ehling said was correct and that was the impression Council got that the complex would get housing assistance for a percentage

1 of low-income people. She thought that was the whole purpose of getting the high-density housing
2 in order to get a percentage of housing for a percentage of the residents.

3 Ms. Erkel indicated she was a member of the senior's group and they had regular events, such as the
4 Senior Dance and a vendor show. She asked if it would be possible to put such information on the
5 reader board on Highways 65 and 22. Berg noted Frost would be the one who determines if that
6 could go on the reader board.

7 **6.0 Consent Agenda**

8 Item A: Approve Bills

9 Item B: Approve Meeting Minutes February 24, 2024 City Council Work Meeting

10 Item C: MCES Reserve Capacity Loan Agreement Ratification

11 Item D: Approve MN Lawful Gambling 2023 LG510 Report

12 Item E: Successful Completion of Probationary Period: Finance Coordinator

13 **DeRoche stated I'll make a motion to approve Consent Agenda as amended. Mundle stated I'll**
14 **second.** Lewis asked any discussion? To the motion, all in favor say aye. **All in favor.** Lewis asked
15 any opposed? That motion passes. **Motion passes unanimously.**

16 **7.0 New Business. Commission, Association, and Task Force Reports**

17 **7.0 A Planning Commission**

18 **7.0 A.1 Variance Request – 19455 4th St NE**

19 Berg stated this property is located in the RR Rural Residential Zoning District and is located within
20 the Norseland Manor Subdivision. The property owner is requesting a variance for the placement of a
21 detached accessory structure closer to the street than the primary structure, on the South side of the
22 lot.

23 Berg reviewed the three-factor test for practical difficulties.

24 Berg indicated the Planning Commission meeting held a public hearing and after discussion
25 recommended approval of the variance to the City Council.

26 Berg requested the Council review the request, consider the Planning Commission's formal
27 recommendation, and approve the variance as presented in Resolution 2024-21.

28 **Mundle stated I'll make a motion to adopt Resolution 2024-21, a Resolution Granting a Variance**
29 **Request for the Placement of a Structure Nearer to the Front Property Line than the Principal**
30 **Structure for the Construction of a Residential Detached Accessory Structure on Property Located**
31 **at 19455 4th St NE (PIN: 30-22-23-24-0016). Miller stated I'll second.** Lewis asked any discussion?

32 Mundle asked where the structure would be placed. Miller indicated the homeowner had it staked
33 out already on his property. Berg showed on the map where the structure was being proposed.

34 DeRoche indicated he had watched the Planning Commission meeting and normally he did not agree
35 with too much; however, it came up that this met 2 of the 3 factors which he outlined. He indicated
36 as far as he could tell, there was nothing unique about this property. Lewis noted he understood that
37 what was unique about this property was that the house is built in the center of the lot, so the
38 homeowner was limited where he could put the garage.

39 DeRoche stated that was in a definition that they needed to figure out at another time. He noted he
40 had his reasons for thinking this way, but he was not in a position to share them at this time.

1 Berg stated he had prepared both an approval and a denial Resolution, but the Planning Commission
2 had recommended approval and that was why the Council only saw the approval, but he could bring
3 up the denial if Council wanted.

4 DeRoche called the question.

5 To the motion, all in favor say aye. **All in favor.** Lewis asked any opposed? That motion passes.

6 **Motion passes unanimously.**

7 **7.0 B Economic Development Authority**

8 None.

9 **7.0 C Park Commission**

10 None.

11
12 **8.0 Department Reports**

13 **8.0 A Community Development**

14 None.

15 **8.0 B Engineer Report**

16 None.

17 **8.0 C City Attorney**

18 None.

19 **8.0 D Finance**

20 None.

21 **8.0 E Public Works**

22 None.

23 **8.0 F Fire Department**

24 None.

25 **8.0 G City Administrator Report**

26 None.

27 **9.0 – Other Items**

28 **9.0 A Staff Report**

29 None.

30 **9.0 B Council Reports**

31 Mundle stated with spring coming up he asked if Council should be setting dates for the Spring Town
32 Hall meeting to get on the next agenda. Look responded they could set a date and time for the Town
33 Hall at next meeting.

34 Mundle asked if they would start broadcasting the Work Meetings. Look responded he had spoken
35 with all of the Councilmembers and there were three Councilmembers that liked the way that it was
36 conducted. He indicated this was an open meeting that anyone could attend. He stated by not
37 broadcasting the meeting, it allowed for more robust discussion that might otherwise be on a
38 televised meeting. He noted three Councilmembers were in favor of keeping it the way it was, one
39 was opposed, and one was indifferent. He indicated from a majority rule standpoint, they would
40 continue to have Work Meetings as a non-televised, open to the public meeting. He noted he had
41 also contacted surrounding cities for their procedures and the majority of them did not televise their

1 work meetings as it was an opportunity for the Council to talk through issues and if no decisions were
2 made at those meetings, and if a consensus was made at the meetings, then it would go through staff
3 to prepare a report for a future Council meeting.

4 Mundle stated it was his opinion that Work Meetings have always been televised and he believed the
5 residents should be informed of the decisions Council was making and how those decisions were
6 decided on. He noted they had previously discussed how they could improve communications better
7 with the residents and he believed broadcasting the Council Work Meetings should be done. Lewis
8 stated it was duly noted.

9 DeRoche stated there is nothing decided at Work Meetings and it was a general discussion on ideas.
10 He indicated if there was a serious issue and decisions were going to be made based on what they did
11 there, that would be something different but usually there is just a lot of discussion. He stated he
12 had nothing to hide though.

13 Both Miller and Smith stated they liked it the way it was.

14 **9.0 C Other**

15 Look gave a shout out to Frost who did a fantastic job on the voting that occurred for the primary
16 election. He indicated everything went off without a hitch and it did not go unnoticed as there was a
17 lot of training and working with tough equipment to ensure that everything was followed.

18 Lewis stated Frost was a very conscientious young lady.

19 Mundle stated he had spoken with Frost the day before and she said that she came in at 5:30 a.m.
20 and stayed until 10 p.m. that evening along with coming in early the following morning again so that
21 the results could be sent in. He indicated this was a heck of an effort.

22 DeRoche stated the City was lucky to have Frost and she is very smart.

23 Look thanked Berg for testifying on behalf of the City regarding the attack of the local planning and
24 zoning efforts made by the State in enforcing different types of zoning requirements which may or
25 may not be consistent with what the City had.

26 **10.0 Adjourn**

27 **DeRoche stated I'll make a motion to adjourn. Miller stated I'll second.** To the motion, all in favor
28 say aye. **All in favor.** Lewis asked any opposed? That motion passes. **Motion passes unanimously.**

29 Meeting adjourned at 7:36 PM.

30 Submitted by:

31 Kathy Altman

32 *TimeSaver Off Site Secretarial, Inc.*

SERVICE FEE AGREEMENT

The City of East Bethel, hereinafter “Client” agrees to engage the services of Corporate Four Insurance Agency, 7200 Metro Blvd, Edina, MN 55439. Corporate Four agrees, as a function of their business as General Agents, or Insurance Brokers, to advise Client in the management of risk of loss generally covered by property and casualty insurance, and to procure or attempt to procure on Client’s behalf such insurance as Client may designate, subject to the following terms and conditions:

I. EFFECTIVE DATE AND TERM:

This agreement shall begin on January 5th, 2025 and shall continue until January 5th, 2028, and thereafter shall continue annually from year to year. Either party may terminate this agreement at any time by giving 30 days written notice of termination.

II. OBJECTIVE OF AGREEMENT:

Corporate Four will act in the dual capacity of risk management consultant and insurance agent and/or broker.

III. BASIS OF COMPENSATION:

The annual fee for services provided by employees of Corporate Four during the period of this agreement will be:

- 1st year = \$6,000
- 2nd year = \$6,000
- 3rd year = \$6,000

The initial annual fee is payable upon execution of the Agreement on January 5th, 2025 and is fully earned as of that date. Insurance coverage with other insurers outside of the League of Minnesota Cities Insurance Trust may include commissions.

Corporate Four Insurance Agency

Client

By: _____

By: _____

Date: _____

Date: _____

**CITY OF EAST BETHEL
COUNTY OF ANOKA
STATE OF MINNESOTA**

RESOLUTION NO. 2024-22

**AMENDING RESOLUTION 2024-09 APPROVING THE FINAL PLAT OF
“STRANDLUND FARM” FOR PROPERTY LEGALLY DESCRIBED AS:**

THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 10,
TOWNSHIP 33 NORTH, RANGE 23 WEST, ANOKA COUNTY, MINNESOTA,
EXCEPT THE NORTH 518.60 FEET OF THE WEST 475.00 FEET THEREOF.

&

THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 10,
TOWNSHIP 33 NORTH, RANGE 23 WEST, ANOKA COUNTY, MINNESOTA

WHEREAS, STC Properties, LLC. has requested approval of a Final Plat for Strandlund Farm; and

WHEREAS, the East Bethel Review Committee has reviewed the Final Plat; and

WHEREAS, the final plat conforms to the approved Preliminary Plat.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of East Bethel hereby approves the Final Plat of Strandlund Farm, with the following conditions:

1. City Engineer comments shall be satisfactorily addressed prior to the release of the Final Plat. The City Engineer will determine when all items have been addressed.
2. Anoka County Highway Department comments must be satisfactorily addressed prior to any grading of the site.
3. The applicant shall be responsible for the cost of construction of all improvements proposed as a part of the proposed final plat.
4. Prior to final plat recording at Anoka County, a Development Agreement acceptable to the City Attorney must be executed and filed with Anoka County.
5. Prior to final plat recording at Anoka County, Vehicle Maintenance Access Easements must be executed.
6. Park dedication fees in the amount of \$40,000.00 must be paid prior to the release of the final plat.
7. Letter of Credit or escrow in the amount of \$1,391,527.00 must be established prior to the release of the final plat.

Adopted by the City Council of the City of East Bethel this 25th day of March, 2024.

CITY OF EAST BETHEL

Kevin Lewis, Mayor

ATTEST

Matt Look, City Clerk

FINAL PAYMENT
City of East Bethel
2023 Street Improvement Project

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$ 17,500.00	\$ 17,500.00	1	\$ 17,500.00
2	SALVAGE CASTING	8	EACH	\$ 275.00	\$ 2,200.00	8	\$ 2,200.00
3	REMOVE CASTING	5	EACH	\$ 275.00	\$ 1,375.00	5	\$ 1,375.00
4	SAWING CONCRETE PAVEMENT - FULL DEPTH	78	LIN FT	\$ 5.00	\$ 390.00	38	\$ 190.00
5	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	460	LIN FT	\$ 5.00	\$ 2,300.00	489	\$ 2,445.00
6	REMOVE BITUMINOUS PAVEMENT	311	SQ YD	\$ 9.50	\$ 2,954.50	346	\$ 3,287.00
7	REMOVE CONCRETE PAVEMENT	28	SQ YD	\$ 18.00	\$ 504.00	31	\$ 558.00
8	AGGREGATE BASE CLASS 5	90	TON	\$ 0.01	\$ 0.90		\$ -
9	MILL BITUMINOUS SURFACE	366	SQ YD	\$ 10.00	\$ 3,660.00	784	\$ 7,840.00
10	INTEGRANT CURB DESIGN B6	220	LIN FT	\$ 42.00	\$ 9,240.00	222	\$ 9,324.00
11	BITUMINOUS MATERIAL FOR TACK COAT	2,328	GALLONS	\$ 0.01	\$ 23.28	1,250	\$ 12.50
12	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	330	SQ YD	\$ 30.00	\$ 9,900.00	339	\$ 10,170.00
13	TYPE SP 4.75 BITUMINOUS MIXTURE FOR PATCHING (2;B)	50	TON	\$ 125.00	\$ 6,250.00	4	\$ 500.00
14	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	3,239	TON	\$ 73.80	\$ 239,038.20	3,093.46	\$ 228,297.35
15	CONCRETE FLUME	1	EACH	\$ 1,575.00	\$ 1,575.00	1	\$ 1,575.00
16	CASTING ASSEMBLY	5	EACH	\$ 902.01	\$ 4,510.05	5	\$ 4,510.05
17	ADJUST FRAME AND RING CASTING	13	EACH	\$ 500.00	\$ 6,500.00	13	\$ 6,500.00
18	GEOTEXTILE FILTER TYPE 7	31	SQ YD	\$ 6.00	\$ 186.00	31	\$ 186.00
19	RANDOM RIPRAP CLASS II (FIELD STONE)	8	CU YD	\$ 135.00	\$ 1,080.00	8	\$ 1,080.00
20	6" CONCRETE WALK	78	SQ FT	\$ 26.25	\$ 2,047.50	96	\$ 2,520.00
21	7" CONCRETE DRIVEWAY PAVEMENT	320	SQ FT	\$ 15.75	\$ 5,040.00	310	\$ 4,882.50
22	TRUNCATED DOMES	20	SQ FT	\$ 57.75	\$ 1,155.00	20	\$ 1,155.00
23	TRAFFIC CONTROL	1	LUMP SUM	\$ 1,785.00	\$ 1,785.00	1	\$ 1,785.00
24	COMMON TOPSOIL BORROW	40	CU YD	\$ 40.00	\$ 1,600.00	10	\$ 400.00
25	SITE RESTORATION	630	SQ YD	\$ 3.85	\$ 2,425.50	600	\$ 2,310.00
Total Bid					\$ 323,239.93		
					Driveway Repair Deduct		\$ (300.00)
					\$ 323,239.93		\$ 310,302.40

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2024-23

RESOLUTION DESIGNATING SURPLUS PROPERTY

WHEREAS, the City of East Bethel owns and operates a fleet of trucks and equipment for the purposes of maintaining its city streets and parks; and

WHEREAS, the City of East Bethel has adopted a plan for the replacement of trucks and equipment; and

WHEREAS, the 2003 Bobcat 753 skid steer loader has come to the end of its useful service life as a reliable and dependable piece of equipment; and

WHEREAS, the City Council of East Bethel has approved the purchase of replacement equipment pursuant to the Equipment Replacement Schedule; and

WHEREAS, the City of East Bethel will offer the Bobcat 753 up for public auction.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the 2003 Bobcat 753 skid steer loader is hereby declared as surplus property and direction to dispose of the property is hereby authorized.

Adopted this 25th day of March, 2024 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Kevin Lewis, Mayor

ATTEST:

Matt Look, City Administrator



215146-01

Mar 13, 2024

CITY OF EAST BETHEL
2241 221ST AVE NE
CEDAR, MN 55011-9790

Dear ,

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

Caterpillar Model: 259D3 Compact Track Loader

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,
Chris Mullen
Territory Manager

Caterpillar Model: 259D3 Compact Track Loader

Standard Equipment

POWERTRAIN

Cat C3.3B diesel engine
-Gross horsepower per SAE J1349
74.3 hp (55.4 kW) @ 2400 RPM
-Electric fuel priming pump
-Glow plugs starting aid
-Liquid cooled, direct injection
Air cleaner, dual element, radial seal
S-O-S sampling valve, hydraulic oil

Filter, cartridge type, hydraulic
Filters, canister type, fuel
and water separator
Radiator / hydraulic oil
cooler (side-by-side)
Spring applied, hydraulically released,
parking brakes
Hydrostatic transmission

UNDERCARRIAGE

Suspension - independent torsion axle(4)

Two speed motor

HYDRAULICS

ISO or H pattern controls:
Electro/hydraulic implement control
Electro/hydraulic hydrostatic

transmission control
Speed sensor guarding

ELECTRICAL

12 volt electrical system
80 ampere alternator

-Two rear tail lights
-Dome light

Ignition key start / stop / aux switch

Lights:

-Gauge backlighting

OPERATOR ENVIRONMENT

Operator warning system indicators:

- Air filter restriction
- Alternator output
- Armrest raised / operator out of seat
- Engine coolant temperature
- Engine oil pressure
- Glow plug activation
- Hydraulic filter restriction
- Hydraulic oil temperature
- Park brake engages
- Engine emission system

Gauges: fuel level and hour meter

Storage compartment with netting

Ergonomic contoured armrest

Control interlock dystem, when operator

FRAMES

Lift linkage, vertical path

Chassis, one piece welded

Machine tie down points (6)

OTHER STANDARD EQUIPMENT

Engine enclosure - lockable

Extended life antifreeze (-37C, -34F)

Work tool coupler

Hydraulic oil level sight gauge

Radiator coolant level sight gauge

Radiator expansion bottle

Cat ToughGuard TM hose

MACHINE SPECIFICATIONS

DESCRIPTION

259D3 COMPACT TRACK LOADER
 TRACK,RUBBER,400MM(15.7 IN)BAR
 REAR LIGHTS
 SEAT BELT, 2"
 CERTIFICATION ARR, P65
 INSTRUCTIONS, ANSI, USA
 SERIALIZED TECHNICAL MEDIA KIT
 HEATER, ENGINE COOLANT, 120V
 PACK, DOMESTIC TRUCK
 RUBBER BELT, 2 SPD, TF IDLERS
 BATTERY,HD,DISCONNECT, 850 CCA
 CAB PACKAGE, ULTRA
 PRODUCT LINK, CELLULAR PL641

Backup alarm

Electrical outlet, beacon

leaves seat or armrest raised:

- Hydraulic system disables
- Hydrostatic transmission disables
- Parking brake engages

ROPS cab, open, tilt up

Anti-theft security system w/6-button

keypad

FOPS, Level I

Top and rear windows

Floormat

Interior rear view mirror

USB charging port

Horn

Hand (dial) throttle, electronic

Belly pan cleanout

Support, lift arm

Rear bumper, welded

Heavy duty flat faced quick disconnects
with integrated pressure release

Split D-ring to route work tool hoses
along side of left lift arm

Hydraulic demand cooling fan

Per SAE J818-2007 and EN 474-3:2006 and
ISO 14397-1:2007

DESCRIPTION

RIDE CONTROL, NONE
 DOOR, CAB, POLYCARBONATE
 BUCKET-GP, 74", BOCE

SELL PRICE	\$78,739.72
EXT WARRANTY	Included
CVA	Included
NET BALANCE DUE	\$78,739.72
BALANCE	\$78,739.72

WARRANTY

Standard Warranty: 2 Year / 2,000 Hour Standard Warranty
 Extended Warranty: 60 MONTH 2000 HOURS POWERTRAIN + HYDRAULICS + TECH
 CSA Parts Kit Only CVA - 1000 hr / 500 hour intervals

F.O.B/TERMS: COLUMBUS, MN

OPTIONS:

Components	Ref No.	Qty	Sell
Customer Support Agreement			
Parts Kit Only CVA - 1000 hr / 250 hour intervals			\$900.15
Parts.Labor.Travel CVA - 1000 hr / 500 hour intervals			\$2,251.67
Parts.Labor.Travel CVA - 1000 hr / 250 hour intervals			\$3,527.27



3021 W 133rd St • Shakopee, MN 55379 • 952-445-6310
 6140 Hwy 10 NW • Anoka, MN 55303 • 763-323-1720
 23580 Hwy 55 • Loretto, MN 55357 • 763-479-8200
 www.lanoequip.com • www.lanoeq.com • www.lanogardengear.com

QUOTE - DO NOT PAY

Quote: 02-173065
 Date: 2/22/2024

PO:
 CustId: CITYEASTBE

Cust Email: desiree.stanford@ci.east-bethel.mn.us
 Phone: (612) 328-3928
 Salesperson: JohnM
 User: JohnM

Bill To:
 CITY OF EAST BETHEL
 2241-221ST AVENUE NE
 EAST BETHEL, MN 55011

Ship To:
 CITY OF EAST BETHEL

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
M0349	QU	M0349 BOB - BOBCAT T66 COMPACT TRACK LOADER Line Discount: 24.00%	1.0000		\$70,495.00		
		Total M0349				(\$16,918.80)	\$53,576.20
M0349-P11-C07	QU	M0349-P11-C07 BOB - COMFORT PACKAGE-HVAC CAB,2-SPEED,CAMERA,RADI Line Discount: 24.00%	1.0000		\$10,242.00		
		Total M0349-P11-C07				(\$2,458.08)	\$7,783.92
M0349-R01-C04	QU	M0349-R01-C04 BOB - SJC-SELECTABLE JOYSTICK CONTROLS Line Discount: 24.00%	1.0000		\$811.00		
		Total M0349-R01-C04				(\$194.64)	\$616.36
M0349-R21-C13	QU	M0349-R21-C13 BOB - 5-LINK TORSION SUSPENSION UNDERCARRIAGE Line Discount: 24.00%	1.0000		\$2,397.00		
		Total M0349-R21-C13				(\$575.28)	\$1,821.72
M0349-R09-C02	QU	M0349-R09-C02 BOB - 15.7" C-PATTERN RUBBER TRACK Line Discount: 24.00%	1.0000		\$1,597.00		
		Total M0349-R09-C02				(\$383.28)	\$1,213.72
M0349-R03-C03	QU	M0349-R03-C03 BOB - HIGH FLOW AUX HYDRAULICS Line Discount: 24.00%	1.0000		\$2,295.00		
		Total M0349-R03-C03				(\$550.80)	\$1,744.20
M0349-R08-C03	QU	M0349-R08-C03 BOB - 7" TOUCHSCREEN DISPLAY Line Discount: 24.00%	1.0000		\$1,768.00		
		Total M0349-R08-C03				(\$424.32)	\$1,343.68
7372533	PA	BPA - KIT BLOCK HEATER Bin:C6-3	1.0000		\$84.57		\$84.57
SH	MC	SHIPPING & HANDLING	1.0000		\$1,525.00		\$1,525.00
LABOR	MC	Labor	1.0000		\$250.00		\$250.00
Remark	RE	DEALER PDI					
Remark	RE	MN STATE CONTRACT RELEASE T-631(5)					
7272680	QU	7272680 BOB - BOBCAT 74" HEAVY DUTY BUCKET	1.0000		\$1,861.00		



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 23580 Hwy 55 • Loretto, MN 55357 • 763-479-8200
 www.lanoequip.com • www.lanoeq.com • www.lanogardengear.com

QUOTE - DO NOT PAY

Quote: 02-173065
 Date: 2/22/2024

PO:
 CustId: CITYEASTBE

Cust Email: desiree.stanford@ci.east-bethel.mn.us
 Phone: (612) 328-3928
 Salesperson: JohnM
 User: JohnM

Bill To:

CITY OF EAST BETHEL
 2241-221ST AVENUE NE
 EAST BETHEL, MN 55011

Ship To:

CITY OF EAST BETHEL

		Line Discount: 24.00%			(\$446.64)	
		Total 7272680				\$1,414.36
6718007	PA	BPA - 74" BOLT ON EDGE 8 HOLE	1.0000	\$302.85		\$302.85
		Bin:RACK 1				
					Total:	\$71,676.58

Totals				Sub Total:		\$71,676.58
				Total Tax:		\$0.00
				Invoice Total:		\$71,676.58

Signature: _____

Quote is Valid for 30 days, programs and discounts subject to change without notice

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2024-24

RESOLUTION DESIGNATING SURPLUS PLAYGROUND EQUIPMENT

WHEREAS, the City of East Bethel owns and maintains park and playground equipment for recreational purposes; and

WHEREAS, the City of East Bethel has adopted a Parks Capital Improvement Plan for the replacement of park and playground equipment; and

WHEREAS, the skateboard park equipment located at Booster West Park has been scheduled for replacement; and

WHEREAS, the City Council of East Bethel has approved the purchase of replacement equipment pursuant to the Parks Capital Improvement Plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the skateboard equipment located at Booster West Park is hereby declared as surplus property and direction to dispose of the property is hereby authorized.

Adopted this 25th day of March, 2024 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Kevin Lewis, Mayor

ATTEST:

Matt Look, City Administrator







601 McKinley
 Joplin, MO 64801
 Tel: (417) 206-6816
 Toll Free: (800) 949-2024
 Fax: (417) 206-6888
sales@americanrampcompany.com

DRAWN BY Chuck Dodge

DATE 3/15/24

REP. AGENCY

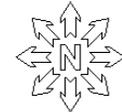
American Ramp Company

REP. NAME

Noah Phillips

REP. PHONE

(800) 949-2024



CUSTOMER APPROVAL	DATE

PARK ENCLOSED?	-
-----------------------	---

PRO SERIES	-
-------------------	---

X SERIES	-
-----------------	---

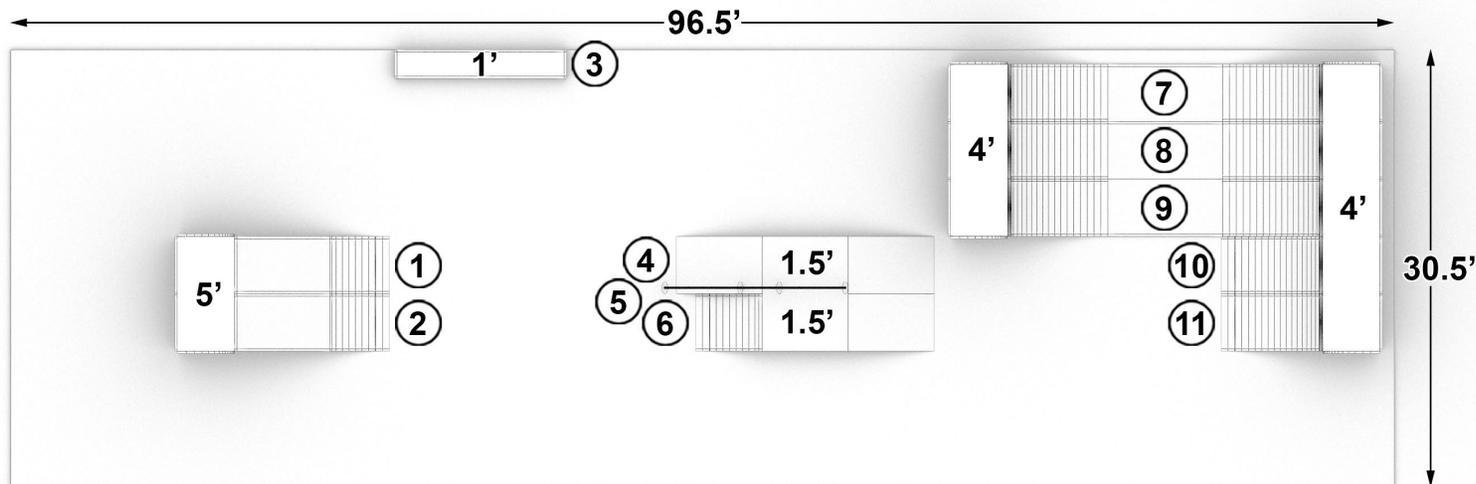
STEALTH SERIES	-
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STEALTH CLASSIC SERIES	-
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PROJECT NAME

Skate Park

DESIGN NO.	6947
-------------------	-------------



601 McKinley
 Joplin, MO 64801
 Toll-free 877-RAMP-778
 Local 417-206-6816
 Fax 417-206-6888
sales@americanrampcompany.com



Quote #	Design #	Location
Q28347.0	6947	East Bethel, MN

Item	Obstacle	Height	Width	Length
1	Bank Ramp	5.0'	4.0'	15.0'
2	Bank Ramp	5.0'	4.0'	15.0'
3	Grindbox (2' Wide)	1.0'	2.0'	12.0'
4	Wedge, Flat, Wedge	1.5'	4.0'	18.0'
5	Grind Rail, Kinked (Round)	1.5'	2"	13.0'
6	Jump Box	1.5'	4.0'	17.0'
7	Half Pipe	4.0'	4.0'	30.0'
8	Half Pipe	4.0'	4.0'	30.0'
9	Half Pipe	4.0'	4.0'	30.0'
10	Quarter Pipe	4.0'	4.0'	11.0'
11	Quarter Pipe	4.0'	4.0'	11.0'
	Subtotal (Includes equipment and shipping)			\$70,161.15
	Supervised Installation			\$5,844.04
	Sourcewell Discount			- \$5,227.18
	Grand Total			\$70,778.02

Notes:

- This quote includes equipment, shipping, and supervised installation.
- This quote includes a cost reduction specific to purchasing through Sourcewell.
- If your project is subject to prevailing wage, bonding requirements, or sales tax, call for revised quote.
- Quote is good for 30 days.

Name

Signature

Date



Purchased through our competitively bid government Sourcewell contract.

WE LOOK FORWARD TO BUILDING YOU A GREAT SKATE PARK!

**BID TABULATION
CITY OF EAST BETHEL
2024 STREET SURFACE IMPROVEMENT PROJECT**

Bids were opened March 12, 2024 at 10:00 a.m.
A total of five (5) bids were received, as shown herein.

Base Bid					<i>Knife River Corporation</i>		<i>North Valley, Inc.</i>		<i>Kuechle Underground Inc.</i>	
ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	2021.501	MOBILIZATION	LUMP SUM	1	\$ 43,000.00	\$ 43,000.00	\$ 18,884.09	\$ 18,884.09	\$ 18,000.00	\$ 18,000.00
2	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	860	\$ 5.50	\$ 4,730.00	\$ 4.87	\$ 4,188.20	\$ 4.00	\$ 3,440.00
3	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	2462	\$ 1.85	\$ 4,554.70	\$ 3.25	\$ 8,001.50	\$ 4.00	\$ 9,848.00
4	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	339	\$ 10.00	\$ 3,390.00	\$ 10.82	\$ 3,667.98	\$ 5.00	\$ 1,695.00
5	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	914	\$ 9.00	\$ 8,226.00	\$ 5.93	\$ 5,420.02	\$ 3.00	\$ 2,742.00
6	2104.504	REMOVE BITUMINOUS PAVEMENT - STREET	SQ YD	925	\$ 9.00	\$ 8,325.00	\$ 5.13	\$ 4,745.25	\$ 5.00	\$ 4,625.00
7	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	411	\$ 10.00	\$ 4,110.00	\$ 8.80	\$ 3,616.80	\$ 4.00	\$ 1,644.00
8	2106.507	EXCAVATION - SUBGRADE (P)	CU YD	221	\$ 15.00	\$ 3,315.00	\$ 34.26	\$ 7,571.46	\$ 32.00	\$ 7,072.00
9	2106.603	MINOR GRADE - SWALE	LIN FT	215	\$ 15.00	\$ 3,225.00	\$ 7.58	\$ 1,629.70	\$ 18.00	\$ 3,870.00
10	2106.603	MINOR GRADE - DITCH	LIN FT	283	\$ 15.00	\$ 4,245.00	\$ 7.58	\$ 2,145.14	\$ 18.00	\$ 5,094.00
11	2211.509	AGGREGATE BASE CLASS 5	TON	680	\$ 28.00	\$ 19,040.00	\$ 27.49	\$ 18,693.20	\$ 22.00	\$ 14,960.00
12	2211.604	SUBGRADE PREPARATION (P)	SQ YD	925	\$ 10.00	\$ 9,250.00	\$ 1.91	\$ 1,766.75	\$ 10.00	\$ 9,250.00
13	2232.604	MILL BITUMINOUS SURFACE	SQ YD	2140	\$ 6.00	\$ 12,840.00	\$ 3.15	\$ 6,741.00	\$ 3.15	\$ 6,741.00
14	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	1827	\$ 2.50	\$ 4,567.50	\$ 3.79	\$ 6,924.33	\$ 0.01	\$ 18.27
15	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	SQ YD	909	\$ 17.90	\$ 16,271.10	\$ 25.99	\$ 23,624.91	\$ 25.99	\$ 23,624.91
16	2360.509	TYPE SP 4.5 WEARING COURSE MIXTURE (2;B)	TON	31	\$ 120.00	\$ 3,720.00	\$ 274.46	\$ 8,508.26	\$ 274.55	\$ 8,511.05
17	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	TON	2525	\$ 74.00	\$ 186,850.00	\$ 87.39	\$ 220,659.75	\$ 87.42	\$ 220,735.50
18	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	TON	125	\$ 96.00	\$ 12,000.00	\$ 86.99	\$ 10,873.75	\$ 87.42	\$ 10,927.50
19	2501.502	15" CS PIPE APRON	EACH	2	\$ 405.00	\$ 810.00	\$ 487.13	\$ 974.26	\$ 465.00	\$ 930.00
20	2501.502	18" CS PIPE APRON	EACH	1	\$ 490.00	\$ 490.00	\$ 541.24	\$ 541.24	\$ 525.00	\$ 525.00
21	2501.503	15" CPEP PIPE CULVERT	LIN FT	40	\$ 45.00	\$ 1,800.00	\$ 51.96	\$ 2,078.40	\$ 45.00	\$ 1,800.00
22	2501.503	15" CPEP PIPE SEWER - PERFORATED	LIN FT	215	\$ 50.00	\$ 10,750.00	\$ 70.36	\$ 15,127.40	\$ 128.00	\$ 27,520.00
23	2501.503	18" CPEP PIPE SEWER - PERFORATED	LIN FT	229	\$ 66.50	\$ 15,228.50	\$ 75.77	\$ 17,351.33	\$ 127.00	\$ 29,083.00
24	2501.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	107	\$ 67.00	\$ 7,169.00	\$ 62.78	\$ 6,717.46	\$ 108.00	\$ 11,556.00
25	2506.502	CASTING ASSEMBLY	EACH	4	\$ 1,200.00	\$ 4,800.00	\$ 1,177.14	\$ 4,708.56	\$ 1,100.00	\$ 4,400.00
26	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	3	\$ 575.00	\$ 1,725.00	\$ 703.62	\$ 2,110.86	\$ 515.00	\$ 1,545.00
27	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	15	\$ 600.00	\$ 9,000.00	\$ 600.78	\$ 9,011.70	\$ 717.00	\$ 10,755.00
28	2511.507	RANDOM RIPRAP CLASS II (FIELD STONE)	CU YD	5	\$ 150.00	\$ 750.00	\$ 129.90	\$ 649.50	\$ 274.00	\$ 1,370.00
29	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	LIN FT	476	\$ 32.25	\$ 15,351.00	\$ 48.71	\$ 23,185.96	\$ 32.25	\$ 15,351.00
30	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ FT	3696	\$ 8.55	\$ 31,600.80	\$ 7.58	\$ 28,015.68	\$ 10.14	\$ 37,477.44
31	2540.602	RELOCATE MAIL BOX	EACH	4	\$ 275.00	\$ 1,100.00	\$ 297.69	\$ 1,190.76	\$ 150.00	\$ 600.00
32	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$ 2,500.00	\$ 2,500.00	\$ 1,028.36	\$ 1,028.36	\$ 950.00	\$ 950.00
33	2573.502	STORM DRAIN INLET PROTECTION	EACH	3	\$ 150.00	\$ 450.00	\$ 378.87	\$ 1,136.61	\$ 300.00	\$ 900.00
34	2573.503	SILT FENCE; TYPE MS	LIN FT	355	\$ 2.50	\$ 887.50	\$ 2.71	\$ 962.05	\$ 2.50	\$ 887.50
35	2574.507	COMMON TOPSOIL BORROW	CU YD	335	\$ 46.00	\$ 15,410.00	\$ 42.65	\$ 14,287.75	\$ 31.00	\$ 10,385.00
36	2575.604	SITE RESTORATION	SQ YD	6705	\$ 1.15	\$ 7,710.75	\$ 1.24	\$ 8,314.20	\$ 1.15	\$ 7,710.75
Total Base Bid					\$ 479,191.85		\$ 495,054.17		\$ 516,543.92	

**BID TABULATION
CITY OF EAST BETHEL
2024 STREET SURFACE IMPROVEMENT PROJECT**

Item 6.0 N, Attachment 1

Alternate Bid					<i>Knife River Corporation</i>		<i>North Valley, Inc.</i>		<i>Kuechle Underground Inc.</i>	
ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
37	2104.502	REMOVE CATCH BASIN	EACH	6	\$ 500.00	\$ 3,000.00	\$ 384.29	\$ 2,305.74	\$ 500.00	\$ 3,000.00
38	2301.503	INTEGRANT CURB DESIGN B6	LIN FT	140	\$ 30.00	\$ 4,200.00	\$ 37.89	\$ 5,304.60	\$ 30.00	\$ 4,200.00
39	2301.504	7" CONCRET PAVEMENT	SQ FT	189	\$ 13.25	\$ 2,504.25	\$ 8.61	\$ 1,627.29	\$ 15.00	\$ 2,835.00
40	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	7	\$ 450.00	\$ 3,150.00	\$ 487.12	\$ 3,409.84	\$ 1,985.00	\$ 13,895.00
41	2506.502	CASTING ASSEMBLY	EACH	7	\$ 1,300.00	\$ 9,100.00	\$ 1,177.14	\$ 8,239.98	\$ 1,230.00	\$ 8,610.00
42	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	12	\$ 650.00	\$ 7,800.00	\$ 703.62	\$ 8,443.44	\$ 470.00	\$ 5,640.00
43	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	11	\$ 825.00	\$ 9,075.00	\$ 600.78	\$ 6,608.58	\$ 830.00	\$ 9,130.00
44	2573.502	STORM DRAIN INLET PROTECTION	EACH	7	\$ 200.00	\$ 1,400.00	\$ 324.75	\$ 2,273.25	\$ 300.00	\$ 2,100.00
Total Alternate Bid					\$ 40,229.25		\$ 38,212.72		\$ 49,410.00	
Total Base Bid					\$ 479,191.85		\$ 495,054.17		\$ 516,543.92	
Total Alternate Bid					\$ 40,229.25		\$ 38,212.72		\$ 49,410.00	
Base Bid + Alternate Bid					\$ 519,421.10		\$ 533,266.89		\$ 565,953.92	

**BID TABULATION
CITY OF EAST BETHEL
2024 STREET SURFACE IMPROVEMENT PROJECT**

Bids were opened March 12, 2024 at 10:00 a.m.
A total of five (5) bids were received, as shown herein.

Base Bid					Asphalt Surface Technologies Corp.		Park Construction Company	
ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
1	2021.501	MOBILIZATION	LUMP SUM	1	\$ 30,000.00	\$ 30,000.00	\$ 57,100.00	\$ 57,100.00
2	2104.503	SAWING CONCRETE PAVEMENT - FULL DEPTH	LIN FT	860	\$ 3.50	\$ 3,010.00	\$ 3.65	\$ 3,139.00
3	2104.503	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	LIN FT	2462	\$ 3.00	\$ 7,386.00	\$ 2.15	\$ 5,293.30
4	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	339	\$ 6.60	\$ 2,237.40	\$ 8.35	\$ 2,830.65
5	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	914	\$ 10.40	\$ 9,505.60	\$ 10.80	\$ 9,871.20
6	2104.504	REMOVE BITUMINOUS PAVEMENT - STREET	SQ YD	925	\$ 3.76	\$ 3,478.00	\$ 24.40	\$ 22,570.00
7	2104.504	REMOVE CONCRETE PAVEMENT	SQ YD	411	\$ 13.20	\$ 5,425.20	\$ 14.00	\$ 5,754.00
8	2106.507	EXCAVATION - SUBGRADE (P)	CU YD	221	\$ 34.98	\$ 7,730.58	\$ 33.70	\$ 7,447.70
9	2106.603	MINOR GRADE - SWALE	LIN FT	215	\$ 11.55	\$ 2,483.25	\$ 20.30	\$ 4,364.50
10	2106.603	MINOR GRADE - DITCH	LIN FT	283	\$ 11.55	\$ 3,268.65	\$ 20.30	\$ 5,744.90
11	2211.509	AGGREGATE BASE CLASS 5	TON	680	\$ 27.72	\$ 18,849.60	\$ 0.01	\$ 6.80
12	2211.604	SUBGRADE PREPARATION (P)	SQ YD	925	\$ 1.43	\$ 1,322.75	\$ 2.00	\$ 1,850.00
13	2232.604	MILL BITUMINOUS SURFACE	SQ YD	2140	\$ 4.62	\$ 9,886.80	\$ 4.40	\$ 9,416.00
14	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	1827	\$ 3.00	\$ 5,481.00	\$ 2.95	\$ 5,389.65
15	2360.504	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B) 3.0" THICK	SQ YD	909	\$ 31.35	\$ 28,497.15	\$ 30.70	\$ 27,906.30
16	2360.509	TYPE SP 4.5 WEARING COURSE MIXTURE (2;B)	TON	31	\$ 204.60	\$ 6,342.60	\$ 162.00	\$ 5,022.00
17	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2;B)	TON	2525	\$ 88.55	\$ 223,588.75	\$ 86.10	\$ 217,402.50
18	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2;B)	TON	125	\$ 100.32	\$ 12,540.00	\$ 103.00	\$ 12,875.00
19	2501.502	15" CS PIPE APRON	EACH	2	\$ 825.00	\$ 1,650.00	\$ 469.00	\$ 938.00
20	2501.502	18" CS PIPE APRON	EACH	1	\$ 935.00	\$ 935.00	\$ 521.00	\$ 521.00
21	2501.503	15" CPEP PIPE CULVERT	LIN FT	40	\$ 39.60	\$ 1,584.00	\$ 50.10	\$ 2,004.00
22	2501.503	15" CPEP PIPE SEWER - PERFORATED	LIN FT	215	\$ 78.43	\$ 16,862.45	\$ 67.80	\$ 14,577.00
23	2501.503	18" CPEP PIPE SEWER - PERFORATED	LIN FT	229	\$ 82.83	\$ 18,968.07	\$ 73.00	\$ 16,717.00
24	2501.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	107	\$ 59.40	\$ 6,355.80	\$ 60.50	\$ 6,473.50
25	2506.502	CASTING ASSEMBLY	EACH	4	\$ 1,375.00	\$ 5,500.00	\$ 844.00	\$ 3,376.00
26	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	3	\$ 330.00	\$ 990.00	\$ 678.00	\$ 2,034.00
27	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	15	\$ 550.00	\$ 8,250.00	\$ 579.00	\$ 8,685.00
28	2511.507	RANDOM RIPRAP CLASS II (FIELD STONE)	CU YD	5	\$ 137.50	\$ 687.50	\$ 125.00	\$ 625.00
29	2531.503	CONCRETE CURB AND GUTTER DESIGN B418	LIN FT	476	\$ 35.53	\$ 16,912.28	\$ 32.60	\$ 15,517.60
30	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ FT	3696	\$ 9.46	\$ 34,964.16	\$ 8.65	\$ 31,970.40
31	2540.602	RELOCATE MAIL BOX	EACH	4	\$ 300.00	\$ 1,200.00	\$ 278.00	\$ 1,112.00
32	2563.601	TRAFFIC CONTROL	LUMP SUM	1	\$ 1,100.00	\$ 1,100.00	\$ 960.00	\$ 960.00
33	2573.502	STORM DRAIN INLET PROTECTION	EACH	3	\$ 192.50	\$ 577.50	\$ 192.00	\$ 576.00
34	2573.503	SILT FENCE; TYPE MS	LIN FT	355	\$ 2.75	\$ 976.25	\$ 2.60	\$ 923.00
35	2574.507	COMMON TOPSOIL BORROW	CU YD	335	\$ 45.76	\$ 15,329.60	\$ 0.01	\$ 3.35
36	2575.604	SITE RESTORATION	SQ YD	6705	\$ 1.32	\$ 8,850.60	\$ 4.15	\$ 27,825.75
Total Base Bid					\$ 522,726.54		\$ 538,822.10	

**BID TABULATION
CITY OF EAST BETHEL
2024 STREET SURFACE IMPROVEMENT PROJECT**

Alternate Bid					<i>Asphalt Surface Technologies Corp.</i>		<i>Park Construction Company</i>	
ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION	UNIT PRICE	EXTENSION
37	2104.502	REMOVE CATCH BASIN	EACH	6	\$ 660.00	\$ 3,960.00	\$ 370.00	\$ 2,220.00
38	2301.503	INTEGRANT CURB DESIGN B6	LIN FT	140	\$ 33.00	\$ 4,620.00	\$ 30.30	\$ 4,242.00
39	2301.504	7" CONCRET PAVEMENT	SQ FT	189	\$ 14.63	\$ 2,765.07	\$ 13.60	\$ 2,570.40
40	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	7	\$ 1,870.00	\$ 13,090.00	\$ 469.00	\$ 3,283.00
41	2506.502	CASTING ASSEMBLY	EACH	7	\$ 1,375.00	\$ 9,625.00	\$ 844.00	\$ 5,908.00
42	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	12	\$ 385.00	\$ 4,620.00	\$ 678.00	\$ 8,136.00
43	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	11	\$ 649.00	\$ 7,139.00	\$ 579.00	\$ 6,369.00
44	2573.502	STORM DRAIN INLET PROTECTION	EACH	7	\$ 192.50	\$ 1,347.50	\$ 192.00	\$ 1,344.00
Total Alternate Bid						\$ 47,166.57		\$ 34,072.40
Total Base Bid						\$ 522,726.54		\$ 538,822.10
Total Alternate Bid						\$ 47,166.57		\$ 34,072.40
Base Bid + Alternate Bid						\$ 569,893.11		\$ 572,894.50

Summary of Contract Amount with Modified Alternate Bid

Modified Alternate Bid

ITEM NO.	Mn/DOT SPEC. NO.	ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION
37	2104.502	REMOVE CATCH BASIN	EACH	0	\$ 500.00	\$ -
38	2301.503	INTEGRANT CURB DESIGN B6	LIN FT	30	\$ 30.00	\$ 900.00
39	2301.504	7" CONCRET PAVEMENT	SQ FT	30	\$ 13.25	\$ 397.50
40	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$ 450.00	\$ 450.00
41	2506.502	CASTING ASSEMBLY	EACH	1	\$ 1,300.00	\$ 1,300.00
42	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	LIN FT	3.5	\$ 650.00	\$ 2,275.00
43	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	LIN FT	0	\$ 825.00	\$ -
44	2573.502	STORM DRAIN INLET PROTECTION	EACH	1	\$ 200.00	\$ 200.00
Total Modified Alternate Bid						\$ 5,522.50
Total Base Bid						\$ 479,191.85
Total Modified Alternate Bid						\$ 5,522.50
Base Bid + Modified Alternate Bid						\$ 484,714.35

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2024-25

**RESOLUTION ACCEPTING BIDS FOR THE
2024 STREET SURFACE IMPROVEMENT PROJECT**

WHEREAS, pursuant to the advertisement for bids for the 2024 Street Surface Improvement Project, bids were received electronically, reviewed, and tabulated according to law, and the following bids were received complying with the advertisement:

	Base Bid	Alternate Bid	Base + Alternate
Knife River Corporation	\$479,191.85	\$40,229.25	\$519,421.10
North Valley, Inc.	\$495,054.17	\$38,212.72	\$533,266.89
Kuechle Underground Inc.	\$516,543.92	\$49,410.00	\$565,953.92
Asphalt Surface Technologies Corp.	\$522,726.54	\$47,166.57	\$569,893.11
Park Construction Company	\$538,822.10	\$34,072.40	\$572,894.50

AND WHEREAS, it appears that Knife River Corporation of Sauk Rapids, Minnesota is the lowest responsible bidder for the Base Bid alone and the Base Bid plus the Alternate Bid;

AND WHEREAS, the city will accept a portion of the Alternate Bid in the amount of \$5,522.50 to construct a new catch basin on Breezy Point Drive;

AND WHEREAS, the City accepts the bid proposal from Knife River Corporation in the amount of \$484,714.35;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT:

1. The Mayor and City Administrator are hereby authorized and directed to enter into a contract with Knife River Corporation of Sauk Rapids, Minnesota in the name of the City of East Bethel for the 2024 Street Surface Improvement Project, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

2. The City Engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

Adopted this 25th day of March, 2024 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Kevin Lewis, Mayor

ATTEST:

Matt Look, City Administrator

**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: March 25, 2024

Agenda Item Number: Item 8.0 E.1

Agenda Item: Street Light Installation at 19527 Tri Oak Circle

Requested Action: Consider approving the installation of a privately paid for and maintained street light at 19527 Tri Oak Circle

Background Information:

The City of East Bethel currently has approximately 66 overhead street lights that are maintained by Connexus Energy. The City pays a set monthly fee for these lights with the majority of them are located at major intersections. The City of East Bethel also pays for the overhead street lights atop all of the stop lights at the four major lighted intersection of Highway 65.

A resident at 19527 Tri Oak Circle has approached the City about having a street light installed within their neighborhood. The resident will pay all of the installation costs as well as any reoccurring monthly fees in perpetuity. If the property is sold, the agreement will remain with the property. The proposed light would be in the public right-of-way and illuminate the street.

The resident was asked to seek approval from all adjacent property owners that could be affected by the light. Their signatures are included as attachment #3.

The resident is seeking approval for the installation of the street light in the public right-of-way adjacent to their property.

Attachment(s):

Attachment 1 – Project Location Map

Attachment 2 – Connexus Agreement

Attachment 3 – Neighborhood Signatures

Attachment 4 – East Bethel Lighting Code

Recommendation(s):

City Council Action:

Motion by: _____

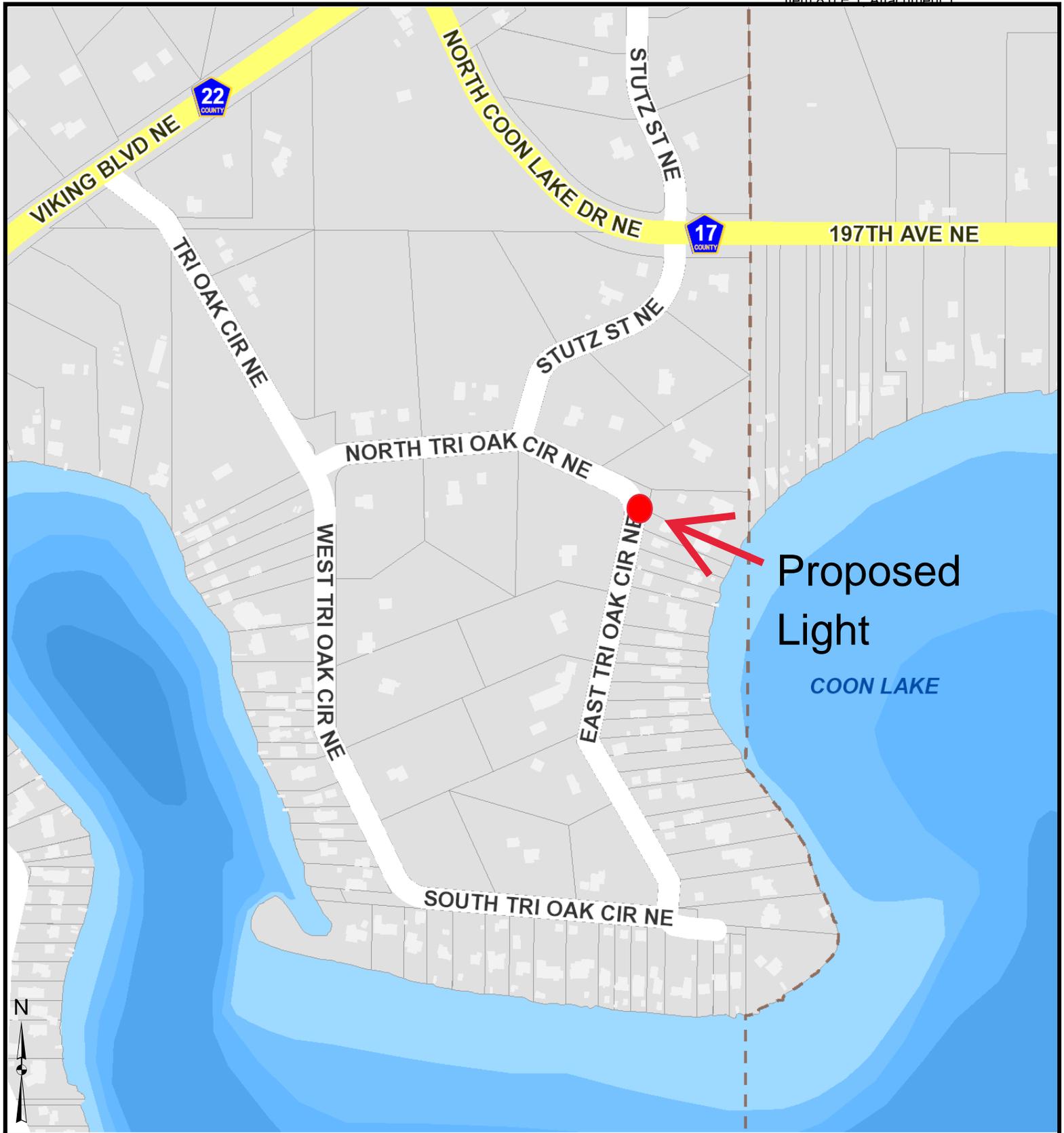
Second by: _____

Vote Yes: _____

Vote No: _____

Proposed Street Light Location - 19527 Tri Oak Circle

Item 8.0.E.1 - Attachment 1



Proposed
Light

COON LAKE



Your Community Energy Partner

Copy for City of East Bethel
Note ~~XXXXXXXXXX~~

Item 8.0 E.1, Attachment 2

14601 Ramsey Boulevard
Ramsey, Minnesota 55303
763.323.2600
Fax: 763.323.2603
www.connexusenergy.com
info@connexusenergy.com

OUTDOOR LIGHTING SYSTEM CONDITIONS OF SERVICE your most powerful membership

DONALD KRUEGER

SORD000W2303613

~~1685 CROSSTOWN BLVD NW~~ 19527 E. Tri Oaks Circle
WYOMING MN 55092 NE

RE: OUTDOOR LIGHTING SYSTEM AT: 19527 TRI OAKS CIRCLE NE

The enclosed outdoor lighting quote is valid for 120 days. If you accept the quote and elect to move forward with the project, full payment is required prior to the installation. There could be additional winter construction charges if your outdoor lighting system is installed between November 1st and April 1st. Connexus Energy reserves the right to revise charges due to circumstances beyond our control.

Your outdoor lighting system will be connected before your electric meter and qualifies for Connexus Energy's Outdoor Lighting Energy & Maintenance rate. This rate adheres to Connexus Energy's published rate schedule, and is subject to change without notice.

Connexus Energy will provide full maintenance on your outdoor lighting system for a period of 25 years, (subject to the terms and conditions of Connexus Energy's outdoor lighting policies.

Connexus Energy is not responsible for restoring, to its original condition, the lawn, yard, land, etc., which might be disturbed during installation. We will, however, make all reasonable attempts to minimize site damage during installation.

Consumer is responsible for marking all privately owned utilities (i.e. well, septic system, invisible fencing, etc.)

Enclosed is a copy of the outdoor lighting design for your review. Please indicate your acceptance of this quote and design by signing on the line below and returning this document, along with your payment and payment voucher, in the envelope provided.

Due to the long lead time required to obtain materials, please return this document at your earliest convenience.

Sincerely,

Candi Swenson
Engineering Services Specialist

Donald R. Krueger
SIGNATURE

12/14/2023
DATE

DONALD R. KRUEGER
PRINT NAME HERE



Your Community Energy Partner

Item 8.0 E.1, Attachment 2

14601 Ramsey Boulevard
Ramsey, Minnesota 55303
763.323.2600
Fax: 763.323.2603
www.connexusenergy.com
info@connexusenergy.com

Outdoor Lighting

your most powerful membership

Energy and Maintenance Agreement

DONALD KRUEGER
19527 TRI OAKS CIRCLE NE
WYOMING MN 55092

Account #794684-221184

Location: 19527 TRI OAK CIRCLE NE (Service order: SORD000W2303613)

Connexus Energy shall provide the energy and maintenance for the outdoor lighting system as detailed below:

- (1) LED Outdoor Led Security Light fixture installed on a wood pole

The current energy and maintenance rate for these fixtures is \$6.00 per month, per fixture. This rate adheres to Connexus Energy's published rate schedule, and is subject to change.

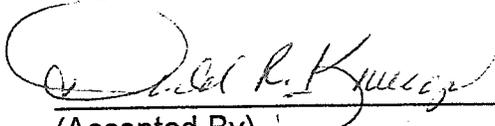
Maintenance of the fixtures, including lamp replacement, will be provided by Connexus Energy for a period of 25 years (According to Connexus Energy's Outdoor Lighting Guidelines). If, in Connexus Energy's opinion, after 25 years, the condition of the outdoor lighting system is such that replacement or significant renovation is necessary (due to deterioration from age), the customer will be responsible for the replacement cost.

Please indicate your acceptance of this monthly Energy and Maintenance Agreement by signing on the line below and return in the envelope provided.

Sincerely,

Candi Swenson
Engineering Services Specialist

November 21, 2023



(Accepted By)

12/16/2023

(Date)

Donald R. Krueger

(Print Name)

President, Council

(Title)

Donald & Jean Krueger

19527 E Tri Oak Circle NE

Wyoming MN 55092

January 15, 2024

I have put in a request to have Connexus Energy install a security light on a presently installed utility pole on the north west corner of our property 19527 E Tri Oak Circle NE. Connexus Energy has inspected the site and rendered drawings. It is approved by Connexus Energy and us. I signed a contract with them to pay for the proper installation and the energy used for 25 years. That was submitted back to Connexus Energy December 16, 2023.

I received a call from Connexus Energy January 5, 2024 that they were all ready to go with the installation but the City Of East Bethel will not approve the light installation until I canvas all the residents that it may affect because of other issues with residents in East Bethel when security lights were installed.

So as a courtesy for my immediate neighbors that may be affected by the light from the installation I am asking for your Ok. Then I am required to submit it to the City of East Bethel. Then the city council will look at it to approve or disapprove my request for the security light.

Tri Oak Circle

Property Address	Approve	Disapprove	Signed
4977	X		Melissa Krueger
19531	X		[Signature]
19523	X		John E. Jones
19519	X		Greg E. Wendt
19515	X		[Signature]
19528	X		Angela J. [Signature]
19511	X		See Attachment #1 Leon & Jean Mager

Re: Are you home or gone south

Leon Mager <lamj3@outlook.com>

Mon 1/22/2024 8:13 PM

To: Richard Krueger <weggierick@hotmail.com>

In Florida: No problem, approve.

Get Outlook for Android

Attachment # 1

From: Richard Krueger <weggierick@hotmail.com>

Sent: Monday, January 22, 2024 7:58:15 PM

To: Leon & Joan <lamj3@outlook.com>

Subject: Are you home or gone south

Trying to stop by and see you guys. I am trying to put a security/ safety light on the transformer pole at the back corner of my yard. The city of East Bethel requires that I get approval from anyone that could be affected by it. So then it can go to the council to be approved. Thanks, Rick
my Sent from my iPhone my

SECTION 26. - LIGHTING REGULATIONS

1. - Purpose.

The purpose of this section is to create standards for outdoor lighting so that it does not interfere with the reasonable use and enjoyment of property within the city. It is the intent of this section to encourage lighting practices and systems which will reduce light pollution while increasing nighttime safety, utility, security, and productivity. This is done through regulation of types, kind, construction, installations, and use of outdoor electrically powered illuminating devices.

The standards of this section shall not apply to the following:

- A. *Temporary holiday lighting.* This chapter does not prohibit the use of temporary outdoor lighting used during customary holiday seasons as long as the lighting does not create an undue hardship to neighboring properties or create a traffic hazard.
- B. *Civic event lighting.* This section does not prohibit the temporary outdoor lighting used for civic celebrations and promotions.
- C. *Emergency lighting.* This section does not prohibit the use of outdoor lighting by police, fire, and rescue authorities.

2. - Nonconforming uses.

- A. All permitted outdoor lighting fixtures lawfully existing and legally installed prior to the effective date of this section are exempt from the regulations contained in this section. Replacement of the light source cannot exceed existing intensity/footcandles.
- B. Whenever an outdoor light fixture that existed on the effective date of this section is replaced by a new outdoor light fixture, the new fixture must meet the standards of this section.

3. - Method of measuring light intensity.

The footcandle level of a light source shall be taken after dark with the light meter held six inches above the ground with the meter facing the light source. A reading shall be taken with the light source on, and then with the light source off. The difference between the two readings will be identified as the illumination intensity.

4. - Performance standards.

- A. *Residential lighting standards.* In all residential districts, any lighting used to illuminate an off-street parking area or other structure or area shall be arranged to deflect light away from any adjoining residential property or from the public street.
- 1) *Shielding.* The light source shall be hooded or controlled so as not to light adjacent property in excess of the maximum intensity as defined below. Bare light bulbs shall not be permitted in view of adjacent property or public rights-of-way.
 - 2) *Intensity.* No light source or combination thereof which casts light on a public street shall exceed one footcandle meter reading as measured from the centerline of said street, nor shall any light source or combination thereof which casts light on adjacent property exceed 0.5 footcandle as measured at any point of the property line.
- B. *Business/industrial lighting standards.* Lighting must be used to illuminate all off-street parking areas or other structures or areas, and shall be arranged to deflect light away from any adjoining property or from the public street.
- 1) The light source shall be hooded or controlled so as not to light adjacent property in excess of the maximum intensity as defined below. The lighting shall contain a shield that directs and cuts off the light at an angle of 90 degrees or less.
 - 2) No light source or combination thereof which cast light on a public street shall exceed one footcandle meter reading as measured from the centerline of said street, nor shall any light source or combination thereof which cast light on adjacent property exceed 0.5 footcandle as measured at any point of the property line. There must be a minimum of 0.5 footcandle illumination for all off-street parking areas.
 - 3) *Height.* The maximum height above the ground grade permitted for light sources mounted on a pole is 30 feet except by conditional use permit. A light source mounted on a building shall not exceed the height of the building, and no light sources shall be located on the roof unless said light enhances the architectural feature of the building and is approved by city council.
 - 4) *Location.* The light source of an outdoor light fixture shall be set back a minimum of five feet from a street right-of-way and five feet from an interior side or rear lot line.
 - 5) *Hours of lighting.* The city may also limit the hours of operation of outdoor lighting if it is deemed necessary to reduce impacts on surrounding properties.

(Ord. No. 2021-06, 10-11-2021)

5. - Prohibitions.

No flickering, revolving, or flashing lights other than public safety lights and devices shall be permitted in any zoning district.

6. - Submission of plans.

For any permits requiring outdoor lighting, the applicant shall submit evidence that the proposed outdoor lighting will comply with this section. The submission shall contain the following:

- A. Plans indicating the location and the type of illuminating devices, fixtures, lamps, support, reflectors, and other devices.
- B. Descriptions of illuminating devices, fixtures, lamps, supports, reflectors, and other devices. The description may include, but is not limited to, catalog cuts by manufacturers and drawings (including sections where required).
- C. Photometric data furnished by manufacturers showing the angle of the cutoff or light emissions.

**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: March 25, 2024

Agenda Item Number: Item 8.0 E.2

Agenda Item: Street Light Installation at 4938 S Tri Oak Circle

Requested Action: Consider approving the installation of a privately paid for and maintained street light at 4938 S Tri Oak Circle

Background Information:

The City of East Bethel currently has approximately 66 overhead street lights that are maintained by Connexus Energy. The City pays a set monthly fee for these lights with the majority of them are located at major intersections. The City of East Bethel also pays for the overhead street lights atop all of the stop lights at the four major lighted intersection of Highway 65.

A resident at 4938 S Tri Oak Circle has approached the City about having a street light installed within their neighborhood. The resident will pay all of the installation costs as well as any reoccurring monthly fees in perpetuity. If the property is sold, the agreement will remain with the property. The proposed light would be in the public right-of-way and illuminate the street.

The resident was asked to seek approval from all adjacent property owners that could be affected by the light. They attained verbal approval from all of the neighboring properties and have attested to that in attachment #3.

The resident is seeking approval for the installation of the street light in the public right-of-way adjacent to their property.

Attachment(s):

Attachment 1 – Project Location Map

Attachment 2 – Connexus Agreement

Attachment 3 – Letter stating verbal approval from neighbors

Attachment 4 – East Bethel Lighting Code

Recommendation(s):

City Council Action:

Motion by: _____

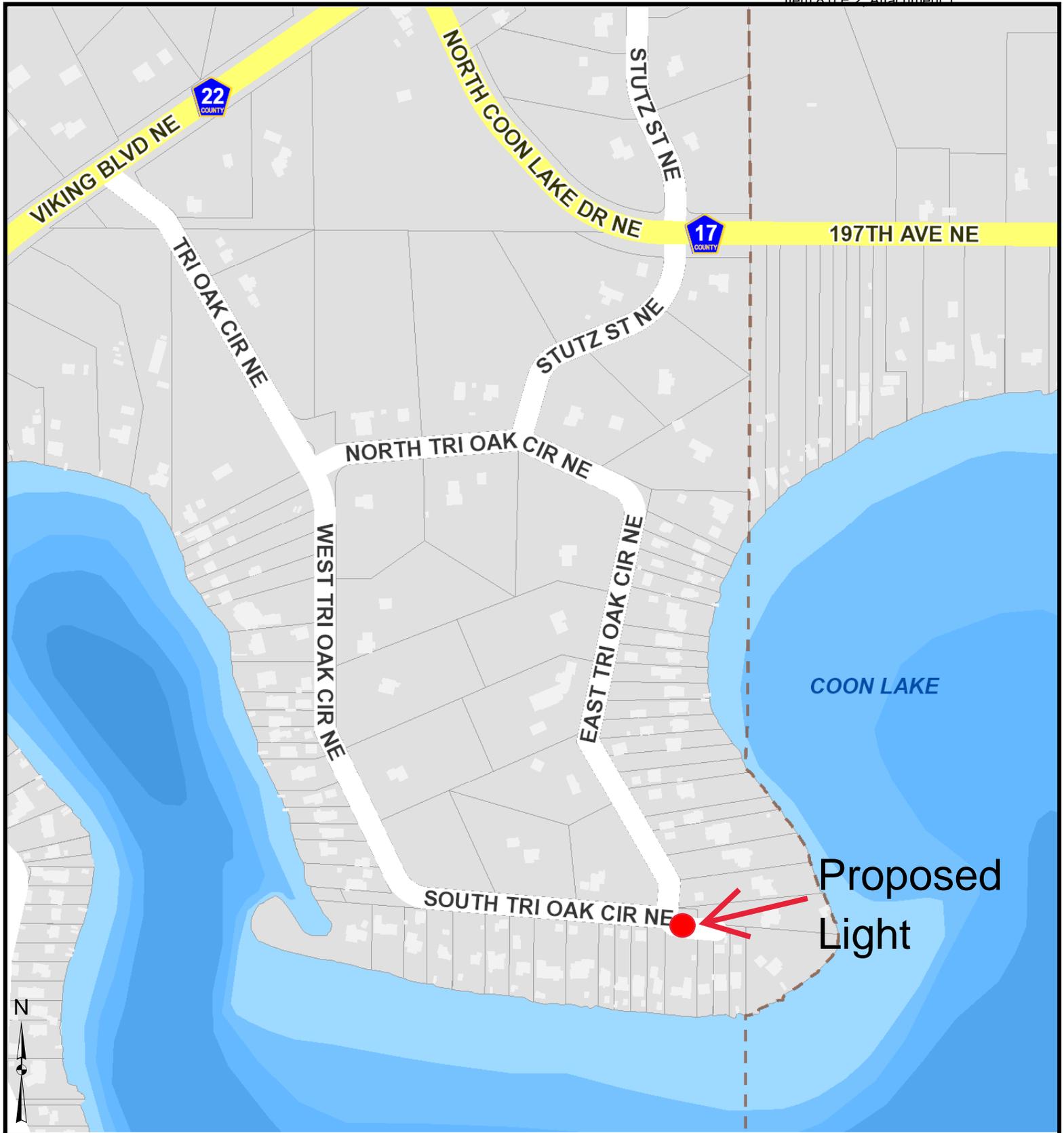
Second by: _____

Vote Yes: _____

Vote No: _____

Proposed Street Light Location - 4938 S Tri Oak Circle

Item 8.0.E.2 Attachment 1



Parcel Information:

Approx. Area:

Owner Information:

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**The enclosed outdoor lighting quote is valid for 120 days. If you accept the quote and elect to move forward with the project, full payment is required prior to the installation. There could be additional winter construction charges if your outdoor lighting system is installed between November 1st and April 1st. Connexus Energy reserves the right to revise charges due to circumstances beyond our control.

Your outdoor lighting system will be connected before your electric meter and qualifies for Connexus Energy's Outdoor Lighting Energy & Maintenance rate. This rate adheres to Connexus Energy's published rate schedule, and is subject to change without notice.

Connexus Energy will provide full maintenance on your outdoor lighting system for a period of 25 years, (subject to the terms and conditions of Connexus Energy's outdoor lighting policies.

Connexus Energy is not responsible for restoring, to its original condition, the lawn, yard, land, etc., which might be disturbed during installation. We will, however, make all reasonable attempts to minimize site damage during installation.

Consumer is responsible for marking all privately owned utilities (i.e. well, septic system, invisible fencing, etc.)

Enclosed is a copy of the outdoor lighting design for your review. Please indicate your acceptance of this quote and design by signing on the line below and returning this document, along with your payment and payment voucher, in the envelope provided.

Due to the long lead time required to obtain materials, please return this document at your earliest convenience.

**Connexus Energy shall provide the energy and maintenance for the outdoor lighting system as detailed below:

- (1) LED Outdoor Light fixture installed on a wood pole

The current energy and maintenance rate for these fixtures is \$6.00 per month, per fixture. This rate adheres to Connexus Energy's published rate schedule, and is subject to change.

Maintenance of the fixtures, including lamp replacement, will be provided by Connexus Energy for a period of 25 years (According to Connexus Energy's Outdoor Lighting Guidelines). If, in Connexus Energy's opinion, after 25 years, the condition of the outdoor lighting system is such that replacement or significant renovation is necessary (due to deterioration from age), the customer will be responsible for the replacement cost.

Please indicate your acceptance of this monthly Energy and Maintenance Agreement by signing on the line below and return in the envelope provided.

To whom it may concern

After approaching Connexus Energy to have a security light installed @ the end of South Tri Oak circle late fall 23 we were informed the city had to approve

Nate @ city informed us we needed to get approval from adjoining property owners from 4922 south Tri Oak through 19363 East Tri Oak,

We spoke personally or via phone W/ everyone and all are in agreement that a new security light @ the proposed location will be a good thing

We will be assuming all responsibility for cost of install and monthly fees

Thanks for your attention on this matter

Bob @ shortstop Electric [Owner 4938 S Tri Oak }

SECTION 26. - LIGHTING REGULATIONS

1. - Purpose.

The purpose of this section is to create standards for outdoor lighting so that it does not interfere with the reasonable use and enjoyment of property within the city. It is the intent of this section to encourage lighting practices and systems which will reduce light pollution while increasing nighttime safety, utility, security, and productivity. This is done through regulation of types, kind, construction, installations, and use of outdoor electrically powered illuminating devices.

The standards of this section shall not apply to the following:

- A. *Temporary holiday lighting.* This chapter does not prohibit the use of temporary outdoor lighting used during customary holiday seasons as long as the lighting does not create an undue hardship to neighboring properties or create a traffic hazard.
- B. *Civic event lighting.* This section does not prohibit the temporary outdoor lighting used for civic celebrations and promotions.
- C. *Emergency lighting.* This section does not prohibit the use of outdoor lighting by police, fire, and rescue authorities.

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(Ord. No. 2021-06, 10-11-2021)

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6. - Submission of plans.

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- A. Plans indicating the location and the type of illuminating devices, fixtures, lamps, support, reflectors, and other devices.
- B. Descriptions of illuminating devices, fixtures, lamps, supports, reflectors, and other devices. The description may include, but is not limited to, catalog cuts by manufacturers and drawings (including sections where required).
- C. Photometric data furnished by manufacturers showing the angle of the cutoff or light emissions.

**City of East Bethel
City Council Meeting
Agenda Item Information**



Date: March 25, 2024

Agenda Item Number: Item 8.0 E.3

Agenda Item: 2024 JPA Street Maintenance Project Bids

Requested Action: Consider approving the 2024 JPA Street Maintenance Project Bids and authorization to submit a letter of concurrence for bid acceptance

Background Information:

The following projects were approved to be bid as part of the 2024 JPA Street Maintenance program by City Council on January 22, 2024. These projects have been identified in the 2024-2028 Street Capital Improvement Plan (CIP) and include:

1. 150,000 LF of pavement markings
2. 100,000 LF of crack sealing

The allocated budget for crack sealing and striping the above listed streets was \$100,000. These projects will be funded from the Street Capital Fund as identified in the 2024-2028 Capital Improvement Plan. On Friday March 15th, the City of Coon Rapids received and opened bids for the North Metro Street Maintenance Program.

The bid costs for our portion of the JPA project were as follows:

Striping, 150,000 LF @ \$0.117/LF	\$17,587.00
Crack Filling 100,000 LF @ \$.50/LF	\$50,000.00
Contingency (5%)	\$ 3,380.00
<u>Administrative Cost (1%)</u>	<u>\$ 712.00</u>
Total Project Cost	\$71,679.00

The bid results are consistent with past costs and this project is budgeted in the 2024 Street Capital Fund. This contract can be amended regarding the inclusion of additional line item bid quantities.

The remainder of the budgeted amount would remain in the Street Capital Fund and will help with anticipated higher costs of planned overlay and reconstruction projects.

Attachment(s):

Attachment 1 – Project Location Map

Attachment 2 – 2023 Summary of Bids

Recommendation(s): Staff has reviewed the bids and recommends acceptance of the 2024 JPA Street Maintenance Agreement bids in the amount of \$71,679 and authorization to submit a letter of concurrence to the City of Coon Rapids indicating our participation in this project.

City Council Action:

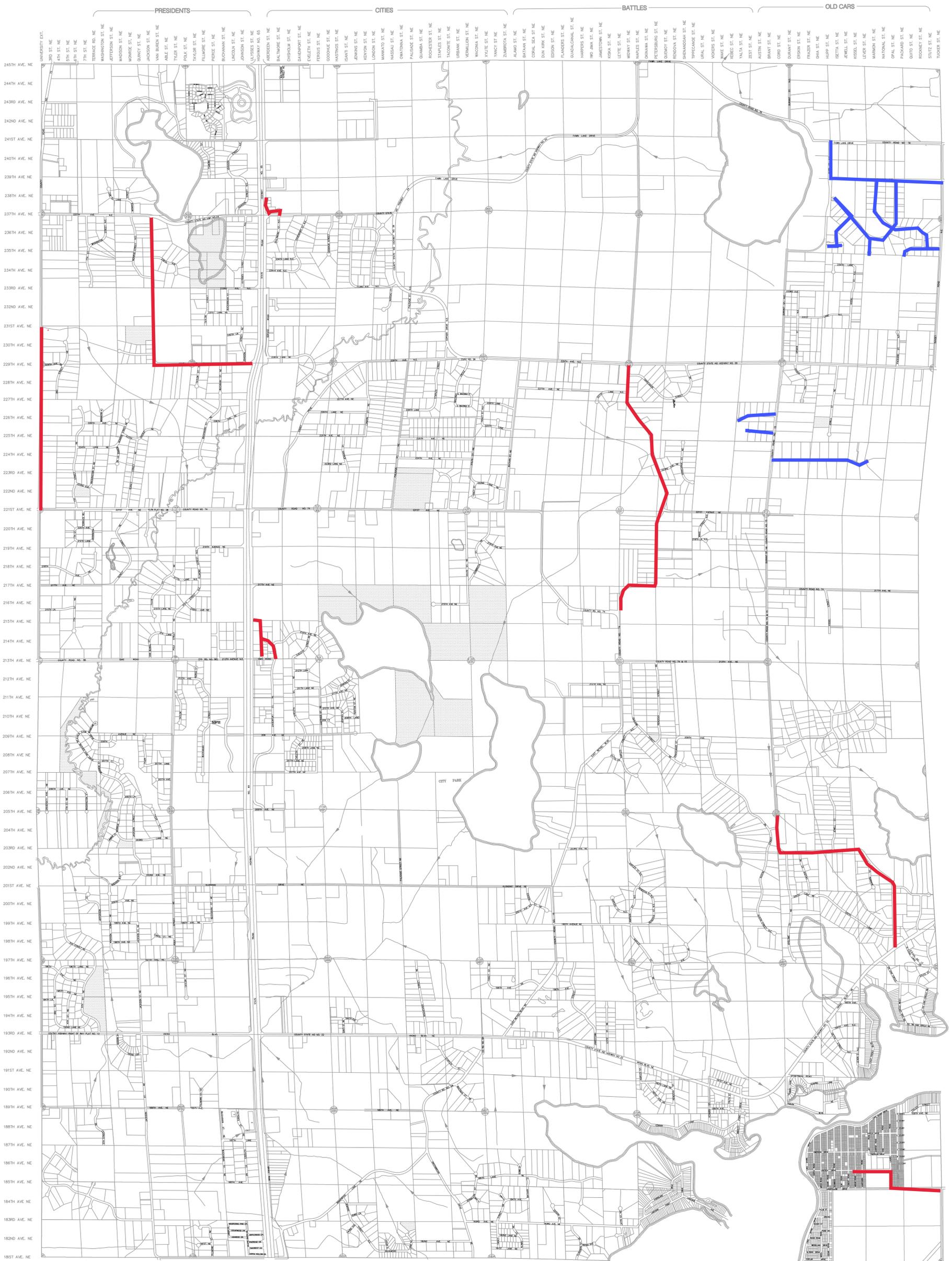
Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

2024 North Metro JPA Street Project Locations



Street Line Painting

Crackfilling



2024 Street Maintenance Program (#8970743)													
Owner: Coon Rapids MN, City of													
Solicitor: Coon Rapids MN, City of													
03/15/2024 10:00 AM CDT													
Line Item	Item Description	UofM	Quantity	Sir Lines-A-Lot		Fahrner Asphalt Sealers, LLC		Allied Blacktop Company		Asphalt Surface Technologies Corp.		Northwest Asphalt & Maintenance	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
BID SCHEDULE NO. 1 - SEAL COATING													
1	Dresser Trap Rock (Base Bid) - Furnish and Install FA-2 Aggregate	SY	127					\$2.50	\$317.50	\$1.50	\$190.50		
2	Dresser Trap Rock (Base Bid) - Furnish and Install FA-1 1/8?	SY	88766					\$1.54	\$136,699.64	\$1.50	\$133,149.00		
3	Furnish and Install CRS-2 Seal Coat Oil	GAL	16800					\$2.20	\$36,960.00	\$3.00	\$50,400.00		
4	Furnish and Install CRS-2P (Polymer Mod)	GAL	10229					\$2.25	\$23,015.25	\$3.30	\$33,755.70		
Total:					\$0.00		\$0.00		\$196,992.39		\$217,495.20		\$0.00
BID SCHEDULE NO. 1A - SEAL COAT ALTERNATE													
5	Granite Alternate - Furnish and Install FA-2 Aggregate	SY	127					\$2.40	\$304.80	\$1.50	\$190.50		
6	Granite Alternate - Furnish and Install FA-1 (Modified 1/8?)	SY	88766					\$1.54	\$136,699.64	\$1.50	\$133,149.00		
7	Furnish and Install CRS-2 Seal Coat Oil	GAL	16800					\$2.20	\$36,960.00	\$3.00	\$50,400.00		
8	Furnish and Install CRS-2P (Polymer Mod)	GAL	10229					\$2.25	\$23,015.25	\$3.30	\$33,755.70		
Total:					\$0.00		\$0.00		\$196,979.69		\$217,495.50		\$0.00
BID SCHEDULE NO. 2 - PAVEMENT MARKINGS													
9	Furnish and Install Street Markings	GAL	4002	\$37.50	\$150,075.00					\$0.00	\$0.00		
10	Furnish and Install Parking Lot Markings	GAL	56	\$160.00	\$8,960.00					\$0.00	\$0.00		
11	Furnish and Install Symbol Markings	GAL	721	\$180.00	\$129,780.00					\$0.00	\$0.00		
Total:					\$288,815.00		\$0.00		\$0.00		\$0.00		\$0.00
BID SCHEDULE NO. 3 - CRACK SEALING													
12	Furnish and Install Street Rout & Seal Crack Sealing	LF	383600			\$1.45	\$556,220.00	\$0.55	\$210,980.00	\$1.55	\$594,580.00	\$0.58	\$222,488.00
13	Furnish and Install Street Blow & Go Crack Sealing	LF	565817			\$1.39	\$786,485.63	\$0.50	\$282,908.50	\$1.45	\$820,434.65	\$0.58	\$328,173.86
14	Furnish and Install Trail Rout & Seal Crack Sealing	LF	0.00E+00			\$1.45	\$0.00	\$0.00	\$0.00	\$3.50	\$0.00	\$0.58	\$0.00
15	Furnish and Install Trail Blow & Go Crack Sealing	LF	8600			\$1.39	\$11,954.00	\$0.55	\$4,730.00	\$2.50	\$21,500.00	\$0.58	\$4,988.00
Total:					\$0.00		\$1,354,659.63		\$498,618.50		\$1,436,514.65		\$555,649.86
BID SCHEDULE NO. 4 - FOG SEALING - STREETS													
16	Furnish & Install Street Fog Sealing	GAL	11134					\$9.79	\$109,001.86	\$8.00	\$89,072.00		
Total:					\$0.00		\$0.00		\$109,001.86		\$89,072.00		\$0.00
BID SCHEDULE NO. 5 - FOG SEALING - TRAILS & PARKING LOTS													
17	Furnish & Install Trail Fog Sealing	GAL	13297					\$4.90	\$65,155.30	\$9.00	\$119,673.00		
18	Furnish & Install Parking Lot Fog Sealing	GAL	5887					\$4.85	\$28,551.95	\$9.00	\$52,983.00		
Total:					\$0.00		\$0.00		\$93,707.25		\$172,656.00		\$0.00